Shingle Creek Watershed Management Commission Treasurer's Report

	2022 Budget	Мау	June	%age YTD	2022 YTD
REVENUE		•			
Application Fees	20,000	2,500.00		40.00	8,000.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	5,000	1,100.62		32.98	1,648.93
Education Reimbursement	33,000			-	-
Rain Garden Workshops	0				-
Transfer to (from) Grants (see following pages)		192,000.00	-		270,489.00
Transfer to (from) CIPs		. ,			-
Transfer to (from) Closed Projects Account					-
TOTAL REVENUE	421,590	195,600.62	-		643,727.93
EXPENSES	,	,			
ADMINISTRATION					
Administrative Services	71,000	4,875.30	3,997.45	31.99	22,714.82
Engineering Support	17,000	920.72	687.18	34.56	5,875.80
Project Reviews	1,500	42.60	2.61	24.25	363.79
ENGINEERING	1,000	12.00	2.01	21.20	000.10
Administration	75,000	7,283.18	8,848.62	52.08	39,063.55
Grant Application Writing	12,000	654.50	1,649.50	66.08	7,929.50
Project Reviews/WCA	43,000	1,335.00	1,924.50	23.70	10,192.75
TMDL 5 Year Reviews	5,000	372.00	1,924.00	58.85	2,942.25
LEGAL - Legal Services	5,500	956.30		21.86	1,202.30
MISCELLANEOUS	5,500	930.30		21.00	1,202.30
Bookkeeping	8,000	272.30	956.20	25.55	2,844.10
Audit	6,500	272.30	950.20	35.55	2,044.10
	3,200		2 225 00	-	2 225 00
Insurance & Bonding	5,000	214.70	3,335.00 341.24	104.22	3,335.00 1,343.44
Meeting Expense PROGRAMS	5,000	214.70	341.24	26.87	1,343.44
	25.000	4 700 74	7 400 00	44.07	45 405 00
Stream Monitoring Stream Monitoring (USGS)	35,000 4,200	4,729.74	7,160.69	44.07	15,425.60
	1	402.00	2 124 20	-	-
Lake Monitoring Citizen Assisted Lake Monitoring (CAMP)	28,000	403.00	3,124.30	16.46	4,609.55
	4,800	806.00		34.82	1,671.25
Volunteer Wetland Monitoring (WHEP) Volunteer Stream Monitoring (River Watch)	2,000			-	-
	1,000	2 402 00			-
Annual Monitoring Report	16,000	2,492.90		100.28	16,045.16
Water Quality Education	10 500	0 400 07	4 407 00		7 040 07
Education Program	16,500	2,186.37 710.60	1,437.93	44.31	7,310.67
WMWA General Programs	20,000	710.60	411.79	15.38	3,076.24
WMWA Implementation/Watershed Prep	24,500			3.24	794.32
Rain Garden Workshops	0	507.00		50.70	-
Management Plan/Amendments	1,000	537.22	2 405 24	53.72	537.22
4th Generation Plan		2,545.90	3,105.31		21,973.44
Transfer to (from) Grants (see following pages) Transfer to (from) CIPs		527.50	14,169.25		73,213.01
Transfer to (from) CIPs Transfer to (from) City Cost Share Fund					-
	und				-
Transfer to (from) Partnership BMP Cost Share Fu	una	000 50	457 50	├	-
Transfer to (from) Closed Projects Account	15 000	292.50	157.50		450.00
To/From Reserves	15,890		=		0 40 0 40 ==
TOTAL OPERATING EXPENSE	421,590	32,158.33	51,309.07		242,913.76
CASH SUMMARY					
4M Fund Balance at 12/31/21					2,196,273.66
Plus Revenue Received 2022 to date					668,972.31
Minus Claims Approved to Date					(291,508.39)
Minus Claims Presented Current Month					(51,309.07)
Fund Balance		2,573,737.58			2,522,428.51

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	Мау	June	Total
Kennedy & Graven				-
Legal - General	52001			
League of MN Cities Ins Trust	54004		3,335.00	3,335.00
Limnopro Aquatic Science, Inc.				6,604.81
Bass/Pomerleau CLP Treatment	70727		6,604.81	
Watershed Partners - 2022 Membership	57008		500.00	500.00
Stantec (formerly Wenck)				34,570.08
General Engineering	51001		8,848.62	
Grant Writing	51005		1,649.50	
Project Reviews	51002		1,924.50	
TMDL 5-Year Reviews	56011			
4th Generation Plan	51010		3,027.15	
CAMP	56002			
Stream Monitoring	56004		7,160.69	
Lake Monitoring	56010		3,124.30	
Education	57008		926.38	
Education - WMWA	57009		187.00	
Annual Water Monitoring Report	58002			
Bass/Pomerleau Alum Trmt Grant	70727		3,463.82	
Crystal Lake Management Plan Grant	70732		4,100.62	
Humboldt Pond Filter-Creekview Park Area F	Closed Proj		157.50	
Judie Anderson's Secretarial Service	,			224.79
WMWA General Expense	57009		224.79	
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				6,074.39
Administration	53001		3,997.45	
Project Review Support	53002		2.61	
Bookkeeping / Audit Prep	54002		956.20	
Meeting Expense	54001		341.24	
Education Programs	57008		11.55	
Engineering Support	53004		687.18	
Eng. Spt - 3rd Gen Plan Amendment	53007			
Engineering Support - 4th Gen Plan	53010		78.16	
Total Claims				51,309.07



Invoice

Account Number:

Current Balance:

Account Type

Minimum Due:

40000001

\$

\$

Property/Casualty Coverage Premium

3,335.00

3,335.00

CONNECTING & INNOVATING SINCE 1913

Page 1 of 3

Minimum Due

3,335.00

\$

Member Name and Address
Shingle Creek Watershed
Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447-5325

Invoice Date 05/24/2022

Agent

Arthur J Gallagher Risk Management Services Inc 3600 American Blvd W Ste 500 Bloomington, MN 55431-4502 (952)358-7500

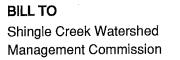
	Due Date:	06/21/2022		
		· · · · · · · · · · · · · · · · · · ·		
Summary of	Date	Activity	Αссου	int Balance
activity since		Previous Invoice Balance		3,107.00
last Billing Invoice		Payments Received		-3,107.00
		Total of Transactions and Fees shown on reverse or attached		3,335.00
See reverse side and attachments for additional information				
		Current Balance	\$	3,335.00

Detach and return this Payment Coupon with your payment	Account Number 40000001	Invoice Date 05/24/2022	Due Date 06/21/2022	Current Balance \$ 3,335.00 \$	Minimum Due 3,335.00 Amount Enclosed
	Member Name	Shingle Creek Watershed Management Cor	mmission		
	BILLI	NG INVOICE - Return stub with payment -	make checks payable to:		
Mail payment 7 days before Due Date to ensure timely receipt			c/o Be 222 S P.O. E	ue of MN Cities Insurance Tr erkley Risk Administrators Co outh Ninth Street, Suite 2700 Box 581517 eapolis, MN 55458-1517	ompany

Limnopro Aquatic Science, Inc.

PO Box 721 St. Cloud, MN 56302 dan@limnopro.com

INVOICE





INVOICE # 1336 DATE 05/27/2022 DUE DATE 06/16/2022 TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
Herbicide Treatment:IAPM Program Control of curlyleaf pondweed on Bass Lake (27- 098-00) IAPM 2017-1784 with max rate of diquat on May 26, 2022.	20.10	328.5975124	6,604.81
	SUBTOTAL		6,604.81 0.00
	TAX TOTAL		6,604.81
	BALANCE DUE		\$6,604.81

METRO WATERSHED PARTNERS



MINNESOTA WATER Let's keep it clean



651-523-2812 jabere01@hamline.edu Attention: Amy Juntunen Shingle Creek WMC 3235 Fernbrook Lane N. Plymouth, MN 55447 Date: 5/26/22

Metro Watershed Partners Hamline University 1536 Hewitt Ave. MS-A1760 Saint Paul, MN 55104 Project Title: Clean Water Minnesota

Description				Cost
2022 Membership: (Clean Water MN a	and Adopt-a-I	Drain	\$500.00
TOTAL				\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meeting are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jenni Abere (jabere01@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on <u>cleanwatermn.org/about-us</u>
- Your organization will be listed as a supporting partner on <u>adopt-a-drain.org</u> whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on <u>Adopt-a-Drain.org</u> that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access print resources to promote Adopt-a-Drain to residents in your area here: <u>https://</u><u>www.cleanwatermn.org/partners/adopt-a-drain-resources/</u> (password: CleanWater)
- Portable educational exhibits are available for checkout. Find more information at: <u>https://</u> www.cleanwatermn.org/partners/
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jenni Abere for more information.

Duration of service: January 1 - December 31st, 2022. Unspent funds will rollover to support program activities in 2023.



Invoice Number Invoice Date

Purchase Order

Project Number

Customer Number

1928684 June 3, 2022 --165842 227704733

Bill To Shingle Creek Watershed Management Commission Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States				s Inc. (SCSI) rive		
Project	Shingle Creek 2022 Genera Project Manager Current Invoice Total (USD)	I Engineering Services Spector, Diane F 8,848.62	Contract Upse Amount Billed For Period End	l to Date		75,000.00 39,063.55 May 27, 2022
Top Tas	ik 100	2022 General Engineeri	ng Services	· · · · · · · · · · · · · · · · · · ·	<u>4</u>	
	onal Services ry/Employee			Current Hours	Rate	Current Amount
Culego	y/imployee	Doerr, Sylvia Mac	lelyn	2.00	109.00	218.00
		Dougherty, Cond		2.00	124.00	248.00
		Kemmitt, Kathrine		11.50	124.00	1,426.00
		Omodt, Nicholas		2.25	124.00	279.00
		Megow, Erik Rob	ert	1.00	165.00	165.00
		Lofton, Dendy D		0.75	181.00	135.75
		Spector, Diane F		18.50	187.00	3,459.50
		Shoemaker, Todo	ЗЕ	11.25	207.00	2,328.75
		Matthiesen, Edw	ard Armin (Ed)	2.75	210.00	577.50
		Subtotal Professio	onal Services	52.00	-	8,837.50
Disburse	ements	Direct - Vehicle (mileage)			6.44
		Usage - Vehicle	modgo			4.68
		Subtotal Disburse	ements			11.12
Top Tasl	k Subtotal2022 General	Engineering Services				8,848.62
		Total Fees & Disburseme	ents			8,848.6
		INVOICE TOTAL (USD)			-	8,848.6

Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928681 June 3, 2022 --165842

