Shingle Creek Watershed Management Commission Treasurer's Report

	2021 Budget	December	Jan 2022	%age YTD	2021 YTD
REVENUE					
Application Fees	20,000			65.50	13,100.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	20,000	18.85		0.82	163.56
Education Reimbursement	33,000			45.45	15,000.00
Rain Garden Workshops	6,000			-	-
Transfer to (from) Grants (see following pages)		-	-		322,498.74
2020 Transfer to (from) Grants (see following pag	es)				
Transfer to (from) CIPs		662,008.43			1,382,947.60
Transfer to (from) Closed Projects Account					-
TOTAL REVENUE	442,590	662,027.28	-		2,097,299.90
EXPENSES			2021 Activity		
ADMINISTRATION					
Administrative Services	71,000	3,920.50	4,356.15	83.67	59,404.80
Engineering Support	17,000	316.17	776.50	49.54	8,420.98
Project Reviews	1,500	60.97	1.22	93.83	1,407.45
ENGINEERING					
Administration	75,000	8,033.25	1,162.50	99.96	74,968.23
Grant Application Writing	11,000			100.05	11,005.00
Project Reviews/WCA	44,000	1,791.00	1,387.50	42.84	18,850.08
TMDL 5 Year Reviews	10,000	1,294.00	416.25	38.11	3,810.60
LEGAL - Legal Services	5,500	771.40	324.80	98.65	5,425.70
MISCELLANEOUS					
Bookkeeping	7,000	368.55	575.40	96.94	6,785.85
Audit	6,500			92.31	6,000.00
Insurance & Bonding	3,100	(1,010.00)		72.29	2,241.00
Meeting Expense	5,000			4.19	209.37
PROGRAMS	1				
Stream Monitoring	36,000	5,603.10	368.30	84.92	30,569.80
Stream Monitoring (USGS)	4,200			90.48	3,800.00
Lake Monitoring	24,000	1,453.29	676.25	96.83	23,238.74
Citizen Assisted Lake Monitoring (CAMP)	3,800		3,550.00	129.84	4,934.00
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000		00115	-	-
Annual Monitoring Report	16,000		324.45	100.24	16,037.88
Water Quality Education	15 000	4.045.70	0.40.75		10.005.00
Education Program	15,000	1,345.70	348.75	92.04	13,805.39
Education Grants	500	0.000.00	000.04	-	-
WMWA General Programs	20,000	2,289.82	206.84	46.50	9,299.04
WMWA Implementation/Watershed Prep	24,500	299.11	16.25	1.29	315.36
Rain Garden Workshops	8,000	0 540 00	0.760.75	-	-
Management Plan/Amendments	0	2,512.02	9,766.75		19,847.05
Subwatershed BMP Assessment	10,000	3,655.00			22,985.00
Flood Modeling and Mapping	0	0 0 0 1 5 1	20 101 10		553.00
Transfer to (from) Grants (see following pages)		9,931.51	39,101.46		224,206.47
Transfer to (from) CIPs					53,765.85
Transfer to (from) City Cost Share Fund	und		20,000,00		49,066.50
Transfer to (from) Partnership BMP Cost Share Fi	unu		30,000.00		80,000.00
Transfer to (from) Closed Projects Account To/From Reserves	20.000				-
TOTAL OPERATING EXPENSE	20,990 442,590	42,635.39	93,359.37		750 050 4 4
	442,390	42,030.39	30,009.07		750,953.14
CASH SUMMARY					707 540 05
4M Fund Balance at 12/31/20					767,512.27
Plus Revenue Received 2021 to date					2,138,343.88
Minus Claims Approved to Date					(709,582.49)
Minus Claims Presented Current Month					(93,359.37)
Fund Balance		2,196,273.66			2,102,914.29

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	December	January	Total
Kennedy & Graven				324.80
Legal - General	52001		324.80	
Amorce I Ltd Partnership-Brooks Gardens	70829		30,000.00	30,000.00
City of New Hope-Meadow Lake Drawdown				30,848.41
Inv 8937 from 2021 CWF Grant	70731		24,108.75	
Inv 8971 from 2021 CWF Grant	70731		6,739.66	
Metropolitan Council - CAMP	56002		3,420.00	3,420.00
Stantec (formerly Wenck)				22,760.05
General Engineering	51001		1,162.50	
Grant Writing	51005			
Project Reviews	51002		1,387.50	
TMDL 5-Year Reviews	56011		416.25	
4th Generation Plan	51007		9,766.75	
CAMP	56002		130.00	
Stream Monitoring	56004		368.30	
Lake Monitoring	56010		676.25	
Education	57008		275.00	
Education - WMWA	57009			
Annual Water Quality Report	58002		324.45	
Bass/Pomerleau Alum Trmt Grant	70727		1,436.80	
Crystal Lake Management Plan Grant	70732		317.50	
SRP Channel Filter Project Grant	70738		6,498.75	
Ryan Lake SWA	58029			
Judie Anderson's Secretarial Service				223.09
WMWA General Expense	57009		206.84	
WMWA Educators/WS Prep	57011		16.25	
Judie Anderson's Secretarial Service				5,783.02
Administration	53001		4,356.15	
Project Review Support	53002		1.22	
Bookkeeping / Audit Prep	54002		575.40	
Education Programs	57008		73.75	
Engineering Support	53004		776.50	
Engineering Support - CIP General	53004			
Engineering Support - 4th Gen Plan	53007			
Total Claims				93,359.37
Judie Atheduson				
Judie A Anderson, Deputy Treasurer				

Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	December	Jan 2021	%age YTD	YTD
GRANTS					
Bass/Pomerleau Lakes Internal Load Reduction (267,040				
Revenue	- ,				_
Expense		4,321.83	1,436.80		29,077.26
Balance		(4,321.83)	(1,436.80)		(29,077.26)
2019 DWCD Watershed Deced Funding	103,571				
2018 BWSR Watershed-Based Funding Revenue	103,571				
Expense					- 68,129.00
Balance		-			(68,129.00)
		_	_		(00,120.00)
SRP Reduction Project (MPCA)	72,170				
Revenue					7,216.13
Expense					3,326.58
Balance		-	-		3,889.55
Crystal Lake Management Plan (MPCA)					
Revenue					19,527.61
Expense		1,967.18	317.50		61,416.22
Balance		(1,967.18)	(317.50)		(41,888.61)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue	,				26,913.00
Expense					-
Balance		-	-		26,913.00
2024 LIC OC SPD Channel Filter Preject	75.000				
2021 HC OG SRP Channel Filter Project Revenue	75,000				
Expense		3,642.50	6,498.75		- 23,370.75
Balance		(3,642.50)	(6,498.75)		(23,370.75)
		(3,042.30)	(0,490.73)		(23,370.73)
2021 BWSR WBIF Bass Creek Restoration	70,000				
Revenue					35,200.00
Expense					-
Balance		-	-		35,200.00
2021 BWSR WBIF Meadow Lake Drawdown & Al	40,000				
Revenue					19,800.00
Expense					10,364.85
Balance		-	-		9,435.15
2021 CWF Meadow Lake Mgt Plan	153,510				
Revenue					77,042.00
Expense			30,848.41		30,848.41
Balance		-	(30,848.41)		46,193.59
	200.000		/		
2021 CWF Connections II	328,000				162 712 00
Revenue					163,713.00
Expense Balance		-	-		- 163,713.00
-		-	-		103,7 13.00
TOTAL GRANTS					
Revenue		-	-		349,411.74
Expense		9,931.51	39,101.46		224,206.47
Balance		(9,931.51)	(39,101.46)		125,205.27
			2021 Activity		

