

MINUTES
Regular Meetings
March 10, 2016

(Action by the SCWMC appears in blue, by the WMWMC in green and shared information in black.
*indicates items included in the meeting packet.)

I. A joint meeting of the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission was called to order by Andy Polzin, Chair, and Gerry Butcher, Chair, respectively, on Thursday, March 10, 2016, at 12:45 p.m., at the Clubhouse at Edinburgh, USA, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present for Shingle Creek were: David Mulla, Brooklyn Center; John Roach, Brooklyn Park; Janet Moore, Crystal; Karen Jaeger, Maple Grove; Bill Wills, New Hope; Andy Polzin, Plymouth; Troy Gilchrist, Kennedy & Graven; Ed Matthiesen and Diane Spector, Wenck Associates, Inc.; and Amy Juntunen, JASS.

Not represented: Minneapolis, Osseo, and Robbinsdale.

Present for West Mississippi were: David Mulla, Brooklyn Center; John Roach, Brooklyn Park; Gerry Butcher, Champlin; Karen Jaeger, Maple Grove; Troy Gilchrist, Kennedy & Graven; Ed Matthiesen and Diane Spector, Wenck Associates, Inc.; and Amy Juntunen, JASS.

Not represented: Osseo.

Also present were: David Vlasin and Andrew Hogg, Brooklyn Center; Jesse Struve, Brooklyn Park; Todd Tuominen, Champlin; Mark Ray, Crystal; Rick Lestina, Maple Grove; Bob Paschke, New Hope; Ben Scharenbroich, Plymouth; Richard McCoy, Robbinsdale; Mike Opat, Hennepin County; and Steve Christopher, Board of Water and Soil Resources (BWSR).

II. **Agendas and Minutes.**

Motion by Butcher, second by Moore to designate Polzin as chair of this meeting. *Motion carried unanimously.*

Motion by Moore, second by Wills to approve the **Shingle Creek agenda*** with the addition of item 9.A. Becker Park Infiltration Project. *Motion carried unanimously.*

Motion by Butcher, second by Roach to approve the **West Mississippi agenda.*** *Motion carried unanimously.*

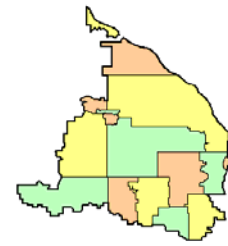
Motion by Moore, second by Wills to approve the **minutes of the February 11, 2016 Shingle Creek regular meeting*** as written. *Motion carried unanimously.*

Motion by Butcher, second by Roach to approve the **minutes of the February 11, 2016 West Mississippi regular meeting*** as written. *Motion carried unanimously.*

III. **Finances and Reports.**

A. Motion by Moore, second by Jaeger to approve the **Shingle Creek Treasurer's Report.*** *Motion carried unanimously.*

*items are included in meeting packet



Motion by Jaeger, second by Roach to approve the **Shingle Creek March claims.*** Claims totaling \$29,977.02 were *approved by roll call vote: ayes – Mulla, Roach, Moore, Jaeger, Wills, and Polzin; nays – none; absent – Minneapolis, Osseo and Robbinsdale.*

B. Motion by Butcher, second by Jaeger to approve the **West Mississippi Treasurer's Report.*** *Motion carried unanimously.*

Motion by Jaeger, second by Roach to approve the **West Mississippi March claims.*** Claims totaling \$11,857.01 were *approved by roll call vote: ayes – Mulla, Roach, Butcher, and Jaeger; nays – none; absent – Osseo.*

IV. Open Forum. Staff made a presentation of the Commission's activities to Hennepin County Commissioner Mike Opat. Opat is a resident of Robbinsdale and serves Brooklyn Center, Brooklyn Park, Maple Grove, Osseo, and Robbinsdale. Activities covered included TMDLs and other studies, education and outreach efforts, and Capital Improvement Projects. The Commission partners with member cities to complete projects and accomplish goals, including the delisting of Ryan, Schmidt, and Lower Twin Lakes. Opat noted that his son may be interested in performing the CAMP monitoring on Ryan Lake.

V. Project Reviews.

A. SC2016-04 Brooklyn Park 2016 Street Reconstruction.* Transportation improvements on Edgemont Boulevard North, Edgemont and Northbrook Circles North, and Decatur, Bass Creek, Northbrook, and Cavell Avenues North. The proposed project has an approximately 13.7-acre construction footprint. Following development, the site will maintain the same amount of impervious surface - 8.1 acres - and will be comprised of approximately 4,700 LF of roadway. A complete Project Review application was received on February 24, 2016.

To comply with the Commission's water quality treatment requirement, the site must provide ponding designed to NURP standards with dead storage volume equal to or greater than the volume of runoff from a 2.5" storm event, or BMPs providing a similar level of treatment - 80-85% TSS removal and 50-60% TP removal. Runoff from the site will be routed to a series of existing and proposed storm sewer pipes using five new sump manholes with SAFL baffles. Runoff from Northbrook Circle and Northbrook and Cavell Avenues will end up in a new stormwater wetland before entering into the Cherokee Wetland through which Bass Creek flows. The impervious area from the southern portion of Decatur Avenue and Edgemont Boulevard are routed into a sump manhole with a SAFL baffle before entering into Bass Creek. Edgemont Circle and the northern section of Edgemont Boulevard are routed through two sump manholes each with SAFL baffles before entering into Bass Creek.