165842 227704716

Judie A 3235 Fe	e Creek Watershec Anderson ernbrook Lane uth MN 55447 States	Managemen	t Commission	S 1 C	se Remit To tantec Consulti 3980 Collection Chicago IL 6069 Inited States	s Center D	
Pro	n gle Creek 2022 G ject Manager rrent Invoice Total		Spector, Diane F 1,649.50	Contract Ups Amount Billec For Period End	to Date		12,000.00 7,929.50 May 27, 2022
Top Task	100	202	22 Grant Writing				
<u>Professional S</u> Category/Em			Kemmitt, Kathrine Spector, Diane F	e Lee (Katie)	Current Hours 3.50 6.50	Rate 124.00 187.00	Current Amount 434.00 1,215.50
			Subtotal Professio	onal Services	10.00		1,649.50
Top Task Sub	total 2022 Gr	ant Writing					1,649.50
		-	otal Fees & Disburseme NVOICE TOTAL (USD)	nts			1,649.50 1,649.50

Stanted	2	INVOICE	E			Page 1 of 2
		Invoic Purch Custo	e Number e Date ase Order mer Number t Number			1928682 June 3, 2022 165842 227704718
Bill To Shingle Creek V Judie Anderson 3235 Fernbrook Plymouth MN 5 United States	Lane	gement Commission	St 13 Cl	e Remit To antec Consultii 3980 Collection hicago IL 6069 hited States	s Center D	
Project Mar	ek 2022 Project Re lager vice Total (USD)	Spector, Diane F 1,924.50	Contract Upse Amount Billed For Period End	to Date		43,000.00 10,192.75 May 27, 2022
Top Task	100	General		-		
Low Task	100	General				
Professional Services Category/Employee		Shoemaker, Toda Subtotal Professio		Current Hours 2.00 2.00	Rate 207.00	Current Amount 414.00 414.00
Low Task Subtotal	General					414.00
Top Task Subtotal	General					414.00
Top Task Low Task <u>Professional Services</u> Category/Employee	300 300.003	Project Reviews SC2022-02 Arbor Lakes Pho Clapp, Lucas W	ase II Bidg B	Current Hours 0.50	Rate 120.00	Current Amount 60.00
		Subtotal Professio	onal Services	0.50		60.00
Low Task Subtotal Low Task Professional Services Category/Employee	SC2022-02 Arbo 300.004	or Lakes Phase II Bldg B SC2022-02 Nathan Lane B		Current Hours	Rate	60.00 Current Amount
		Clapp, Lucas W		0.50	120.00	60.00

0.50 Subtotal Professional Services

60.00

Stanted	2	INVOICE				
	_	Invoice Number Invoice Date Purchase Order Customer Number Project Number			1928682 June 3, 2022 165842 227704718	
Low Task	300.005	SC2022-04 Arbor Lakes Phase 3				
Professional Services			Current		Current	
Category/Employee			Hours	Rate	Amount	
		Clapp, Lucas W	9.00	120.00	1,080.00	
		Shoemaker, Todd E	1.50	207.00	310.50	
		Subtotal Professional Services	10.50	_	1,390.50	
Low Task Subtotal	SC2022-04 Arbor	Lakes Phase 3			1,390.50	
Top Task Subtotal	Project Reviews				1,510.50	
		Total Fees & Disbursements			1,924.50	
		INVOICE TOTAL (USD)			1,924.50	

	Stantec
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Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928679 June 3, 2022 --165842 227704259

Bill To			Please	e Remit To		
Shingle Creek	Watershed Manage	ement Commission	Ste	antec Consulti	ng Services	s Inc. (SCSI)
Judie Anderso	วท			980 Collection		rive
3235 Fernbroc				nicago IL 6069	3	
Plymouth MN	55447		Ur	nited States		
United States						
Project Shingle Cr	eek and West Missis	sippi Fourth Generation Wate	ershed Managen	nent Plan		
Project Mo	anager	Spector, Diane F	Contract Upse			74,706.00
Current In	voice Total (USD)	4,324.50	.50 Amount Billed to Date			59,240.00
			For Period End	ing		May 27, 2022
Top Task	100	4th Gen Planning Servic	es			
Professional Service	<u>s</u>			Current		Current
Category/Employee	A			Hours	Rate	Amount
culegory/Employed	-	Kemmitt, Kathring	e Lee (Katie)	11.50	124.00	1,426.00
		Spector, Diane F	• •	15.50	187.00	2,898.50
		Subtotal Professio	onal Services	27.00	-	4,324.50
Top Task Subtotal	4th Gen Planning	g Services				4,324.50
Top Task Subtotal	4th Gen Planning	g Services Total Fees & Disburseme	ents			4,324.50



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INVOICE

Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928628 June 3, 2022 ---165842 227704731

Bill To Shingle Creek Watershed Ma Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States			
Project Shingle Creek 2022 Stree Project Manager Current Invoice Total (US	Kemmitt, Katie	· · · · · · · · · · · · · · · · · · ·		35,000.00 15,425.60 May 27, 2022
Top Task 100	2022 Stream Monitoring			
<u>Professional Services</u> Category/Employee		Current Hours	Rate	Current Amount
	Doerr, Sylvia Made		109.00 124.00	763.00 2,139.00
	Dougherty, Conor Kemmitt, Kathrine		124.00	1,240.00
	Stone, Alicia L (Ali		124.00	1,798.00
	Subtotal Profession	nal Services 48.75	-	5,940.00
Disbursements	Direct - Field Supp	lies		628.05
	Direct - Testing & l Usage - Vehicle			516.00 76.64
•	Subtotal Disburser	nents		1,220.69
	- Manifarina			7,160.69
Top Task Subtotal 2022 Stream	n Mohiloling			



Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928627 June 3, 2022 --165842 227704730