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700 Minneapolis, MN 55402

> (612) 337-9300 41-1225694 December 16, 2021 Statement No. 165286

Shingle Creek Watershed Managment Commission

Judie Anderson

JASS - Watershed Administrators 3235 Fernbrook Lane Plymouth, MN 55447

Through November 30, 2021

SH220-00001 General

324.80

Total Current Billing:

324.80

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

natu**t**e laimant

Page: 1

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700 Minneapolis, MN 55402

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Shingle Creek Watershed Judie Anderson

November 30, 2021

SH220-00001 General

Through November 30, 2021 For All Legal Services As Follows:

II Legal Services	As Follo	WS:	Hours	Amount
11/1/2021	SBK	Review and exchange correspondence with watershed administrator regarding meeting	0.10	20.30
11/4/2021	SBK	Prepare for and attend Shingle Creek WMO meeting; review packet; review related correspondence; review agreement and documents related to Meadow Lake project; research Wetland Conservation Act jurisdictional issues.	1.50	304.50
		Total Services:	\$	324.80

Total Services and Disbursements: \$ 324.80

INVOICE

Amorce I Limited Partnership 610 Ottawa Avenue North Golden Valley, MN 55422 (952) 922-3881

Bill To: Shingle Creek Watershed Management Commission

Re: Brook Gardens rain garden grant

Attention: Ed Matthiesen, Judie Anderson

Invoice Date: 12/16/2021

Amount: \$30,000.00

Information for final report at: <u>https://metroblooms.egnyte.com/fl/zU5yEyQGER</u>



Remit To: CITY OF NEW HOPE 4401 XYLON AVENUE N NEW HOPE MN 55428

Billing Address: 115649 SHINGLE CREEK WATER MANAGEMENT COMM. 3235 FERNBROOK LN PLYMOUTH MN 55447 INVOICE Invoice Date Due Date

8937 12/20/2021 1/19/2022 Page: 1

ltem	Remark	Amount
001	Meadow Lake Drawdown Project	24,108.75
	Total Amount Invoiced	24,108.75
	Tax Amount	
	Balance Due	.2 <u>4,108.75</u>

CITY OF NEW HOPE

4401 Xylon Avenue North • New Hope, Minnesota 55428-4898 • www. ci.new-hope.mn.us City Hall: 763-531-5100 • Police (non-emergency): 763-531-5170 • Public Works: 763-592-6777 City Hall Fax: 763-531-5136 • Police Fax: 763-531-5174 • Public Works Fax: 763-592-6776



Remit To: CITY OF NEW HOPE 4401 XYLON AVENUE N NEW HOPE MN 55428

Billing Address: 115649 SHINGLE CREEK WATER MANAGEMENT COMM. 3235 FERNBROOK LN PLYMOUTH MN 55447 INVOICE Invoice Date Due Date

8971 12/31/2021 1/30/2022 Page: 1

ltem	Remark	Amount
001	Meadow Lake Drawdown Project	6,739.66
	Total Amount Invoiced	6,739.66
	Tax Amount	
	Balance Due	6,739.66

CITY OF NEW HOPE

4401 Xylon Avenue North • New Hope, Minnesota 55428-4898 • www. ci.new-hope.mn.us City Hall: 763-531-5100 • Police (non-emergency): 763-531-5170 • Public Works: 763-592-6777 City Hall Fax: 763-531-5136 • Police Fax: 763-531-5174 • Public Works Fax: 763-592-6776

	West ROPOLITAN		INVOICE Invoice No: Invoice Date: Page:	1	0011339 2/30/21 I of 1	51	
Me Env PO Mir	e Remit To: tropolitan Council vironmental Services Box 856513 nneapolis MN 55485-6513 ited States		Customer Number Payment Terms: Due Date:	 :		6 ∋ 30 dys 9/22	
JUI c/o 323 Ply	INGLE CREEK WATERSH DIE ANDERSON JASS, Inc 35 Fernbrook Ln N mouth MN 55447	HED MGMT COMMISSION	AMOUNT DUE:		\$ 3,42	0.00 USD	
Un	ited States			۸n	nount Re	mitted	
						enniteu	
For ac	count questions: metcar@	metc.state.mn.us				ennited	,
	count questions: <u>metcar@</u> Identifier	metc.state.mn.us Description	Qu	iantity	UOM	Unit Amt	Original Net Amount
.ine					A.	<u>.</u>	
ine	Identifier	Description		iantity	UOM	Unit Amt	Net Amount
_ine	Identifier	Description		iantity	UOM	Unit Amt	Net Amount 3,420.00
_ine Contra	Identifier CAMP Subtotal:	Description Citizen-Assist-Monitor-Prj each. 1 at \$380 each.		iantity	UOM	Unit Amt	Net Amount 3,420.00
Line 1 Contra Quanti 2021 C	Identifier CAMP Subtotal: act: 21R004-P ity of lake sites: 4 at \$760 c Citizen-Assisted Monitoring	Description Citizen-Assist-Monitor-Prj each. 1 at \$380 each.		oo	UOM	Unit Amt	Net Amount 3,420.00

Amount Due:

\$ 3,420.00

J Stan	tec	INVOIC	E			Page 1 of 1
-		Invoi	ce Number			1851167
		Invoi	ce Date		November 4, 2021	
		Purc	hase Order			
		Cust	omer Number			165842
		Proje	ect Number			227704259
Bill To			Pleas	e Remit To		
	ek Watershed Manag	gement Commission		antec Consulti	ng Services li	nc. (SCSI)
Judie Ande				3980 Collection	-	• •
3235 Fernb	rook Lane		С	hicago IL 6069	3	
Plymouth	MN 55447		. Ui	nited States		
United Stat						
• •		issippi Fourth Generation Wat	-		· , ·	7 (70 (00
•	Manager	Spector, Diane F	Contract Upse			74,706.00
Current	Invoice Total (USD)	8,245.25	Amount Billed		Octo	16,973.25
Current		· · ·	For Period End		Octo	16,973.25 ber 22, 2021
Current	100	8,245.25 4th Gen Planning Servic	For Period End		Octo	
· .	100	· · ·	For Period End	Jing	Octo	ber 22, 2021
Top Task Professional Servi	100 ices	· · ·	For Period End	ling Current		ober 22, 2021 Current
Top Task	100 ices	4th Gen Planning Servio	For Period Enc	ting Current Hours	Rate	ober 22, 2021 Current Amount
Top Task Professional Servi	100 ices	4th Gen Planning Servi o Krautmann, Kurt	For Period Enc ces Thompson	ting Current Hours 18.50	Rate 107.00	Current Amount 1,979.50
Top Task Professional Servi	100 ices	4th Gen Planning Servi Krautmann, Kurt Hyams, Aaron Ro	For Period Enc ces Thompson obert	ding Current Hours 18.50 8.25	Rate 107.00 127.00	Current Amount 1,979.50 1,047.75
Top Task Professional Servi	100 ices	4th Gen Planning Servio Krautmann, Kurt Hyams, Aaron Ro Kemmitt, Kathrin	For Period End ces Thompson obert e Lee (Katie)	Ling Current Hours 18.50 8.25 18.00	Rate 107.00 127.00 131.00	Current Amount 1,979.50 1,047.75 2,358.00
Top Task Professional Servi	100 ices	4th Gen Planning Servi Krautmann, Kurt Hyams, Aaron Ro	For Period End ces Thompson obert e Lee (Katie) ert	ding Current Hours 18.50 8.25	Rate 107.00 127.00	Current Amount 1,979.50 1,047.75
Top Task Professional Servi	100 ices	4th Gen Planning Servi Krautmann, Kurt Hyams, Aaron Ro Kemmitt, Kathrin Megow, Erik Rob	For Period Enc ces Thompson obert e Lee (Katie) ert	ting Current Hours 18.50 8.25 18.00 5.50	Rate 107.00 127.00 131.00 160.00	Current Amount 1,979.50 1,047.75 2,358.00 880.00
Top Task Professional Servi	100 ices	4th Gen Planning Servic Krautmann, Kurt Hyams, Aaron Ro Kemmitt, Kathrin Megow, Erik Rob Spector, Diane F	For Period Enc ces Thompson obert e Lee (Katie) ert	ting Current Hours 18.50 8.25 18.00 5.50 11.00	Rate 107.00 127.00 131.00 160.00	Current Amount 1,979.50 1,047.75 2,358.00 880.00 1,980.00
Top Task Professional Servi	100 i <u>ces</u> yee	4th Gen Planning Servic Krautmann, Kurt Hyams, Aaron Ro Kemmitt, Kathrin Megow, Erik Rob Spector, Diane F Subtotal Professio	For Period Enc ces Thompson obert e Lee (Katie) ert	ting Current Hours 18.50 8.25 18.00 5.50 11.00	Rate 107.00 127.00 131.00 160.00	Current Amount 1,979.50 1,047.75 2,358.00 880.00 1,980.00
Top Task Professional Servi Category/Emplo	100 i <u>ces</u> yee	4th Gen Planning Servic Krautmann, Kurt Hyams, Aaron Ro Kemmitt, Kathrin Megow, Erik Rob Spector, Diane F Subtotal Professio	For Period End ces Thompson obert e Lee (Katie) ert onal Services	ting Current Hours 18.50 8.25 18.00 5.50 11.00	Rate 107.00 127.00 131.00 160.00	Current Amount 1,979.50 1,047.75 2,358.00 880.00 1,980.00 8,245.25

SC - 5,771.68 WM - 2,473.57

Stantec	INVOICE				Page 1 of 1
	Invoic	e Number			1864185
	Invoic	e Date		Dec	ember 8, 2021
	Purcho	ase Order			
	Custor	ner Number			165842
	Projec	t Number			227702299
Bill To		Please	e Remit To		
Shingle Creek Watershed Manag	ement Commission	Sto	antec Consultir	ng Services li	nc. (SCSI)
Accounts Payable		13	980 Collections	Center Driv	/e
3235 Fernbrook Lane		Cł	nicago IL 60693	3	
Plymouth MN 55447 United States		Ur	nited States		
Project B001240-21-505: 2021 CAMP				·	
Project Manager	Kemmitt, Katie	Contract Upse			1,514.00
Current Invoice Total (USD)	130.00	Amount Billed For Period End		Novem	1,514.00 Iber 30, 2021
Top Task 100	Professional Services				
Professional Services Category/Employee			Current Hours	Rate	Current Amount
	Krautmann, Kurt Tł	nompson	2.00	65.00	130.00
	Subtotal Profession	nal Services	2.00		130.00
Top Task Subtotal Professional Serv	ices				130.00
	Total Fees & Disbursemen	nts			130.00
	INVOICE TOTAL (USD)				130.00

Stantec	INVOICE			Page 1 of 1
	Invoice Number Invoice Date Purchase Order Customer Number Project Number		Dece	1872590 ember 23, 2021 227702278 165842 227702278
Bill To Shingle Creek Watershed Manag Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States	gement Commission Sta 13 Ct	e Remit To antec Consultin 980 Collection nicago IL 6069 nited States	s Center Driv	
Project B001240-21-501: 2021 Gener Project Manager Current Invoice Total (USD)	a l Engineering - Shingle Creek Matthiesen, Ed Contract Upse 1,162.50 Amount Billed For Period End	to Date	Decem	75,000.00 74,968.23 aber 10, 2021
Top Task 101	2021 General Engineering			
<u>Professional Services</u> Category/Employee	Spector, Diane F Matthiesen, Edward Armin (Ed)	Current Hours 3.25 2.50	Rate 200.00 205.00	Current Amount 650.00 512.50
	Subtotal Professional Services	5.75		1,162.50
Top Task Subtotal 2021 General E	ngineering Total Fees & Disbursements			1,162.50 1,162.50 1, 162.50

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🕥 Stanteo	C		INVOICI	1			Page 1 of
			Invoic Purch Custo	e Number e Date ase Order mer Number t Number		Dece	187259 mber 23, 202 227702279 165842 227702279
Bill To Shingle Creek V Accounts Paya 3235 Fernbrook Plymouth MN 5 United States	Lane	ement Cc	ommission	Sto 13 Cł	e Remit To antec Consultin 980 Collection hicago IL 6069 hited States	s Center Driv	
Project Mar	-502: 2021 Project nager bice Total (USD)	Reviews -	Shingle Creek Matthiesen, Ed 1,387.50	Contract Upse Amount Billed For Period Endi	to Date	Decem	44,000.00 18,850.08 ber 10, 2021
Top Task	101	Gener	al Project Review	S			
<u>Professional Services</u> Category/Employee			Megow, Erik Robo Matthiesen, Edwo Subtotal Professic	ard Armin (Ed)	Current Hours 3.50 0.75 4.25	Rate 165.00 205.00 	Current Amount 577.50 153.75 731.25
Top Task Subtotal	General Project	Reviews					731.25
Top Task	102	WCA					0
<u>Professional Services</u> Category/Employee			Kaster, Anthony F Subtotal Professic		Current Hours 3.75 3.75	Rate 175.00 	Current Amount 656.25 656.25
Professional Services					Hours 3.75		Amount 656.25

S	tantec	INVOIC	E			Page 1 of 1
		Invoi Purcl Custo	ce Number ce Date nase Order omer Number ct Number		Dece	1872603 mber 23, 2021 227702304 165842 227702304
Ac 323 Ply	ngle Creek Watershed Manas counts Payable 35 Fernbrook Lane mouth MN 55447 ited States	gement Commission	St 13 C	e Remit To antec Consultin 3980 Collection hicago IL 6069 nited States	s Center Driv	
Project	B001240-21-510: 2021 TMDL 5 Project Manager Current Invoice Total (USD)	Year Reviews Spector, Diane F 416.25	Contract Upse Amount Billed For Period Enc	to Date	Decem	10,000.00 3,810.60 Iber 10, 2021
Top Tasl	< 100	Professional Services				
	<u>nal Services</u> y/Employee	Kemmitt, Kathrin Spector, Diane F Subtotal Professi		Current Hours 2.75 0.50 3.25	Rate 115.00 200.00	Current Amount 316.25 100.00 416.25
Top Task	Subtotal Professional Se		ondi services			416.25
	<u> </u>	Total Fees & Disburseme INVOICE TOTAL (USD)	ents			416.25 416.25



