


## Shingle Creek Watershed Management Commission Treasurer's Report

	2021 Budget	October	November	%age YTD	2021 YTD
<b>REVENUE</b>					
Application Fees	20,000			60.00	12,000.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	20,000	14.33		0.66	131.66
Education Reimbursement	33,000			45.45	15,000.00
Rain Garden Workshops	6,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		-	-		322,498.74
<i>2020 Transfer to (from) Grants (see following pages)</i>					
<i>Transfer to (from) CIPs</i>					720,939.17
<i>Transfer to (from) Closed Projects Account</i>					-
<b>TOTAL REVENUE</b>	<b>442,590</b>	<b>14.33</b>	<b>-</b>		<b>1,434,159.57</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	71,000	4,269.23	3,628.18	72.01	51,128.15
Engineering Support	17,000	379.53	425.95	43.11	7,328.31
Project Reviews	1,500	188.71	98.65	89.68	1,345.26
<b>ENGINEERING</b>					
Administration	75,000	6,667.50		87.70	65,772.48
Grant Application Writing	11,000			100.05	11,005.00
Project Reviews/WCA	44,000	2,076.00		35.62	15,671.58
TMDL 5 Year Reviews	10,000			21.00	2,100.35
LEGAL - Legal Services	5,500	533.40	466.90	78.72	4,329.50
<b>MISCELLANEOUS</b>					
Bookkeeping	7,000	351.65	271.05	83.46	5,841.90
Audit	6,500			92.31	6,000.00
Insurance & Bonding	3,100		144.00	104.87	3,251.00
Meeting Expense	5,000			4.19	209.37
<b>PROGRAMS</b>					
Stream Monitoring	36,000	4,228.77		68.33	24,598.40
Stream Monitoring (USGS)	4,200	3,800.00		90.48	3,800.00
Lake Monitoring	24,000	912.39		87.96	21,109.20
Citizen Assisted Lake Monitoring (CAMP)	3,800			36.42	1,384.00
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000			98.21	15,713.43
<b>Water Quality Education</b>					
Education Program	15,000	1,023.03	67.78	80.74	12,110.94
Education Grants	500			-	-
WMWA General Programs	20,000	790.81		42.01	8,402.38
WMWA Implementation/Watershed Prep	24,500			-	-
Rain Garden Workshops	8,000			-	-
Management Plan/Amendments	0	3,826.06	100.20		7,568.28
Subwatershed BMP Assessment	10,000	1,350.00			19,330.00
Flood Modeling and Mapping	0				553.00
<i>Transfer to (from) Grants (see following pages)</i>		9,387.27	28,493.85		175,173.50
<i>Transfer to (from) CIPs</i>		52,776.69			53,765.85
<i>Transfer to (from) City Cost Share Fund</i>					49,066.50
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>			16,800.00		50,000.00
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	20,990				
<b>TOTAL OPERATING EXPENSE</b>	<b>442,590</b>	<b>92,561.04</b>	<b>50,496.56</b>		<b>616,558.38</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/20</b>					<b>767,512.27</b>
<b>Plus Revenue Received 2021 to date</b>					<b>1,475,203.55</b>
<b>Minus Claims Approved to Date</b>					<b>(618,050.54)</b>
<b>Minus Claims Presented Current Month</b>					<b>(50,496.56)</b>
<b>Fund Balance</b>		<b>1,624,665.28</b>			<b>1,574,168.72</b>

## Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	October	November	Total
Kennedy & Graven				<b>466.90</b>
Legal - General	52001		466.90	
City of New Hope-Meadow Lake Drawdown				<b>28,493.85</b>
from 2018 Watershed-Based Funding C	70728		18,129.00	
from 2021 Watershed-Based Funding C	70736		10,364.85	
Crescent Cove - Partnership Cost Share Pro	70822		16,800.00	<b>16,800.00</b>
Old Republic Surety Group - 2018-21 Surety	54004		144.00	<b>144.00</b>
Stantec (formerly Wenck)				-
General Engineering	51001			
Grant Writing	51005			
Project Reviews	51002			
TMDL 5-Year Reviews	56011			
4th Generation Plan	51007			
CAMP	56002			
Stream Monitoring	56004			
Lake Monitoring	56010			
Education	57008			
Education - WMWA	57009			
Annual Water Quality Report	58002			
Bass/Pomerleau Alum Trmt Grant	70727			
Crystal Lake Management Plan Grant	70732			
SRP Channel Filter Project Grant	70738			
Ryan Lake SWA	58029			
Judie Anderson's Secretarial Service				-
WMWA General Expense	57009			
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				<b>4,591.81</b>
Administration	53001		3,628.18	
Project Review Support	53002		98.65	
Bookkeeping / Audit Prep	54002		271.05	
Education Programs	57008		67.78	
Engineering Support	53004		425.95	
Engineering Support - CIP General	53004			
Engineering Support - 4th Gen Plan	53007		100.20	
<b>Total Claims</b>				<b>50,496.56</b>
				
