

Shingle Creek/West Mississippi  
Watershed Management Commissions  
Announce

## Water Quality Education Grants

The Shingle Creek/West Mississippi Watershed Management Commissions announce funding is available for grants of up to \$1,000 to raise awareness of watershed issues, improve water quality education, and fund demonstration projects.



### Who is eligible for these grants?

Generally, groups or individuals living or working within the watersheds or drawing participants from the watersheds.

- Educators at public and private schools and colleges located in the watersheds or that draw at least twenty-five percent of their students from the watersheds.
- Organized, non-profit youth groups such as scout or church youth groups. Individuals affiliated with such groups may apply for funds to complete a capstone project, such as an Eagle Scout project.
- Organized, non-profit groups such as townhome associations, service clubs, church groups, and lakeshore homeowners associations.
- Proposals may be submitted by other individuals and groups and will be considered by the Commissions at their discretion and as funds allow.



### What kinds of activities are eligible?

Activities must focus on protecting or improving our water resources, including lakes, streams, and wetlands, either through direct projects or activities or educational opportunities. Training programs that increase educators' knowledge, skills, and ability to provide such opportunities are also eligible.

Examples are:

- Educational or curricular materials for classroom, laboratory, or field use.
- Educational programming at facilities such as the Richardson Nature Center (Elm Creek Park) or the Coon Rapids Dam, including transportation to the facility.
- Seminars or other continuing education opportunities.
- Service-learning projects such as storm drain stenciling.
- Information sharing, such as brochures or newsletters.
- Demonstration projects such as designing and planting rain gardens.
- Ongoing activities. After three years of grants, the grantee must identify source for permanent funding. In years four and five the grantee must provide matching funds. After five years, the ongoing activity will no longer be eligible for SC/WM water quality education grant funding.



### What kinds of costs are eligible?

Some examples are materials, transportation, printing and postage, and instructional fees. Grants must be used to provide new or expanded activities, and cannot be used to subsidize ongoing activities.

Awards are made throughout the year on a first-come basis, and are available until funds are depleted. More information and application materials are available at [www.shinglecreek.org](http://www.shinglecreek.org) or by calling 763-553-1144.

*The Shingle Creek/West Mississippi Watersheds cover 67 square miles in ten northwest Metro area cities. The Watershed Management Commissions are joint powers boards of representatives from those cities, charged with protecting and improving water resources in the watersheds. The Commissions help prevent flooding; monitor, protect, and improve water quality in lakes and streams; protect fish and wildlife habitat; protect wetlands and groundwater; and help control erosion.*

Shingle Creek/West Mississippi  
Watershed Management Commissions  
**Water Quality Education Grants**

*Please print or type*

Contact Name: _____	Organization: _____
Mailing Address: _____	_____
_____	Authorized _____
_____	Signature: _____
_____	Title: _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Amount _____	
Requested: _____	Date: _____
Project Title: _____	

*Please describe your proposal, specifying the activity or activities to be supported by the grant funds, and detailing proposed expenses. Please be sure to address the following questions, using no more than two pages. You may attach other supporting documentation such as photos (will not be returned).*

1. Describe your proposal, and the activities that will be conducted as a result of the grant.
2. How does the proposal improve knowledge about the Shingle Creek or West Mississippi watersheds, water quality, or water resources?
3. What resources, new or existing, are you planning to use?
4. What is your timeline?
5. Who will be involved in implementing this proposal?
6. Who will be impacted by this proposal?
7. How will you measure your success?
8. How do you plan to share your results?

**Submit Completed Application and Supporting Materials To:**

JASS  
3235 Fernbrook Lane  
Plymouth, MN 55447  
763.553.1144 (phone) 763.553.9326 (fax)  
[Judie@jass.biz](mailto:Judie@jass.biz)

