

Shingle Creek Watershed Management Commission Treasurer's Report

	2022 Budget	May	June	%age YTD	2022 YTD
REVENUE					
Application Fees	20,000	2,500.00		40.00	8,000.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	5,000	1,100.62		32.98	1,648.93
Education Reimbursement	33,000			-	-
Rain Garden Workshops	0				-
<i>Transfer to (from) Grants (see following pages)</i>		192,000.00	-		270,489.00
<i>Transfer to (from) CIPs</i>					-
<i>Transfer to (from) Closed Projects Account</i>					-
TOTAL REVENUE	421,590	195,600.62	-		643,727.93
EXPENSES					
ADMINISTRATION					
Administrative Services	71,000	4,875.30	3,997.45	31.99	22,714.82
Engineering Support	17,000	920.72	687.18	34.56	5,875.80
Project Reviews	1,500	42.60	2.61	24.25	363.79
ENGINEERING					
Administration	75,000	7,283.18	8,848.62	52.08	39,063.55
Grant Application Writing	12,000	654.50	1,649.50	66.08	7,929.50
Project Reviews/WCA	43,000	1,335.00	1,924.50	23.70	10,192.75
TMDL 5 Year Reviews	5,000	372.00		58.85	2,942.25
LEGAL - Legal Services	5,500	956.30		21.86	1,202.30
MISCELLANEOUS					
Bookkeeping	8,000	272.30	956.20	35.55	2,844.10
Audit	6,500			-	-
Insurance & Bonding	3,200		3,335.00	104.22	3,335.00
Meeting Expense	5,000	214.70	341.24	26.87	1,343.44
PROGRAMS					
Stream Monitoring	35,000	4,729.74	7,160.69	44.07	15,425.60
Stream Monitoring (USGS)	4,200			-	-
Lake Monitoring	28,000	403.00	3,124.30	16.46	4,609.55
Citizen Assisted Lake Monitoring (CAMP)	4,800	806.00		34.82	1,671.25
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000	2,492.90		100.28	16,045.16
Water Quality Education					
Education Program	16,500	2,186.37	1,437.93	44.31	7,310.67
WMWA General Programs	20,000	710.60	411.79	15.38	3,076.24
WMWA Implementation/Watershed Prep	24,500			3.24	794.32
Rain Garden Workshops	0				-
Management Plan/Amendments	1,000	537.22		53.72	537.22
4th Generation Plan		2,545.90	3,105.31		21,973.44
<i>Transfer to (from) Grants (see following pages)</i>		527.50	14,169.25		73,213.01
<i>Transfer to (from) CIPs</i>					-
<i>Transfer to (from) City Cost Share Fund</i>					-
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>					-
<i>Transfer to (from) Closed Projects Account</i>		292.50	157.50		450.00
<i>To/From Reserves</i>	15,890				
TOTAL OPERATING EXPENSE	421,590	32,158.33	51,309.07		242,913.76
CASH SUMMARY					
4M Fund Balance at 12/31/21					2,196,273.66
Plus Revenue Received 2022 to date					668,972.31
Minus Claims Approved to Date					(291,508.39)
Minus Claims Presented Current Month					(51,309.07)
Fund Balance		2,573,737.58			2,522,428.51

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	May	June		Total
Kennedy & Graven					-
Legal - General	52001				
League of MN Cities Ins Trust	54004		3,335.00		3,335.00
Limnopro Aquatic Science, Inc.					6,604.81
Bass/Pomerleau CLP Treatment	70727		6,604.81		
Watershed Partners - 2022 Membership	57008		500.00		500.00
Stantec (formerly Wenck)					34,570.08
General Engineering	51001		8,848.62		
Grant Writing	51005		1,649.50		
Project Reviews	51002		1,924.50		
TMDL 5-Year Reviews	56011				
4th Generation Plan	51010		3,027.15		
CAMP	56002				
Stream Monitoring	56004		7,160.69		
Lake Monitoring	56010		3,124.30		
Education	57008		926.38		
Education - WMWA	57009		187.00		
Annual Water Monitoring Report	58002				
Bass/Pomerleau Alum Trmt Grant	70727		3,463.82		
Crystal Lake Management Plan Grant	70732		4,100.62		
Humboldt Pond Filter-Creekview Park Area P	Closed Proj		157.50		
Judie Anderson's Secretarial Service					224.79
WMWA General Expense	57009		224.79		
WMWA Educators/WS Prep	57011				
Judie Anderson's Secretarial Service					6,074.39
Administration	53001		3,997.45		
Project Review Support	53002		2.61		
Bookkeeping / Audit Prep	54002		956.20		
Meeting Expense	54001		341.24		
Education Programs	57008		11.55		
Engineering Support	53004		687.18		
Eng. Spt - 3rd Gen Plan Amendment	53007				
Engineering Support - 4th Gen Plan	53010		78.16		
Total Claims					51,309.07



