

Shingle Creek Watershed Management Commission Treasurer's Report

	2024 Budget	March	April	%age YTD	2024 YTD
REVENUE					
Application Fees	15,000	2,500.00		16.67	2,500.00
Member Assessments	370,000	24,678.00		100.00	370,000.00
Interest and Dividends	20,000	13,733.41		190.79	38,158.82
Miscellaneous Income					-
TOTAL OPERATING REVENUE	405,000	40,911.41	-		410,658.82
EXPENSE					
2023 Activity					
ADMINISTRATION					
Administrative Services	70,000	5,352.07	5,514.29	22.36	15,650.41
Engineering Support	15,000	1,412.78	747.95	18.92	2,837.81
Project Reviews	1,500	24.75		3.19	47.87
ENGINEERING					
General Engineering	80,000	14,660.51	9,898.00	30.70	24,558.51
General Engineering 2023		55.00			
Grant Application Writing	12,000	1,640.00	1,780.50	28.50	3,420.50
Grant Application Writing 2023		1,639.50			
Project Reviews/WCA	35,000	894.25	4,462.50	15.31	5,356.75
Project Reviews/WCA 2023		63.50			
Highway 252/94 EIS Review					-
Blue Line Extension		2,987.00	210.00		3,197.00
TMDL 5 Year Reviews	5,000			-	-
TMDL 5 Year Reviews 2023		390.00			
LEGAL - Legal Services					
MnDOT Scoping Project	6,000	503.71	391.21	14.92	894.92
Blue Line Extension					-
JPA Update					-
MISCELLANEOUS					
Bookkeeping	8,000	554.25	753.75	19.25	1,539.75
Audit	7,500			-	-
Insurance & Bonding	3,200			-	-
Meeting Expense	6,000	323.37	292.94	61.00	3,659.88
PROGRAMS					
Stream Monitoring	36,000	1,615.82	1,182.00	7.77	2,797.82
Stream Monitoring 2023		498.75			
Stream Monitoring (USGS)	4,200			-	-
Lake Monitoring	30,000		386.50	1.29	386.50
Lake Monitoring 2023		55.68			
Citizen Assisted Lake Monitoring (CAMP)	5,000		78.00	1.56	78.00
Volunteer Stream Monitoring (River Watch)	2,000			-	-
Annual Monitoring Report	16,500	4,676.43	5,191.83	59.81	9,868.26
Annual Monitoring Report 2023		2,105.98			
Water Quality Education					
Education Program	24,000	2,532.74	1,354.56	17.61	4,226.80
Education Program 2023		999.37			
WMWA General (SC Share)	3,000	3,000.00		100.00	3,000.00
WMWA Impl/WS Prep (SC Share)	8,500	8,000.00		94.12	8,000.00
Management Plan/Amendments	1,000				-
Subwatershed BMP Assessment	0				-
Contribution to 5th Generation Plan	0				-
To/From Reserves	25,600				
TOTAL OPERATING EXPENSE	405,000	53,985.46	32,244.03		89,520.78
OPERATING SURPLUS OR (DEFICIT)					321,138.04

Shingle Creek Watershed Management Commission Treasurer's Report

	2024 Budget	March	April	%age YTD	2024 YTD
GRANTS AND CAPITAL PROJECTS					
REVENUE					
Transfer to (from) Grants		-	-		-
Transfer to (from) CIPs					-
Transfer to (from) Closed Projects Account					-
TOTAL GRANT & CIP REVENUE		-	-		-
EXPENSE					
SC Trail Feasibility Study		1,473.25	2,107.25		3,580.50
Brookdale Pk SC Remeander Feasibility Stud		2,660.75	7,155.50		9,816.25
Gauke Pond SWA Amendment					-
Eagle Lake SWA					-
Transfer to (from) Grants			1,921.00		1,921.00
Transfer to (from) CIPs			210.00		210.00
Transfer to (from) City Cost Share Fund					-
Transfer to (from) Partnership BMP Cost Share Fund					-
Transfer to (from) Closed Projects Account			175.00		175.00
TOTAL GRANT & CIP EXPENSE		4,134.00	11,568.75		15,702.75
WMWA					
REVENUE					
WMWA Education - Partners		44,000.00			44,000.00
EXPENSE					
WMWA General Admin - Tech		1,194.15	1,096.52		2,522.16
WMWA 2023		409.75			
WMWA Implementation					-
WMWA Educators		1,898.26			1,898.26
WMWA Rain Garden Workshops					-
TOTAL WMWA EXPENSE		3,502.16	1,096.52		4,420.42
CASH SUMMARY					
4M Fund Balance at 12/31/23					2,728,740.53
Plus Revenue Received to date					476,888.82
Minus Claims Approved to Date					(184,629.53)
Minus Claims Presented Current Month					32,244.03
4M Fund Balance		3,098,153.15			3,053,243.85