<b>Judie A Anderson, Deputy Treasurer</b>				

## Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	October	November	%age YTD	YTD
<b>GRANTS</b>					
Bass/Pomerleau Lakes Internal Load Reduction (	267,040				
Revenue					-
Expense		2,009.39			23,318.63
Balance		(2,009.39)	-		(23,318.63)
2018 BWSR Watershed-Based Funding	103,571				
Revenue					-
Expense			18,129.00		68,129.00
Balance		-	(18,129.00)		(68,129.00)
SRP Reduction Project (MPCA)	72,170				
Revenue					7,216.13
Expense					3,326.58
Balance		-	-		3,889.55
Crystal Lake Management Plan (MPCA)					
Revenue					19,527.61
Expense		4,567.38			59,131.54
Balance		(4,567.38)	-		(39,603.93)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					26,913.00
Expense					-
Balance		-	-		26,913.00
2021 HC OG SRP Channel Filter Project	75,000				
Revenue					-
Expense		2,810.50			13,229.50
Balance		(2,810.50)	-		(13,229.50)
2021 BWSR WBIF Bass Creek Restoration	70,000				
Revenue					35,200.00
Expense					-
Balance		-	-		35,200.00
2021 BWSR WBIF Meadow Lake Drawdown & Al	40,000				
Revenue					19,800.00
Expense			10,364.85		10,364.85
Balance		-	(10,364.85)		9,435.15
2021 CWF Meadow Lake Mgt Plan	153,510				
Revenue					77,042.00
Expense					-
Balance		-	-		77,042.00
2021 CWF Connections II	328,000				
Revenue					163,713.00
Expense					-
Balance		-	-		163,713.00
<b>TOTAL GRANTS</b>					
Revenue		-	-		<b>349,411.74</b>
Expense		<b>9,387.27</b>	<b>28,493.85</b>		<b>175,173.50</b>
Balance		<b>(9,387.27)</b>	<b>(28,493.85)</b>		<b>174,238.24</b>

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 20, 2021

Statement No. 163867

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through September 30, 2021

SH220-00001      General

466.90

**Total Current Billing:** 466.90

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

  
Signature of Claimant

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

Shingle Creek Watershed  
Judie Anderson

September 30, 2021

SH220-00001    General

Through September 30, 2021

For All Legal Services As Follows:

			Hours	Amount
9/1/2021	TJG	Draft statement to return to electronic meetings; email same to Andy P	0.30	60.90
9/9/2021	TJG	Prepare for and participate in meeting	1.20	243.60
9/16/2021	TJG	Review documents on amendment to pond operating plan; draft amendment and email same to Diane S for review	0.80	162.40
<b>Total Services:</b>			<b>\$</b>	<b>466.90</b>
<b>Total Services and Disbursements:</b>			<b>\$</b>	<b>466.90</b>



P O Box 1635  
 Milwaukee, WI 53201  
 Tel: 800-217-1792  
 Email: Underwriting@orsurety.com

## BILLING NOTICE

YOU MAY MAKE YOUR PAYMENT  
 ONLINE VIA OUR WEBSITE BEFORE  
 THE DUE DATE TO AVOID  
 CANCELLATION

**WWW.ORSURETY.COM**

RNS0566445  
 SHINGLE CREEK WATERSHED MANAGEMENT  
 COMMISSION  
 3235 FERNBROOK LANE  
 PLYMOUTH, MN 55447

**Due Date:** 12/15/2021  
**Amount Due:** \$144.00

Bond Number: RNS0566445  
 Bond Desc: NAME SCH-CRIME  
 Bond Amount: 25,000  
 Effective Date: 12/15/2021  
 Expiration Date: 12/15/2024  
 Obligee: SAME AS PRINCIPAL

Producer:  
 ARTHUR J GALLAGHER RISK MGMNT  
 3600 AMERICAN BLVD STE 500  
 BLOOMINGTON, MN 55431  
 952-358-7513

THIS BOND IS CONTINUOUS  
 PLEASE REMIT PAYMENT PROMPTLY  
 TO AVOID CANCELLATION. IF BOND  
 IS NO LONGER NEEDED, EMAIL US  
 AT UNDERWRITING@ORSURETY.COM