Invoice

Member Name and Address

Shingle Creek Watershed
Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447-5325

Invoice Date

05/24/2022

Agent

Arthur J Gallagher Risk Management Services Inc
3600 American Blvd W Ste 500
Bloomington, MN 55431-4502
(952)358-7500

Account Number: 40000001
Account Type: Property/Casualty Coverage Premium
Current Balance: \$ 3,335.00
Minimum Due: \$ 3,335.00
Due Date: 06/21/2022

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
		Previous Invoice Balance	3,107.00	
		Payments Received	-3,107.00	
		Total of Transactions and Fees shown on reverse or attached	3,335.00	
See reverse side and attachments for additional information		Current Balance	\$ 3,335.00	\$ 3,335.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due
	40000001	05/24/2022	06/21/2022	\$ 3,335.00	3,335.00
				Amount Enclosed	
				\$ _____	

Member Name Shingle Creek Watershed Management Commission

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust P&C
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O. Box 581517
Minneapolis, MN 55458-1517

Limnopro Aquatic Science, Inc.
PO Box 721
St. Cloud, MN 56302
dan@limnopro.com

LIMNopro
Aquatic Science

INVOICE

BILL TO

Shingle Creek Watershed
Management Commission

INVOICE # 1336

DATE 05/27/2022

DUE DATE 06/16/2022

TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Herbicide Treatment:IAPM Program Control of curlyleaf pondweed on Bass Lake (27-098-00) IAPM 2017-1784 with max rate of diquat on May 26, 2022.	20.10	328.5975124	6,604.81

SUBTOTAL	6,604.81
TAX	0.00
TOTAL	6,604.81
BALANCE DUE	\$6,604.81

METRO WATERSHED PARTNERS



MINNESOTA WATER
LET'S KEEP IT CLEAN

INVOICE

651-523-2812
jabere01@hamline.edu

Attention: Amy Juntunen
Shingle Creek WMC
3235 Fernbrook Lane N.
Plymouth, MN 55447
Date: 5/26/22

Metro Watershed Partners
Hamline University
1536 Hewitt Ave. MS-A1760
Saint Paul, MN 55104

Project Title: Clean Water Minnesota

Description	Cost
2022 Membership: Clean Water MN and Adopt-a-Drain	\$500.00
TOTAL	\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meetings are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jenni Abere (jabere01@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on cleanwatermn.org/about-us
- Your organization will be listed as a supporting partner on adopt-a-drain.org whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on Adopt-a-Drain.org that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access print resources to promote Adopt-a-Drain to residents in your area here: <https://www.cleanwatermn.org/partners/adopt-a-drain-resources/> (password: CleanWater)
- Portable educational exhibits are available for checkout. Find more information at: <https://www.cleanwatermn.org/partners/>
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jenni Abere for more information.

Duration of service: January 1 - December 31st, 2022. Unspent funds will rollover to support program activities in 2023.



INVOICE

Invoice Number 1928684
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704733

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 General Engineering Services		
Project Manager	Spector, Diane F	Contract Upset	75,000.00
Current Invoice Total (USD)	8,848.62	Amount Billed to Date For Period Ending	39,063.55 May 27, 2022

Top Task 100 2022 General Engineering Services

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia Madelyn	2.00	109.00	218.00
Dougherty, Conor	2.00	124.00	248.00
Kemmitt, Kathrine Lee (Katie)	11.50	124.00	1,426.00
Omodt, Nicholas D (Nick)	2.25	124.00	279.00
Megow, Erik Robert	1.00	165.00	165.00
Lofton, Dendy D	0.75	181.00	135.75
Spector, Diane F	18.50	187.00	3,459.50
Shoemaker, Todd E	11.25	207.00	2,328.75
Matthiesen, Edward Armin (Ed)	2.75	210.00	577.50
Subtotal Professional Services	52.00		8,837.50

Disbursements

Direct - Vehicle (mileage)	6.44
Usage - Vehicle	4.68
Subtotal Disbursements	11.12

Top Task Subtotal	2022 General Engineering Services	8,848.62
Total Fees & Disbursements		8,848.62
INVOICE TOTAL (USD)		8,848.62

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928681
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704716