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	April 2024	Total
Kennedy & Graven			391.21
Legal - General	52001	391.21	
Stantec			36,089.33
General Engineering	51001	9,898.00	
Grant Writing	51005	1,780.50	
Project Reviews	51002	4,462.50	
Blue Line Extension	51009	210.00	
Stream Monitoring	56004	1,182.00	
Lake Monitoring	56010	386.50	
CAMP	56002	78.00	
Education	57008	1,331.25	
Annual Water Monitoring Report	58002	5,191.83	
Crystal Lake Management Plan Grant	70732	1,921.00	
SC Trail Stabil.& Fishery Imp Feas.Study	58030	2,107.25	
Brookdale Park SC Remeander Feas.Study	58031	7,155.50	
Eagle and Pike Lakes Internal Load	58035	175.00	
Maintenance Fund CIP	70836	210.00	
Judie Anderson's Secretarial Service			1,096.52
WMWA General Expense	57009	1,096.52	
WMWA Educators/WS Prep	57011		
Judie Anderson's Secretarial Service			7,332.24
Administration	53001	5,514.29	
Bookkeeping / Audit Prep	54002	753.75	
Meeting Expense	54001	292.94	
Education Programs	57008	23.31	
Engineering Support	53004	747.95	
Total Claims			44,909.30

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

March 18, 2024

Statement No. 180441

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through February 29, 2024

SH220-00001 General 391.21

Total Current Billing: 391.21

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilchrist

67F85C8F0E29444
Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

February 29, 2024

SH220-00001 General

Through February 29, 2024

For All Legal Services As Follows:

			Hours	Amount
2/7/2024	TJG	Work on reviewing carp agreement; email with comments regarding same	0.30	67.50
2/8/2024	TJG	Prepare for, travel to, and attend meeting	1.40	315.00
Total Services:			\$	382.50

For All Disbursements As Follows:

2/8/2024	Troy J. Gilchrist; Mileage expense	8.71
Total Disbursements:		\$ 8.71

Total Services and Disbursements: \$ 391.21



INVOICE

Invoice Number 2213092
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706654

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek WMC 2024 Engineering Services		
Project Manager	Shoemaker, Todd E	Contract Upset	297,012.75
Current Invoice Total (USD)	28,409.00	Amount Billed to Date	62,165.58
		For Period Ending	March 22, 2024

Top Task 101 **General Engineering**
Low Task 101 **General Engineering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	7.00	133.00	931.00
Clapp, Lucas W	0.25	140.00	35.00
Kemmitt, Kathrine Lee (Katie)	23.25	156.00	3,627.00
Spector, Diane F	4.75	205.00	973.75
Matthiesen, Edward Armin (Ed)	1.75	231.00	404.25
Shoemaker, Todd E	17.00	231.00	3,927.00
Subtotal Professional Services	<u>54.00</u>		<u>9,898.00</u>

Low Task Subtotal **General Engineering** 9,898.00

Top Task Subtotal General Engineering 9,898.00

Top Task 102 **Project Reviews/WCA**
Low Task 102.001 **General Project Reviews**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	7.25	140.00	1,015.00
Shoemaker, Todd E	3.00	231.00	693.00
Subtotal Professional Services	<u>10.25</u>		<u>1,708.00</u>

Low Task Subtotal **General Project Reviews** 1,708.00

Low Task 102.002 **WCA**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
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Invoice Number	2213092
Invoice Date	March 27, 2024
Purchase Order	—
Customer Number	165842
Project Number	227706654

Kaster, Anthony R (Tony)	2.00	196.00	392.00
Subtotal Professional Services	<u>2.00</u>		<u>392.00</u>

Low Task Subtotal **WCA** 392.00

Low Task 102.003 24-01 Prudential Redevelopment

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	12.75	140.00	1,785.00
Shoemaker, Todd E	2.50	231.00	577.50
Subtotal Professional Services	<u>15.25</u>		<u>2,362.50</u>

Low Task Subtotal **24-01 Prudential Redevelopment** 2,362.50

Top Task Subtotal Project Reviews/WCA 4,462.50

Top Task 103 Stream Monitoring

Low Task 103 Stream Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L (Ali)	7.50	140.00	1,050.00
Subtotal Professional Services	<u>7.50</u>		<u>1,050.00</u>

Disbursements

Direct - Testing & Lab Charges			132.00
Subtotal Disbursements			<u>132.00</u>

Low Task Subtotal **Stream Monitoring** 1,182.00

Top Task Subtotal Stream Monitoring 1,182.00

Top Task 104 Lake Monitoring

Low Task 104 Lake Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Paquin, Timothy Joel (Tim)	1.50	133.00	199.50
Hyams, Aaron Robert	0.50	140.00	70.00
Kemmitt, Kathrine Lee (Katie)	0.75	156.00	117.00
Subtotal Professional Services	<u>2.75</u>		<u>386.50</u>

Invoice Number 2213092
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706654

Low Task Subtotal **Lake Monitoring** 386.50

Top Task Subtotal Lake Monitoring 386.50

Top Task 105 **CAMP**
Low Task 105 **CAMP**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	0.50	156.00	78.00
Subtotal Professional Services	0.50		78.00