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	ng Services II s Center Driv 3	
ate	Decem	36,000.00 30,569.80 nber 10, 2021
Current Hours 0.75 1.50 0.75 3.00	Rate 103.00 103.00 141.00	Current Amount 77.25 154.50 105.75 337.50
		30.80
		368.30 368.30
	0.75 1.50 0.75	Current Rate 0.75 103.00 1.50 103.00 0.75 141.00



Top Task			Total Fe	es & Disburseme	nts		_	676.25
Ton Task	30010101	110103310110130171	001					
	Subtatal	Professional Servi	C 85					676.25
				Subtotal Disburse	ments			230.00
1900196U	1161113			Direct - Subconsu	Iltant Expense			230.00
Disbursen	nents							
				Subtotal Professio	nal Services	5.75		446.25
				Kemmitt, Kathrine	• •	0.50	115.00	57.50
				Omodt, Nicholas		1.25	103.00	128.75
Category	/Employee			Krautmann, Kurt T	bompson	Current Hours 4.00	Rate 65.00	Current Amount 260.00
-	nal Services							
Top Task		100	Professio	onal Services				
					For Period En	ding	Decem	ber 10, 2021
	-	ice Total (USD)		676.25 Amount Billed to D				
-	B001240-21- Project Man	509: 2021 Lake Mo ager	nitoring	Kemmitt, Katie	Contract Ups	et		36,000.00
Unil	ted States							
•	mouth MN 5	5447			L	Inited States		
	5 Fernbrook				C	Chicago IL 6069	3	
	ounts Payat	/atershed Manage ole	meni con			3980 Collection	+	
Bill To			mont Com	mission		se Remit To tantec Consultir	na Services II	
				Projec	t Number			22770230
					mer Number			16584
					:e Date ase Order		Dece	mber 23, 202 22770230
					e Number		D	

Stantec	INVOICE			Page 1 of 1
	Invoice Number Invoice Date Purchase Order Customer Number Project Number		Dece	1872601 ember 23, 2021 227702277 165842 227702277
Bill To Shingle Creek Watershed Management Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States	Commission Sta 139 Ch	Remit To ntec Consultin 280 Collection icago IL 6069 ted States	s Center Driv	· ·
Project B001240-21-500: 2021 Annual WQ Re Project Manager Current Invoice Total (USD)	p ort Spector, Diane F Contract Upset 463.50 Amount Billed t For Period Endir	o Date	Decen	24,000.00 22,911.25 nber 10, 2021
	essional Services			
<u>Professional Services</u> Category/Employee	Stone, Alicia L (Ali) Subtotal Professional Services	Current Hours 4.50 4.50	Rate 103.00 —	Current Amount 463.50 463.50
Top Task Subtotal Professional Services				463.50
	tal Fees & Disbursements VOICE TOTAL (USD)			463.50 463.50

SC - 324.45 WM - 139.05

Stantec	INVOICE				Page 1 of 1
	Invoic Purch Custo	e Number e Date ase Order mer Number t Number		Dece	1872602 ember 23, 2021 227702300 165842 227702300
Bill To			e Remit To	Comis col	
Shingle Creek Watershed Manage Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States	ement Commission	13 Cł	antec Consulti 980 Collection nicago IL 6069 nited States	s Center Driv	• •
Project B001240-21-506: 2021 Education Project Manager Current Invoice Total (USD)	on and Outreach Spector, Diane F 550.00	Contract Upse Amount Billed For Period End	to Date	Decem	28,500.00 28,342.75 aber 10, 2021
Top Task 101	General Education				
<u>Professional Services</u> Category/Employee	Spector, Diane F Subtotal Professio	nal Services	Current Hours 2.75 2.75	Rate 200.00	Current Amount 550.00 550.00
Top Task Subtotal General Educati					550.00
	Total Fees & Disbursemen INVOICE TOTAL (USD)	nts			550.00 550.00

SC - 275.00 WM - 275.00

INVOICE

1872607

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Invoice Number December 23, 2021 Invoice Date Purchase Order **Customer Number Project Number**

165842 227704259

Bill To Shingle Creek Watershed Management Commission Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States				ise Remit To Stantec Consulti 13980 Collection Chicago IL 6069 Jnited States	s Center Driv	•
		ssippi Fourth Generation Wat				7 / 70 / 00
-	t Manager	Spector, Diane F	Contract Up:			74,706.00 26,197.00
Currer	nt Invoice Total (USD)	5,707.25	Amount Bille For Period En		26,197. December 10, 20	
Top Task	100	4th Gen Planning Servic	ces	<u>. </u>		
Professional Serv		•				
Tolessional ser	<u>NCC3</u>			Current	,	Current
Category/Emplo	oyee			Hours	Rate	Amount
		Hyams, Aaron Ro	obert	13.75	127.00	1,746.25
		Kemmitt, Kathrine	e Lee (Katie)	6.00	131.00	786.00
		Megow, Erik Robert		7.00	160.00	1,120.00
		Mueller, Kevin Ja	imes	1.50	160.00	240.00
		Spector, Diane F		9.25	180.00	1,665.00
		Matthiesen, Edw	ard Armin (Ed)	0.75	200.00	150.00
		Subtotal Profession	onal Services	38.25		5,707.25
Top Task Subtot	al 4th Gen Plannin	ng Services				5,707.25
		Total Fees & Disburseme	ents			5,707.2
						5,707.25

SC - 3,995.07 WM - 1,712.18

Stantec		INVOIC	E			Page 1 of 2
	-	Invoid Purch Custo	Invoice Number Invoice Date Purchase Order Customer Number Project Number			1872597 mber 23, 2021 227701160 165842 227701160
Bill To			Pleas	e Remit To		
	ble	gement Commission	13	antec Consultir 3980 Collection hicago IL 6069	s Center Driv	
Plymouth MN 5 United States				nited States		· • •
Project B001240-18-	200: Bass and Po	merleau Lakes Alum Treatme				
Project Man Current Invo	ager ice Total (USD)	Spector, Diane F 1,436.80	Contract Upse Amount Billed For Period Enc	to Date	Decem	117,000.00 116,656.11 ber 10, 2021
lop Task	101	Technical Services				
Professional Services				Current Hours	Rate	Current Amount
Category/Employee		Kemmitt, Kathrine Spector, Diane F	e Lee (Katie)	1.75 1.00	108.00 198.00	189.00 198.00
		Subtotal Professio	onal Services	2.75		387.00
Fop Task Subtotal	Technical Servi	ces				387.00
lop Task	102	Lake WQ Monitoring				
<u>Professional Services</u> Category/Employee				Current Hours	Rate	Current Amount
		Wilkinson, Anne A		1.50	130.00	195.00
		Subtotal Professio	onal Services	1.50		195.00
Disbursements		Direct - Testing &	Lab Charges			230.00
		Subtotal Disburse	ements			230.00
Top Task Subtotal	Lake WQ Moni	toring				425.00
Top Task	103	Follow-up Coring				
Disbursements		Direct - Testing &	Lab Charges			624.80
						624.80