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Grant Writing			
	Project Manager	Spector, Diane F	Contract Upset	12,000.00
	Current Invoice Total (USD)	1,649.50	Amount Billed to Date	7,929.50
			For Period Ending	May 27, 2022

Top Task 100 2022 Grant Writing

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	3.50	124.00	434.00
Spector, Diane F	6.50	187.00	1,215.50
Subtotal Professional Services	<u>10.00</u>		<u>1,649.50</u>

Top Task Subtotal 2022 Grant Writing 1,649.50

Total Fees & Disbursements 1,649.50
INVOICE TOTAL (USD) 1,649.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928682
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704718

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Project Reviews			
Project Manager		Spector, Diane F	Contract Upset	43,000.00
Current Invoice Total (USD)		1,924.50	Amount Billed to Date For Period Ending	10,192.75 May 27, 2022

Top Task	100	General		
Low Task	100	General		
Professional Services				
Category/Employee			Current Hours	Rate
		Shoemaker, Todd E	2.00	207.00
		Subtotal Professional Services	<u>2.00</u>	<u>414.00</u>
Low Task Subtotal	General			414.00
Top Task Subtotal	General			414.00

Top Task	300	Project Reviews		
Low Task	300.003	SC2022-02 Arbor Lakes Phase II Bldg B		
Professional Services				
Category/Employee			Current Hours	Rate
		Clapp, Lucas W	0.50	120.00
		Subtotal Professional Services	<u>0.50</u>	<u>60.00</u>
Low Task Subtotal	SC2022-02 Arbor Lakes Phase II Bldg B			60.00

Low Task	300.004	SC2022-02 Nathan Lane Business Center		
Professional Services				
Category/Employee			Current Hours	Rate
		Clapp, Lucas W	0.50	120.00
		Subtotal Professional Services	<u>0.50</u>	<u>60.00</u>
Low Task Subtotal	SC2022-02 Nathan Lane Business Center			60.00



INVOICE

Invoice Number	1928682
Invoice Date	June 3, 2022
Purchase Order	--
Customer Number	165842
Project Number	227704718

Low Task 300.005 SC2022-04 Arbor Lakes Phase 3

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	9.00	120.00	1,080.00
Shoemaker, Todd E	1.50	207.00	310.50
Subtotal Professional Services	<u>10.50</u>		<u>1,390.50</u>

Low Task Subtotal SC2022-04 Arbor Lakes Phase 3 1,390.50

Top Task Subtotal Project Reviews 1,510.50

Total Fees & Disbursements	<u>1,924.50</u>
INVOICE TOTAL (USD)	1,924.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928679
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704259

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	4,324.50	Amount Billed to Date	59,240.00
		For Period Ending	May 27, 2022

Top Task	100	4th Gen Planning Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Kemmitt, Kathrine Lee (Katie)	11.50	124.00	1,426.00
		Spector, Diane F	15.50	187.00	2,898.50
		Subtotal Professional Services	<u>27.00</u>		<u>4,324.50</u>
Top Task Subtotal	4th Gen Planning Services				4,324.50
		Total Fees & Disbursements			<u>4,324.50</u>
		INVOICE TOTAL (USD)			4,324.50

Due upon receipt or in accordance with terms of the contract

SC - 3,027.15
 WM - 1,297.35



INVOICE

Invoice Number 1928628
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704731

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Stream Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	35,000.00
Current Invoice Total (USD)	7,160.69	Amount Billed to Date	15,425.60
		For Period Ending	May 27, 2022

Top Task	100	2022 Stream Monitoring
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia Madelyn	7.00	109.00	763.00
Dougherty, Conor	17.25	124.00	2,139.00
Kemmitt, Kathrine Lee (Katie)	10.00	124.00	1,240.00
Stone, Alicia L (Ali)	14.50	124.00	1,798.00
Subtotal Professional Services	<u>48.75</u>		<u>5,940.00</u>

Disbursements

Direct - Field Supplies	628.05
Direct - Testing & Lab Charges	516.00
Usage - Vehicle	76.64
Subtotal Disbursements	<u>1,220.69</u>

Top Task Subtotal	2022 Stream Monitoring	7,160.69
Total Fees & Disbursements		<u>7,160.69</u>
INVOICE TOTAL (USD)		7,160.69

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928627
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704730

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Lake Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	28,000.00
Current Invoice Total (USD)	3,124.30	Amount Billed to Date For Period Ending	4,609.55 May 27, 2022