Low Task Subtotal **CAMP** 78.00

Top Task Subtotal CAMP 78.00

Top Task 106 **Annual Monitoring Report**
Low Task 106 **Annual Monitoring Report**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	24.00	133.00	3,192.00
Stone, Alicia L (Ali)	24.75	140.00	3,465.00
Kemmitt, Kathrine Lee (Katie)	7.00	156.00	1,092.00
Subtotal Professional Services	55.75		7,749.00

SC - 5,191.83
 WM - 2,557.17

Low Task Subtotal **Annual Monitoring Report** 7,749.00

Top Task Subtotal Annual Monitoring Report 7,749.00

Top Task 108 **Grant Writing**
Low Task 108 **Grant Writing**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	5.50	156.00	858.00
Spector, Diane F	4.50	205.00	922.50
Subtotal Professional Services	10.00		1,780.50

Low Task Subtotal **Grant Writing** 1,780.50

Top Task Subtotal Grant Writing 1,780.50

Invoice Number	2213092
Invoice Date	March 27, 2024
Purchase Order	--
Customer Number	165842
Project Number	227706654

Top Task 109 Education & Outreach
 Low Task 109 Education & Outreach

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	4.00	156.00	624.00
	Spector, Diane F	6.00	205.00	1,230.00
	Shoemaker, Todd E	3.50	231.00	808.50
	Subtotal Professional Services	<u>13.50</u>		<u>2,662.50</u>

SC - 1,331.25
 WM - 1,331.25

Low Task Subtotal Education & Outreach 2,662.50
 Top Task Subtotal Education & Outreach 2,662.50

Top Task 110 Blue Line LRT Review
 Low Task 110 Blue Line LRT Review

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Clapp, Lucas W	0.50	140.00	70.00
	Doerr, Sylvia M	1.00	140.00	140.00
	Subtotal Professional Services	<u>1.50</u>		<u>210.00</u>

Low Task Subtotal Blue Line LRT Review 210.00
 Top Task Subtotal Blue Line LRT Review 210.00

Total Fees & Disbursements 28,409.00
INVOICE TOTAL (USD) 28,409.00

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2212706
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706842

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project 2024 Proposed Maintenance Fund Activities

Project Manager	Kemmitt, Katie	Contract Upset	11,864.60
Current Invoice Total (USD)	210.00	Amount Billed to Date	210.00
		For Period Ending	March 22, 2024

Top Task 100 2024 Proposed Maintenance Fund
Low Task 100.001 Bass Lake CLP Mngt

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Campbell, Patricia A (Patty)	1.00	140.00	140.00
Clapp, Lucas W	0.50	140.00	70.00
Subtotal Professional Services	<u>1.50</u>		<u>210.00</u>

Low Task Subtotal **Bass Lake CLP Mngt** 210.00

Top Task Subtotal 2024 Proposed Maintenance Fund 210.00

Total Fees & Disbursements 210.00
INVOICE TOTAL (USD) 210.00

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number	2212707
Invoice Date	March 27, 2024
Purchase Order	--
Customer Number	165842
Project Number	227706845

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Eagle and Pike Lakes Internal Load			
	Project Manager	Kemmitt, Katie	Contract Upset	123,304.00
	Current Invoice Total (USD)	175.00	Amount Billed to Date For Period Ending	175.00 March 20, 2024

Top Task	100	Engineering Support for Alum Treatments		
<u>Professional Services</u>				
Category/Employee			Current Hours	Rate
		Campbell, Patricia A (Patty)	1.25	140.00
		Subtotal Professional Services	<u>1.25</u>	<u>175.00</u>
Top Task Subtotal	Engineering Support for Alum Treatments			175.00
		Total Fees & Disbursements		<u>175.00</u>
		INVOICE TOTAL (USD)		175.00

Net Due in 30 Days or in accordance with terms of the contract

Invoice Number	2212820
Invoice Date	March 27, 2024
Purchase Order	--
Customer Number	165842
Project Number	227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	1,921.00	Amount Billed to Date	146,763.51
		For Period Ending	March 22, 2024

Top Task	102B	Carp Removal		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	11.00	156.00	1,716.00
	Spector, Diane F	1.00	205.00	205.00
	Subtotal Professional Services	<u>12.00</u>		<u>1,921.00</u>
Top Task Subtotal	Carp Removal			1,921.00
	Total Fees & Disbursements			<u>1,921.00</u>
	INVOICE TOTAL (USD)			1,921.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 2213164
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227705747

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Brookdale Park Shingle Creek Remeander Feasibility Study		
Project Manager	Harding, Sarah Ellen	Contract Upset	48,650.00
Current Invoice Total (USD)	7,155.50	Amount Billed to Date	48,013.34
		For Period Ending	March 22, 2024

Top Task 200 **Professional Services**
Low Task 200.003 **Preliminary Drawings of Selected Alternative**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Pesik, Joseph Richard (Joey)	37.50	140.00	5,250.00
Harding, Sarah Ellen	9.50	169.00	1,605.50
Wyers, Nicholas P (Nick)	0.75	169.00	126.75
Matthiesen, Edward Armin (Ed)	0.75	231.00	173.25
Subtotal Professional Services	<u>48.50</u>		<u>7,155.50</u>

