

## Shingle Creek Watershed Management Commission Treasurer's Report

	2023 Budget	November	December	%age YTD	2023 YTD
<b>REVENUE</b>					
Application Fees	15,000			126.00	18,900.00
Member Assessments	370,000			100.00	370,000.00
Interest and Dividends	250	13,925.41		60,824.52	152,061.31
Education Reimbursement	33,000			81.82	27,000.00
Miscellaneous Income					-
Transfer to (from) Grants (see following pages)		-	-		72,619.20
Transfer to (from) CIPs					109,412.14
Transfer to (from) Closed Projects Account					-
<b>TOTAL REVENUE</b>	<b>418,250</b>	<b>13,925.41</b>	<b>-</b>		<b>749,992.65</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	70,000	4,509.82	4,376.23	84.31	59,014.26
Engineering Support	15,000	962.43	489.37	85.83	12,874.78
Project Reviews	1,500		18.75	47.26	708.90
<b>ENGINEERING</b>					
Administration	77,000	5,679.80	2,094.50	95.64	73,642.39
Grant Application Writing	11,000	877.50		99.66	10,962.75
Project Reviews/WCA	30,000	2,538.71		122.39	36,718.07
Highway 252/94 EIS Review		146.25	926.25		7,143.75
TMDL 5 Year Reviews	5,000			76.51	3,825.25
SC Trail Feasibility Study					20,625.98
Brookdale Pk SC Remeander Feasibility Study		7,232.48	516.00		35,873.48
Gauke Pond SWA Amendment		1,980.75	2,457.75		29,898.14
Eagle Lake SWA			688.00		54,995.36
LEGAL - Legal Services	6,000	589.67	374.67	90.85	5,451.10
MnDOT Scoping Project					1,010.50
Blue Line Extension		107.50			107.50
<b>MISCELLANEOUS</b>					
Bookkeeping	8,000	418.50	355.50	100.88	8,070.00
Audit	7,500	266.70		87.56	6,566.70
Insurance & Bonding	3,200			104.34	3,339.00
Meeting Expense	5,000		270.61	114.33	5,716.74
<b>PROGRAMS</b>					
Stream Monitoring	34,000	1,530.38		103.19	35,083.72
Stream Monitoring (USGS)	4,200			16.30	684.75
Lake Monitoring	28,000	2,582.92		99.89	27,968.42
Citizen Assisted Lake Monitoring (CAMP)	5,200			45.12	2,346.09
Volunteer Stream Monitoring (River Watch)	2,000			-	-
Annual Monitoring Report	17,500	510.54		99.85	17,473.06
<b>Water Quality Education</b>					
Education Program	17,000	127.87	40.50	89.76	15,259.62
WMWA General Programs	20,000	253.64	515.04	48.40	9,679.35
WMWA Implementation/Watershed Prep	24,500	2,537.16	13,740.59	107.49	26,334.39
4th Generation Plan					1,600.20
Subwatershed BMP Assessment	5,000			-	-
Transfer to (from) Grants (see following pages)		7,632.97	270,222.42		325,289.80
Transfer to (from) CIPs			235,352.86		369,077.26
Transfer to (from) City Cost Share Fund					-
Transfer to (from) Partnership BMP Cost Share Fund		13,475.00	29,753.61		43,228.61
Transfer to (from) Closed Projects Account					-
To/From Reserves	21,650				
<b>TOTAL OPERATING EXPENSE</b>	<b>418,250</b>	<b>53,960.59</b>	<b>562,192.65</b>		<b>1,250,569.92</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/22</b>					<b>3,103,648.04</b>
<b>Plus Revenue Received 2023 to date</b>					<b>822,543.75</b>
<b>Minus Claims Approved to Date</b>					<b>(1,879,845.67)</b>
<b>Minus Claims Presented Current Month</b>					<b>562,192.65</b>
<b>Fund Balance</b>		<b>3,170,731.42</b>			<b>2,608,538.77</b>

## Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	November	December		Total
Kennedy & Graven					374.67
Legal - General	52001		374.67		
City of Brooklyn Center -Connections II	70825		49,037.26		49,037.26
City of Brooklyn Center -Connections II	30737		196,149.02		196,149.02
City of Brooklyn Park -Bass Creek Restorati	70828		186,315.60		186,315.60
City of Brooklyn Park -Bass Creek Restorati	30735		70,000.00		70,000.00
Dwell Mgt Group - Highland Gables Rain Garde	70835		29,753.61		29,753.61
Hennepin Cty Dept of Environment & Energy					12,000.00
Delivery of Education Services 2023	57010		12,000.00		
Jessica Sahu Teli - WMWA Ed Services	57011		1,575.00		1,740.59
Jessica Sahu Teli - WMWA Ed Reimburseme	57012		165.59		
Stantec					10,755.90
General Engineering	51001		2,094.50		
Grant Writing	51005				
Project Reviews	51002				
Highway 252/94 EIS Review	58034		926.25		
Stream Monitoring	56004				
Lake Monitoring	56010				
CAMP	56002				
Education	57008				
Education - WMWA	57009				
Annual Water Monitoring Report	58002				
TMDL/CIP Engineering	58012				
Twin Lake Carp Management Grant	70723				
Minneapolis SWA					
Bass/Pomerleau Alum Trmt Grant	70727				
SRP Reduction Grant	70729				
Meadow Lake Mgt Plan Grant (21 WBIF	70736				
Meadow Lake Mgt Plan Phase 2 Grant	70739		1,303.15		
Crystal Lake Management Plan Grant	70732		994.00		
Bass Lake Vegetation Impv CPL Grant	70741		1,776.25		
SC Trail Stabil.& Fishery Imp Feas.Study	58030				
Brookdale Park SC Remeander Feas.Study	58031		516.00		
Gaulke Pond SWA Amendment	58032		2,457.75		
Eagle Lake SWA	58033		688.00		
Judie Anderson's Secretarial Service					515.04
WMWA General Expense	57009		515.04		
WMWA Educators/WS Prep	57011				
Judie Anderson's Secretarial Service					5,550.96
Administration	53001		4,376.23		
Project Review Support	53002		18.75		
Bookkeeping / Audit Prep	54002		355.50		
Meeting Expense	54001		270.61		
Education Programs	57008		40.50		
Engineering Support	53004		489.37		
Engineering Support - CIP General	53004				
Engineering Support - Cost Share Proje	53004				
<b>Total Claims</b>					<b>562,192.65</b>

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

Shingle Creek Watershed  
Judie Anderson

October 31, 2023

SH220-00001      General

Through October 31, 2023

For All Legal Services As Follows:			Hours	Amount
10/12/2023	TJG	Prepare for, travel to, and attend meeting	1.70	365.50
Total Services:			\$	365.50

For All Disbursements As Follows:

10/12/2023	Troy J. Gilchrist; Mileage expense	9.17
Total Disbursements:		\$ 9.17

**Total Services and Disbursements:    \$            374.67**

## Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

November 27, 2023

Statement No. 178327

Shingle Creek Watershed Managment Commission

Judie Anderson

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through October 31, 2023

SH220-00001      General

374.67

**Total Current Billing:** 374.67

I declare, under penalty of law, that this  
account, claim or demand is just and  
correct and that no part of it has been paid.

DocuSigned by:

*Troy Gilchrist*

67F85C8F0F29344  
Signature of Claimant

# INVOICE

Dwell Management Group  
905 Broadway Ave  
Rochester, MN 55906

invoice@dwellmanagementgroup.com  
(507) 800-3012



## Shingle Creek

### Bill to

Shingle Creek  
3235 Fernbrook Lane N  
Plymouth, MN 55447

### Invoice details

Invoice no.: 1848  
Terms: Net 30  
Invoice date: 11/22/2023  
Due date: 12/22/2023

#	Date	Product or service	Qty	Rate	Amount
1.		<b>Services</b> Services related project and construction management and community engagement	1	\$4,500.00	\$4,500.00
				<b>Total</b>	<b>\$4,500.00</b>

Contact Dwell Management Group to pay.

### Note to customer

Highland Gables Full addresses are  
-6281 Louisiana Avenue North Brooklyn Park, MN 55428  
-6281 Louisiana Avenue North Brooklyn Park, MN 55428

# INVOICE

Dwell Management Group  
905 Broadway Ave  
Rochester, MN 55906

invoice@dwellmanagementgroup.com  
(507) 800-3012



## Shingle Creek

**Bill to**  
Shingle Creek  
3235 Fernbrook Lane N  
Plymouth, MN 55447

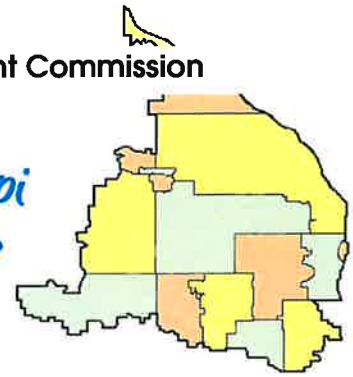
**Invoice details**  
Invoice no.: 1849  
Terms: Net 30  
Invoice date: 12/05/2023  
Due date: 01/04/2024

#	Date	Product or service	Qty	Rate	Amount
1.		<b>Services</b> Raingarden E Installation	1	\$1,764.80	\$1,764.80
2.		<b>Services</b> Site Prep for Raingarden A	1	\$22,428.81	\$22,428.81
3.		<b>Services</b> Metro Blooms Project Management	1	\$1,060.00	\$1,060.00

**Total** **\$25,253.61**

Highland Gables  
6281/6289 Louisana Ave

Contact Dwell Management Group to pay.