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INVOICE

-		Invoice Number	1872597
		Invoice Date	December 23, 2021
		Purchase Order	227701160
		Customer Number	165842
		Project Number	227701160
Top Task Subtotal	Follow-up Coring		624.80

Total Fees & Disbursements	1,436.80
INVOICE TOTAL (USD)	1,436.80

Due upon receipt or in accordance with terms of the contract

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Stantec		INVOIC	E			Page 1 of 1
		Invoi Purc Cust	ce Number ce Date hase Order omer Number oct Number		Dece	1872598 ember 23, 2021 165842 227701416
Bill To Shingle Creek Wat Accounts Payable 3235 Fernbrook Lar Plymouth MN 5544 United States	ne	ement Commission	S 1 C	se Remit To tantec Consulti 3980 Collection Chicago IL 6069 Inited States	s Center Driv	
Project B001240-20-216 Project Manag Current Invoice	er	Aanagement Plan Spector, Diane F 317.50	Contract Ups Amount Billec For Period End	to Date	Decem	140,830.00 75,315.60 iber 10, 2021
Top Task	101C	Water Quality Monitorin	ıg			
<u>Professional Services</u> Category/Employee		Wilkinson, Anne J Subtotal Professio		Current Hours 1.50	Rate 135.00 	Current Amount 202.50 202.50
Disbursements		Direct - Testing & Subtotal Disburse	_			115.00
Top Task Subtotal W	/ater Quality Mo	onitoring Total Fees & Disburseme INVOICE TOTAL (USD)	ents			317.50 317.50 317.50

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Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1872606 December 23, 2021

> 165842 227704180

Bill To Shingle Creek Watershed Management Commission Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States			Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States			
Project Mar	RP Channel Filter P nager pice Total (USD)	roject Spector, Diane F 6,498.75	Contract Upse Amount Billed For Period Endi	to Date	Decem	46,070.00 23,370.75 I ber 10, 2021
Top Task	100	Project Coordination				
<u>Professional Services</u> Category/Employee		Spector, Diane F Subtotal Professio		Current Hours 2.75 2.75	Rate 200.00 	Current Amount 550.00 550.00
						550.00
Top Task Subtotal	Project Coordine	ation 60% Plans				550.00
Top Task Professional Services		0076 FIGHS				
Category/Employee		Matthiesen, Edw	ard Armin (Ed)	Current Hours 0.50	Rate 205.00	Current Amount 102.50
		Subtotal Profession	onal Services	0.50		102.50
Top Task Subtotal	60% Plans					102.50
Top Task	300	Final Plans and RFQ				
<u>Professional Services</u> Category/Employee		Barth, Brendan A Megow, Erik Rob Schroeher, Mark	ert	Current Hours 9.75 24.50 3.50	Rate 115.00 165.00 195.00	Current Amount 1,121.25 4,042.50 682.50
		Subtotal Profession	onal Services	37.75	<u> </u>	5,846.25
Top Task Subtotal	Final Plans and I	RFQ				5,846.25

J			3235 Fernb	rook Lane Plyr 55447	mouth MN
You	r Virtual Administrat	<u>or</u> ز			
	Shingle Creek Watershed Management C	ommissio	n		
	3235 Fernbrook Lane	0111113510			
			·····		
	Plymouth MN 55447			10-Jar	
			r D		1-22
Re:	2021 WMWA General Expense and Wate	ersned PR	EP		
	Description	Rate	Hours/ No.	Amount	Total
General Exp	ense				
Secretarial		65.00		24.05	
Administrati		70.00		126.00	
	ve - website, Facebook, Twitter	65.00	0.83	53.95	
	WA meetings, Blue Thumb, Watershed				
	ome Expo, Henn County, city events	70.00			
	ting, Godaddy renewal	1.00		-	
Reimbursabl		1.00	2.84	2.84	
	Total General Expense				206.84
Watershed I Secretarial		60.00			
Administrati		65.00		16.25	
Offsite		70.00		10.25	
Reimbursabl	es	1.00			
	Total Watershed PREP				16.25
·					
·	Total this invoice				223.09
	Partner Share				55.77
			-		<u> </u>



3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions 3235 Fernbrook Lane Plymouth, MN 55447

January 10, 2022

			s	hingle Cree	ek	и	/est Missis	sippi	Total Proj	ect Area
	Share	G/L							sc	WM
Administrative		53001		65.00	-	0.25	65.00	16.25		
Administrative	70-30	53001		65.00	-		65.00	-		
Administrative	70-30	53001	23.49	70.00	1,151.01		70.00	493.29		
Administrative		53001	9.13	70.00	639.10	4.25	70.00	297.50		
Annual Report		53001		70.00	-		70.00	-		
Admin - Offsite		53001		75.00	-		75.00	-		
Admin - virtual meeting	70-30	53001	4.63	75.00	243.08		75.00	104.18		
Data Proessing/File Mgmt		53001		65.00	-		65.00	-		
Data Proessing/File Mgmt	70-30	53001		70.00	-		70.00	-		
Annual Storage Rental14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	210.00	1,764.00		210.00	756.00		
Data Processing/File Mgmt	70-30	53001	1.66	70.00	81.34		70.00	34.86		
Archiving		53001		65.00	-		65.00	-		
Admin Reimbursables		53001	433.95	1.00	433.95	231.86	1.00	231.86	4,356.155	1,968.255
Bookkeeping		54022		65.00	-		65.00	-		
Bookkeeping		54022	8.22	70.00	575.40	5.42	70.00	379.40		
Audit Prep		54022		70.00	-		70.00	-	575.400	379.400
Project / WCA Reviews - Admin		53002		70.00	-		70.00	-		
Reimbursable Expenses		53002	1.22	1.00	1.22		1.00	-	1.220	-
H/H Reimbursables				1.00	-		1.00	-	0.000	0.00
Education - Admin	50-50	57008		65.00	-		65.00	-		
Education - Admin	50-50	57008		70.00	-		70.00	-		
Education - Admin - virtual	50-50	57008	1.50	75.00	56.25		75.00	56.25		
Website	50-50	57008		65.00	-		65.00	-		
Website	50-50	57008	0.50	70.00	17.50		70.00	17.50		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	73.750	73.750
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Admin		53004	2.00	70.00	140.00		70.00	-		
Engineering Support - Offsite		53004		75.00	-		75.00	-		
Engineering Support - Secre	70-30	53004		65.00	-		65.00	-		
Engineering Support - Admin	70-30	53004	8.93	70.00	437.57		70.00	187.53		
Engineering Support -offsite	70-30	53004	3.33	75.00	174.83		75.00	74.93		
Engineering Support Rembursable:	70-30	53004	24.10	1.00	24.10		1.00	8.57	776.495	271.025