Low Task Subtotal **Preliminary Drawings of Selected Alternative** 7,155.50

Top Task Subtotal Professional Services 7,155.50

Total Fees & Disbursements 7,155.50
INVOICE TOTAL (USD) **7,155.50**

Net Due in 30 Days or in accordance with terms of the contract

Invoice Number	2213165
Invoice Date	March 27, 2024
Purchase Order	—
Customer Number	165842
Project Number	227705748

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek Regional Trail Bank Stabilization & Fishery Improvement Feasibility Study		
Project Manager	Harding, Sarah Ellen	Contract Upset	25,000.00
Current Invoice Total (USD)	2,107.25	Amount Billed to Date	24,206.48
		For Period Ending	March 22, 2024

Top Task	200	Professional Services			
Low Task	200.003	Preliminary Drawings of Selected Alternative			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Pesik, Joseph Richard (Joey)	14.75	140.00	2,065.00
		Wyers, Nicholas P (Nick)	0.25	169.00	42.25
		Subtotal Professional Services	<u>15.00</u>		<u>2,107.25</u>
Low Task Subtotal	Preliminary Drawings of Selected Alternative				2,107.25
Top Task Subtotal	Professional Services				2,107.25
	Total Fees & Disbursements				<u>2,107.25</u>
	INVOICE TOTAL (USD)				2,107.25

Due upon receipt or in accordance with terms of the contract



Your Virtual Administrator

3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth MN 55447

10-Apr-24

Re: 2024 WMWA General Expense and Watershed PREP

Table with columns: Description, Rate, Hours/ No., Amount, Total. Rows include General Expense (Administrative, Offsite, Website hosting, Reimbursables), Watershed PREP (Administrative, Offsite, Reimbursables), and totals for each section and the invoice.



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

April 9, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	12.16	75.00	912.00	5.42	75.00	406.50		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	24.89	75.00	1,306.73		75.00	560.03		
Administrative - Convene	50-50	53001		75.00						
Admin - offsite	70-30	53001	4.38	80.00	245.28		80.00	105.12		
Admin - offsite - Convene	50-50	53001		80.00						
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.25	75.00	18.75		75.00	-		
Data Processing/File Mgmt	70-30	53001		75.00	-		75.00	-		
Archiving		53001		70.00	-		70.00	-		
Admin - Annual Reporting	50-50	53001	33.13	75.00	1,242.38		75.00	1,242.38		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	449.68	1.00	448.17	173.67	1.00	173.67	5,514.290	3,081.950
Bookkeeping		54022	9.25	75.00	693.75	4.92	75.00	369.00		
Bookkeeping Subscription		54022	1.00	60.00	60.00	1.00	60.00	60.00		
Audit Prep		54022		75.00	-		75.00	-	753.750	429.000
Meal Expense	70-30	54001	418.49	1.00	292.94		1.00	125.55	292.943	125.547
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Education - NPDES	50-50	57008		75.00	-		75.00			
Education Grant	50-50	57007		75.00	-		75.00			
Website	50-50	57008		70.00	-		70.00			
Website	50-50	57008	0.58	75.00	21.75		75.00	21.75		
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007	1.56	1.00	1.56	1.56	1.00	1.56	23.310	23.310
Engineering Support - Admin	70-30	53004	13.40	75.00	703.50		75.00	301.50		
Engineering Support - offsite	70-30	53004		80.00	-		80.00	-		
Engineering Support - Reimbursables		53004	44.45	1.00	44.45	19.05	1.00	19.05	747.950	320.55
									7,332.24	3,980.357

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2024 Budget	March	April	%age YTD	2024 YTD
REVENUE					
Application Fees	20,000			0.00	-
Member Assessments	160,000			100.00	160,000.00
Interest & Dividend Income	5,000	5,923.00		342.75	17,137.36
Miscellaneous Income					-
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
To (From) Reserve	8,000				-
TOTAL REVENUE	193,000	5,923.00	-		177,137.36
EXPENSES					
		2023 Activity			
ADMINISTRATION					
Administrative Services	32,000	2,392.19	3,081.95	23.87	7,638.75
Engineering Support	4,000	605.48	320.55	30.41	1,216.21
Project Reviews	1,500			0.00	-
ENGINEERING					
General Engineering	35,000	7,214.33	1,884.49	26.00	9,098.82
General Engineering 2023		854.00			
Grant Application Writing	500				-
Project Review	30,000	1,531.25	392.00	6.41	1,923.25
Project Review 2023		1,642.82			
Highway 252/94 EIS Review					-
LEGAL					
Legal Services	5,000	436.21	391.21	16.55	827.42
JPA Update					-
MISCELLANEOUS					
Bookkeeping	4,000	391.50	429.00	24.75	990.00
Audit	6,500			0.00	-
Insurance & Bonding	3,000			0.00	-
Meeting Expense	3,000	138.58	125.55	52.28	1,568.52
PROJECTS					
Outfall and Stream Monitoring	24,000	78.00		0.33	78.00
Outfall and Stream Monitoring 2023		142.15			
Annual Monitoring Report	8,000	2,303.32	2,557.17	60.76	4,860.49
Annual Monitoring Report 2023		1,037.27			
Water Quality Education					
Education	24,000	2,532.74	1,354.56	17.61	4,226.80
Education 2023		999.38			
WMWA General Programs	3,000	3,000.00		100.00	3,000.00
WMWA Implementation/Watershed Prep	8,500	8,000.00		94.12	8,000.00
Management Plan/Amendments	1,000				-
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
To (from) Reserves					-
TOTAL OPERATING EXPENSE	193,000	33,299.22	10,536.48		43,428.26
CASH SUMMARY					
4M Fund Balance at 12/31/23					1,314,028.04
Plus Revenue Received to Date					177,654.24
Minus Claims Approved to Date					(205,783.03)
Minus Claims Presented Current Month					10,536.48
4M Fund Balance		1,306,972.21			1,296,435.73