**Shingle Creek and West Mississippi Watershed Management Commissions  
CIP Project Final Request for Reimbursement**

Project Name: Connections II Shingle Creek

Lead City: Brooklyn Center

Contact Person: James Soltis

CIP Project Cost	
Amount Levied	
Final Project Cost	\$245,186.28
Maximum Cost Share	\$245,186.28
Amount Requested	\$245,186.28
Difference	\$0.00

<b>Final Project Cost</b>	
Construction	\$194,797.65
Engineering	
Professional Services	\$50,388.63
City Staff	
Other*	
<b>TOTAL</b>	<b>\$245,186.28</b>
	x 100%
<b>Maximum Cost-Share</b>	<b>\$245,186.28</b>

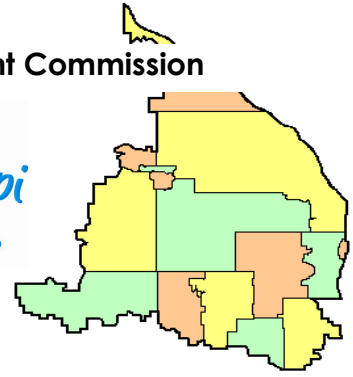
\*Explain

NPDES permit costs and publishing costs for advertising the project

Please provide the following:

1. Final construction contract pay voucher
2. As-builts of features for which cost share is requested, and/or other information documenting that the project achieved the desired outcomes
3. Documentation of engineering and other project costs (can be a financial ledger report)

Submit documentation to Ed Matthiesen, [emathiesen@wenck.com](mailto:emathiesen@wenck.com). Direct questions regarding CIP project costs and levies to Diane Spector, [dspector@wenck.com](mailto:dspector@wenck.com).



**Shingle Creek and West Mississippi Watershed Management Commissions  
CIP Project Final Request for Reimbursement**

Project Name: CIP 3713-22 Bass Creek Restoration

Lead City: Brooklyn Park

Contact Person: Mitch Robinson

CIP Project Cost	\$196,350.86
Amount Levied	\$424,200.00
Final Project Cost	\$256,315.60
Maximum Cost Share	\$256,315.60
Amount Requested	\$256,315.60
Difference	\$0.00

<b>Final Project Cost</b>	
Construction	\$196,350.86
Engineering	
Professional Services	\$55,799.73
City Staff	\$3,346.09
Other*	\$818.92
<b>TOTAL</b>	<b>\$256,315.60</b>
	x 100%
<b>Maximum Cost-Share</b>	<b>\$256,315.60</b>

\*Explain

NPDES permit costs and publishing costs for advertising the project

Please provide the following:

1. Final construction contract pay voucher
2. As-builts of features for which cost share is requested, and/or other information documenting that the project achieved the desired outcomes
3. Documentation of engineering and other project costs (can be a financial ledger report)

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**INVOICE FROM**

Jessica Sahu Teli  
11021 135th Circle N  
Champlin, MN 55316

**INVOICE TO**

West Metro Water Alliance  
3235 Fernbrook Lane  
Plymouth, MN 55447

**Invoice Date:** 11/30/2023

**Log of Services**

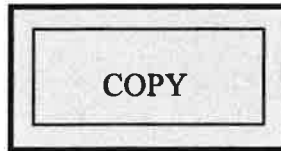
Date	Description	Hours	Extended (\$45/hr)	Mileage	Extended (0.655/mi)	Supplies/ Fees
11/14/2023	WMWA meeting	1.00	45.00		-	
			-			
			-		-	
			-		-	
			-		-	
<b>Total - WMWA Meetings</b>			<b>\$ 45.00</b>		<b>\$ -</b>	<b>\$ -</b>
11/1 - 11/7	Emails/correspondence/material prep	4.00	180.00		-	
11/1/2023	Native prairie seeds		-		-	37.99
	Water cycle boards supplies		-		-	15.00
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>Total - Program Development/Communication</b>			<b>\$ 180.00</b>		<b>\$ -</b>	<b>\$ 52.99</b>
11/1/2023	Greenwood	4.00	180.00	24.89	16.30	
11/3/2023	G	3.00	135.00	24.89	16.30	
11/8/2023	Meadowbrook	4.00	180.00	25.15	16.47	
11/9/2023	Meadowbrook	2.00	90.00	25.15	16.47	
11/13/2023	Meadowbrook	2.00	90.00	25.15	16.47	
11/16/2023	Rogers	6.00	270.00	16.20	10.61	
11/17/2023	Rogers	6.00	270.00	16.20	10.61	
11/20/2023	Zanewood	3.00	135.00	14.28	9.35	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>Total - Classroom/Community Events</b>			<b>\$ 1,350.00</b>		<b>\$ 112.60</b>	<b>\$ -</b>
<b>Total:</b>		<b>35.00</b>	<b>\$ 1,575.00</b>	<b>171.91</b>	<b>\$ 112.60</b>	<b>\$ 52.99</b>

**Invoice Total \$ 1,740.59**

1,575.00	57011	WMWA Ed Regular Services
165.59	57012	WMWA Ed Reimbursed Expense
1,740.59	<b>TOTAL</b>	



**HENNEPIN COUNTY**  
Public Works General  
Miscellaneous  
612-543-1121  
300 South 6th Street, MC 131  
Minneapolis, MN 55487



Shingle Creek Watershed Mngt Commission  
3235 Fernbrook Lane N  
Plymouth, MN 55447

Page: 1  
Customer Number: 0000012450  
Invoice Number: 1000215467  
Invoice Date: 11/30/2023

Total Amount Due: \$12,000.00  
Due Date: 12/30/2023

Date	Description	Quantity	Unit Amount	Net Amount
01/01/2023 - 12/31/2023	Delivery of Education Services	1.00	\$12,000.00	\$12,000.00

Balance Due: \$12,000.00

There is a \$30.00 service charge on all returned checks. Civil penalties may be imposed for non-payment, per Minnesota State Statute 604.113.

Please return the bottom portion with your check made payable to: Hennepin County Treasurer.

**HENNEPIN COUNTY**  
612-543-1121

Customer Number: 0000012450  
Invoice Number: 1000215467

Payment Due Date: 12/30/2023

Amount Due: \$12,000.00

Amount Enclosed:

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Shingle Creek Watershed Mngt Commission  
3235 Fernbrook Lane N  
Plymouth, MN 55447

Remit To:  
Hennepin County Accounts Receivable  
300 South Sixth Street  
Mail Code 131  
Minneapolis, MN 55487

2HNPWS00000124501000215467000000012000006



**Hennepin County**  
Public Works

**Department of Environment and Energy**  
701 Fourth Avenue South, Suite 700  
Minneapolis, Minnesota 55415-1842

612-348-3777, Phone  
612-348-8532, Fax  
[hennepin.us/environment](http://hennepin.us/environment)

**Bill To:**

**Shingle Creek Watershed Management Commission**  
**3235 Fernbrook Lane**  
**Plymouth, MN 55447**

**Invoice**

**Date**

12/1/2023

**Contract**

**A2311750**

Description	Total Amount Due
<b>2023 Invoice:</b> Support for the delivery of education services to accomolish the goals of the Education Partnership as described in Exhibit A to Agreement A2311750	<b>\$12,000</b>
	<b>AMOUNT DUE \$12,000</b>

Make check payable to: Hennepin County Treasurer

Invoice (please include as reference on payments): #1000215467

Remit to: Hennepin County Accounts Receivable  
300 South 6<sup>th</sup> Street  
Mail Code 129  
Minneapolis, MN 55487

Direct questions to: Karen Galles 612-235-0712



## INVOICE

Page 1 of 1

Invoice Number	2165714
Invoice Date	December 4, 2023
Purchase Order	---
Customer Number	165842
Project Number	227705633

**Bill To**

Shingle Creek Watershed Management Commission  
Accounts Payable  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project</b>	<b>Shingle Creek WMC Services</b>			
	Project Manager	Shoemaker, Todd E	Contract Upset	258,920.00
	Current Invoice Total (USD)	3,020.75	Amount Billed to Date	255,409.14
			For Period Ending	<b>November 24, 2023</b>

<b>Top Task</b>	<b>2023</b>	<b>2023 Technical Services</b>
<b>Low Task</b>	<b>2023.001</b>	<b>General Engineering</b>

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	14.75	142.00	2,094.50
	<b>Subtotal Professional Services</b>	<u>14.75</u>		<u>2,094.50</u>

Low Task Subtotal	<b>General Engineering</b>	2,094.50
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<b>Low Task</b>	<b>2023.002.97</b>	<b>Highway 252/94 EIS Review</b>
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Thompson, Kathleen Anne (Katy)	4.75	195.00	926.25
	<b>Subtotal Professional Services</b>	<u>4.75</u>		<u>926.25</u>

Low Task Subtotal	<b>Highway 252/94 EIS Review</b>	926.25
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Top Task Subtotal	2023 Technical Services	3,020.75
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<b>Total Fees &amp; Disbursements</b>	3,020.75
<b>INVOICE TOTAL (USD)</b>	<u><b>3,020.75</b></u>

**Net Due in 30 Days or in accordance with terms of the contract**

**INVOICE**

Page 1 of 1

Invoice Number	2164553
Invoice Date	December 1, 2023
Purchase Order	---
Customer Number	165842
Project Number	227705219

**Bill To**

Shingle Creek Watershed Management Commission  
Judie Anderson  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project Meadow Lake Management Plan Phase 2</b>				
Project Manager	Spector, Diane F	Contract Upset		102,810.00
Current Invoice Total (USD)	1,303.15	Amount Billed to Date		61,215.86
		For Period Ending		<b>November 24, 2023</b>
<b>Top Task</b>	<b>100</b>	<b>Professional Services</b>		
<b>Low Task</b>	<b>100.101</b>	<b>Project Management and Reporting</b>		
<u><b>Professional Services</b></u>				
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
	Neumiller, Grace Catherine	7.50	127.00	952.50
	Spector, Diane F	0.75	195.00	146.25
	<b>Subtotal Professional Services</b>	<u>8.25</u>		<u>1,098.75</u>
Low Task Subtotal	<b>Project Management and Reporting</b>			1,098.75
<b>Low Task</b>	<b>100.102</b>	<b>Monitoring and Data Gathering</b>		
<b>Disbursements</b>				
	Direct - Testing & Lab Charges			204.40
	<b>Subtotal Disbursements</b>			<u>204.40</u>
Low Task Subtotal	<b>Monitoring and Data Gathering</b>			204.40
Top Task Subtotal	Professional Services			1,303.15
	<b>Total Fees &amp; Disbursements</b>			<u>1,303.15</u>
	<b>INVOICE TOTAL (USD)</b>			<b>1,303.15</b>

**Due upon receipt or in accordance with terms of the contract**



## INVOICE

Page 1 of 1

Invoice Number	2164551
Invoice Date	December 1, 2023
Purchase Order	—
Customer Number	165842
Project Number	227701416

**Bill To**

Shingle Creek Watershed Management Commission  
Accounts Payable  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