Bill To Shingle Creek Watershed Management Commission Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States			Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States				
Current Invoice Total (USD) 3,124.30 Amou		Contract Ups Amount Billed For Period En	d to Date		28,000.00 4,609.55 May 27, 2022		
Top Task	100	2022 L	ake Monitoring				
Professional Services Category/Employee Disbursements			Doerr, Sylvia Maa Dougherty, Cona Hyams, Aaron Ra Kemmitt, Kathring Omodt, Nicholas Subtotal Professia Usage - Vehicle	or obert e Lee (Katie) D (Nick) onal Services	Current Hours 2.67 3.00 3.75 15.00 0.25 24.67	Rate 109.00 124.00 124.00 124.00 124.00	Current Amount 291.03 372.00 465.00 1,860.00 31.00 3,019.03
			Usage - Equipme	ent Charges			100.00
			Subtotal Disburse	ements			105.27
Top Task Subtotal	2022 Lake Moni	itoring			-		3,124.30
			Fees & Disburseme DICE TOTAL (USD)	ents		-	3,124.30 3,124.30

	Stantec
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Project Manager

INVOICE

Invoice Number Invoice Date

Purchase Order

Project Number

Customer Number

1928683 June 3, 2022 --165842 227704732

Ju 32 Ply	ningle Creek Watershed Management C udie Anderson 235 Fernbrook Lane ymouth MN 55447 nited States	Commission	ommission Ommission Please Remit To Stantec Consulting Ser 13980 Collections Cen Chicago IL 60693 United States		
Project	Shingle Creek 2022 Education Outread	ch Spector, Digne F	Contract Upset	24,000.00	

Spector, Diane F Contract Upset

	nt Invoice Total (USD)	2,039.75	Amount Billed to For Period Endir	led to Date		12,493.25 May 27 , 2022
Top Task	100	General				
Professional Services			the state of			and the second second
				Current Hours	Rate	Current Amount
Category/Empl	oyee	Kemmitt, Kathrine Le	e (Katie)	2.50	124.00	310.00
,		Spector, Diane F		8.25	187.00	1,542.75
		Subtotal Professiona	I Services	10.75		1,852.75

Top Task Subtotal	General				1,852.75
Top Task	200	WMWA			
Professional Service			Current	Data	Current Amount
Category/Employee	•	Spector, Diane F	Hours 1.00	Rate 187.00	187.00
		Subtotal Professional Services	1.00		187.00
Top Task Subtotal	WMWA		-		187.00
		Total Fees & Disbursements			2,039.75
		INVOICE TOTAL (USD)			2,039.75

INVOICE TOTAL (USD)

Due upon receipt or in accordance with terms of the contract

SC Education 926.33 WMWA 187.00 1,113,38

WM Education 926.37

	Stantec
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Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928677 June 3, 2022 --165842

227701160

Bill To Shingle Creek Watershed Management Commission Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States			Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States			
Project Man		nerleau Lakes Alum Treatmen Spector, Diane F 3,463.82	nt Contract Up: Amount Bille For Period En	d to Date		141,370.00 137,318.68 May 27, 2022
Top Task	101	Technical Services				
Professional Services Category/Employee		Omodt, Nicholas	D (Nick)	Current Hours 1.00	Rate 124.00	Current Amount 124.00
х т. т .		Subtotal Professio	Subtotal Professional Services		•	124.00
Top Task Subtotal	Technical Servic				<u> </u>	124.00
Top Task	104	SAV Surveys and Permit	ting			
Professional Services Category/Employee				Current Hours	Rate	Current Amount
		Dougherty, Conc		8.00	124.00	992.00
		Hyams, Aaron Ro		2.50 4.50	124.00 124.00	310.00 558.00
		Kemmitt, Kathrine Omodt, Nicholas		4.50	124.00	1,457.00
		Subtotal Professio		26.75		3,317.00
Disbursements						
		Usage - Vehicle				22.82
		Subtotal Disburse	ments			22.82
Top Task Subtotal	SAV Surveys an	d Permitting				3,339.82
		Total Fees & Disburseme INVOICE TOTAL (USD)	ents		-	3,463.82 3,463.82
	Due up	on receipt or in accordance	with terms of th	e contract		



Invoice Number

Purchase Order

Project Number

Customer Number

Invoice Date

1928678 June 3, 2022 ---165842 227701416

Bill To Shingle Creek Watershed Management Commission Accounts Payable 3235 Fernbrook Lane Plymouth MN 55447 United States			Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States			
Project Mar	-216: Crystal Lake A nager bice Total (USD)	Management Plan Spector, Diane F 4,100.62	Contract Upse Amount Billed For Period Enc	to Date	. 1	140,830.00 82,389.22 May 27, 2022
Top Task	101A	Dosing				
<u>Professional Services</u> Category/Employee		Doerr, Sylvia Mac Hyams, Aaron Ro Kemmitt, Kathrine Lofton, Dendy D	bert	Current Hours 9.75 4.50 4.50 1.00	Rate 109.00 124.00 124.00 181.00	Current Amount 1,062.75 558.00 558.00 181.00
Disbursements		Subtotal Professio	onal Services	19.75		2,359.75
		Usage - Vehicle Subtotal Disburse	ments			138.07
Top Task Subtotal	Dosing					2,497.82
Top Task	101B	Alum Application				
Professional Services Category/Employee		Hyams, Aaron Ro Wilkinson, Anne /		Current Hours 1.75 1.50	Rate 124.00 135.00	Current Amount 217.00 202.50
		Subtotal Profession		3.25		419.50
Top Task Subtotal	Alum Application	n				419.50
Top Task Professional Services	101C	Water Quality Monitorin	ng	Current	Pata	Current