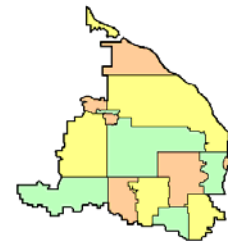
Commission rules require that site runoff be limited to predevelopment rates for the 2-, 10-, and 100-year storm events. A portion of the runoff from the site will be routed to a new stormwater wetland. The applicant meets the Commission's rate control requirements. Commission rules also require the site to infiltrate 1.0" of runoff from new impervious area within 48 hours. No new impervious area is being created with this project, which meets Commission requirements.

The NWI identifies one wetland along the project corridor. There will be permanent impacts to wetlands which have been determined to be de minimis and will not need replacement compliance with WCA. Shingle Creek is the LGU for Brooklyn Park and a notice of decision has been made.

There are no Public Waters on this site. There is floodplain on this site, and there will be changes in the floodplain as more storage will be created in the form of a stormwater wetland. The wetland has been reviewed and a Notice of Decision has been made by the LGU.

An erosion control plan was submitted with the project review. It includes perimeter silt fence, inlet protection, slope checks, and native seed specified on the pond slopes. The erosion control plan meets Commission requirements.

*items are included in meeting packet



A public hearing on the project was conducted on December 16, 2015, and multiple emails about the project were transmitted to neighborhood residents after City Council meetings. The project meets Commission public notice requirements.

Motion by Roach, second by Jaeger to advise the City of Brooklyn Park that project SC2016-04 is approved with no conditions. *Motion carried, Moore voting nay.*

VI. Water Quality.

A. Potential Revisions to Rules & Standards. Staff proposed forwarding the issue of infiltration practices in wellhead protection areas to the TAC for review. Staff will obtain well maps from the cities. Infiltration for city trail projects and the concept of treatment banking were also suggested topics for TAC review. Motion by Moore, second by Roach directing the TAC to review these three items and return a recommendation to the Commission. *Motion carried unanimously.*

B. Motion by Wills, second by Roach to approve the **Shingle Creek RiverWatch and WHEP Agreement*** with Hennepin County in the amount of \$5,000. *Motion carried unanimously.*

C. Motion by Butcher, second by Mulla to approve the **West Mississippi RiverWatch and WHEP Agreement*** with Hennepin County in the amount of \$3,000. *Motion carried unanimously.*

D. On February 27, 2016 Governor Dayton hosted his **Governor's Water Summit** in St. Paul. Over 800 people attended, including numerous state and local elected officials, farmers, business people, professionals, agency and city staffs, and other interested citizens. The Summit was primarily a listening session and an opportunity for attendees to provide information directly to the Governor and various state agencies responsible for managing waters. No policy initiatives were presented. Highlights included AIS management, resiliency to extreme weather events, investing in the capture/reuse of gray water, the need to invest in STEM education, the water cycle in urban and built-out environments and how to reuse, infrastructure maintenance, and the water cycle in rural areas. There were representatives from every stakeholder group and sector.

[Wills departed 2:28 p.m.]

E. Motion by Mulla, second by Roach to authorize Staff to send the **Biennial Budget Requests (BBRs)** to BWSR. *Motion carried unanimously.* Cities are also encouraged to submit BBRs to BWSR for Capital Improvement Projects expected to be done in 2018-2019.

VII. Watershed Management Plan.

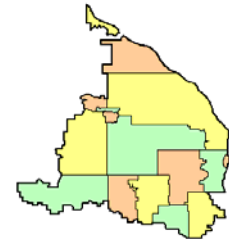
VIII. Education.

A. At the January meeting the Commissions considered an **education grant application** from the Lower Twin Lake Association for \$1,000 to assist in purchasing and installing a floating island adjacent to an outfall on Lower Twin. At the February meeting the Commissioners reviewed the responses from the writer of the proposal regarding their concerns about this project and subsequently denied the application. Staff is crafting a letter to the Association with an explanation of the Commissions' action, proposing alternative suggestions, and including descriptions of other possible projects in the subwatershed that may offer greater water quality improvement.

B. WMWA Update. The Pledge to Plant for Pollinators and Clean Water campaign was kicked off on February 20 at the Wild Ones convention by Spector. The campaign was cheered and is now active on the website. Staff will provide handouts when available. WMWA Educators are available to staff City and school events around Earth Week, as well as City festivals and Lake Association events. Commissioners are welcome to contact the Educators directly to schedule a time to visit a Watershed PREP classroom.

C. The **Great Shingle Creek Cleanup** is scheduled from April 15-24.

*items are included in meeting packet



D. Website Update. Shingle Creek now has an active Facebook page and periodic posts will be made through this social media format. Commissioners are encouraged to “like” the Facebook Page. The first month of Google Analytics was provided for the Shingle Creek website. This report will be included in the meeting packet each month.

E. The WMWA **2015 Annual Report** is included in the meeting packet. It was approved at WMWA’s March 8 meeting.

F. The next **West Metro Water Alliance (WMWA)** meeting is scheduled for April 12, 2016.

IX. Grant Opportunities and Updates.

Becker Park Infiltration Project. Motion by Jaeger, second by Moore to grant Staff authority to execute the Becker Park Grant Agreement upon review by the Commission attorney. *Motion carried unanimously.*

X. Communications.

XI. Other Business.

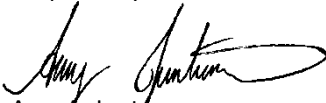
XII. Adjournment.

There being no further business before the Shingle Creek Commission, motion by Jaeger, second by Moore to adjourn. *Motion carried unanimously.*

There being no further business before the West Mississippi Commission, motion by Mulla, second by Jaeger to adjourn. *Motion carried unanimously.*

The meeting was adjourned at 2:47 p.m.

Respectfully submitted,


Amy A. Juntanen
Recording Secretary
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