5,783.02

2,692.43 5,783.020 2,692.430

West Mississippi Watershed Management Commission Treasurer's Report

	2021 Budget	December	Jan 2022	%age YTD	2021 YTD
REVENUE					
Application Fees	18,000			128.89	23,200.00
Member Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	7,000	7.79		1.34	94.00
Miscellaneous Income					-
Transfer to (from) CIPs (see CIP Tracker page)		136,099.05			284,318.31
To (From) Reserve					-
TOTAL REVENUE	178,600	136,106.84	-		461,212.31
EXPENSES			2021 Activity		·
ADMINISTRATION				•	
Administrative Services	30,000	1,556.95	1,968.26	92.06	27,618.12
Engineering Support	5,000	135.50	271.02	59.49	2,974.58
Project Reviews	1,500			80.47	1,207.09
ENGINEERING	,				,
Administration	31,500	3,965.00	1,767.50	89.59	28,221.25
Grant Application Writing	1,000	-,	, , , , , , , , , , , , , , , , , , , ,	0.00	-
Project Review	30,000	1,140.00	102.50	65.14	19,541.25
LEGAL	00,000	.,	.02.00		
Legal Services	4,000	223.30		71.70	2,867.90
MISCELLANEOUS	.,	220100			2,007.000
Bookkeeping	3,000	217.10	379.40	106.43	3,192.85
Audit	5,500	211.10	010.40	81.82	4,500.00
Insurance & Bonding	2,800	(993.00)		80.64	2,258.00
Meeting Expense	2,800	(993.00)		3.32	89.73
PROJECTS	2,700			5.52	09.73
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	2,000			0.00	-
Outfall and Stream Monitoring	22,600	5,632.24	513.13	46.44	- 10,495.36
		5,052.24			
Annual Water Quality Report	8,000		139.05	85.92	6,873.37
Water Quality Education	15 000	4 0 4 5 70	240.75	00.04	40.005.00
Education	15,000	1,345.70	348.75	92.04	13,805.39
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep Rain Garden Workshops	6,500			30.77	2,000.00
	2,000	4 070 50	4 405 75	0.00	-
Management Plan/Amendments	0	1,076.58	4,185.75		8,505.86
Transfer to (from) CIPs					200.82
Transfer to (from) Grants					35,442.00
To (from) Reserves					-
TOTAL OPERATING EXPENSE	178,600	14,299.37	9,675.36		172,793.57
CASH SUMMARY					
4M Fund Balance at 12/31/20					602,468.51
Plus Revenue Received to Date					461,539.92
Minus Claims Approved to Date					(190,359.32)
Minus Claims Presented Current Month					9,675.36
Fund Balance		892,999.83			883,324.47

West Mississippi Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	December	January	
				Total
Kennedy & Graven				-
Legal - General	52001			
MWMO - Water Monitoring	58011		398.13	398.13
Stantec (formerly Wenck)				6,584.80
General Engineering	51001		1,767.50	
Project Reviews	51002		102.50	
4th Generation Plan	51007		4,185.75	
Education Program	57008		275.00	
Water Monitoring Program	58011		115.00	
Annual Water Quality Report	58002		139.05	
Mill Pond Dam Stream Stabilization	70701			
Judie Anderson's Secretarial Service				2,692.43
Administration	53001		1,968.26	
Bookkeeping / Audit Prep	54002		379.40	
Project Review Support	53002			
Education Programs	57008		73.75	
Engineering Support	53004		271.02	
Engineering Support - CIPs	53004			
Engineering Support - 4th Gen Plan	53007			
Total Claims				9,675.36
- Indie Ardenson				
Judie A Anderson, Deputy Treasurer				



Protect it. Pass it on.

MISSISSIPPI WATERSHED MANAGEMENT ORGANIZATION 2522 Marshall Street NE Minneapolis, Minnesota 55418-3329 612-465-8780 contacts@mwmo.org

mwmo.org



Date: 1/7/2022 Invoice Number: 5 Amount Due: \$398.13 From: 12/1/2021 to 12/31/2021

Bill To:

Name of Organization: West Mississippi Watershed Management Commission

Address: 7500 Olson Memorial Highway, Suite 300, Golden Valley, MN 55427

Primary Phone: 1.866.601.9636

Primary Contact: Ed Mattheisen

Title: Principal Engineer

Phone: 763.252.6851

E-mail: ematthiesen@wenck.com

Expense Information

Quantity	Description	Unit Price	Amount
40	Mileage – Expense	\$0.575	\$23.00
2	Analytical lab cost	\$87.00	\$174.00
3.5 hrs.	Sample Collection		\$72.13
4.75 hrs.	Equipment maintenance		\$129.00
	·	Total	\$398.13

Make All Ch	ecks Payable To:	
	MWMO	
	Attn: Accounts Payable	
	2522 Marshall Street NE	
	Minneapolis, MN 55418	

Stantec	INVOICE			Page 1 of 1
	Involce Number Involce Date Purchase Order Customer Number Project Number		Nov	1851167 vember 4, 2021 165842 227704259
Bill To Shingle Creek Watershed Manag Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States		ase Remit To Stantec Consulti 13980 Collectior Chicago IL 6069 United States	ns Center Driv	• •
Project Shingle Creek and West Missi Project Manager Current Invoice Total (USD)	ssippi Fourth Generation Watershed Manag Spector, Diane F Contract Up 8,245.25 Amount Bille For Period E	oset ed to Date	Octo	74,706.00 16,973.25 ober 22, 2021
Top Task 100	4th Gen Planning Services			
Professional Services				
Category/Employee	Krautmann, Kurt Thompson Hyams, Aaron Robert Kemmitt, Kathrine Lee (Katie) Megow, Erik Robert Spector, Diane F Subtotal Professional Services	Current Hours 18.50 8.25 18.00 5.50 11.00 61.25	Rate 107.00 127.00 131.00 160.00 180.00	Current Amount 1,979.50 1,047.75 2,358.00 880.00 1,980.00 8,245.25
Top Task Subtotal 4th Gen Plannin	a Services			8,245.25
	Total Fees & Disbursements			8,245.25
	INVOICE TOTAL (USD)		<u></u>	8,245.25

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SC - 5,771.68 WM - 2,473.57

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		Invoi Purcl Custo	ce Number ce Date nase Order omer Number ct Number		Dece	1872592 mber 23, 2021 227702280 165866 227702280
Bill To West Mississ Accounts P 3235 Fernbr Plymouth A United State	rook Lane MN 55447	gement Commission	Stc 13' Ch	Remit To antec Consultin 980 Collection nicago IL 6069 ited States	s Center Driv	
Project i	1-21-500: 2021 Genero Manager Invoice Total (USD)	a l Engineering - West Mississir Matthiesen, Ed 1,767.50	opi Contract Upse Amount Billed t For Period Endi	to Date	Decem	31,500.00 28,221.25 aber 10, 2021
		Professional Services				
Top Task	100	Professional Services				
Top Task <u>Professional Servi</u> Category/Employ	ces	Spector, Diane F Matthiesen, Edw Shoemaker, Tode Subtotal Professio	ard Armin (Ed) d E	Current Hours 5.25 2.50 1.00 8.75	Rate 200.00 205.00 205.00	Current Amount 1,050.00 512.50 205.00 1,767.50
Professional Servi	<u>ces</u> yee	Spector, Diane F Matthiesen, Edw Shoemaker, Tode Subtotal Professi e	ard Armin (Ed) d E	Hours 5.25 2.50 1.00	200.00 205.00	Amount 1,050.00 512.50 205.00
Professional Servio Category/Employ	<u>ces</u> yee	Spector, Diane F Matthiesen, Edw Shoemaker, Tode Subtotal Professi e	ard Armin (Ed) d E onal Services	Hours 5.25 2.50 1.00	200.00 205.00	Amount 1,050.00 512.50 205.00 1,767.50