Category/Employee

Rate

Hours

Current Amount

Stante	C	INVOICE				
		Invoice Number Invoice Date Purchase Order Customer Number Project Number			1928678 June 3, 2022 165842 227701416	
		Doerr, Sylvia Madelyn	2.67	109.00	291.03	
		Dougherty, Conor	2.50	124.00	310.00	
		Kemmitt, Kathrine Lee (Katie)	3.00	124.00	372.00	
		Subtotal Professional Services	8.17		973.03	
Disbursements		James Valiala			5.27	
		Usage - Vehicle Usage - Equipment Charges			50.00	
		Subtotal Disbursements			55.27	
					, tologi san s	
Top Task Subtotal	Water Quality Monitoring				1,028.30	

	Top Task Subtotal	water Quality				1,020.00
•	Top Task	102A	Carp Assessment & Tracking			
	Professional Services			A		Current
	Category/Employee			Current Hours	Rate	Amount
	Culcgoly/ Employee		Omodt, Nicholas D (Nick)	0.50	124.00	62.00
			Subtotal Professional Services	0.50		62.00

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Top Task Subtotal	Carp Assess	ment & Tracking			62.00
Top Task	104	Semi-annual & Final Report			
Professional Services Category/Employee			Current Hours	Rate	Current Amount
Calegory/Employee		Kemmitt, Kathrine Lee (Katie)	0.75	124.00	93.00
		Subtotal Professional Services	0.75	. —	93.00
Top Task Subtotal	Semi-annua	I & Final Report		a a sa sa sa	93.00
		Total Fees & Disbursements			4,100.62
		INVOICE TOTAL (USD)			4,100.62

Stantec	INVOICE			Page 1 of 1
	Invoice Number Invoice Date Purchase Order Customer Number Project Number			1927905 June 1, 2022 165842 227704998
Bill To Shingle Creek Watershed Managen Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States	nent Commission St 13 C	e Remit To tantec Consulti 3980 Collectior Chicago IL 6069 nited States	ns Center Di	
Project Humboldt Pond Filter Project Manager Current Invoice Total (USD)	Shoemaker, Todd E Contract Upse 157.50 Amount Billed For Period Enc	l to Date		5,000.00 450.00 May 20, 2022
Top Task 100	Humboldt Pond Filter - Creekview Parl	k Area Projec		
<u>Professional Services</u> Category/Employee	Matthiesen, Edward Armin (Ed) Subtotal Professional Services	Current Hours 0.75	Rate 210.00	Current Amount 157.50 157.50
Top Task Subtotal Humboldt Pond Fil	ter - Creekview Park Area Project		<u> </u>	157.50
	Total Fees & Disbursements INVOICE TOTAL (USD)		_	<u> </u>

Due upon receipt or in accordance with terms of the contract

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			3235 Fernb	rook Lane Plyr 55447	nouth MN
Yo	ur Virtual Administrat	or (
	Shingle Creek Watershed Management Co	ommissio	n		
	3235 Fernbrook Lane				<u>.</u>
	Plymouth MN 55447				
				7-Jun	-22
Re:	2022 WMWA General Expense and Wate	ershed PR	EP		
	Description	Rate	Hours/ No.	Amount	Total
General Ex	pense				
Secretarial		65.00		-	
Administra		70.00	1.59	111.30	<u>.</u>
	tive - website, Facebook, Twitter	65.00		-	
	AWA meetings, Blue Thumb, Watershed				
Partners, H	Home Expo, Henn County, city events	75.00	1.50	112.50	
Website ho	osting, Godaddy renewal	1.00		-	
Reimbursa	bles, incl seeds	1.00	0.99	0.99	
·····	Total General Expense				224.79
Watershed					
Secretarial		60.00	f	-	<u> </u>
Administra		65.00			
Offsite		70.00			
Reimbursa	bles	1.00	·	-	
	Total Watershed PREP			-	
				-	
·	Total this invoice				224.79
	Partner Share				56.20
					·
					<u> </u>
			<u> </u> +		
					. <u> </u>
<u> </u>		. <u>.</u>			
					-
<u> </u>					



3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions 3235 Fernbrook Lane Plymouth, MN 55447