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	April 2024		
				Total
Kennedy & Graven				391.21
Legal - General	52001	391.21		
Stantec				6,164.91
General Engineering	51001	1,884.49		
Project Reviews	51002	392.00		
Education Program	57008	1,331.25		
Stream and Outfall Monitoring	58011			
Annual Water Monitoring Report	58002	2,557.17		
Judie Anderson's Secretarial Service				3,980.36
Administration	53001	3,081.95		
Bookkeeping / Audit Prep	54002	429.00		
Meeting Expense - Previous Mo. Meal	54001	125.55		
Education Programs	57008	23.31		
Engineering Support	53004	320.55		
Total Claims				10,536.48

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300
41-1225694

March 18, 2024

Statement No. 180448

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through February 29, 2024

WE405-00001 General 391.21

Total Current Billing: 391.21

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilechrist

Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

February 29, 2024

WE405-00001 General

Through February 29, 2024

For All Legal Services As Follows:

			Hours	Amount
2/7/2024	TJG	Review carp agreement; email with comments regarding same	0.30	67.50
2/8/2024	TJG	Prepare for, travel to, and attend meeting	1.40	315.00
Total Services:			\$	382.50

For All Disbursements As Follows:

2/8/2024	Troy J. Gilchrist; Mileage expense	8.71
Total Disbursements:		\$ 8.71

Total Services and Disbursements: \$ 391.21



INVOICE

Invoice Number 2212916
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165866
Project Number 227706622

Bill To

West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	West Mississippi WMC 2024 Engineering Services		
Project Manager	Shoemaker, Todd E	Contract Upset	89,000.00
Current Invoice Total (USD)	2,276.49	Amount Billed to Date	11,100.07
		For Period Ending	March 22, 2024

Top Task	1000	General Engineering
Low Task	1000	General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	7.00	156.00	1,092.00
Spector, Diane F	0.25	205.00	51.25
Shoemaker, Todd E	3.00	231.00	693.00
Subtotal Professional Services	<u>10.25</u>		<u>1,836.25</u>

Disbursements

Direct - Vehicle (mileage)	48.24
Subtotal Disbursements	<u>48.24</u>

Low Task Subtotal	General Engineering	1,884.49
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Top Task Subtotal	General Engineering	1,884.49
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Top Task	2024	Project Reviews/WCA
Low Task	2024.002	WCA

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kaster, Anthony R (Tony)	2.00	196.00	392.00
Subtotal Professional Services	<u>2.00</u>		<u>392.00</u>

Low Task Subtotal	WCA	392.00
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Top Task Subtotal	Project Reviews/WCA	392.00
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Total Fees & Disbursements	2,276.49
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INVOICE

Invoice Number	2212916
Invoice Date	March 27, 2024
Purchase Order	--
Customer Number	165866
Project Number	227706622

INVOICE TOTAL (USD)

2,276.49

Net Due in 30 Days or in accordance with terms of the contract

Invoice Number 2213092
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706654

Low Task Subtotal **Lake Monitoring** 386.50

Top Task Subtotal Lake Monitoring 386.50

Top Task 105 **CAMP**
Low Task 105 **CAMP**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	0.50	156.00	78.00
Subtotal Professional Services	<u>0.50</u>		<u>78.00</u>

Low Task Subtotal **CAMP** 78.00

Top Task Subtotal CAMP 78.00

Top Task 106 **Annual Monitoring Report**
Low Task 106 **Annual Monitoring Report**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
SC - 5,191.83 Neumiller, Grace Catherine	24.00	133.00	3,192.00
Stone, Alicia L (Ali)	24.75	140.00	3,465.00
WM - 2,557.17 Kemmitt, Kathrine Lee (Katie)	7.00	156.00	1,092.00
Subtotal Professional Services	<u>55.75</u>		<u>7,749.00</u>