**Project B001240-20-216: Crystal Lake Management Plan**

Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	994.00	Amount Billed to Date	133,918.98
		For Period Ending	<b>November 24, 2023</b>

**Top Task 104 Semi-annual & Final Report****Professional Services**

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	7.00	142.00	994.00
<b>Subtotal Professional Services</b>	<u>7.00</u>		<u>994.00</u>

Top Task Subtotal	Semi-annual & Final Report	994.00
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<b>Total Fees &amp; Disbursements</b>	<u>994.00</u>
<b>INVOICE TOTAL (USD)</b>	<b>994.00</b>

**Due upon receipt or in accordance with terms of the contract**



## INVOICE

Page 1 of 1

Invoice Number	2164540
Invoice Date	December 1, 2023
Purchase Order	—
Customer Number	165842
Project Number	227705161

**Bill To**

Shingle Creek Watershed Management Commission  
Judie Anderson  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project Bass Lake Vegetation Improvements</b>				
Project Manager	Kemmitt, Katie	Contract Upset		24,780.00
Current Invoice Total (USD)	1,776.25	Amount Billed to Date		24,786.27
		For Period Ending		<b>November 24, 2023</b>

<b>Top Task</b>	<b>100</b>	<b>Bass Lake Vegetation Improvement</b>		
<b>Low Task</b>	<b>100.004</b>	<b>Reporting</b>		
<u>Professional Services</u>				
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>
				<b>Current Amount</b>
		Neumiller, Grace Catherine	9.75	127.00
		Schafermeyer, Benjamin L (Ben)	2.00	127.00
		Kemmitt, Kathrine Lee (Katie)	2.00	142.00
		<b>Subtotal Professional Services</b>	<u>13.75</u>	<u>1,776.25</u>

Low Task Subtotal	<b>Reporting</b>			1,776.25
Top Task Subtotal	Bass Lake Vegetation Improvement			1,776.25
		<b>Total Fees &amp; Disbursements</b>		<u>1,776.25</u>
		<b>INVOICE TOTAL (USD)</b>		<b>1,776.25</b>

**Net Due in 60 Days or in accordance with terms of the contract**

**INVOICE**

Page 1 of 1

Invoice Number	2164558
Invoice Date	December 1, 2023
Purchase Order	---
Customer Number	165842
Project Number	227705747

**Bill To**

Shingle Creek Watershed Management Commission  
Accounts Payable  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

**Project Brookdale Park Shingle Creek Remeander Feasibility Study**

Project Manager	Harding, Sarah Ellen	Contract Upset	48,650.00
Current Invoice Total (USD)	516.00	Amount Billed to Date	35,873.48
		For Period Ending	<b>November 24, 2023</b>

<b>Top Task</b>	<b>200</b>	<b>Professional Services</b>
<b>Low Task</b>	<b>200.004</b>	<b>Public Engagement and Concept Revisions</b>

**Professional Services**

Category/Employee	Current Hours	Rate	Current Amount
Harding, Sarah Ellen	3.00	172.00	516.00
<b>Subtotal Professional Services</b>	<b>3.00</b>		<b>516.00</b>

Low Task Subtotal	<b>Public Engagement and Concept Revisions</b>	516.00
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Top Task Subtotal	Professional Services	516.00
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<b>Total Fees &amp; Disbursements</b>	516.00
<b>INVOICE TOTAL (USD)</b>	<b>516.00</b>

**Net Due in 30 Days or in accordance with terms of the contract**



**INVOICE**

Page 1 of 1

Invoice Number	2165717
Invoice Date	December 4, 2023
Purchase Order	--
Customer Number	165842
Project Number	227705751

**Bill To**

Shingle Creek Watershed Management Commission  
Accounts Payable  
3235 Fembrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project</b>	<b>Gaulke Pond Subwatershed Assessment Amendment</b>		
	Project Manager	Shoemaker, Todd E	Contract Upset
	Current Invoice Total (USD)	2,457.75	29,900.00
			Amount Billed to Date
			29,898.14
			For Period Ending
			<b>November 24, 2023</b>

Invoice ATTN: Andy Polzin

<b>Top Task</b>	<b>100</b>	<b>Professional Services</b>
<b>Low Task</b>	<b>100.6</b>	<b>Conceptual Design</b>

**Professional Services**

Category/Employee		Current Hours	Rate	Current Amount
	Fesenmaier, Mark Gregory	6.75	133.00	897.75
	Thompson, Kathleen Anne (Katy)	8.00	195.00	1,560.00
	<b>Subtotal Professional Services</b>	<u>14.75</u>		<u>2,457.75</u>

Low Task Subtotal	<b>Conceptual Design</b>	2,457.75
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Top Task Subtotal	Professional Services	2,457.75
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<b>Total Fees &amp; Disbursements</b>	2,457.75
<b>INVOICE TOTAL (USD)</b>	<b>2,457.75</b>

**Net Due in 30 Days or in accordance with terms of the contract**



# INVOICE

Page 1 of 1

Invoice Number 2165716  
Invoice Date December 4, 2023  
Purchase Order --  
Customer Number 165842  
Project Number 227705750

## Bill To

Shingle Creek Watershed Management Commission  
Accounts Payable  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

## Please Remit To

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project</b>	<b>Eagle Lake Subwatershed Assessment</b>		
	Project Manager	Shoemaker, Todd E	Contract Upset 55,000.00
	Current Invoice Total (USD)	688.00	Amount Billed to Date 54,995.36
			For Period Ending <b>November 24, 2023</b>

**Top Task** 100 **Professional Services**  
**Low Task** 100.7 **30% Design & Report**

### Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Schafermeyer, Benjamin L (Ben)	1.00	127.00	127.00
Tilman, Elizabeth (Lisa)	3.00	187.00	561.00
<b>Subtotal Professional Services</b>	<u>4.00</u>		<u>688.00</u>

Low Task Subtotal	<b>30% Design &amp; Report</b>	688.00
Top Task Subtotal	Professional Services	688.00
<b>Total Fees &amp; Disbursements</b>		<u>688.00</u>
<b>INVOICE TOTAL (USD)</b>		<b>688.00</b>

**Net Due in 30 Days or in accordance with terms of the contract**





3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

December 11, 2023

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	13.36	75.00	1,002.00	5.97	75.00	447.75		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	30.44	75.00	1,598.10		75.00	684.90		
Admin - offsite	70-30	53001	2.17	80.00	121.52		80.00	52.08		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	313.62	1.00	313.62	97.42	1.00	97.42	4,376.230	1,876.410
Bookkeeping		54022	4.74	75.00	355.50	2.41	75.00	180.75		
Audit Prep		54022		70.00	-		70.00	-		
Audit Prep		54022		75.00	-		75.00	-	355.500	180.750
Meal Expense	70-30	54001	386.58	1.00	270.61		1.00	115.97	270.606	115.974
Project / WCA Reviews - Admin		53002	0.25	75.00	18.75		75.00	-		
Project / WCA Reviews -Reimbursables		53002		1.00	-		1.00	-	18.750	-
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Education - NPDES	50-50	57008		75.00	-		75.00			
Education Grant	50-50	57007		75.00	-		75.00			
Website	50-50	57008		70.00	-		70.00			
Website	50-50	57008	1.08	75.00	40.50		75.00	40.50		
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	40.500	40.500
Engineering Support - Admin		53004		70.00	-		70.00			
Engineering Support - Admin		53004	0.39	75.00	29.25	0.39	75.00	29.25		
Engineering Support - virtual		53004		80.00	-		80.00			
Engineering Support - Secre	70-30	53004		70.00	-		70.00			
Engineering Support - Admin	70-30	53004	6.14	75.00	322.35		75.00	138.15		
Engineering Support - offsite	70-30	53004	1.67	80.00	93.52		80.00	40.08		
Engineering Support - Reimbursables		53004	44.25	1.00	44.25	18.97	1.00	18.97	489.370	226.45
									<b>5,550.96</b>	<b>2,440.084</b>

**West Mississippi Watershed Management Commission**  
**Treasurer's Report**

	2023 Budget	November	December	%age YTD	2023 YTD
<b>REVENUE</b>					
Application Fees	20,000			44.50	8,900.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	100	5,424.69		55,709.08	55,709.08
Miscellaneous Income					-
Transfer to (from) CIPs (see CIP Tracker page)					80,409.37
Transfer to (from) Grants					27,500.00
To (From) Reserve					-
<b>TOTAL REVENUE</b>	<b>176,300</b>	<b>5,424.69</b>	<b>-</b>		<b>328,718.45</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	32,000	2,052.28	1,876.41	85.60	27,392.80
Engineering Support	4,000	268.59	226.45	87.56	3,502.30
Project Reviews	1,500	60.12		32.98	494.68
<b>ENGINEERING</b>					
Administration	32,300	165.00	1,996.75	113.06	36,518.86
Grant Application Writing	0				-
Project Review	25,000	4,752.19	195.00	113.77	28,442.96
Highway 252/94 EIS Review		146.25	828.75		7,015.00
<b>LEGAL</b>					
Legal Services	5,000	589.67	374.67	84.04	4,201.98
MN DOT Scoping Project					537.50
<b>MISCELLANEOUS</b>					
Bookkeeping	3,400	256.50	180.75	113.96	3,874.50
Audit	6,500			72.31	4,700.00
Insurance & Bonding	3,000			96.73	2,902.00
Meeting Expense	3,000	114.30	115.97	85.48	2,564.33
<b>PROJECTS</b>					
Outfall and Stream Monitoring	24,600	3,953.74	2,738.93	61.86	15,217.25
Annual Monitoring Report	7,500	251.46		114.75	8,606.14
<b>Water Quality Education</b>					
Education	17,000	127.87	40.50	89.76	15,259.61
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			92.31	6,000.00
Rain Garden Workshops	0				-
Education Grants	0				-
Management Plan/Amendments	0				-
4th Generation Plan 2023					265.03
Transfer to (from) CIPs					262.30
Transfer to (from) Grants		1,926.75			5,238.75
To (from) Reserves					-
<b>TOTAL OPERATING EXPENSE</b>	<b>176,300</b>	<b>14,664.72</b>	<b>8,574.18</b>		<b>175,995.99</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/22</b>					<b>1,064,477.43</b>
<b>Plus Revenue Received to Date</b>					<b>367,633.40</b>
<b>Minus Claims Approved to Date</b>					<b>(208,301.87)</b>
<b>Minus Claims Presented Current Month</b>					<b>8,574.18</b>
<b>Fund Balance</b>		<b>1,240,957.32</b>			<b>1,232,383.14</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