Top Task **100** **2022 Lake Monitoring**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Doerr, Sylvia Madelyn	2.67	109.00	291.03
	Dougherty, Conor	3.00	124.00	372.00
	Hyams, Aaron Robert	3.75	124.00	465.00
	Kemmitt, Kathrine Lee (Katie)	15.00	124.00	1,860.00
	Omodt, Nicholas D (Nick)	0.25	124.00	31.00
	Subtotal Professional Services	<u>24.67</u>		<u>3,019.03</u>

Disbursements

Usage - Vehicle	5.27
Usage - Equipment Charges	100.00
Subtotal Disbursements	<u>105.27</u>

Top Task Subtotal	2022 Lake Monitoring	3,124.30
Total Fees & Disbursements		<u>3,124.30</u>
INVOICE TOTAL (USD)		3,124.30

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928683
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227704732

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Education Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	2,039.75	Amount Billed to Date	12,493.25
		For Period Ending	May 27, 2022

Top Task	100	General		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Kemmitt, Kathrine Lee (Katie)	2.50	310.00
		Spector, Diane F	8.25	1,542.75
		Subtotal Professional Services	<u>10.75</u>	<u>1,852.75</u>
Top Task Subtotal	General			1,852.75

Top Task	200	WMWA		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Spector, Diane F	1.00	187.00
		Subtotal Professional Services	<u>1.00</u>	<u>187.00</u>
Top Task Subtotal	WMWA			187.00

Total Fees & Disbursements 2,039.75
INVOICE TOTAL (USD) 2,039.75

Due upon receipt or in accordance with terms of the contract

SC Education 926.38 WM Education 926.37
 WMWA 187.00

 1,113.38



INVOICE

Invoice Number 1928677
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227701160

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-18-200: Bass and Pomerleau Lakes Alum Treatment		
Project Manager	Spector, Diane F	Contract Upset	141,370.00
Current Invoice Total (USD)	3,463.82	Amount Billed to Date For Period Ending	137,318.68 May 27, 2022

Top Task	101	Technical Services		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Omodt, Nicholas D (Nick)	1.00	124.00
		Subtotal Professional Services	<u>1.00</u>	<u>124.00</u>
Top Task Subtotal	Technical Services			124.00

Top Task	104	SAV Surveys and Permitting		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Dougherty, Conor	8.00	992.00
		Hyams, Aaron Robert	2.50	310.00
		Kemmitt, Kathrine Lee (Katie)	4.50	558.00
		Omodt, Nicholas D (Nick)	11.75	1,457.00
		Subtotal Professional Services	<u>26.75</u>	<u>3,317.00</u>

Disbursements				
		Usage - Vehicle		22.82
		Subtotal Disbursements		<u>22.82</u>

Top Task Subtotal	SAV Surveys and Permitting			3,339.82
		Total Fees & Disbursements		<u>3,463.82</u>
		INVOICE TOTAL (USD)		3,463.82

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928678
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	4,100.62	Amount Billed to Date	82,389.22
		For Period Ending	May 27, 2022

Top Task	101A	Dosing		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Doerr, Sylvia Madelyn	9.75	1,062.75
		Hyams, Aaron Robert	4.50	558.00
		Kemmitt, Kathrine Lee (Katie)	4.50	558.00
		Lofton, Dendy D	1.00	181.00
		Subtotal Professional Services	19.75	2,359.75
<u>Disbursements</u>				
		Usage - Vehicle		138.07
		Subtotal Disbursements		138.07
Top Task Subtotal	Dosing			2,497.82

Top Task	101B	Alum Application		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Hyams, Aaron Robert	1.75	217.00
		Wilkinson, Anne A	1.50	202.50
		Subtotal Professional Services	3.25	419.50
Top Task Subtotal	Alum Application			419.50

Top Task	101C	Water Quality Monitoring		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount

Invoice Number	1928678
Invoice Date	June 3, 2022
Purchase Order	--
Customer Number	165842
Project Number	227701416

Doerr, Sylvia Madelyn	2.67	109.00	291.03
Dougherty, Conor	2.50	124.00	310.00
Kemmitt, Kathrine Lee (Katie)	3.00	124.00	372.00
Subtotal Professional Services	<u>8.17</u>		<u>973.03</u>

Disbursements

Usage - Vehicle			5.27
Usage - Equipment Charges			50.00
Subtotal Disbursements			<u>55.27</u>

Top Task Subtotal Water Quality Monitoring 1,028.30

Top Task 102A Carp Assessment & Tracking

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Omodt, Nicholas D (Nick)	0.50	124.00	62.00
Subtotal Professional Services	<u>0.50</u>		<u>62.00</u>