Please retain this portion for your records

Please return this portion with your payment



<b>Payment Due Date</b>
12/15/2021

<b>Bond Number</b>
RNS0566445

<b>Amount Due</b>
\$144.00

<b>Bill Codes</b>
6 D Y 1 HWO

<b>Amount Enclosed</b>
\$

**MAKE CHECK OR MONEY ORDER PAYABLE TO:  
 OLD REPUBLIC SURETY COMPANY**  
 Please include bond number on your check or money order

Name/Address/Email change (Please print on reverse side)

OLD REPUBLIC SURETY GROUP  
 PO BOX 88120  
 MILWAUKEE, WI 53288-8120

SHINGLE CREEK WATERSHED MANAGEMENT  
 COMMISSION  
 3235 FERNBROOK LANE  
 PLYMOUTH, MN 55447

RNS0566445000144004









**Remit To:**

CITY OF NEW HOPE  
4401 XYLON AVENUE N  
NEW HOPE MN 55428

**Billing Address:** 115649

SHINGLE CREEK WATER MANAGEMENT COMM.  
3235 FERNBROOK LN  
PLYMOUTH MN 55447

# INVOICE

8709

Invoice Date 10/28/2021

Due Date 11/27/2021

Page: 1

Item	Remark	Amount
001	Meadow Lake Drawdown Project	28,493.85
	<b>Total Amount Invoiced</b>	<b>28,493.85</b>
	<b>Tax Amount</b>	
	<b>Balance Due</b>	<b>28,493.85</b>


## CITY OF NEW HOPE

4401 Xylon Avenue North ♦ New Hope, Minnesota 55428-4898 ♦ [www.ci.new-hope.mn.us](http://www.ci.new-hope.mn.us)  
City Hall: 763-531-5100 ♦ Police (non-emergency): 763-531-5170 ♦ Public Works: 763-592-6777  
City Hall Fax: 763-531-5136 ♦ Police Fax: 763-531-5174 ♦ Public Works Fax: 763-592-6776

**West Mississippi Watershed Management Commission  
Treasurer's Report**

	2021 Budget	October	November	%age YTD	2021 YTD
<b>REVENUE</b>					
Application Fees	18,000			128.89	23,200.00
Member Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	7,000	6.82		1.14	79.61
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					148,219.26
<i>To (From) Reserve</i>					-
<b>TOTAL REVENUE</b>	<b>178,600</b>	<b>6.82</b>	<b>-</b>		<b>325,098.87</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	30,000	1,632.49	1,639.11	80.31	24,092.91
Engineering Support	5,000	196.74	182.55	51.36	2,568.06
Project Reviews	1,500			80.47	1,207.09
<b>ENGINEERING</b>					
Administration	31,500	2,412.50		71.39	22,488.75
Grant Application Writing	1,000			0.00	-
Project Review	30,000			61.00	18,298.75
<b>LEGAL</b>					
Legal Services	4,000	289.80	243.60	66.12	2,644.60
<b>MISCELLANEOUS</b>					
Bookkeeping	3,000	219.70	92.30	86.55	2,596.35
Audit	5,500			81.82	4,500.00
Insurance & Bonding	2,800		144.00	116.11	3,251.00
Meeting Expense	2,700			3.32	89.73
<b>PROJECTS</b>					
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	0				-
Outfall and Stream Monitoring	22,600	575.25		19.25	4,349.99
Annual Water Quality Report	8,000			84.18	6,734.32
<b>Water Quality Education</b>					
Education	15,000	1,023.03	67.78	80.74	12,110.94
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			30.77	2,000.00
Rain Garden Workshops	2,000			0.00	-
Management Plan/Amendments	0	2,747.80	42.94		3,243.53
<i>Transfer to (from) CIPs</i>					200.82
<i>Transfer to (from) Grants</i>			35,442.00		35,442.00
<i>To (from) Reserves</i>					-
<b>TOTAL OPERATING EXPENSE</b>	<b>178,600</b>	<b>9,097.31</b>	<b>37,854.28</b>		<b>148,818.84</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/20</b>					<b>602,468.51</b>
<b>Plus Revenue Received to Date</b>					<b>325,426.48</b>
<b>Minus Claims Approved to Date</b>					<b>(194,563.51)</b>
<b>Minus Claims Presented Current Month</b>					<b>37,854.28</b>
<b>Fund Balance</b>		<b>809,040.04</b>			<b>771,185.76</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