<b>Claims Presented</b>	<b>General Ledger Acct No.</b>	<b>November</b>	<b>December</b>		
					<b>Total</b>
Kennedy & Graven					<b>374.67</b>
Legal - General	52001		374.67		
Stantec					<b>5,759.43</b>
General Engineering	51001		1,996.75		
Project Reviews	51002		195.00		
Highway 252/94 EIS Review	51001		828.75		
4th Generation Plan	51008				
Legal Boundary Update (4th Gen Plan)	51008				
Education Program	57008				
Stream and Outfall Monitoring	58011		2,738.93		
Annual Water Monitoring Report	58002				
Intensive BMPs	57011				
Miss Riverbank Stabilization Feasibility Study	70602				
Judie Anderson's Secretarial Service					<b>2,440.08</b>
Administration	53001		1,876.41		
Bookkeeping / Audit Prep	54002		180.75		
Project Review Support	53002				
Meeting Expense - Previous Mo. Meal	54001		115.97		
Education Programs	57008		40.50		
Engineering Support	53004		226.45		
Engineering Support - CIPs	53004				
Eng Support - Cost Share	53004				
<b>Total Claims</b>					<b>8,574.18</b>

Page: 1

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

October 31, 2023

WE405-00001    General

Through October 31, 2023

For All Legal Services As Follows:

			Hours	Amount
10/12/2023	TJG	Prepare for, travel to, and attend meeting	1.70	365.50
<b>Total Services:</b>			<b>\$</b>	<b>365.50</b>

For All Disbursements As Follows:

10/12/2023	Troy J. Gilchrist; Mileage expense	9.17
<b>Total Disbursements:</b>		<b>\$ 9.17</b>

**Total Services and Disbursements:    \$       374.67**

## Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

November 27, 2023

Statement No. 178340

West Mississippi Watershed Management Commission

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through October 31, 2023

WE405-00001 General

374.67

**Total Current Billing:** 374.67

I declare, under penalty of law, that this  
account, claim or demand is just and  
correct and that no part of it has been paid.

DocuSigned by:

*Troy Gilchrist*

67F85C8F0F29244  
Signature of Claimant



**INVOICE**

Page 1 of 2

Invoice Number	2165715
Invoice Date	December 4, 2023
Purchase Order	—
Customer Number	165866
Project Number	227705634

**Bill To**

West Mississippi Watershed Management Commission  
Accounts Payable  
3235 Fernbrook Lane  
Plymouth MN 55447  
United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
13980 Collections Center Drive  
Chicago IL 60693  
United States

<b>Project</b>	<b>West Mississippi WMC Services</b>		
Project Manager	Shoemaker, Todd E	Contract Upset	96,900.00
Current Invoice Total (USD)	5,759.43	Amount Billed to Date	87,194.07
		For Period Ending	<b>November 24, 2023</b>

<b>Top Task</b>	<b>2023</b>	<b>2023 Technical Services</b>			
<b>Low Task</b>	<b>2023.001</b>	<b>General Engineering</b>			
<b><u>Professional Services</u></b>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Kemmitt, Kathrine Lee (Katie)	6.25	142.00	887.50
		Tilman, Elizabeth (Lisa)	0.25	187.00	46.75
		Spector, Diane F	1.50	195.00	292.50
		Shoemaker, Todd E	3.50	220.00	770.00
		<b>Subtotal Professional Services</b>	<b>11.50</b>		<b>1,996.75</b>
Low Task Subtotal	<b>General Engineering</b>				<b>1,996.75</b>

<b>Low Task</b>	<b>2023.002.97</b>	<b>Highway 252/94 EIS Review</b>			
<b><u>Professional Services</u></b>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Thompson, Kathleen Anne (Katy)	4.25	195.00	828.75
		<b>Subtotal Professional Services</b>	<b>4.25</b>		<b>828.75</b>

Low Task Subtotal	<b>Highway 252/94 EIS Review</b>				<b>828.75</b>
<b>Low Task</b>	<b>2023.002.98</b>	<b>General Project Reviews</b>			
<b><u>Professional Services</u></b>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Spector, Diane F	1.00	195.00	195.00
		<b>Subtotal Professional Services</b>	<b>1.00</b>		<b>195.00</b>



## INVOICE

Page 2 of 2

Invoice Number	2165715
Invoice Date	December 4, 2023
Purchase Order	—
Customer Number	165866
Project Number	227705634

Low Task Subtotal	<b>General Project Reviews</b>	195.00
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<b>Low Task</b>	<b>2023.003</b>	<b>Stream and Outfall Monitoring</b>
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**Professional Services**

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia M	1.50	133.00	199.50
Stone, Alicia L (Ali)	15.25	133.00	2,028.25
<b>Subtotal Professional Services</b>	<b>16.75</b>		<b>2,227.75</b>

**Disbursements**

Direct - Vehicle (mileage)	68.78
Direct - Testing & Lab Charges	442.40
<b>Subtotal Disbursements</b>	<b>511.18</b>

Low Task Subtotal	<b>Stream and Outfall Monitoring</b>	2,738.93
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Top Task Subtotal	2023 Technical Services	5,759.43
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<b>Total Fees &amp; Disbursements</b>	<b>5,759.43</b>
<b>INVOICE TOTAL (USD)</b>	<b>5,759.43</b>

**Net Due in 30 Days or in accordance with terms of the contract**



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

December 11, 2023

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	13.36	75.00	1,002.00	5.97	75.00	447.75		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	30.44	75.00	1,598.10		75.00	684.90		
Admin - offsite	70-30	53001	2.17	80.00	121.52		80.00	52.08		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	313.62	1.00	313.62	97.42	1.00	97.42	4,376.230	1,876.410
Bookkeeping		54022	4.74	75.00	355.50	2.41	75.00	180.75		
Audit Prep		54022		70.00	-		70.00	-		
Audit Prep		54022		75.00	-		75.00	-	355.500	180.750
Meal Expense	70-30	54001	386.58	1.00	270.61		1.00	115.97	270.606	115.974
Project / WCA Reviews - Admin		53002	0.25	75.00	18.75		75.00	-		
Project / WCA Reviews -Reimbursables		53002		1.00	-		1.00	-	18.750	-
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Education - NPDES	50-50	57008		75.00	-		75.00			
Education Grant	50-50	57007		75.00	-		75.00			
Website	50-50	57008		70.00	-		70.00			
Website	50-50	57008	1.08	75.00	40.50		75.00	40.50		
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	40.500	40.500
Engineering Support - Admin		53004		70.00	-		70.00			
Engineering Support - Admin		53004	0.39	75.00	29.25	0.39	75.00	29.25		
Engineering Support - virtual		53004		80.00	-		80.00			
Engineering Support - Secre	70-30	53004		70.00	-		70.00			
Engineering Support - Admin	70-30	53004	6.14	75.00	322.35		75.00	138.15		
Engineering Support - offsite	70-30	53004	1.67	80.00	93.52		80.00	40.08		
Engineering Support - Reimbursables		53004	44.25	1.00	44.25	18.97	1.00	18.97	489.370	226.45
									<b>5,550.96</b>	<b>2,440.084</b>

# Planning Grants for Stormwater, Wastewater, and Community Resilience

## Project workplan

Doc Type: Grant Application

*Use the following format for your project workplan. If awarded a grant, this document will be incorporated into your grant agreement and the reporting requirements for your project will follow this same format.*

*[Examples and instructions for completing this template are in red-italicized text in brackets. Fill in every blank and delete all examples and instructions before submitting this document.]*

### Project title:

Gaulke Pond Flood Mitigation Feasibility Study

### Statement of project purpose(s)

The purpose of this project is to complete a feasibility study for an infiltration trench upstream of Gaulke Pond in Crystal, Minnesota. The trench location was identified during a recent subwatershed study, but it's location adjacent to an underground drinking reservoir warrants further investigation to ensure constructability.

Gaulke Pond drains 890 acres of urban landscape and is land locked. During wet periods, the pond is pumped to Twin Lake to increase pond storage and mitigate upstream flooding. The City of Crystal has studied the pond and its watershed extensively to identify and prioritize efforts to reduce flooding within Gaulke Pond and other connected ponds just upstream. The Cities of Robbinsdale and Crystal and the Shingle Creek Watershed Management Commission (SCWMC) collaborated in 2021 to more extensively study and establish an emergency pumping plan for Gaulke Pond. The City implemented the Central Core Stormwater project in 2022 to provide additional flood storage within the chain of ponds. In 2023, the Cities of New Hope and Crystal and SCWMC further collaborated to conduct an assessment of the Gaulke Pond subwatershed. The Gaulke Pond Subwatershed Analysis identified eleven potential practices to reduce runoff volume within the watershed. The SCWMC further evaluated the eleven opportunities and ranked them according to runoff reduction volume, watershed area, construction cost, lifetime cost, and cost per acre-foot infiltrated. The Colorado Avenue infiltration trench was the most effective in terms of cost per acre-foot infiltrated.

### Goal statement, project deliverable(s), tasks, and subtasks

**Goal statement:** The goal of this project is to complete a feasibility study for an underground infiltration trench that will contribute to a climate resilient pond drainage area in Crystal, Minnesota.

*[Goals are clear statements of the purpose and necessity of your project, describing what it intends to achieve: e.g. the specific ways this project will address much-needed climate resiliency planning issue(s), make meaningful difference(s) to the community at-large in preparing for climate change including human health impacts, contribute to more equitable resilience by directly engaging and benefiting communities in areas of concern for environmental justice, etc.]*

**Project deliverables:** A feasibility study including a geotechnical evaluation that will guide design of the trench adjacent to an underground drinking water reservoir. .

*[Describe the specific deliverables for the project, and how they will position your tribal/local government (or a partner tribal/local government affiliated with the project) for future action, assignment of responsibility for implementation, and/or pursuit of funding to undertake follow-up implementation of the resilience project(s) for which this planning is being conducted.]*

#### Task 1 of 4: Site Survey & Assessment

**Brief description of activities involved:** The Colorado Avenue project area will be surveyed for topography, utility locations, and site boundaries. Soil borings have already been collected at the site location but will be analyzed as part of the site survey task.