June 7, 2022

			Sh	ingle Cree	!k	W	est Mississ	ippi	Total Proje	ect Area
	Share	G/L							SC	WM
Administrative		53001		65.00	-		65.00	-		
Administrative	70-30	53001	0.25	65.00	11.38		65.00	4.88		
Administrative	70-30	53001	34.84	70.00	1,707.16		70.00	731.64		
Administrative		53001	6.98	70.00	488.60	1.23	70.00	86.10		
Annual Report		53001		70.00	-		70.00	-		
Admin - offiste	70-30	53001	7.55	75.00	396.38		75.00	169.88		
Annual Storage Rental14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	14.00	70.00	686.00		70.00	294.00		
Data Processing/File Mgmt		53001	0.25	70.00	17.50		70.00	-		
Data Processing/File Mgmt	70-30	53001		70.00	-		70.00	-		
Archiving		53001		65.00	-		65.00	-		
Admin Reimbursables		53001	639.90	1.00	639.90	283.11	1.00	283.11	3,997.450	1,609.310
Bookkeeping		54022	3.67	70.00	256.90	2.17	70.00	151.90		
Audit Prep		54022	9.99	70.00	699.30	5.50	70.00	385.00	956.200	536.900
Meal Expense	70-30	54001	487.48	1.00	341.24		70.00	146.24	341.236	146.244
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002		70.00	-		70.00	-		
Project Reviews - File Mgmt		53002		60.00	-		60.00	-		
Reimbursable Expenses		53002	2.61	1.00	2.61	2.61	1.00	2.61	2.610	2.610
Education - Admin	50-50	57008		70.00	-		70.00	-		
Website	50-50	57008	0.33	70.00	11.55		70.00	11.55		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	11.550	11.550
Engrg Support 4G Plan - Secre	70-30	53004		65.00	-		65.00	-		
Engrg Support 4G Plan - Admin	70-30	53004	1.50	70.00	73.50		70.00	31.50		
Engrg Support 4G Plan Rembursab	70-31	53004	4.66	1.00	4.66	2.00	1.00	2.00	78.160	33.500
Engineering Support - Admin	70-30	53004	10.78	70.00	528.22		70.00	226.38		
Engineering Support -offsite	70-30	53004	2.20	75.00	115.50		75.00	49.50		
Engineering Support Rembursable	S	53004	43.46	1.00	43.46	18.20	1.00	18.20	687.180	294.080

6,074.39

2,634.19 6,074.386 2,634.194

West Mississippi Watershed Management Commission Treasurer's Report

	2022 Budget	Мау	June	%age YTD	2022 YTD
REVENUE					
Application Fees	18,000			26.11	4,700.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	2,500	434.63		26.51	662.66
Miscellaneous Income	,				-
Transfer to (from) CIPs (see CIP Tracker page)					-
To (From) Reserve	5,000				-
TOTAL REVENUE	181,700	434.63	-		161,562.66
EXPENSES					
ADMINISTRATION					
Administrative Services	32,000	2,137.33	1,609.31	31.96	10,227.36
Engineering Support	4,000	394.60	294.08	60.63	2,425.02
Project Reviews	1,500	29.26	2.61	13.02	195.35
ENGINEERING	,				
Administration	33,500	2,979.75	3,650.25	38.40	12,864.25
Grant Application Writing	500	,	,	0.00	-
Project Review	30,000	1,401.39	157.50	17.07	5,121.14
LEGAL	00,000	.,			0,12111
Legal Services	4,500	548.10		17.65	794.10
MISCELLANEOUS	.,	0.0.10			
Bookkeeping	3,300	206.50	536.90	56.81	1,874.60
Audit	5,000	200.00	000.00	0.00	1,074.00
Contingency	0,000			0.00	
Insurance & Bonding	3,100		2,898.00	93.48	2,898.00
	2,700	92.02	2,898.00	21.32	2,898.00
Meeting Expense	2,700	92.02	140.24	21.32	575.70
PROJECTS	0				
Macroinvertebrate Monitoring (River Watch) Volunteer Wetland Monitoring (WHEP)	•			0.00	-
	2,000	050 77	100.00		-
Outfall and Stream Monitoring	22,600	652.77	498.06	5.76	1,301.08
Annual Monitoring Report	8,000	1,227.85		98.79	7,902.84
Water Quality Education	40.500	0.400.00	4 407 00		7 040 05
Education	16,500	2,186.36	1,437.92		7,310.65
Education Grants	0				-
WMWA General Programs	5,000			0.00	-
WMWA Implementation/Watershed Prep	6,500			0.00	-
Rain Garden Workshops	0				-
Management Plan/Amendments	1,000	230.23	4 000 0-		230.23
4th Generation Plan		1,091.11	1,330.85		9,417.22
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
To (from) Reserves					-
TOTAL OPERATING EXPENSE	181,700	13,177.27	12,561.72		63,137.60
CASH SUMMARY					
4M Fund Balance at 12/31/21					892,999.83
Plus Revenue Received to Date					163,607.00
Minus Claims Approved to Date					(87,671.57)
Minus Claims Presented Current Month					12,561.72
Fund Balance		994,058.70			981,496.98

West Mississippi Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No.	Мау	June	
				Total
Kennedy & Graven				-
Legal - General	52001			
League of MN Cities Ins Trust - Insurance	54004		2,898.00	2,898.00
Watershed Partners - Membership 2021	57008		500.00	500.00
Stantec (formerly Wenck)				6,529.53
General Engineering	51001		3,650.25	
Project Reviews	51002		157.50	
4th Generation Plan	51008		1,297.35	
Education Program	57008		926.37	
Water Monitoring Program	58011		498.06	
Annual Water Monitoring Report	58002			
Judie Anderson's Secretarial Service				2,634.19
Administration	53001		1,609.31	
Bookkeeping / Audit Prep	54002		536.90	
Project Review Support	53002		2.61	
Meeting Expense - Previous Mo. Meal	54001		146.24	
Education Programs	57008		11.55	
Engineering Support	53004		294.08	
Eng Support - 3rd Gen Plan Amendment	53007			
Engineering Support - 4th Gen Plan	53008		33.50	
Total Claims				12,561.72