Low Task Subtotal **Annual Monitoring Report** 7,749.00

Top Task Subtotal Annual Monitoring Report 7,749.00

Top Task 108 **Grant Writing**
Low Task 108 **Grant Writing**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	5.50	156.00	858.00
Spector, Diane F	4.50	205.00	922.50
Subtotal Professional Services	<u>10.00</u>		<u>1,780.50</u>

Low Task Subtotal **Grant Writing** 1,780.50

Top Task Subtotal Grant Writing 1,780.50

Invoice Number 2213092
Invoice Date March 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706654

Top Task 109 **Education & Outreach**
Low Task 109 **Education & Outreach**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	4.00	156.00	624.00
	Spector, Diane F	6.00	205.00	1,230.00
	Shoemaker, Todd E	3.50	231.00	808.50
	Subtotal Professional Services	13.50		2,662.50

SC - 1,331.25
 WM - 1,331.25

Low Task Subtotal **Education & Outreach** 2,662.50

Top Task Subtotal Education & Outreach 2,662.50

Top Task 110 **Blue Line LRT Review**
Low Task 110 **Blue Line LRT Review**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Clapp, Lucas W	0.50	140.00	70.00
	Doerr, Sylvia M	1.00	140.00	140.00
	Subtotal Professional Services	1.50		210.00

Low Task Subtotal **Blue Line LRT Review** 210.00

Top Task Subtotal Blue Line LRT Review 210.00

Total Fees & Disbursements 28,409.00
INVOICE TOTAL (USD) **28,409.00**

Net Due in 30 Days or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

April 9, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	12.16	75.00	912.00	5.42	75.00	406.50		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	24.89	75.00	1,306.73		75.00	560.03		
Administrative - Convene	50-50	53001		75.00						
Admin - offsite	70-30	53001	4.38	80.00	245.28		80.00	105.12		
Admin - offsite - Convene	50-50	53001		80.00						
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.25	75.00	18.75		75.00	-		
Data Processing/File Mgmt	70-30	53001		75.00	-		75.00	-		
Archiving		53001		70.00	-		70.00	-		
Admin - Annual Reporting	50-50	53001	33.13	75.00	1,242.38		75.00	1,242.38		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	449.68	1.00	448.17	173.67	1.00	173.67	5,514.290	3,081.950
Bookkeeping		54022	9.25	75.00	693.75	4.92	75.00	369.00		
Bookkeeping Subscription		54022	1.00	60.00	60.00	1.00	60.00	60.00		
Audit Prep		54022		75.00	-		75.00	-	753.750	429.000
Meal Expense	70-30	54001	418.49	1.00	292.94		1.00	125.55	292.943	125.547
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Education - NPDES	50-50	57008		75.00	-		75.00			
Education Grant	50-50	57007		75.00	-		75.00			
Website	50-50	57008		70.00	-		70.00			
Website	50-50	57008	0.58	75.00	21.75		75.00	21.75		
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007	1.56	1.00	1.56	1.56	1.00	1.56	23.310	23.310
Engineering Support - Admin	70-30	53004	13.40	75.00	703.50		75.00	301.50		
Engineering Support - offsite	70-30	53004		80.00	-		80.00	-		
Engineering Support - Reimbursables		53004	44.45	1.00	44.45	19.05	1.00	19.05	747.950	320.55
									7,332.24	3,980.357

SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION**PROJECT REVIEW SC2024-01:** Prudential Redevelopment

Owner: Dan Salzer
Company: SPRC Land Ventures Plymouth LLC
Address: 8801 River Crossing Blvd., Suite 300 Indianapolis, IN 46240

Engineer: William D. Matzek, P.E.
Company: Kimley-Horn and Associates, Inc
Address: 767 Eustis Street, Suite 100 St. Paul, MN 55114

Phone: 651-643-0497
Email: will.matzek@kimley-horn.com

Purpose: Construction of apartments, a business park, and retail spaces on 82.6 acres.

Location: 13001 Bass Lake Rd. Plymouth, MN 55442 (Figure 1).

- Exhibits:**
1. Project review application and project review fee of \$2,500, dated 2/29/2024, received 3/1/2024.
 2. Site Development Plans (C000, C001, TP100-TP116, TP200-TP213, C100-C113, C200-C213, C300-C315, C400-C413, C500-C513, C600-C613, C700-C713, L100-L114), by Kimley-Horn, dated 3/22/2024, received 4/10/2024.
 3. Road Plans (66 Sheets), by Kimley-Horn, dated 2/1/2024, received 2/29/2024.
 4. Stormwater Management Report (480 pages), by Kimley-Horn, dated April 2024, received 4/10/2024.
 5. Geotechnical Report, by Braun Intertec, dated 5/13/2022, received 2/29/2024.
 6. WCA – Notice of Decision, by Kimley-Horn, dated 2/23/2023, received 2/29/2024.
 7. Storm Sewer Plans and SAFL Baffle Locations (C601-C615 and SAFL Baffle Details), by Kimley-Horn, dated 2/1/2024, received 3/28/2024.
 8. Street Storm Sewer Plans and Profiles (Sheets 54-60), by Kimley-Horn, dated 2/1/2024, received 3/28/2024.
 9. Wet Pond and Filtration Basin Layout, by Kimley-Horn, dated April 2024, received 4/1/2024.
 10. Prudential SHASM and MIDS Calculations, by Kimley-Horn, dated 4/8/2024, received 4/8/2024.
 11. O & M Draft Agreement, not dated, received 4/10/2024.
 12. Response to comments, by Kimley-Horn, dated 4/9/2024, received 4/10/2024.
 13. Exhibit A: Existing Drainage Map, by Kimley-Horn, dated April 2024, received 4/10/2024.