**Timeframe:** April 2024

**Name and Title of person(s) responsible:** Todd Shoemaker, PE, CFM

#### Task 2 of 4: Geotechnical Evaluation

**Brief description of activities involved:** Staff will evaluate existing information to determine the presence of potential contamination, proximity of the proposed infiltration trench to the underground drinking water reservoir, key design features, and

the potential slope stability concerns during construction excavation of the infiltration trench. It involves assessing the groundwater regime, soil stratigraphy, and hydraulic conductivity of the soil as it affects the functioning of the infiltration facility. Additionally, it involves an evaluation of the geotechnical stability of the facility, such as slope stability, the effect of seepage forces or soil piping at adjacent structures and slopes, and design of fills that control the retention, diversion, or discharge of the collected stormwater.

**Timeframe:** May – August 2024

**Name and Title of person(s) responsible:** Paul Eickenberg, Senior Geotechnical Engineer

**Task 3 of 4: Feasibility Study Report**

**Brief description of activities involved:** A feasibility study report will be completed that includes results/recommendations from the geotechnical evaluation. The report will also feature an update to the Shingle Creek PC-SWMM model that includes the infiltration trench and the water quantity benefit, and an updated conceptual design based on the geotechnical evaluation and design infiltration rate.

**Timeframe:** September-December 2024

**Name and Title of person(s) responsible:** Todd Shoemaker, PE, CFM

*Include the following as the final task in your workplan with the timeframes as shown:*

**Task 4 of 4: Final Report and Project Deliverables**

**Subtask 4a: Submit Grant Final Report**

**Brief description of activities involved:** Will provide a final grant project report using the MPCA template approximately one month prior to the end of the grant agreement on June 30, 2025, or at completion of the project, whichever occurs first. Will respond promptly to any requests by the MPCA authorized representative for additional information and/or corrections to the report.

**Timeframe:** January-February 2025

**Name and Title of Person(s) Responsible:** Katie Kemmitt, Environmental Scientist

**Subtask 4b: Submit Project Deliverables**

**Brief description of activities involved:** Will provide electronic files of all project deliverables to the MPCA authorized representative prior to the end of the grant agreement on June 30, 2025, or at the completion of the project, whichever occurs first.

**Timeframe:** January-February 2025

**Name and Title of Person(s) Responsible:** Katie Kemmitt, Environmental Scientist

# Planning Grants for Stormwater, Wastewater, and Community Resilience

Application  
FY 2024

Doc Type: Grant Application

**Instructions:** Read the complete *Request for Proposal (RFP)* and other associated documents before submitting this application.

Check the [SWIFT Supplier Portal](#) and the Minnesota Pollution Control Agency (MPCA) [Planning Grants for SWC Resilience](#) webpage for the most recent updates.

**Applications are due no later than 4:00 p.m. Central Time (CT) on Thursday, December 14, 2023.**

**Submit application, workplan and budget** (as Microsoft Word and Excel documents) per the instructions listed in Section 7 and 8 of the RFP.

## 1. Project information

Organization name:	Shingle Creek Watershed Management Commission		
Organization address:	3235 Fernbrook Lane N		
City: Plymouth	State: MN	Zip code: 55447	County: Hennepin
Contact name: Judie Anderson	Title: Administrator		
Phone: 763-553-1144	Email address: judie@jass.biz		
Organization type:	<input type="checkbox"/> Tribal government <input type="checkbox"/> Local/Regional government (plus select one below)		
	<input type="checkbox"/> City		
	<input type="checkbox"/> County		
	<input type="checkbox"/> Town/Township		
	<input type="checkbox"/> Soil and Water Conservation District		
	<input checked="" type="checkbox"/> Watershed Management Organization		
	<input type="checkbox"/> Watershed District		
	<input type="checkbox"/> Regional Development Commission		
	<input type="checkbox"/> Metropolitan Council of the Twin Cities Region		
Project focus area (choose one):	<input checked="" type="checkbox"/> Stormwater Resilience Planning		
	<input type="checkbox"/> Community Resilience Planning <input type="checkbox"/> Wastewater Resilience Planning		

Grant requested: \$ 18,309 + Matching funds: \$ 1,831 = Total project cost: \$ 20,140

Yes No

1. Is applicant the sole source of matching funds for this project?

☒ ☐

If **no**, is supporting documentation of commitment for cash or in-kind matching funds from outside organizations involved in the project attached?

☐ ☐

If **no**, explain:

2. Is applicant in compliance with Minnesota's tax and environmental regulatory requirements?

☒ ☐

If **no**, explain:

Project Title: Gaulke Pond Flood Mitigation Feasibility Study

## 2. Project Details

**1. What is the purpose of this project and with whom will you share the results (limit of 250 words):** The purpose of this project is to complete a feasibility study for an infiltration trench to increase infiltration of stormwater in the land-locked Gaulke Pond drainage area in Crystal, Minnesota. Gaulke Pond receives runoff from 890 acres of developed, urban landscape and frequently flooded before a pump outlet structure was installed. The pump moves water from Gaulke Pond into stormwater sewer that flows to Twin Lake in Crystal/Robbinsdale. As climate patterns change and intensity of rain events increase, a pumped outlet is becoming a temporary solution, and the drainage area is in need of increased infiltration to mitigate flooding. The recently completed Gaulke Pond Subwatershed Assessment (Stantec 2023) explored potential areas for best management practice (BMP) installation in the drainage area to increase infiltration and reduce localized flooding. An infiltration trench on Colorado Avenue was identified as the preferred project, but a feasibility study is needed to investigate site suitability and potential alternatives. The feasibility study will include topography, utility, and boundary surveying, as well as a geotechnical evaluation of existing soil borings to better understand the infiltration trench's potential impact on the City's nearby underground drinking water reservoir.

**2. What is the need for this project, and how will the planning that is proposed make a meaningful difference to the community in preparing for Minnesota's changing climate, including human health impacts (limit of 500 words):** The Gaulke Pond drainage area is land-locked. Prior to installation of the pumped outlet structure at Gaulke Pond, the area endured frequent and costly flooding of residential homes and yards. The City of Crystal (the City) has managed flooding in the drainage area by pumping water from Gaulke Pond to storm sewer that drains to Twin Lake, an impaired water. The existing pump has a maximum capacity of 3.5 cfs, which cannot keep up with large storm events. From 2014-2019, the Twin Cities Metropolitan Area received approximately an extra year's amount of precipitation, causing the city to have to actively manage pumping more than ever before and spurring multiple studies and the subsequent Central Core Project (Barr Engineering 2021) to reduce flooding. Following the Central Core Project, the Gaulke Pond Subwatershed Assessment was completed by the Shingle Creek Watershed Management Commission to identify potential BMP locations in the drainage area. The subwatershed assessment identified an infiltration trench on Colorado Avenue in Crystal as the most feasible; however, the adjacent underground drinking water reservoir could complicate engineering of the infiltration trench. This feasibility study will further evaluate the specific site and potential engineering design considerations given the proximity of the underground reservoir. Completion of the feasibility study will be a key component of addressing the Gaulke Pond drainage area's flooding issues.

**3. How will information about current Minnesota climate trends and projections of future climate conditions affecting the general location of the project be used in the methodology of this planning project (limit of 250 words):**

One of the four goals identified in the Commissions' newly adopted Fourth Generation Management Plan (2023) is to anticipate and proactively work to withstand adverse impacts from changing environmental and climate conditions.

The Commission plans to develop strategies to appropriately manage future watershed impacts, and this project is a first step.

A combination of the existing 1D and detailed 2D stormwater model for the Gaulke Pond drainage area will be used in project planning. The 1D model was completed by Stantec in YEAR and the detailed 2-D model for the area was completed in 2021 by Barr Engineering. The feasibility study and project design will include modeling and planning for X-year event for the drainage area.

4. Using the [MPCA's criteria and interactive mapping tool](#) (recently updated on the MPCA website with data from a five-year 2016-2020 summary of the American Community Survey), will the geographic area specifically addressed by the proposed planning project include one or more MPCA identified environmental justice (EJ) areas of concern, or an environmental justice area? ☒ Yes ☐ No

If yes:

- a. Will the planning to be undertaken by this project yield benefits for communities within these EJ areas of concern? ☒ Yes ☐ No

- i. **If yes, describe these communities and how they will benefit:** A large portion of the Gaulke Pond drainage area is 40% or more people of color and/or at least 35% of people report income less than 200% of the federal poverty level. Properties in these communities tend to be older with a higher percentage of rentals. Infrastructure also tends to be older and originally designed to convey only the 1–2-year rain event whereas newer suburbs design to at least the 10-year event. This means increasingly intense precipitation will put those older communities at higher risk of critical infrastructure and private property flooding. The existing Central Core Stormwater Report (Barr 2021) showed the existing 100-year flood elevations in the Gaulke Pond drainage area impacting numerous structures and yards.
- ii. **If yes, describe how the planning completed for this project will address concerns about equitable resilience for these communities compared with others within the geographic area covered by the project:** As noted above, the areas of EJ concern are often older with less resilient infrastructure compared to areas within the same drainage area that may have more recently developed. Identifying those areas of increased risk well in advance of that change will provide the communities with a head start at planning and being proactive rather than reactive.

- b. Will these communities be provided the opportunity to have a voice in decision-making through substantive engagement as part of the planning completed for this project? ☒ Yes ☐ No

**If yes, describe specifically how this will be done; if no, explain why not:** The City of Crystal has an Inclusion and Diversity Commission dedicated to fighting discrimination and civil rights violations in the community. During this phase of project planning, the Inclusion and Diversity Commission will have the opportunity to review the project and discuss alternatives.