Top Task Subtotal Carp Assessment & Tracking 62.00

Top Task 104 Semi-annual & Final Report

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	0.75	124.00	93.00
Subtotal Professional Services	<u>0.75</u>		<u>93.00</u>

Top Task Subtotal Semi-annual & Final Report 93.00

Total Fees & Disbursements	<u>4,100.62</u>
INVOICE TOTAL (USD)	4,100.62

Due upon receipt or in accordance with terms of the contract

Invoice Number	1927905
Invoice Date	June 1, 2022
Purchase Order	--
Customer Number	165842
Project Number	227704998

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Humboldt Pond Filter			
	Project Manager	Shoemaker, Todd E	Contract Upset	5,000.00
	Current Invoice Total (USD)	157.50	Amount Billed to Date For Period Ending	450.00 May 20, 2022

Top Task	100	Humboldt Pond Filter - Creekview Park Area Project
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Matthiesen, Edward Armin (Ed)	0.75	210.00	157.50
	Subtotal Professional Services	<u>0.75</u>		<u>157.50</u>

Top Task Subtotal	Humboldt Pond Filter - Creekview Park Area Project	157.50
	Total Fees & Disbursements	<u>157.50</u>
	INVOICE TOTAL (USD)	157.50

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane Plymouth MN 55447

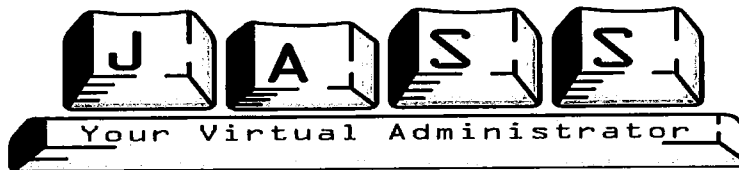
Your Virtual Administrator

Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth MN 55447

7-Jun-22

Re: 2022 WMWA General Expense and Watershed PREP

Description	Rate	Hours/ No.	Amount	Total
General Expense				
Secretarial	65.00		-	
Administrative	70.00	1.59	111.30	
Administrative - website, Facebook, Twitter	65.00		-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events	75.00	1.50	112.50	
Website hosting, Godaddy renewal	1.00		-	
Reimbursables, incl seeds	1.00	0.99	0.99	
Total General Expense				224.79
Watershed PREP				
Secretarial	60.00		-	
Administrative	65.00		-	
Offsite	70.00		-	
Reimbursables	1.00		-	
Total Watershed PREP				-
Total this invoice				224.79
Partner Share				56.20



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

June 7, 2022

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	65.00	-		65.00	-			
Administrative	70-30	53001	0.25	65.00	11.38	65.00	4.88			
Administrative	70-30	53001	34.84	70.00	1,707.16	70.00	731.64			
Administrative		53001	6.98	70.00	488.60	1.23	70.00	86.10		
Annual Report		53001	70.00	-		70.00	-			
Admin - offsite	70-30	53001	7.55	75.00	396.38	75.00	169.88			
Annual Storage Rental - .14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	14.00	70.00	686.00	70.00	294.00			
Data Processing/File Mgmt		53001	0.25	70.00	17.50	70.00	-			
Data Processing/File Mgmt	70-30	53001	70.00	-		70.00	-			
Archiving		53001	65.00	-		65.00	-			
Admin Reimbursables		53001	639.90	1.00	639.90	283.11	1.00	283.11	3,997.450	1,609.310
Bookkeeping		54022	3.67	70.00	256.90	2.17	70.00	151.90		
Audit Prep		54022	9.99	70.00	699.30	5.50	70.00	385.00	956.200	536.900
Meal Expense	70-30	54001	487.48	1.00	341.24	70.00	146.24	341.236	146.244	
Project / WCA Reviews - Secre		53002	65.00	-		65.00	-			
Project / WCA Reviews - Admin		53002	70.00	-		70.00	-			
Project Reviews - File Mgmt		53002	60.00	-		60.00	-			
Reimbursable Expenses		53002	2.61	1.00	2.61	2.61	1.00	2.61	2.610	2.610
Education - Admin	50-50	57008	70.00	-		70.00	-			
Website	50-50	57008	0.33	70.00	11.55	70.00	11.55			
Renew website domain	50-50	57008	1.00	-		1.00	-			
Education Reimbursables	50-50	57008	1.00	-		1.00	-	11.550	11.550	
Engrg Support 4G Plan - Secre	70-30	53004	65.00	-		65.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.50	70.00	73.50	70.00	31.50			
Engrg Support 4G Plan Rembursab	70-31	53004	4.66	1.00	4.66	2.00	1.00	2.00	78.160	33.500
Engineering Support - Admin	70-30	53004	10.78	70.00	528.22	70.00	226.38			
Engineering Support -offsite	70-30	53004	2.20	75.00	115.50	75.00	49.50			
Engineering Support Rembursables		53004	43.46	1.00	43.46	18.20	1.00	18.20	687.180	294.080
					6,074.39			2,634.19	6,074.386	2,634.194