<b>Claims Presented</b>	<b>General Ledger Acct No</b>	<b>October</b>	<b>November</b>		
					<b>Total</b>
Kennedy & Graven					<b>243.60</b>
Legal - General	52001		243.60		
Legal - Project Reviews	53002				
City of Brooklyn Park - River Park					<b>35,442.00</b>
paid from 2018 BWSR WBIF Grant	70601		35,442.00		
Old Republic Surety Group - 2021-24 Bond	54004		144.00		<b>144.00</b>
Stantec (formerly Wenck)					-
General Engineering	51001				
Project Reviews	51002				
4th Generation Plan	51007				
Education Program	57008				
Water Monitoring Program	58011				
Annual Water Quality Report	58002				
Mill Pond Dam Stream Stabilization	70701				
Judie Anderson's Secretarial Service					<b>2,024.68</b>
Administration	53001		1,639.11		
Bookkeeping / Audit Prep	54002		92.30		
Project Review Support	53002				
Education Programs	57008		67.78		
Engineering Support	53004		182.55		
Engineering Support - CIPs	53004				
Engineering Support - 4th Gen Plan	53007		42.94		
<b>Total Claims</b>					<b>37,854.28</b>
					
<b>Judie A Anderson, Deputy Treasurer</b>					

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 20, 2021

Statement No. 163878

West Mississippi Watershed Management Commission

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through September 30, 2021

WE405-00001    General

243.60

**Total Current Billing:** 243.60

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

  
\_\_\_\_\_  
Signature of Claimant

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

September 30, 2021

WE405-00001 General

Through September 30, 2021

For All Legal Services As Follows:

Hours

Amount

9/9/2021

TJG

Prepare for and participate in meeting [ADD TIME]

1.20

243.60

**Total Services:**

\$

**243.60**

**Total Services and Disbursements: \$**

**243.60**



P O Box 1635  
 Milwaukee, WI 53201  
 Tel: 800-217-1792  
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## BILLING NOTICE

YOU MAY MAKE YOUR PAYMENT  
 ONLINE VIA OUR WEBSITE BEFORE  
 THE DUE DATE TO AVOID  
 CANCELLATION

**WWW.ORSURETY.COM**

RNS0566444  
 WEST MISSISSIPPI WATERSHED MANAGEMENT  
 COMMISSION  
 3235 FERNBROOK LANE  
 PLYMOUTH, MN 55447

**Due Date:** 12/15/2021  
**Amount Due:** \$144.00

Bond Number: RNS0566444  
 Bond Desc: NAME SCH-CRIME  
 Bond Amount: 25,000  
 Effective Date: 12/15/2021  
 Expiration Date: 12/15/2024  
 Obligee: SAME AS PRINCIPAL

Producer:  
 ARTHUR J GALLAGHER RISK MGMNT  
 3600 AMERICAN BLVD STE 500  
 BLOOMINGTON, MN 55431  
 952-358-7513

THIS BOND IS CONTINUOUS  
 PLEASE REMIT PAYMENT PROMPTLY  
 TO AVOID CANCELLATION. IF BOND  
 IS NO LONGER NEEDED, EMAIL US  
 AT UNDERWRITING@ORSURETY.COM

Please retain this portion for your records

Please return this portion with your payment



Payment Due Date
12/15/2021

Bond Number
RNS0566444

Amount Due
\$144.00

Bill Codes
6 D Y 1 HWO

Amount Enclosed
\$

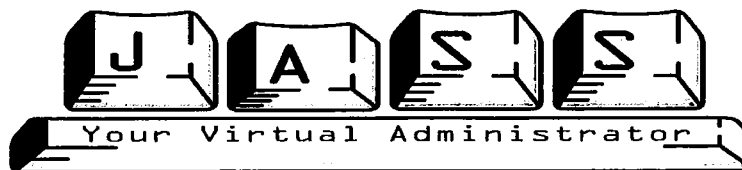
MAKE CHECK OR MONEY ORDER PAYABLE TO:  
**OLD REPUBLIC SURETY COMPANY**  
 Please include bond number on your check or money order

Name/Address/Email change (Please print on reverse side)