Invoice

CONNECTING & INNOVATING SINCE 1913

Page 1 of 3

	Member Name ar West Mississippi V Management Com C/O Judie Anders 3235 Fernbook La Plymouth, MN 554	Watershed nmission on ne		Invoice D 05/24/202				
				3600 Ame	erican Blvd W Ste ton, MN 55431-45		s Inc	
	Account Number Account Type Current Balance: Minimum Due: Due Date:	Property/Cas						
Summary of activity since last Billing		Activity Previous Invoice E Payments Receive			Ad	ccount Balance 3,107.00 -3,107.00		Minimum Due
Invoice			ons and Fees shown on r	everse or attached		2,898.00		
See reverse side and attachments for additional information		Current Balance			\$	2,898.00	\$	2,898.00
Detach and return this Payment Coupon with your payment	Account Number 40000002	r	Invoice Date 05/24/2022	Due Date 06/21/2022		Current Balance \$ 2,898.00		Minimum Due 2,898.00 Amount Enclosed
your payment							\$.	
	Member Name	West Mississip	pi Watershed Manageme	nt Commission				
	BILI	LING INVOICE - R	leturn stub with paymer	nt - make checks payabl	e to:			
Mail payment 7 days before Due Date to ensure timely receipt					c/o Berkley Ris 222 South Nin P.O. Box 5815	Cities Insurance sk Administrators th Street, Suite 2 517 /N 55458-1517	s Co	mpany

METRO WATERSHED PARTNERS



MINNESOTA WATER Let's keep it clean



651-523-2812 jabere01hamline.edu West Mississippi WMC 3235 Fernbrook Lane N. Plymouth, MN 55447 Date: 5/26/22

Attention: Amy Juntunen

Metro Watershed Partners Hamline University 1536 Hewitt Ave. MS-A1760 Saint Paul, MN 55104 Project Title: Clean Water Minnesota

Description	Cost
2022 Membership: Clean Water MN and Adopt-a-Drain	\$500.00
· · · · · · · · · · · · · · · · · · ·	
TOTAL	\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meeting are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jenni Abere (jabere01@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on <u>cleanwatermn.org/about-us</u>
- Your organization will be listed as a supporting partner on <u>adopt-a-drain.org</u> whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on <u>Adopt-a-Drain.org</u> that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access print resources to promote Adopt-a-Drain to residents in your area here: <u>https://www.cleanwatermn.org/partners/adopt-a-drain-resources/</u> (password: CleanWater)
- Portable educational exhibits are available for checkout. Find more information at: <u>https://</u> www.cleanwatermn.org/partners/
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jenni Abere for more information.

Duration of service: January 1 - December 31st, 2022. Unspent funds will rollover to support program activities in 2023.

	Stantec
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INVOICE

3,650.25

Invoice Number Invoice Date	1928685 June 3, 2022
Purchase Order	
Customer Number	165866
Project Number	227704735

20.00

Bill To West Mississippi Watershed Management Commission Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States			gement Commission	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States					
Project	WMWD 2022 Gen	eral Engineer	ing Services						
	Project Manager		Spector, Diane F	Contract Upse	et		33,500.00		
	Current Invoice To	otal (USD)	3,650.25	Amount Billed For Period Enc			12,864.25 May 27, 2022		
Top Tas	i k 1	00	2022 General Engineeri	ng					
<u>Profession</u>	onal Services								
Catego	ry/Employee				Current Hours	Rate	Current Amount		
j			Kemmitt, Kathring	e Lee (Katie)	1.25	124.00	155.00		
			Stone, Alicia L (Ali)		2.00	124.00	248.00		
			Spector, Diane F		11.00	187.00	2,057.00		
			Shoemaker, Todo	d E	5.75	207.00	1,190.25		

Top Task Subtotal	2022 General Engineering	3,650.25
	Total Fees & Disbursements INVOICE TOTAL (USD)	3,650.25 3,650.25

Subtotal Professional Services

Stante	с	ΙΝΥΟΙ	CE		Page 1				
		Inv Pur Cu	oice Number oice Date chase Order stomer Number ject Number			1928591 June 3, 2022 165866 227704739			
Bill To West Mississippi Judie Andersor 3235 Fernbrook Plymouth MN S United States	n CLane	gement Commission	Sto 13 Cł	e Remit To antec Consulti 980 Collection nicago IL 6069 ited States	s Center Driv				
Project WMWD 2022 Project Reviews Project Manager Current Invoice Total (USD)		Shoemaker, Todd E 157.50				30,000.00 5,121.14 May 27, 2022			
Top Task Low Task <u>Professional Services</u>	100 100	General General							
Category/Employee			lward Armin (Ed)	Current Hours 0.75	Rate 210.00	Current Amount 157.50			
Low Task Subtotal	General	Subtotal Profes	sional Services	0.75		157.50			
Top Task Subtotal	General				<u> </u>	157.50			
		Total Fees & Disburser INVOICE TOTAL (USD)				157.50 157.50			



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INVOICE

Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928679 June 3, 2022

> 165842 227704259

Bill To Shingle Creek W Judie Anderson 3235 Fernbrook L Plymouth MN 55 United States	ane	ement Commission		ease Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States					
Project Shingle Cree	k and West Missis	sippi Fourth Generation Wa	tershed Manag	ement Plan	. <u> </u>				
Project Mana	ıger	Spector, Diane F	Spector, Diane F Contract Upset			74,706.00			
Current Invoice Total (USD)		4,324.50	Amount Billed to Date			59,240.00			
			For Period Ending			May 27, 2022			
Top Task	100	4th Gen Planning Servi	ces						
Professional Services							•		
				Current			Current		
Category/Employee				Hours 11.50	Rate 124.00		Amount		
			Kemmitt, Kathrine Lee (Katie)				1,426.00		
	`	Spector, Diane	F	15.50	187.00		2,898.50		
		Subtotal Profess	ional Services	27.00			4,324.50		
Top Task Subtotal	4th Gen Plannin	g Services	·				4,324.50		
		Total Fees & Disbursem	ents				4,324.50		
		INVOICE TOTAL (USD)		· · ·			4,324.50		