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2022 Budget	May	June	%age YTD	2022 YTD
REVENUE					
Application Fees	18,000			26.11	4,700.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	2,500	434.63		26.51	662.66
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					-
<i>To (From) Reserve</i>	5,000				-
TOTAL REVENUE	181,700	434.63	-		161,562.66
EXPENSES					
ADMINISTRATION					
Administrative Services	32,000	2,137.33	1,609.31	31.96	10,227.36
Engineering Support	4,000	394.60	294.08	60.63	2,425.02
Project Reviews	1,500	29.26	2.61	13.02	195.35
ENGINEERING					
Administration	33,500	2,979.75	3,650.25	38.40	12,864.25
Grant Application Writing	500			0.00	-
Project Review	30,000	1,401.39	157.50	17.07	5,121.14
LEGAL					
Legal Services	4,500	548.10		17.65	794.10
MISCELLANEOUS					
Bookkeeping	3,300	206.50	536.90	56.81	1,874.60
Audit	5,000			0.00	-
Contingency	0				-
Insurance & Bonding	3,100		2,898.00	93.48	2,898.00
Meeting Expense	2,700	92.02	146.24	21.32	575.76
PROJECTS					
Macroinvertebrate Monitoring (River Watch)	0				-
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Outfall and Stream Monitoring	22,600	652.77	498.06	5.76	1,301.08
Annual Monitoring Report	8,000	1,227.85		98.79	7,902.84
Water Quality Education					
Education	16,500	2,186.36	1,437.92		7,310.65
Education Grants	0				-
WMWA General Programs	5,000			0.00	-
WMWA Implementation/Watershed Prep	6,500			0.00	-
Rain Garden Workshops	0				-
Management Plan/Amendments	1,000	230.23			230.23
4th Generation Plan		1,091.11	1,330.85		9,417.22
<i>Transfer to (from) CIPs</i>					-
<i>Transfer to (from) Grants</i>					-
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	181,700	13,177.27	12,561.72		63,137.60
CASH SUMMARY					
4M Fund Balance at 12/31/21					892,999.83
Plus Revenue Received to Date					163,607.00
Minus Claims Approved to Date					(87,671.57)
Minus Claims Presented Current Month					12,561.72
Fund Balance		994,058.70			981,496.98

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	May	June		
					Total
Kennedy & Graven					-
Legal - General	52001				
League of MN Cities Ins Trust - Insurance	54004		2,898.00		2,898.00
Watershed Partners - Membership 2021	57008		500.00		500.00
Stantec (formerly Wenck)					6,529.53
General Engineering	51001		3,650.25		
Project Reviews	51002		157.50		
4th Generation Plan	51008		1,297.35		
Education Program	57008		926.37		
Water Monitoring Program	58011		498.06		
Annual Water Monitoring Report	58002				
Judie Anderson's Secretarial Service					2,634.19
Administration	53001		1,609.31		
Bookkeeping / Audit Prep	54002		536.90		
Project Review Support	53002		2.61		
Meeting Expense - Previous Mo. Meal	54001		146.24		
Education Programs	57008		11.55		
Engineering Support	53004		294.08		
Eng Support - 3rd Gen Plan Amendment	53007				
Engineering Support - 4th Gen Plan	53008		33.50		
Total Claims					12,561.72



Invoice

Member Name and Address
 West Mississippi Watershed
 Management Commission
 C/O Judie Anderson
 3235 Fernbook Lane
 Plymouth, MN 55447-5325

Invoice Date
 05/24/2022

Agent
 Arthur J Gallagher Risk Management Services Inc
 3600 American Blvd W Ste 500
 Bloomington, MN 55431-4502
 (952)358-7500

Account Number: 40000002
Account Type: Property/Casualty Coverage Premium
Current Balance: \$ 2,898.00
Minimum Due: \$ 2,898.00
Due Date: 06/21/2022

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
		Previous Invoice Balance	3,107.00	
		Payments Received	-3,107.00	
		Total of Transactions and Fees shown on reverse or attached	2,898.00	
See reverse side and attachments for additional information		Current Balance	\$ 2,898.00	\$ 2,898.00