5. **What are the potential barriers or challenges for this planning project, and how will they be addressed:** We do not foresee any significant barriers. The planning project will include assessment of design alternatives if the infiltration trench is deemed unfeasible due to the proximity of an underground City drinking water reservoir.
6. **How will this planning project result in assignment of responsibility for follow-up action(s) to increase local resilience:** Completion of this project will provide the necessary supporting information that the Shingle Creek Watershed Management Commission and the City needed to complete design of the project.
7. **How will this project position a tribal/local government to pursue funding as needed to do follow-up implementation of the resilience project(s) for which planning was completed:** The Shingle Creek Watershed Management Commission has Capital Improvement Project (CIP) funds set aside for newly identified projects in their



current watershed plan. The Commission and City have already completed several studies investigating the flooding issues in the Gaulke Pond drainage area and are ready to implement the proposed project using CIP funds or other grant funds when the feasibility study is completed.

### 3. Experience and qualifications

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**1. Describe applicant's experience and qualifications related to the applicant's role in the proposed planning project:**

The Shingle Creek Watershed Management Commission (SCWMC) has an ongoing contract with a consulting engineer to provide technical services as necessary, including serving as the Watershed Engineer as well as other services. Stantec Consulting Services supported the SCWMC and the City of Crystal in completing stormwater design and construction of the 2019 Becker Park Stormwater Infiltration Project in Crystal, which received an American Public Works Association Award. The project began in 2014 with a study investigating options for retrofitting stormwater treatment in the City's downtown area. Stormwater modeling and infrastructure design is a core service provided by staff in Stantec's Twin Cities offices. Several professional engineers in the local Water Resources group are Certified Floodplain Managers or are in the process of earning that certification. The project team are very familiar with the Shingle Creek watershed and have served that watershed for over 20 years. The proposed project manager is Todd Shoemaker, PE, CFM with lead modeler Erik Megow, PE, who completed the HUC-8 model update. Other modelers and GIS professionals will assist with the work.

**2. Will anyone outside your organization be responsible for work performed?** ☐ Yes ☒ No

If yes, provide name of organization(s) and contact information, experience, and qualifications related to the proposed project, and describe the role of the outside organization(s) in the project:

**3. Provide detailed information about the qualifications and experience – including with similar projects – of the specific people who will work on this project, both within the applicant organization and from outside organization(s):**

Todd Shoemaker, PE, CFM. Mr. Shoemaker is the Watershed Engineer for Shingle Creek and West Mississippi and has nearly 20 years of experience in water resources and environmental engineering. His water resources expertise includes watershed and stormwater management, hydrologic/hydraulic and water quality computer modeling, floodplain management and regulation, wetland restoration and permitting, as well as streambank stabilization.

- City of Eagan. Designed and oversaw construction of the Eagandale Infiltration Trench that allowed the City of Eagan to meet TMDL goals for Lemay Lake. It was strategically based on the watershed storm sewer system and locating the best soils in the watershed for an infiltration practice. Additionally, the practice includes enhanced layers of pretreatment to minimize and facilitate maintenance for City staff.
- City of Crystal. Todd served as the project manager and senior engineer for this project in Crystal, MN. The project included reconstruction of a parking lot and installation of an infiltration system below the parking lot. The system was strategically located to redirect runoff from the existing storm sewer into this system to reduce downstream pollutant loading and flooding. Along with the downstream Becker Park Infiltration Trench, the Kentucky Avenue Infiltration Trench were identified in an earlier feasibility study also led by Todd.
- Dakota County. Todd served as senior engineer and led a team that designed four alternatives for the Thompson Oaks Water Quality Improvements & Soil Management. The project showcased how a regional greenway / bike trail could bisect the property while retrofitting stormwater management and removing buried waste material.

Paul Eickenberg, PE. Paul is a Senior Geotechnical Engineer with over 24 years of experience in the geotechnical, structural, and civil/municipal industries. His career focus has involved slope stabilization, geotechnical testing and monitoring, dam inspections and repair, retaining and flood wall design and installation, general structural engineering, municipal roadway and utility design, and stream/coastline restoration through soft-armoring and submerged breakwater concepts.

- City of Minneapolis. Led the geotechnical exploration and testing for soil borings and rock coring for a proposed watermain to be installed via tunnel methodology for a tunneled watermain under the Mississippi River.
- Xcel Energy. Served as one of the site designers for a project that included an overall cut/fill balance, evaluation of the current storm water retention capacity and design of a new system, ditching and piping design, and contract specifications for the High Bridge Generating Plant.
- US Army Corps of Engineers. Mr. Eickenberg worked with the USACE Albuquerque District to assist them with the protection of the Santa Clara Pueblo and the Lisboa Springs Fish Hatchery from fast-moving mudflows following extreme forest fires.

**To:** Shingle Creek/West Mississippi WMO Commissioners

**From:** Diane Spector  
Katie Kemmitt

**Date:** December 12, 2023

**Subject:** Education and Outreach Update

<b>Recommended Commission Action</b>	For information.
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WMWA met on December 12, 2023, to discuss ongoing initiatives.

*Joint Education and Outreach Coordinator*

Grace presented work plans for two initiatives of focus over the coming year. The first is a Pet Waste Campaign. Grace is working on creating a campaign calendar and associated outreach materials for cities and watersheds to use to increase awareness on pet waste pollution. This campaign will help address the education and outreach requirements for MS4 permit holders. The second initiative is to increase community awareness of stormwater and stormwater pollution through the Adopt-a-Drain program, with a focus in schools and grades K-12. Grace will begin outreach to schools within the watersheds in 2024 to encourage participation in the Adopt-a-Drain program.

Grace also continues to work on the chloride campaign reaching out to faith-based communities on proper chloride management. She has completed an update to the WMWA website addressing chloride. See the webpage here: <http://www.westmetrowateralliance.org/chloride-pollution.html>

Grace and other WMWA partners will be developing a communication piece for all the cities in the five watersheds that summarizes all the education and outreach resources available to them, including WMWA, Hennepin County, Watershed PREP, and other resources. The WMWA website will be utilized as a clearinghouse for materials, which include a calendar of outreach ideas for newsletters and social media, articles and other text that can be used for those postings, a compilation of useful links, and a “who does what” that explains options for who to call if a city or organization would like someone to table, help with an event, help with a small project, etc.

Based on input from staff and TAC members, Grace is working on planning a shoreline restoration workshop for Shingle Creek/West Mississippi. The workshop is being planned for spring and will focus on the Eagle and Pike Lakes drainage area to align with upcoming watershed Capital Improvement Projects.

*Watershed Prep*

WMWA educator Jessica is continuing to provide classroom lessons this winter, which usually has less interest than the fall and spring. She will be giving lessons at six schools in November/December. She is looking forward to working with 100+ 8<sup>th</sup> graders at Jackson Middle School on the “What is a

Watershed” lesson and playing the Watershed Game. Jessica’s programming is growing in popularity and expanding beyond the 4<sup>th</sup>/5<sup>th</sup> grade into work with middle schools and sometimes high schools, and to events outside of regular school lessons. TAC members should start thinking about reaching out to Jessica soon for assistance with any spring tabling or other events, as her schedule tends to fill up quickly in the spring.

As a side note, Jessica recently took on the challenge of working as a part-time education and outreach contractor with Freshwater Society focused on recruiting more K-12 students into water resources and watershed-related careers.

## **PROFESSIONAL SERVICES AGREEMENT FOR EDUCATIONAL SERVICES**

THIS PROFESSIONAL SERVICES AGREEMENT FOR EDUCATIONAL SERVICES (“**Agreement**”) is made and entered into by and between the Shingle Creek Watershed Management Commission (“**Commission**”), a Minnesota joint powers organization, and Jessica Sahu Teli (“**Contractor**”). The Commission and the Contractor may hereinafter be referred to individually as a “party” or collectively as the “parties.”

1. **Services.** The Contractor agrees to perform educational services for the Commission (collectively, the “**Services**”). The Services primarily consist of the Contractor using a PowerPoint presentation and guiding the lab experiments to teach two one-hour Watershed PREP classes on water science to 4<sup>th</sup> grade students in area schools. The Services include contacting schools/teachers to schedule classes, update the PowerPoint presentation with school-specific maps, transporting lab equipment materials to schools and storage of materials (plastic trays, sponges, squirt bottles), attend WMWA meetings to provide updates and share feedback, and attending other educational events as directed by the WMWA members. WMWA may also direct the Contractor to provide research services for other education and outreach programs and attend monthly meetings to provide updates on the Watershed PREP program.
2. **Compensation.** The Commission agrees to compensate the Contractor at a rate of \$45 per hour for providing the Services under this Agreement. Time shall be kept in no greater than 15-minute increments and the Contractor shall submit itemized invoices for the Services provided no more than monthly. The Commission will process and pay the invoices in accordance with its usual claims review and approval process. The total compensation and expenses paid under this Agreement to the Contractor shall not exceed \$16,000.
3. **Expense Reimbursement.** The Commission agrees to reimburse the Contractor for expenses reasonably incurred in providing the Services on a monthly basis. Contractor shall submit a detailed invoice for the Services so it is received by no later than the 5<sup>th</sup> of each month to be approved for payment in the same month. An invoice received after that date shall be submitted at the meeting in the following month for approval and payment. Reimbursable expenses are limited to mileage, materials, and supplies used to provide the Services. Requests for reimbursement shall be included with the Contractor’s invoice and be supported by receipts or other documentation acceptable to the Commission.
4. **Term and Termination.** This Agreement shall be in effect as of the date indicated below and shall continue to December 31, 2024, unless terminated earlier. Either party may terminate this Agreement at any time for any reason by providing the other party at least 10 days written notice of termination. The Contractor shall be entitled to payment for Services actually completed prior to the effective date of the termination.
5. **Substitution and Assignment.** The Services under this Agreement shall be provided by the Contractor herself and no substitutions are allowed unless agreed to in writing by the

Commission. Neither party may assign this Agreement without the prior written consent of the other party.