SC- 3,027.15 WM- 1,297.35



Invoice Number

Purchase Order

Project Number

Customer Number

Invoice Date

1928683 June 3, 2022

> 165842 227704732

•••	. Current Invoice Total (USD)	2,039.75	Amount Billed to Date For Period Ending	May 27, 2022	
Project	Shingle Creek 2022 Education O Project Manager	Spector, Diane F	Contract Upset	24,000.00	
Bill To Shingle Creek Watershed Manageme Judie Anderson 3235 Fembrook Lane Plymouth MN 55447 United States		nent Commission	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States		

Professional Services		Current		Current
Category/Employee		Hours	Rate	Amount
	Kemmitt, Kathrine Lee (Katie)	2.50	124.00	310.00
	Spector, Diane F	8.25	187.00	1,542.75
	Subtotal Professional Services	10.75		1,852.75

Top Task Subtotal	General				1,852.75
Top Task	200	WMWA			
Professional Services			Current Hours	Rate	Current Amount
Category/Employee	<u>.</u>	Spector, Diane F	1.00	187.00	187.00
		Subtotal Professional Services	1.00		187.00
Top Task Subtotal	WMWA				187.00
		Total Fees & Disbursements			2,039.75
		INVOICE TOTAL (USD)			2,039.75

INVOICE TOTAL (USD)

Due upon receipt or in accordance with terms of the contract

SC Education 926.33 WMWA 187.00 1,113,38

WM Education 926.37

	Stantec
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Invoice Number

Customer Number

Project Number

Invoice Date Purchase Order 1928629 June 3, 2022 --

165866 227704740

Bill To West Mississippi Watershed Management Commission Judie Anderson 3235 Fernbrook Lane Plymouth MN 55447 United States		ent Commission	Please Remit To Stantec Consulting Services Inc. (SCSI) 13980 Collections Center Drive Chicago IL 60693 United States				
Project	WMWD 2022 Stream and Outfall Ma	nitoring	Contract Upset	22,600.00			
	Project Manager	Kemmitt, Katie	Amount Billed to Date	1,301.08			
	Current Invoice Total (USD)	498.06	For Period Ending	May 27, 2022			

Top Task	100	2022 Stream and Outfall Monitoring			
Professional Services			1 - 1		
			Current	D ula	Current
Category/Employee			Hours	Rate	Amount
		Dougherty, Conor	1.00	124.00	124.00
		Stone, Alicia L (Ali)	2.00	124.00	248,00
		Subtotal Professional Services	3.00		372.00
Disbursements					
		Usage - Vehicle			21.06
		Direct - Testing & Lab Charges			105.00
		Subtotal Disbursements			126.06
Top Task Subtotal	2022 Stream	and Outfall Monitoring			498.06
		Total Fees & Disbursements			498.06
		INVOICE TOTAL (USD)			498.06



3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions 3235 Fernbrook Lane

Plymouth, MN 55447

June 7, 2022

			Sh	ingle Cree	۱k	w	est Missis	sippi	Total Proje	ect Area
	Share	G/L							SC	WM
Administrative		53001		65.00	-		65.00	-		
Administrative	70-30	53001	0.25	65.00	11.38		65.00	4.88		
Administrative	70-30	53001	34.84	70.00	1,707.16		70.00	731.64		
Administrative		53001	6.98	70.00	488.60	1.23	70.00	86.10		
Annual Report		53001		70.00	-		70.00	-		
Admin - offiste	70-30	53001	7.55	75.00	396.38		75.00	169.88		
Annual Storage Rental14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	14.00	70.00	686.00		70.00	294.00		
Data Processing/File Mgmt		53001	0.25	70.00	17.50		70.00	-		
Data Processing/File Mgmt	70-30	53001		70.00	-		70.00	-		
Archiving		53001		65.00	-		65.00	-		
Admin Reimbursables		53001	639.90	1.00	639.90	283.11	1.00	283.11	3,997.450	1,609.310
Bookkeeping		54022	3.67	70.00	256.90	2.17	70.00	151.90		
Audit Prep		54022	9.99	70.00	699.30	5.50	70.00	385.00	956.200	536.900
Meal Expense	70-30	54001	487.48	1.00	341.24		70.00	146.24	341.236	146.244
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002		70.00			70.00	-		
Project Reviews - File Mgmt		53002		60.00	-		60.00	-		
Reimbursable Expenses		53002	2.61	1.00	2.61	2.61	1.00	2.61	2.610	2.610
Education - Admin	50-50	57008		70.00	-		70.00	-		
Website	50-50	57008	0.33	70.00	11.55		70.00	11.55		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	11.550	11.550
Engrg Support 4G Plan - Secre	70-30	53004		65.00	-		65.00	-		
Engrg Support 4G Plan - Admin	70-30	53004	1.50	70.00	73.50		70.00	31.50		
Engrg Support 4G Plan Rembursab	70 -31	53004	4.66	1.00	4.66	2.00	1.00	2.00	78.160	33.500
Engineering Support - Admin	70-30	53004	10.78	70.00	528.22		70.00	226.38		
Engineering Support -offsite	70-30	53004	2.20	75.00	115.50		75.00	49.50		
Engineering Support Rembursables	s	53004	43.46	1.00	43.46	18.20	1.00	18.20	687.180	294.080

6,074.39

2,634.19 6,074.386 2,634.194