Detach and return this Payment Coupon with your payment	Account Number	Invoice Date	Due Date	Current Balance	Minimum Due	Amount Enclosed
	40000002	05/24/2022	06/21/2022	\$ 2,898.00	2,898.00	\$ _____

Member Name West Mississippi Watershed Management Commission

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
 7 days before
 Due Date to
 ensure timely
 receipt

League of MN Cities Insurance Trust P&C
 c/o Berkley Risk Administrators Company
 222 South Ninth Street, Suite 2700
 P.O. Box 581517
 Minneapolis, MN 55458-1517

METRO WATERSHED PARTNERS



MINNESOTA WATER
LET'S KEEP IT CLEAN

INVOICE

651-523-2812
jabere01hamline.edu

Attention: Amy Juntunen
West Mississippi WMC
3235 Fernbrook Lane N.
Plymouth, MN 55447
Date: 5/26/22

Metro Watershed Partners
Hamline University
1536 Hewitt Ave. MS-A1760
Saint Paul, MN 55104

Project Title: Clean Water Minnesota

Description	Cost
2022 Membership: Clean Water MN and Adopt-a-Drain	\$500.00
TOTAL	\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meetings are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jenni Abere (jabere01@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on cleanwatermn.org/about-us
- Your organization will be listed as a supporting partner on adopt-a-drain.org whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on Adopt-a-Drain.org that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access print resources to promote Adopt-a-Drain to residents in your area here: <https://www.cleanwatermn.org/partners/adopt-a-drain-resources/> (password: CleanWater)
- Portable educational exhibits are available for checkout. Find more information at: <https://www.cleanwatermn.org/partners/>
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jenni Abere for more information.

Duration of service: January 1 - December 31st, 2022. Unspent funds will rollover to support program activities in 2023.



INVOICE

Invoice Number 1928685
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165866
Project Number 227704735

Bill To

West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	WMWD 2022 General Engineering Services		
Project Manager	Spector, Diane F	Contract Upset	33,500.00
Current Invoice Total (USD)	3,650.25	Amount Billed to Date	12,864.25
		For Period Ending	May 27, 2022

Top Task 100 2022 General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	1.25	124.00	155.00
Stone, Alicia L (Ali)	2.00	124.00	248.00
Spector, Diane F	11.00	187.00	2,057.00
Shoemaker, Todd E	5.75	207.00	1,190.25
Subtotal Professional Services	<u>20.00</u>		<u>3,650.25</u>

Top Task Subtotal	2022 General Engineering	3,650.25
Total Fees & Disbursements		<u>3,650.25</u>
INVOICE TOTAL (USD)		3,650.25

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928591
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165866
Project Number 227704739

Bill To

West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	WMWD 2022 Project Reviews			
	Project Manager	Shoemaker, Todd E	Contract Upset	30,000.00
	Current Invoice Total (USD)	157.50	Amount Billed to Date For Period Ending	5,121.14 May 27, 2022

Top Task 100 **General**
Low Task 100 **General**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Matthiesen, Edward Armin (Ed)	0.75	210.00	157.50
Subtotal Professional Services	<u>0.75</u>		<u>157.50</u>

Low Task Subtotal **General** 157.50

Top Task Subtotal General 157.50

Total Fees & Disbursements 157.50
INVOICE TOTAL (USD) 157.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1928679
Invoice Date June 3, 2022
Purchase Order ---
Customer Number 165842
Project Number 227704259

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	4,324.50	Amount Billed to Date	59,240.00
		For Period Ending	May 27, 2022

Top Task 100 4th Gen Planning Services

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	11.50	124.00	1,426.00
Spector, Diane F	15.50	187.00	2,898.50
Subtotal Professional Services	<u>27.00</u>		<u>4,324.50</u>

Top Task Subtotal 4th Gen Planning Services 4,324.50

Total Fees & Disbursements 4,324.50
INVOICE TOTAL (USD) 4,324.50

Due upon receipt or in accordance with terms of the contract

SC - 3,027.15
 WM - 1,297.35



INVOICE

Invoice Number 1928683
 Invoice Date June 3, 2022
 Purchase Order --
 Customer Number 165842
 Project Number 227704732

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Education Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	2,039.75	Amount Billed to Date	12,493.25
		For Period Ending	May 27, 2022

Top Task	100	General			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	2.50	124.00	310.00
		Spector, Diane F	8.25	187.00	1,542.75
		Subtotal Professional Services	<u>10.75</u>		<u>1,852.75</u>
Top Task Subtotal	General				1,852.75