6. **Amendments.** This Agreement constitutes the entire agreement between the parties and no modifications of its terms shall be valid unless reduced to writing and signed by both parties.
7. **Independent Contractor.** The Contractor (including the Contractor's employees, if any) is not an employee of the Commission. The Contractor shall act as independent contractor and shall acquire no rights to tenure, workers' compensation benefits, unemployment compensation benefits, medical and hospital benefits, sick and vacation leave, severance pay, pension benefits or other rights or benefits offered to employees of the Commission. The Contractor shall not be considered an employee of the Commission for any purpose including, but not limited to: income tax withholding; workers' compensation; unemployment compensation; FICA taxes; liability for torts; and eligibility for benefits. The Contractor will not be provided with a place of business and will retain control over the manner and means of the Services provided as an independent contractor. The Contractor will provide, at the Contractor's expense, necessary office space, transportation, computer capability, and other materials and supplies necessary to provide the Services.
8. **Data Practices and Records.** All records, information, materials and other work product, in written, electronic, or any other form, developed in connection with providing Services under this Agreement shall be the exclusive property of the Commission. All such records shall be maintained with the records of the Commission and in accordance with the instructions of the Commission. The Contractor will comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality.
9. **Indemnification.** The Contractor will defend, hold harmless, and indemnify the Commission, its officers, employees, and agents, against any and all claims, costs, losses, expenses, demands, actions or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation, that may arise out of the Contractor's performance of Services under this Agreement.
10. **Compliance with Laws.** The Contractor shall comply with all applicable federal, state and local laws, regulations or ordinances in performance of the Contractor's duties hereunder, such laws including but not limited to those relating to non-discrimination in hiring or labor practices.
11. **Audit.** The Contractor agrees that the Commission, the State Auditor, or any of their duly authorized representatives, at any time during normal business hours and as often as they may reasonably deem necessary shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, and records that are relevant to and involve transactions relating to this Agreement.
12. **Applicable Law.** The law of the State of Minnesota shall govern all interpretations of this Agreement, and the appropriate venue and jurisdiction for any litigation that may arise under this Agreement will be in and under those courts located within the County of Hennepin,

State of Minnesota, regardless of the place of business, residence, or incorporation of the Contractor.

13. **No Agency.** The Contractor is an independent contractor and shall not be considered to be the agent or servant of the Commission for any purpose and shall have no authority to enter into any contracts, create any obligations, or make any warranties or representations on behalf of the Commission.

14. **Notices.** Any notice or demand, authorized or required under this Agreement shall be in writing and shall be sent by certified mail to the other party as follows:

To the Contractor:                      Jessica Sahu Teli  
   11021 135th Circle N  
   Champlin, MN 55316

To the Commission:                      Shingle Creek Watershed Management Commission  
   3235 Fernbrook Lane North  
   Plymouth, MN 55447

**IN WITNESS WHEREOF**, the parties have executed this Agreement effective as of the date indicated below.

Effective Date: December 14, 2023.

**FOR THE CONTRACTOR:**

By \_\_\_\_\_

Its \_\_\_\_\_

**FOR THE COMMISSION:**

By \_\_\_\_\_  
Its Chair

By \_\_\_\_\_  
Its Administrator





## **2023 Annual Progress Review**

SCWM Commission  
Meeting

12-14-2023

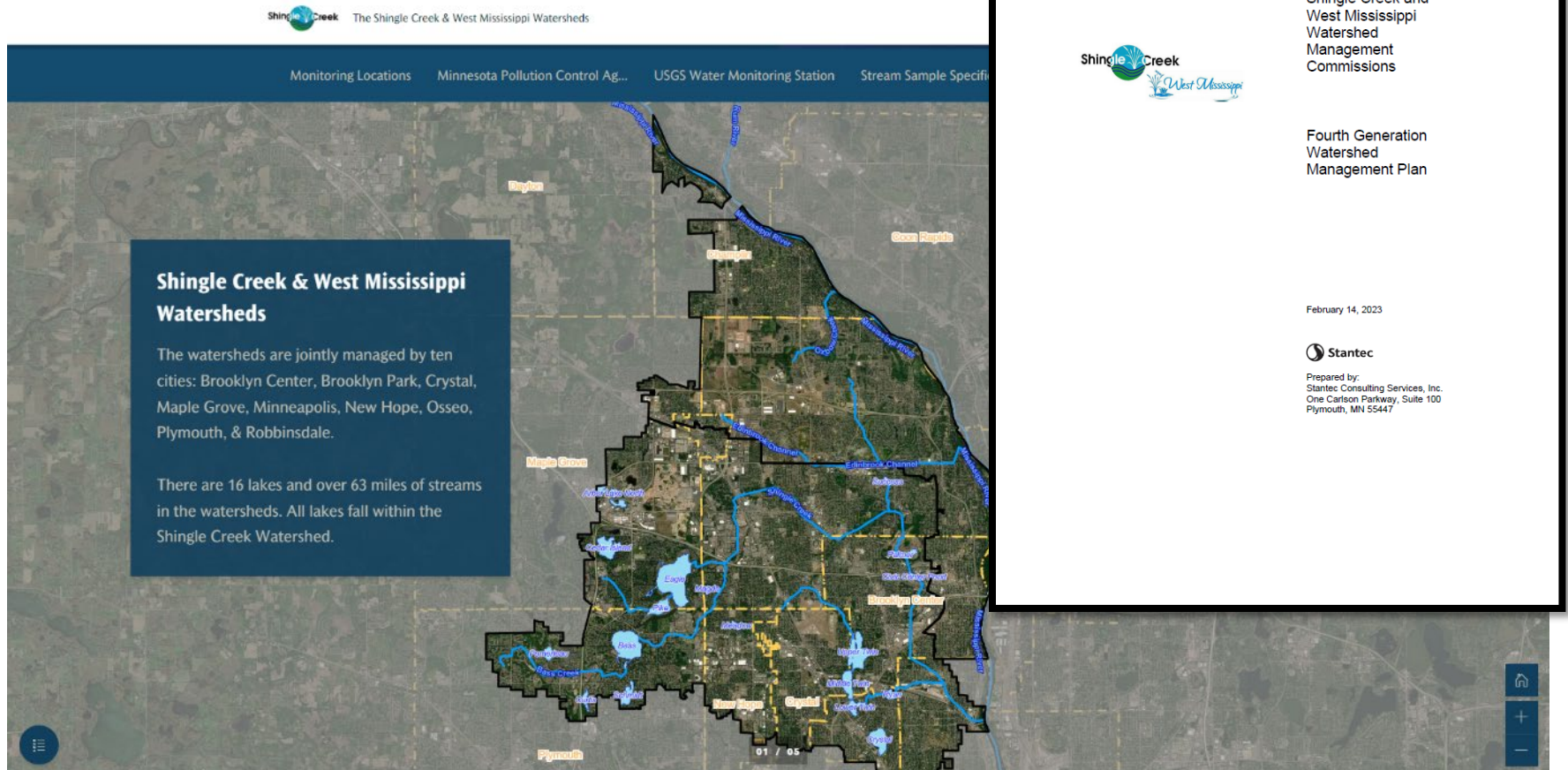


# 2023 Highlights



- Approval & adoption of the Fourth Generation Plan
- Finalized legal and hydrologic boundary update
- Began formal review for Hwy 252/94 improvements
- Capital/Cost Share Projects
  - Meadow Lake alum treatment and herbicide treatment
  - Connections II and Bass Creek stream restorations completed
- First year of Maintenance Fund projects
  - Bass Lake herbicide treatment
  - Crystal Lake carp removals

# Fourth Generation Plan & Related



# Grant Application Submittals

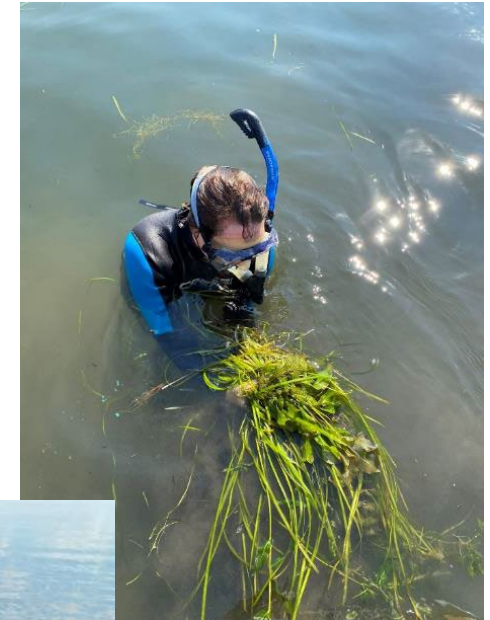
- Submitted Clean Water Fund application for Eagle/Pike Lake internal load management
- Submitting MPCA Community Resilience application for Gaulke Pond drainage area project





Capital & Cost  
Share Projects

# Bass Lake Vegetation Improvements



Survey completed  
in August 2023



- 







# Mississippi Riverbank Stabilization





# Meadow Lake

- Alum treatment
- Herbicide treatment for curly-leaf
- Vegetation, sediment, and WQ monitoring





