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MINUTES

January 31, 2017

A meeting of the Technical Advisory Committee (TAC) of the Shingle Creek and West Mississippi Watershed Management Commissions was called to order by Chairman Richard McCoy at 8:48 a.m., Tuesday, January 31, 2017, at Crystal City Hall, 4141 Douglas Drive North, Crystal, MN.

Present were: Andrew Hogg, Brooklyn Center; Jesse Struve, Brooklyn Park; Todd Tuominen, Champlin; Mark Ray, Crystal; Liz Stout, Minneapolis; Shawn Markham, New Hope; Richard McCoy, Robbinsdale; Ed Matthiesen and Diane Spector, Wenck Associates, Inc.; and Judie Anderson, JASS.

Not represented: Maple Grove, Osseo, and Plymouth.

- I. Motion by Ray, second by Struve to approve the **agenda**.* *Motion carried unanimously.*
- II. Motion by Ray, second by Hogg to approve the **minutes of the December 8, 2016 meeting**.* *Motion carried unanimously.*
- III. **Cost Share Policies.***

A. The Third Generation Plan sets forth three **potential funding sources for capital projects** in the two watersheds – 100% Commission-funded; 100% City-funded; and 25% Commission/75% City-funded. The Plan also notes that the Commissions intend to operate using the latter option, but that any of these three options are open for consideration on any project.

The Commissions have previously discussed proceeding with 100% Commission funding on certain types of projects and authorized a Minor Plan Amendment to fully fund lake internal load projects. To codify this approach, and to provide planning clarity for future projects, Staff drafted a Cost Share Policy.*

1. The first three paragraphs of the policy are from, with some minor modification, existing CIP application documents.
2. The section under the subheading *Projects of Watershed-Wide Benefit* is new language crafted from TAC and Commission discussions as well as Staff's recommendations.
3. The final section under the subheading *Operations and Maintenance* is also new language based on discussions arising from the Public Art Reaeration Projects. Those projects will require annual electric power to run the pumps associated with the artwork, as well as other costs to maintain and winterize the artwork. The Commissions have discussed creating a line item in their operating budgets to reimburse the cities for these expenses. Expenses incurred under this category cannot be included in an ad valorem levy or grant funding.

Much discussion ensued regarding what would be the characterization of watershed-wide benefiting projects.

Motion by Struve, second by Stout to recommend to the Commissions that sections 1 and 2 of the proposed policy be adopted. *Motion carried unanimously.* The third section will be discussed in more depth at a future TAC meeting.

B. Partnership Cost-Share Program.

The Partnership Cost Share Policy* provides for matching the cost of private investment in BMPs that go above and beyond the Commission's requirements. At this time the Partnership Cost Share applies only to Shingle Creek and not to West Mississippi. Since none have been awarded to date, the members agreed that the program as currently operated is not likely to attract participants. It was noted that some other WMOs with similar programs provide 75% or even 100% funding.

Motion by Ray, second by Tuominen to recommend to the Shingle Creek Commission that the match be increased to 100%, with no change to the other guidelines, and that the maximum balance in the Partnership Cost Share Account be \$100,000, with any amount above that transferred into the Cost Share Account to be made available for public cost share projects. *Motion carried unanimously.*

IV. 2017 CIP/Cost Share Projects.*

The member cities are requested to submit to the TAC any requests to add, delete or change a project on the CIP or request that a project be moved to a different year. Staff's January 24, 2017 memo shows the current CIPs for both watershed organizations along with a history of projects already implemented or underway. Applications are requested by February 17, 2017, so that they can be reviewed at the next TAC meeting. Submittal documents were included in the meeting packet.

McCoy indicated his city will be submitting a cost-share project.

New Hope may submit a project dealing with BMPs on their City Hall project. Motion by Hogg, second by Ray to approve the New Hope project in principal for submittal. *Motion carried unanimously.* New Hope will submit the project including associated costs.

V. Grant Updates.

Matthiesen provided updates on the **Public Art Reaeration** and **Iron/Biochar Enhanced Sand Filter Projects.**

VI. Other Business.

A. The **next meeting** is scheduled for February 23, 2017, at 8:30 a.m. at Crystal City Hall.

B. The meeting was adjourned at 10:13 a.m.

Respectfully submitted,



Judie A. Anderson
Recording Secretary