Top Task	200	WMWA			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Spector, Diane F	1.00	187.00	187.00
		Subtotal Professional Services	<u>1.00</u>		<u>187.00</u>
Top Task Subtotal	WMWA				187.00

Total Fees & Disbursements 2,039.75
INVOICE TOTAL (USD) 2,039.75

Due upon receipt or in accordance with terms of the contract

SC Education 926.38 WM Education 926.37
 WMWA 187.00
1,113.38



INVOICE

Invoice Number 1928629
Invoice Date June 3, 2022
Purchase Order --
Customer Number 165866
Project Number 227704740

Bill To

West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	WMWD 2022 Stream and Outfall Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	22,600.00
Current Invoice Total (USD)	498.06	Amount Billed to Date For Period Ending	1,301.08 May 27, 2022

Top Task 100 2022 Stream and Outfall Monitoring

Professional Services

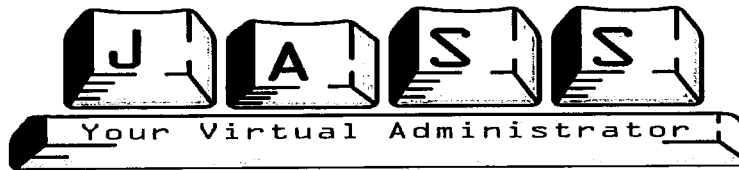
Category/Employee	Current Hours	Rate	Current Amount
Dougherty, Conor	1.00	124.00	124.00
Stone, Alicia L (Ali)	2.00	124.00	248.00
Subtotal Professional Services	<u>3.00</u>		<u>372.00</u>

Disbursements

Usage - Vehicle	21.06
Direct - Testing & Lab Charges	105.00
Subtotal Disbursements	<u>126.06</u>

Top Task Subtotal	2022 Stream and Outfall Monitoring	498.06
Total Fees & Disbursements		<u>498.06</u>
INVOICE TOTAL (USD)		498.06

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

June 7, 2022

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
			SC	WM			SC	WM		
Administrative		53001	65.00	-		65.00	-			
Administrative	70-30	53001	0.25	65.00	11.38	65.00	4.88			
Administrative	70-30	53001	34.84	70.00	1,707.16	70.00	731.64			
Administrative		53001	6.98	70.00	488.60	1.23	70.00	86.10		
Annual Report		53001	70.00	-		70.00	-			
Admin - offsite	70-30	53001	7.55	75.00	396.38	75.00	169.88			
Annual Storage Rental - .14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	14.00	70.00	686.00	70.00	294.00			
Data Processing/File Mgmt		53001	0.25	70.00	17.50	70.00	-			
Data Processing/File Mgmt	70-30	53001	70.00	-		70.00	-			
Archiving		53001	65.00	-		65.00	-			
Admin Reimbursables		53001	639.90	1.00	639.90	283.11	1.00	283.11	3,997.450	1,609.310
Bookkeeping		54022	3.67	70.00	256.90	2.17	70.00	151.90		
Audit Prep		54022	9.99	70.00	699.30	5.50	70.00	385.00	956.200	536.900
Meal Expense	70-30	54001	487.48	1.00	341.24	70.00	146.24	341.236	146.244	
Project / WCA Reviews - Secre		53002	65.00	-		65.00	-			
Project / WCA Reviews - Admin		53002	70.00	-		70.00	-			
Project Reviews - File Mgmt		53002	60.00	-		60.00	-			
Reimbursable Expenses		53002	2.61	1.00	2.61	2.61	1.00	2.61	2.610	2.610
Education - Admin	50-50	57008	70.00	-		70.00	-			
Website	50-50	57008	0.33	70.00	11.55	70.00	11.55			
Renew website domain	50-50	57008	1.00	-		1.00	-			
Education Reimbursables	50-50	57008	1.00	-		1.00	-	11.550	11.550	
Engrg Support 4G Plan - Secre	70-30	53004	65.00	-		65.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.50	70.00	73.50	70.00	31.50			
Engrg Support 4G Plan Rembursab	70-31	53004	4.66	1.00	4.66	2.00	1.00	2.00	78.160	33.500
Engineering Support - Admin	70-30	53004	10.78	70.00	528.22	70.00	226.38			
Engineering Support -offsite	70-30	53004	2.20	75.00	115.50	75.00	49.50			
Engineering Support Rembursables		53004	43.46	1.00	43.46	18.20	1.00	18.20	687.180	294.080
					6,074.39			2,634.19	6,074.386	2,634.194