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Stantec	INVOICE			Page 1 of 1
	Involce Numl Involce Date Purchase Ord Customer Nu Project Numb	der mber	Dece	1872594 mber 23, 2021 227702281 165866 227702281
Bill To West Mississippi Watershed Manae Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States	gement Commission	Please Remit To Stantec Consultir 13980 Collections Chicago IL 60693 United States	Center Driv	
Project B001241-21-501: 2021 Project Project Manager Current Invoice Total (USD)	Matthiesen, Ed Contr 102.50 Amou	act Upset unt Billed to Date eriod Ending	Decem	30,000.00 19,541.25 Iber 10, 2021
Top Task 101 Professional Services Category/Employee	General Project Reviews Matthiesen, Edward Arm	Current Hours in (Ed) 0.50	Rate 205.00	Current Amount 102.50
	Subtotal Professional Serv			102.50
Top Task Subtotal General Project	Reviews			102.50
	Total Fees & Disbursements INVOICE TOTAL (USD)			102.50 102.50

Stantec	INVOIC	E			Page 1 of 1
	Invoid Purch Custo	ce Number ce Date ase Order omer Number ct Number		Dece	1872587 ember 23, 2021 227702305 165866 227702305
Bill To West Mississippi Watershed Mar Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States	nagement Commission	St 13 C	e Remit To antec Consultii 3980 Collection hicago IL 6069 hited States	s Center Driv	
Project B001241-21-502: 2021 Monit Project Manager Current Invoice Total (USD)	toring - West Mississippi Kemmitt, Katie 115.00	Contract Upse Amount Billed For Period Enc	to Date	Decem	10,600.00 5,381.97 1 ber 10, 2021
Top Task 100	Professional Services				
<u>Professional Services</u> Category/Employee	Kemmitt, Kathrine Subtotal Professio		Current Hours 1.00	Rate 115.00 	Current Amount 115.00
Top Task Subtotal Professional S	ervices				115.00
	Total Fees & Disburseme INVOICE TOTAL (USD)	ents			115.00 115.00

	Star	ntec
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INVOICE

Invoice Number Invoice Date Purchase Order Customer Number Project Number 1872607 December 23, 2021 --

165842 227704259

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Bill To Shingle Cree Judie Ander 3235 Fernbro Plymouth M United State	ook Lane N 55447	gement Commission	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States					
Project Shingle C	Creek and West Missi	ssippi Fourth Generation Wa				7470400		
Project N	-	Spector, Diane F	Spector, Diane F Contract Upset 5,707.25 Amount Billed to Date For Period Ending			74,706.00		
Current li	nvoice Total (USD)	5,/0/.25				26,197.00 December 10, 2021		
Top Task	100	4th Gen Planning Servi	ces					
Professional Servic	<u>es</u>							
				Current Hours	Rate	Current Amount		
Category/Employe	ee	Hyams, Aaron R	ohort	13.75	127.00	1,746.25		
		Kemmitt, Kathrin		6.00	131.00	786.00		
		Megow, Erik Rok	• •	7.00	160.00	1,120.00		
		Mueller, Kevin Jo		1.50	160.00	240.00		
		Spector, Diane I		9.25	180.00	1,665.00		
	•	Matthiesen, Edv		0.75	200.00	150.00		
		Subtotal Professi	onal Services	38.25		5,707.25		
Top Task Subtotal	4th Gen Plannir	ng Services			· _	5,707.2		
Total Fees & Disbursements								
		INVOICE TOTAL (USD)				5,707.2		

SC - 3,995.07 WM - 1,712.18

INVOICE			Page 1 of 1		
Invoice Number Invoice Date Purchase Order Customer Number Project Number			187260 December 23, 202 22770227 16584 22770227		
	Please F	emit To			
iission	Stantec Consulting Services Inc. 13980 Collections Center Drive Chicago IL 60693 United States				
463.50 Amo	ount Billed to		Decem	24,000.00 22,911.25 ber 10, 2021	
al Services					
			Rate 103.00	Current Amount 463.50	
				463.50	
				463.50	
				463.50	
e	Invoice Nu Invoice Da Purchase C Customer N Project Nur nission ector, Diane F Cor 463.50 Am For nal Services	Invoice Number Invoice Date Purchase Order Customer Number Project Number Please R Stand 1398 Chic Unite ector, Diane F Contract Upset 463.50 Amount Billed to For Period Ending	Invoice Number Invoice Date Purchase Order Customer Number Project Number Project Number Please Remit To Stantec Consultin 13980 Collection Chicago IL 6069 United States ector, Diane F Contract Upset 463.50 Amount Billed to Date For Period Ending mal Services tone, Alicia L (Ali)	Invoice Number Invoice Date Dece Purchase Order Customer Number Project Number Nission Please Remit To Stantec Consulting Services In 13980 Collections Center Driv Chicago IL 60693 United States ector, Diane F Contract Upset 463.50 Amount Billed to Date For Period Ending Decem nal Services tone, Alicia L (Ali) Current Hours Rate 4.50 103.00	

SC - 324.45 WM - 139.05

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Stantec	INVOIC	E			Page 1 of 1		
	Invoid Purch Custo	ce Number ce Date ase Order omer Number ct Number	1872602 December 23, 2021 227702300 165842 227702300				
Bill To Shingle Creek Watershed Manage Accounts Payable	ment Commission	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive					
3235 Fernbrook Lane Plymouth MN 55447 United States		Chicago IL 60693 United States					
Project B001240-21-506: 2021 Educatio Project Manager Current Invoice Total (USD)	n and Outreach Spector, Diane F 550.00	Contract Upse Amount Billed For Period Enc	to Date	Decen	28,500.00 28,342.75 nber 10, 2021		
Top Task 101	General Education						
Professional Services Category/Employee	Spector, Diane F		Current Hours 2.75	Rate 200.00	Current Amount 550.00		
	Subtotal Professio	onal Services	2.75		550.00		
Top Task Subtotal General Education	n				550.00		
	Total Fees & Disburseme INVOICE TOTAL (USD)	nts			550.00 550.00		

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SC - 275.00 WM - 275.00



3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek / West Mississippl Watershed Management Commissions 3235 Fernbrook Lane Plymouth, MN 55447