# Connections II Restoration



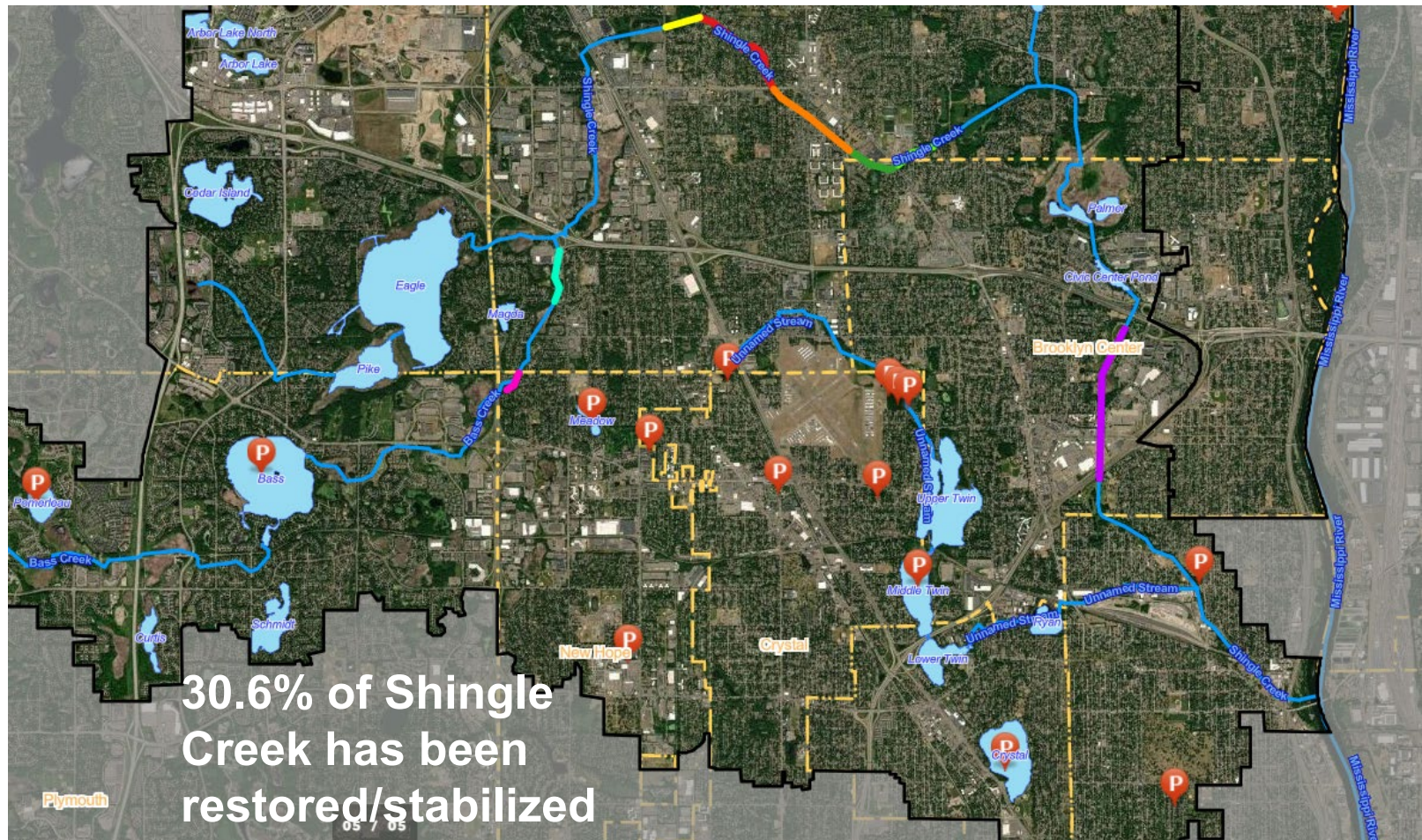


# Bass Creek Restoration





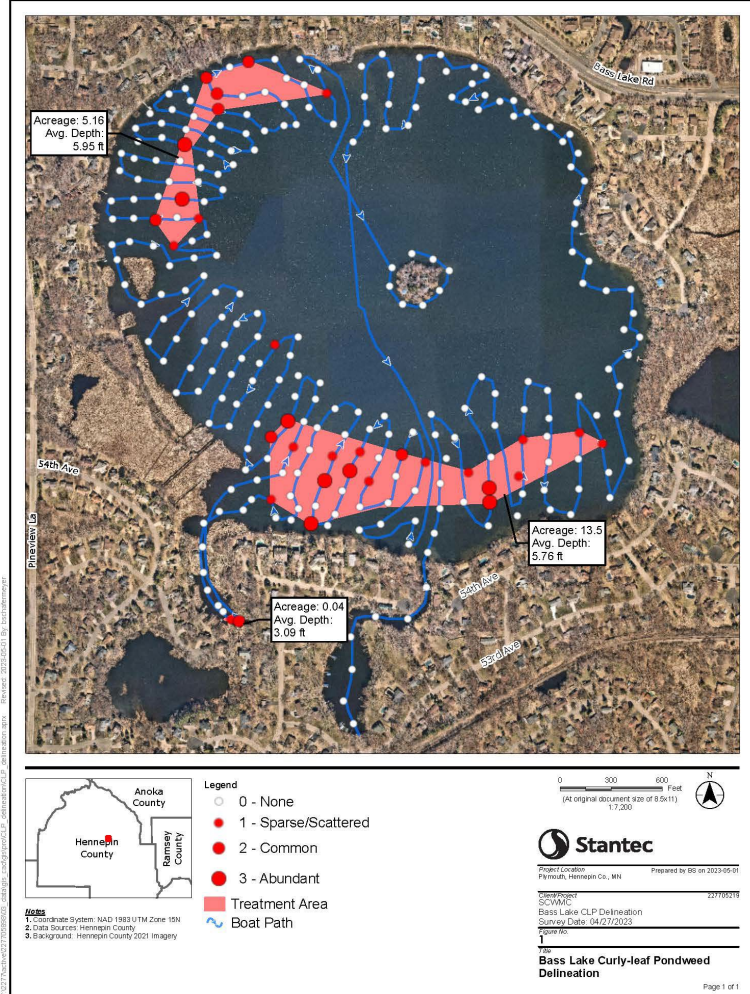
# Stream Restoration







# Bass Lake AIS Treatment



Disclaimer: This document has been prepared based on information provided by others as cited in the Notes section. Stantec has not verified the accuracy and/or completeness of this information and shall not be responsible for any errors or omissions which may be incorporated herein as a result. Stantec assumes no responsibility for data supplied in electronic format, and the recipient accepts full responsibility for verifying the accuracy and completeness of the data.

# Crystal Lake Carp Baiting



**1<sup>st</sup> alum treatment  
September 17, 2021**



**2<sup>nd</sup> alum treatment  
September 30, 2022**



**Carp removal  
June 2023**



# Education & Outreach

## *Shared Education & Outreach Coordinator*

- Working on a lake shoreline workshop to offer to lakeshore residents
- Pet waste and chloride campaigns
- Updates to materials and info on WMWA website

## *WMWA*

- Jessica continues to provide classroom lessons throughout the year
- Expanding beyond grades 4-5
- Jessica is also working with Freshwater Society



# Watershed Tour



- Crystal Lake
- Brookdale Park
- Brook Gardens
- Bass Creek
- Meadow Lake



# MINNESOTA

## CAMPAIGN FINANCE BOARD

December 8, 2023

Judie Anderson  
Shingle Creek Watershed Mgmt Commission  
3235 Fernbrook Ln  
Plymouth, MN 55447

**From:** Campaign Finance and Public Disclosure Board

**Subject:** Statement of interest requirements for your agency's public officials

You are receiving this notice because you are the contact person for an agency that has members or employees who are public officials. All public officials who served in 2023 must review, update, and certify their statement of economic interest in January 2024. The Board is asking for your help in reminding the public officials in your agency of the annual requirement. In doing so, please keep these things in mind:

- A public official who served in 2023 must review and certify the statement **even if they left the public official position during 2023, or if nothing on it has changed. Please be sure that the public officials who left your agency during the year are aware of the filing requirement.**
- The annual certification must be filed **after January 1, 2024, but no later than January 29, 2024.** A public official who does not file a certification by the deadline will be subject to the imposition of late filing fees and a potential civil penalty.
- The Board will send letters directly to all public officials in late December notifying them of the filing requirement, and giving them the information necessary to file online. Paper copies of the statement may be printed from the Board's website by any official unable to file online.
- Officials who left your agency may have listed the agency address as their mailing address. **Please either forward our letters to them or provide their current mailing address to the Board.**
- **Changes have been made to the reporting requirements. Please see the enclosed memorandum for more details.**

If you are not sure who in your agency is considered a public official, you can view the list of the public officials in your agency by entering your agency's name into the search box at <https://cfb.mn.gov/reports-and-data/officials-financial-disclosure/agency/>.

If you need to correct any inaccuracies on the list for your agency, or if you have questions about the reporting requirements in general, please contact Greta Johnson at [greta.johnson@state.mn.us](mailto:greta.johnson@state.mn.us) or 651-539-1183.

Thank you in advance for your assistance.





# MINNESOTA

## CAMPAIGN FINANCE BOARD

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**Date:** December 8, 2023

**To:** Soil and Water Conservation Districts, Watershed Districts, and Watershed Management Organizations

**From:** Erika Ross, Programs Administrator

**Telephone:** 651-539-1187

**Re:** Changes to the Economic Interest Statement disclosure requirements

Effective January 1, 2024, the disclosure requirements for statements of economic interest filed by public officials, and local officials in a metropolitan governmental unit, will change to include the following:

1. The disclosure of associated businesses from which the official's spouse received more than \$250 in compensation in any month during the reporting period.
2. The disclosure of real property in Minnesota held individually or jointly by the official's spouse at any time during the reporting period.
3. The disclosure of any contract, professional license, or lease issued to the official or their spouse, or to a business in which the official, or their spouse, has at least 25% ownership interest by the government agency on which the official serves.

The associated businesses, property holdings, and disclosure of contracts and licenses held by the spouse are not reported separately from the interests of the public official, or identified as being held by the spouse instead of the public official.

**Effective January 1, 2024, members of a Soil and Water Conservation District, Watershed District, or Watershed Management Organization, will no longer be required to disclose the following on their statements of economic interest:**

1. The business or professional activity category of each business from which the official received more than \$250 in any month during the reporting period, if the official has an ownership interest of 25% or more in the business.
2. The business or professional activity category of each business which the official received compensation of more than \$2,500 in the past 12 months as an independent contractor.
3. Honoraria worth more than \$250 received during the reporting period.
4. Businesses whose securities are valued at more than \$10,000 that the official held individually or jointly at any time during the reporting period.





# MINNESOTA

## CAMPAIGN FINANCE BOARD

December 8, 2023

Judie Anderson  
West Mississippi Watershed Mgmt Commission  
3235 Fernbrook Ln  
Plymouth, MN 55447

**From:** Campaign Finance and Public Disclosure Board

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Thank you in advance for your assistance.



# MINNESOTA

## CAMPAIGN FINANCE BOARD

---

**Date:** December 8, 2023

**To:** Soil and Water Conservation Districts, Watershed Districts, and Watershed Management Organizations

**From:** Erika Ross, Programs Administrator

**Telephone:** 651-539-1187

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The associated businesses, property holdings, and disclosure of contracts and licenses held by the spouse are not reported separately from the interests of the public official, or identified as being held by the spouse instead of the public official.

**Effective January 1, 2024, members of a Soil and Water Conservation District, Watershed District, or Watershed Management Organization, will no longer be required to disclose the following on their statements of economic interest:**

1. The business or professional activity category of each business from which the official received more than \$250 in any month during the reporting period, if the official has an ownership interest of 25% or more in the business.
2. The business or professional activity category of each business which the official received compensation of more than \$2,500 in the past 12 months as an independent contractor.
3. Honoraria worth more than \$250 received during the reporting period.
4. Businesses whose securities are valued at more than \$10,000 that the official held individually or jointly at any time during the reporting period.