SC2024-01: Prudential Redevelopment

14. Exhibit B: Proposed Drainage Map, by Kimley-Horn, dated April 2024, received 4/10/2024.
15. Exhibit C: Existing Regional MIDS Model Area Map, by Kimley-Horn, dated April 2024, received 4/10/2024.
16. Exhibit D: Proposed Regional MIDS Model Area Map, by Kimley-Horn, dated April 2024, received 4/10/2024.

Findings:

1. The proposed project is the redevelopment of the former Prudential Insurance site into a mix of residential, business, and retail spaces. The site is 75.5 acres. Following development, the site will be 41 percent impervious with 31.4 acres of impervious surface, an increase of 11.2 acres.
2. The complete project application was received on 3/1/2024. To comply with the 60-day review requirement, the Commission must approve or deny this project no later than the 4/11/2024 meeting. Sixty calendar-days expires on 4/30/2024.
3. Commission rules require the site to infiltrate 1.1 inches of runoff from new impervious and reconstructed impervious area within 48 hours. If infiltration is not feasible due to poor soils or contamination, filtration is required, and the required depth increases to 2.0 inches of runoff. The new and reconstructed impervious area on this site is 31.4 acres, requiring infiltration of 125,380 cubic feet or filtration of 228,192 cubic feet.

Due to poor soils across the site, the initial proposed site plan included a wet pond and filtration basin, which resulted in approximately seven feet of water level bounce in the central stormwater pond. City of Plymouth staff noted this design would not be aesthetically pleasing and was not preferred. Subsequently, the current site plan includes smaller filtration basins and a larger central pond that reduces the water level bounce. The smaller filtration basins provide 13,600 cubic feet of filtration volume.

The Shingle Creek stormwater standards require an applicant to first abstract runoff; then filter runoff if abstraction (infiltration) is not feasible (i.e., poor or contaminated soils are present); or then demonstrate no increase in TSS and TP if abstraction and filtration volumes are not satisfied. The applicant meets Commission volume control requirements because there is no increase in TSS (total suspended solids) and TP (total phosphorus) loading as described in Finding 4 below.

4. To comply with the Commission's water quality treatment requirement, the site must provide treatment so there is no net increase in TSS and TP from pre- to post-development land cover.

The applicant submitted water quality models to compare TSS and TP loading under three conditions: pre-development, post-development with the pond and filtration basin; and post-development with a large central wet pond (current proposed site plan). The current site plan with a large central wet pond does not exceed pre-development TSS and TP

SC2024-01: Prudential Redevelopment

loading and achieves a greater TP reduction compared to the initial filtration basin design. The applicant meets Commission water quality control requirements.

5. Commission rules require that site runoff is limited to predevelopment rates for the 2-, 10-, and 100-year, 24-hour, and 100-year, 10-day critical storm event. Stormwater leaves the site at three locations, offsite to I-494 in the northwest corner, to Northwest Blvd. in the northeast corner, and to Pineview Lane in the southeast corner. A majority of runoff from the site is directed to a large stormwater pond that discharges to Pineview Lane. The applicant meets the Commission rate control requirements.

Table 1. Runoff from site (cfs).

Drainage Area	2-year event		10-year event		100-year event		100-year 10-day event	
	Pre-	Post-	Pre-	Post-	Pre-	Post-	Pre-	Post-
Offsite to 494	10	6.2	18	11	34	21	1.8	1.8
Pineview Lane	82	68	116	91	197	138	40	36
Northwest Blvd	13	12	21	19	39	36	3.8	3.4

6. The erosion control plan includes rock construction entrances, perimeter silt fence/biolog, flotation silt curtains, silt fence surrounding detention ponds, inlet protection, riprap at pond inlets, seed on all disturbed areas onsite, and the sizing of temporary sediment basins. The erosion control plan meets Commission requirements.
7. The National Wetlands Inventory identifies five probable wetlands on site. One in the southwest corner, a central wetland (existing pond), two on the east corner, and a fifth on the south-central boundary. The central, south-central, and the eastern lobe of the southwest wetlands were deemed incidental. The City of Plymouth is LGU for WCA administration. Wetland buffers a minimum of 20 feet in width and averaging 30 feet in width are provided. The applicant meets Commission wetland requirements.
8. There are no Public Waters on this site. The applicant meets Commission Public Waters requirements.
9. There is no FEMA-regulated floodplain on this site. The low floor elevations of the buildings (950.25'-964.55') are at least two feet higher than the high-water elevation of the detention pond and wetlands (941.76'-947.55') according to Atlas 14 precipitation. The applicant meets Commission floodplain requirements.
10. The site is not located in a Drinking Water Source Management Area (DWSMA). The applicant meets Commission drinking water protection requirements.
11. A public hearing on the project was conducted on February 21, 2024 as part of Planning Commission and City Council review of this project, meeting Commission public notice requirements.
12. A draft Operations & Maintenance (O&M) agreement between the applicant and the City of Plymouth has been submitted.