January 10, 2022

			S	hingle Cree	ek	W	est Missis	sippi	Total Proje	ect Area
	Share	G/L							SC	WM
Administrative		53001		65.00	-	0.25	65.00	16.25		
Administrative	70-30	53001		65.00	-		65.00	-		
Administrative	70-30	53001	23.49	70.00	1,151.01		70.00	493.29		
Administrative		53001	9.13	70.00	639.10	4.25	70.00	297.50		
Annual Report		53001		70.00	-		70.00	-		
Admin - Offsite		53001		75.00	-		75.00	-		
Admin - virtual meeting	70-30	53001	4.63	75.00	243.08		75.00	104.18		
Data Proessing/File Mgmt		53001		65.00	-		65.00	-		
Data Proessing/File Mgmt	70-30	53001		70.00	-		70.00	-		
Annual Storage Rental14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	210.00	1,764.00		210.00	756.00		
Data Processing/File Mgmt	70-30	53001	1.66	70.00	81.34		70.00	34.86		
Archiving		53001		65.00	-		65.00	-		
Admin Reimbursables		53001	433.95	1.00	433.95	231.86	1.00	231.86	4,356.155	1,968.255
Bookkeeping		54022		65.00	-		65.00	-		
Bookkeeping		54022	8.22	70.00	575.40	5.42	70.00	379.40		
Audit Prep		54022		70.00	-		70.00	-	575.400	379.400
Project / WCA Reviews - Admin		53002		70.00	-		70.00	-		
Reimbursable Expenses		53002	1.22	1.00	1.22		1.00	-	1.220	-
H/H Reimbursables				1.00	-		1.00	-	0.000	0.00
Education - Admin	50-50	57008		65.00			65.00	-		
Education - Admin	50-50	57008		70.00	-		70.00	-		
Education - Admin - virtual	50-50	57008	1.50	75.00	56.25		75.00	56.25		
Website	50-50	57008		65.00	-		65.00	-		
Website	50-50	57008	0.50	70.00	17.50		70.00	17.50		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	73.750	73.750
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Admin		53004	2.00	70.00	140.00		70.00	-		
Engineering Support - Offsite		53004		75.00	-		75.00	-		
Engineering Support - Secre	70-30	53004		65.00	-		65.00	-		
Engineering Support - Admin	70-30	53004	8.93	70.00	437.57		70.00	187.53		
Engineering Support -offsite	70-30	53004	3.33	75.00	174.83		75.00	74.93		
Engineering Support Rembursable	50-30	53004	24.10	1.00	24.10		1.00	8.57	776.495	271.025
Engineering Support - Secre Engineering Support - Admin Engineering Support -offsite	70-30 70-30	53004 53004 53004	3.33	70.00 75.00	437.57 174.83		70.00 75.00	74.93	776.495	271.025

2,692.43 5,783.020 2,692.430

Stantec

Memo

То:	Shingle Creek/West Mississippi WMO Commissioners					
From:	Ed Matthiesen, P.E. Diane Spector					
Date:	January 12, 2022					
Subject: Education		and Outreach Update				
Recommended		For information				

WMWA Update

The West Metro Water Alliance (WMWA) met on January 11, 2022, for its regular meeting. Highlights follow:

EMWREP

Angie Hong of the East Metro Water Resource Education Program (EMWREP) (<u>East Metro Water</u> <u>Education — Washington Conservation District (mnwcd.org</u>)) was the guest speaker to present about her organization and how it is funded and organized and works. EMWREP is a partnership of local governments in the eastern Metro area, mainly in Washington County but which is now expanding into other counties. EMREP was founded in 2006 with just 7 partners and has grown to 25, including all 8 of the WMOs in Washington County, The Washington Conservation District is the host organization and contributions from EMWREP partners pay for two full-time educators.

WMWA was particularly interested in learning how EMREP successfully grew and maintained the formal (and financial) participation of so many partners and how they were able to grow to become so successful. Most of the watershed districts in Hennepin County have their own education and outreach staff and education programs and have not been interested in participating formally with WMWA. The WMWA partners agreed to continue brainstorming on how WMWA can be more of value to them.

Blue Thumb/Metro Blooms

WMWA will be forwarding to the cities in the four WMOs information about 2022 potential resilient yards workshops that Metro Blooms now offers virtually. City sponsorship may fulfil an MS4s obligation to provide workshops or other learning opportunities to their residents.

Flyer Update

The four WMOs had previously authorized updating several brochures on topics that are required by the updated NPDES permits. WMWA has engaged a graphic designer to reformat several brochures into a consistent look and feel on the following topics: pet waste, water softeners, and proper ice melt use. These will be available to all the MS4s in the WMOs to help meet their NPDES permit obligations.



Memo

Watershed PREP

The new contracted educator is on board and is working with the retiring educator to start soliciting classroom opportunities for this spring. Given the current pandemic, she is prepared to do both in-person and virtual learning depending on the needs and desires of the individual school.

Other

Website

Staff are working on refreshing the website in concert with the Fourth Generation Plan process. Attached are the 2021 metrics showing the unique page views for the top 25 ages. The most visited pages continue to be pages for the Commission and TAC meeting materials and project review applications. Other pages average 10-20 hits per month. We are hopeful that our refresh and addition of an online interactive map will be an efficient and layperson-friendly way to navigate information.

Social Media

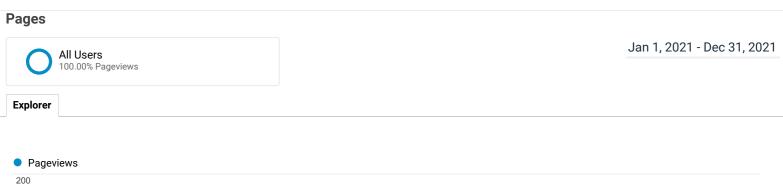
The Shingle Creek Facebook page currently has 213 followers. It has been a struggle to keep content and posts fresh and engaging. Many of the Commission posts are shares of posts from other watersheds or partners. Engagement has been most successful when we have posted project-related content on the Shingle Creek Facebook and then shared that post on another more focused page, such as sharing Crystal Lake posts onto a Robbinsdale resident's Facebook page. We will look to be more active and engaging in 2022.

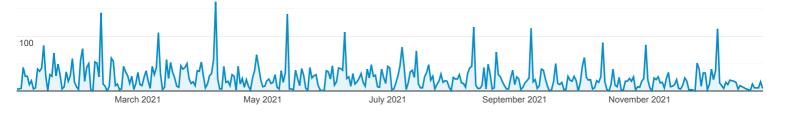
Next Meeting

Next meeting is February 8, 2022.



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	Page	Unique Pageviews V	Unique Pageviews V
		7,371 % of Total: 100.00% (7,371)	7,371 % of Total: 100.00% (7,371)
1.	/	2,210	29.98%
2.	/minutesmeeting-packets.html	678	9.20%
3.	/application-materials.html	421	5.71%
4.	/tac-meetings.html	346	4.69%
5.	/maps.html	278	3.77%
6.	/twin-lake-carp-management.html	216	2.93%
7.	/staff.html	206	2.79%
8.	/water-quality.html	206	2.79%
9.	/contact-us.html	195	2.65%
10.	/history.html	167	2.27%
11.	/meetings.html	151	2.05%
12.	/shingle-creek-commissioners.html	151	2.05%
13.	/management-plan.html	132	1.79%
14.	/project-reviews.html	131	1.78%
15.	/biochar-filters.html	127	1.72%
16.	/tmdls.html	109	1.48%
17.	/standard-details.html	107	1.45%
18.	/west-mississippi-commissioners.html	82	1.11%
19.	/recent-projects.html	80	1.09%
20.	/technical-advisory-committee.html	80	1.09%
21.	/links-to-learn-more.html	77	1.04%
22.	/projects-underway.html	75	1.02%
23.	/resources.html	75	1.02%
24.	/twin-lake-next-steps.html	75	1.02%
25.	/what-you-can-do.html	75	1.02%