## Application Guidelines

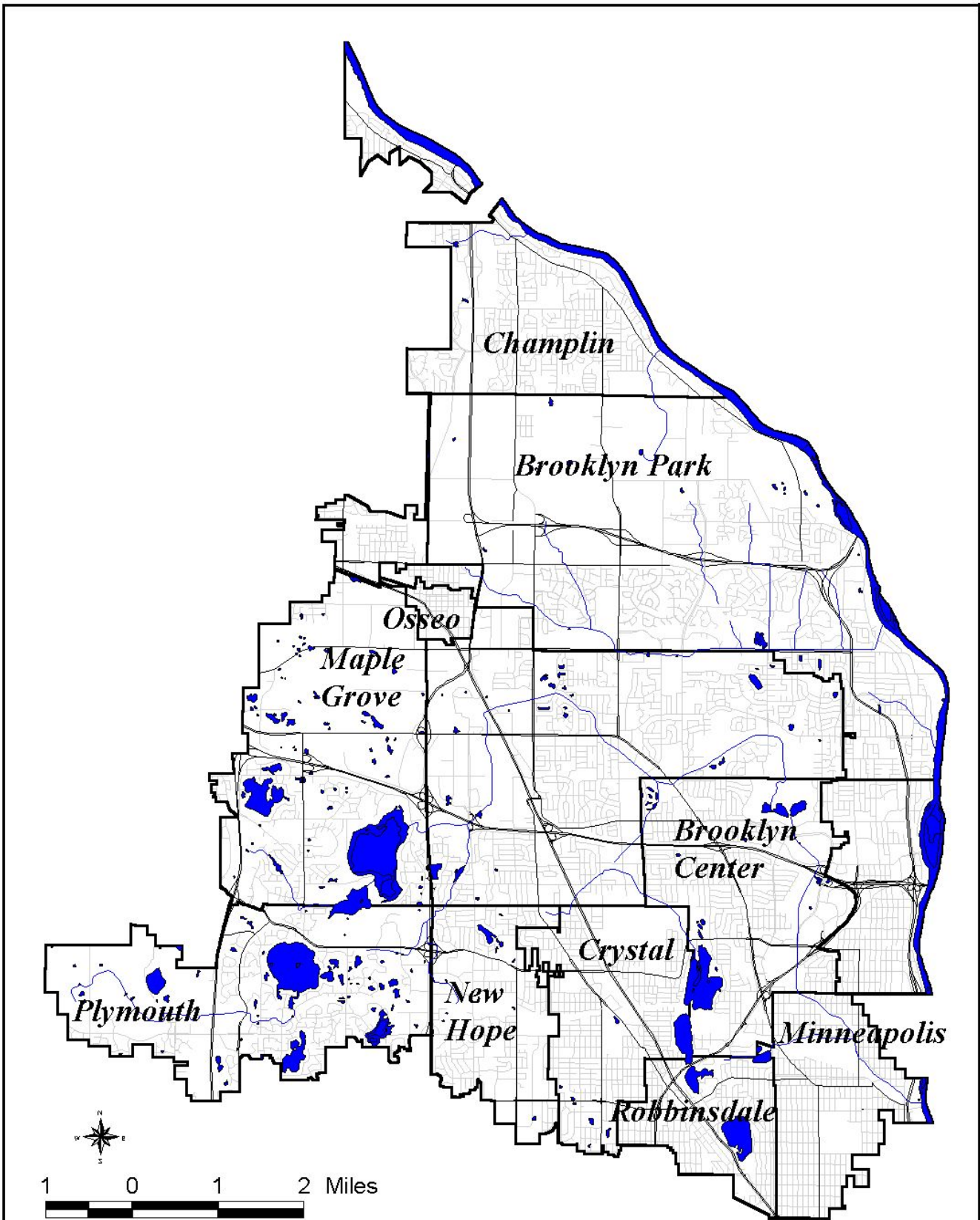
- The maximum grant is \$1,000; there is no minimum and no match required. Grants are awarded for no more than \$1,000 per applicant per calendar year. In the case of **ongoing** activities, after three years of grants, the Commissions will require grantees to identify sources for permanent funding. In years four and five the grantee must provide matching funds. After five years, that ongoing activity will no longer be eligible for SC/WM water quality education grant funding.
- Applications are accepted throughout the year and awards are made until funds are exhausted. The Education and Public Outreach Committee (EPOC) meets the second week of the month to review applications received the previous month. The Commissions meet the second Thursday of each month, and will make awards based on that month's recommendations from the EPOC.
- Only complete applications with all required signatures are considered. Applicants may attach additional information they believe will enhance their application. A proposed budget must be included with the application.
- If the grant is awarded, you will receive a **Letter of Understanding** that must be executed by an individual authorized to sign contracts, as the grant is a contract between the Shingle Creek/West Mississippi Watershed Management Commissions and the applicant for services rendered to the Commission. If the grant is used for educator seminars or other continuing education, the **Letter of Understanding** must state how the knowledge and skills gained will be used to provide specific new or enhanced educational opportunities.
- Grants will be made on a reimbursement basis. Financial reporting requirements are noted in the **Letter of Understanding**. **A final project report, including a final accounting, is required for every approved grant before final reimbursement.**
- The Commissions reserve the right to designate which items in the proposal they will not fund. This will be specified in the **Letter of Understanding**. *Ineligible* items include, but are not limited to, administrative or support services or charge-backs; current or regular costs; or food or meals.
- Grantees must submit a final report on the outcome of the implementation of the activity or activities supported by the grant. The report should describe the actual implementation of the proposal, number of persons participating or affected by the activity, and an assessment of how well the outcome matched the goals and objectives outlined in the application. The report should also describe any continuing impacts of the activity.

### Submit Application Materials To:

Judie Anderson, JASS  
3235 Fernbrook Lane  
Plymouth, MN 55447  
Phone: 763.553.1144 | Fax: 763.553.9326  
Judie@jass.biz

### Direct Questions To:

Diane Spector, Wenck Associates, Inc  
7500 Olson Memorial Highway Suite 300  
Golden Valley, MN 55427  
Phone: 763.252.6880 | C 612.868.5515  
dspector@wenck.com



SHINGLE CREEK AND WEST MISSISSIPPI WATERSHEDS

Base Map


**Wenck**  
 Wenck Associates, Inc. 1800 Pioneer Creek Center  
 Environmental Engineers Maple Plain, MN 55359-0429

Figure 1b

SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION  
 BROOKLYN CENTER•BROOKLYN PARK•CRYSTAL•MAPLE GROVE•MINNEAPOLIS•NEW HOPE•OSSEO•PLYMOUTH•ROBBINSDALE  
 WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSION  
 BROOKLYN CENTER•BROOKLYN PARK•CHAMPLIN•MAPLE GROVE•OSSEO