SC2024-01: Prudential Redevelopment

13. A Project Review Fee of \$2,500 has been received.

Recommendation: Approve subject to the following conditions:

1. Define the total area of the "Landscaped Pretreatment Area" on storm sewer plans (C600 series sheets) to correspond with the value assumed in the water quality model. For example, a note could be added that states, "The 'Required Landscaped Pretreatment Area' is the sum of the individual areas measured at the bottom contour area of each Landscaped Pretreatment Area."
2. Submit an Operations & Maintenance (O&M) agreement between the applicant and the City of Plymouth. The O&M agreement shall cover the "Landscaped Pretreatment Areas" and any sumps with SAFL Baffles that are not in the public right-of-way or not on City property.

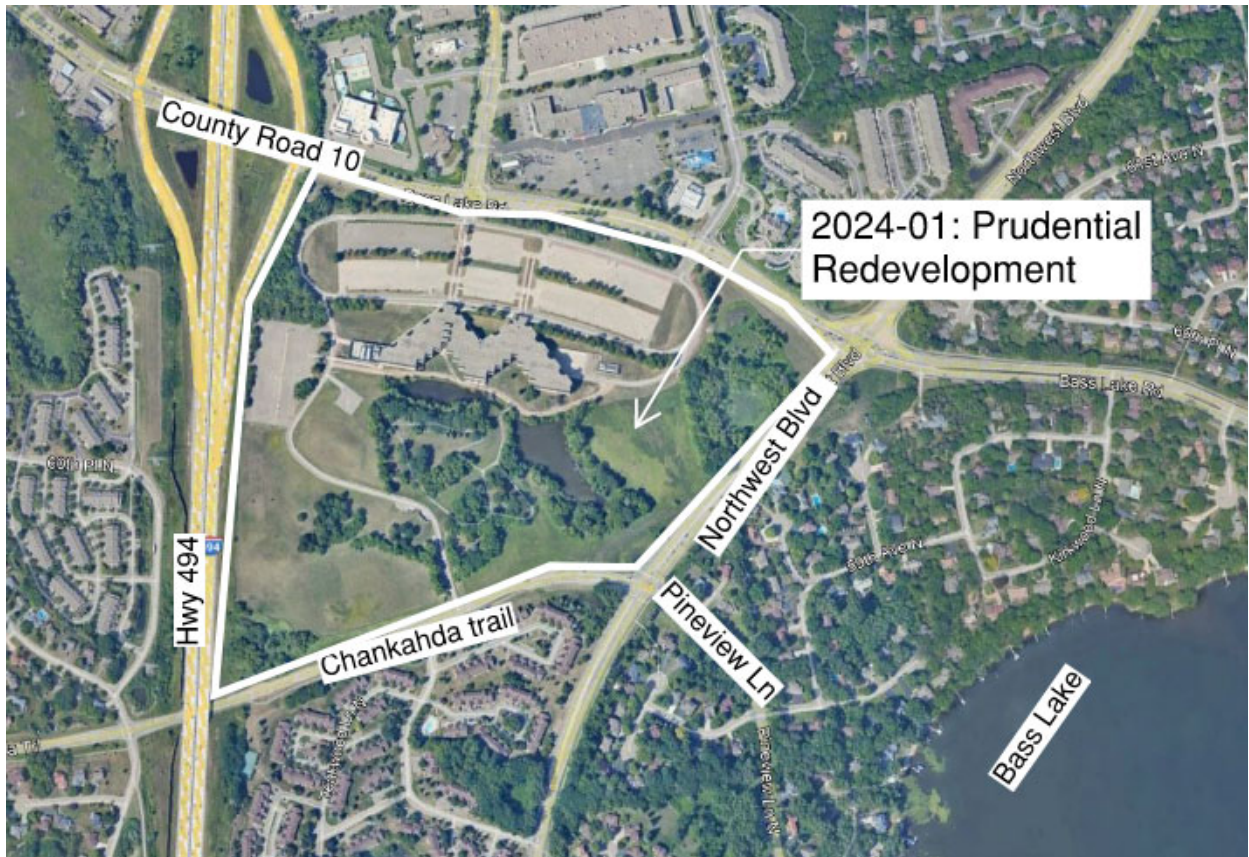
Stantec Inc.
Engineers for the Commission

Todd Shoemaker, P.E.

4/9/2024

SC2024-01: Prudential Redevelopment

Figure 1. Site location



SC2024-01: Prudential Redevelopment

Figure 2. Site grading plan