OLD REPUBLIC SURETY GROUP  
 PO BOX 88120  
 MILWAUKEE, WI 53288-8120

WEST MISSISSIPPI WATERSHED MANAGEMENT  
 COMMISSION  
 3235 FERNBROOK LANE  
 PLYMOUTH, MN 55447

RNS0566444000144007

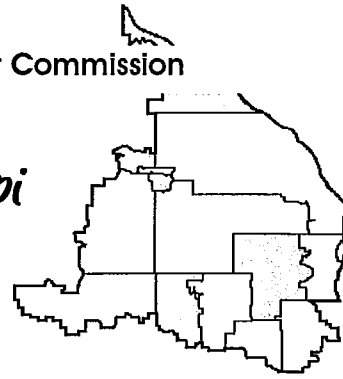


3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

November 1, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	60.00	-		60.00	-			
Administrative	70-30	53001	60.00	-		60.00	-			
Administrative	70-30	53001	18.70	65.00	850.85	65.00	364.65			
Administrative		53001	9.99	65.00	649.35	5.56	65.00	361.40		
Admin - virtual meeting	70-30	53001	3.85	70.00	188.65	70.00	80.85			
Annual Storage Rental - .14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	200.00	1,680.00	200.00	720.00			
Data Processing/File Mgmt		53001	60.00	-		60.00	-			
Data Processing/File Mgmt	70-30	53001	65.00	-		65.00	-			
Admin Reimbursables		53001	215.65	1.00	215.65	77.89	1.00	77.89	3,628.180	1,639.110
Bookkeeping		54022	4.17	65.00	271.05	1.42	65.00	92.30		
Audit Prep		54022	65.00	-		65.00	-	271.050	92.300	
Project / WCA Reviews - Secre		53002	65.00	-		65.00	-			
Project / WCA Reviews - Admin		53002	0.75	65.00	48.75	65.00	-			
Reimbursable Expenses		53002	49.90	1.00	49.90	1.00	-	98.650		-
Education - Admin	50-50	57008	65.00	-		65.00	-			
Education - Admin - virtual	50-50	57008	1.24	70.00	43.40	70.00	43.40			
Website	50-50	57008	60.00	-		55.00	-			
Website	50-50	57008	0.75	65.00	24.38	60.00	24.38			
Education Reimbursables	50-50	57008	1.00	-		1.00	-	67.775	67.775	
Engrg Support 4G Plan - Secre	70-30	53004	60.00	-		60.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	0.83	65.00	37.77	65.00	16.19			
Engrg Support 4G Plan - Offsite	70-30	53004	70.00	-		65.00	-			
Engrg Support 4G Plan Rembursab	70-31	53004	62.44	1.00	62.44	26.76	1.00	26.76	100.205	42.945
Engineering Support - Admin		53004	65.00	-		65.00	-			
Engineering Support - Admin	70-30	53004	6.82	65.00	310.31	60.00	132.99			
Engineering Support -offsite	70-30	53004	2.36	70.00	115.64	70.00	49.56			
Engineering Support Rembursable	70-30	53004	1.00	-		1.00	-	425.950	182.550	
Engineering Support - CIP -Secre	50-50	53004	50.00	-		50.00	-			
Engineering Support - CIP Admin		53004	65.00	-		65.00	-			
Engineering Support - CIP Admin	50-50	53004	65.00	-		60.00	-			
Engineering Support - CIP Rembursables		53004	1.00	-		1.00	-	0.000		-
					<b>4,591.81</b>		<b>2,024.68</b>	<b>4,591.810</b>	<b>2,024.680</b>	



3235 Fernbrook Lane N • Plymouth, MN 55447  
 Tel: 763.553.1144 • Fax: 763.553.9326  
 Email: [ludie@lss.biz](mailto:ludie@lss.biz) • Website: [www.shinglecreek.org](http://www.shinglecreek.org)

**Shingle Creek and West Mississippi Watershed Management Commissions  
 Cost Share Program Final Request for Reimbursement**

Project Name:                     River Park                      
 Lead City:                     City of Brooklyn Park                      
 Contact Person:                     Mitchell Robinson (mitchell.robinson@brooklynpark.org)

Estimated Project Cost	\$485,000.00
Estimated Commission Cost Share	\$35,442.00
Final Project Cost	\$547,356.00
Maximum Cost Share	\$35,442.00
Amount Requested	\$35,442.00
Difference	\$0.00

<b>Final Project Cost</b>	
Construction	\$547,356.00
Engineering	
Professional Services	\$0.00
City Staff	\$0.00
Other*	\$0.00
TOTAL	\$547,356.00
	x 50%
Maximum Cost-Share	\$35,442.00

\* The storm sewer costs exceed the amount available from the water quality grant funds; the maximum amount has been requested.

Please provide the following:

1. As-builts of features for which cost share is requested, and/or other information documenting that the project achieved the desired outcomes
2. Documentation of all project costs (can be a financial ledger report)

Submit documentation to Ed Matthiesen, [emathiesen@wenck.com](mailto:emathiesen@wenck.com). Direct questions regarding cost share program costs to Diane Spector, [dspector@wenck.com](mailto:dspector@wenck.com).