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## MINUTES

April 8, 2010

I. A meeting of the West Mississippi Watershed Management Commission was called to order by Vice Chair Della Young on Thursday, April 8, 2010, at 2:02 p.m., at the Clubhouse at Edinburgh, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present were: Della Young, Brooklyn Center; Dean Heng, Brooklyn Park; Bill Walraven, Champlin; Karen Jaeger, Maple Grove; Steve Parks, Osseo; Ed Matthiesen, Wenck Associates, Inc.; and Judie Anderson, JASS.

Also present: Abiy Assefa, Brooklyn Center; Tiffany Peterson, Maple Grove; and Barb Peichel, Minnesota Pollution Control Agency (MPCA).

Not represented: None.

II. Motion by Heng, second by Parks to approve the **revised agenda**. \* *Motion carried unanimously.*

III. Motion by Heng, second by Walraven to approve the **minutes of the March 11, 2010 meeting**. \* *Motion carried unanimously.*

### IV. Reports from Officers.

A. Motion by Walraven, second by Heng to approve the **Treasurer's Report**. \* *Motion carried unanimously.*

B. Motion by Parks, second by Walraven to approve the **April claims**. \* Claims totaling \$15,128.46 were *approved by roll call vote: ayes - Young, Heng, Walraven, Jaeger and Parks; nays - none.*

### V. Open Forum.

No one wished to speak about non-agenda items.

### VI. Communications.

The Commissioners reviewed the **Communications Log**. \*

### VII. Water Quality.

Motion by Heng, second by Walraven to approve the **2010 Monitoring Agreement with Hennepin County**\* for participation in River Watch (macroinvertebrate monitoring) and the Wetland Health Evaluation Program (WHEP). Costs will not exceed \$1,000 and \$2,000, respectively. *Motion carried unanimously.*

### VIII. Watershed Management Plan.

A. The proposed **Major Plan Amendment**\* revising the Capital Improvement Program (CIP) will complete its 60 day review process on April 13, 2010. (No comments have been received to date.) The schedule below sets forth the process the Commissions must follow to complete this major plan amendment. The Board of Water and Soil Resources (BWSR) often does not meet in July, so this schedule assumes approval at the August 2010 BWSR Metro Committee and BWSR Board meetings. The next step in the process is to hold a public hearing on the amendment.

February 12, 2010	Send out 60-day review document
April 13, 2010	Completion of 60 day review
May 13, 2010	Public hearing (30 days, must be within 30-45 days of 60-day period)
May 14, 2010	Send out 45-day review documents
June 30 or so	Completion of 45-day review
July or August	County consideration and approval

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August	BWSR consideration and approval
September 9, 2010	Commission adoption of amendment, project hearings and certification if necessary

Motion by Jaeger, second by Walraven to set the public hearing on the Major Plan Amendment for Thursday, May 13, 2010, at the regular meeting at 12:45 p.m. *Motion carried unanimously.*

**B.** The **Technical Advisory Committee (TAC)\*** will meet on Thursday April 22, 2010, to view a presentation on the Shingle Creek Biotic TMDL Stressor ID and Dissolved Oxygen TMDL Scenarios, discuss proposed items for the Capital Improvement Program (CIP) "Wish List," and review the City of Maple Grove's proposed Stormwater Diversion and Treatment System for its Gravel Mining Area in the Shingle Creek watershed.

The **CIP "Wish List"** stems from the ongoing discussions between BWSR, the Commissions, and Staff regarding ways to minimize future major plan amendments. The Commissions' attorney has determined that it would be to the advantage of the Commissions to include as many projects in the CIP as possible and to describe them with as much detail as possible. This would make it more likely that the Commission could avoid having to go through a plan amendment altogether or, if a plan amendment is required, that it would only be a minor plan amendment. The Commissions referred this suggestion to the TAC and Wenck to attempt to describe as many capital projects as can reasonably be done for inclusion in the CIP. Cities are encouraged to identify projects for inclusion on the list.

**IX. Project Reviews.** There were no projects.

**X. Education and Public Outreach Program.**

**A. Water Quality Education Grants.**

**1. Meadow Lake Watershed Association.\*** This grant application will assist the Association with implementing Year 1 of its Lake Management Plan, focusing on research, communication, and education. The Association plans to undertake surveys of lakeshore and watershed residents to better understand their level of knowledge about the lake and water resources in general and to learn their ideas and preferences for the lake. Members will also conduct research about the habitat needs of the species that are desired in the lake and its environs. The Association also plans to publish a periodic newsletter and brochures of information about actions the lakeshed's residents can undertake to help improve the lake. Finally, the Association plans to undertake some education activities including installing yard signs in the watershed, sponsoring a catch basin stenciling project with Meadow Lake Elementary School, conducting a shoreline restoration workshop, and a potential demonstration project in Meadow Lake Park. Motion by Jaeger, second by Heng to approve this application for funding of \$1,000 (\$500 each from the Shingle Creek and West Mississippi commissions). *Motion carried, Stauner abstaining.*

**2. The Victory Neighborhood (ViNA)\*** grant application is to expand the successful 2009 Rain Garden Party for 2010, increasing the goal to 20 rain gardens (15 were installed in 2009). ViNA proposes to contract with Metro Blooms for the design of rain gardens and individual property stormwater management plans, and with the Metro Conservation Corps for the excavation of the rain gardens. Residents are responsible for providing plants, mulch, and compost; and planting and maintaining the rain gardens for at least 10 years. Volunteers from the ViNA Environment Committee will coordinate the project and master gardeners will provide a fall workshop on rain garden and native landscaping maintenance. Motion by Jaeger, second by Heng to approve this application for funding of \$1,000 (\$500 each from the Shingle Creek and West Mississippi commissions). *Motion carried unanimously.*

**B.** Following discussion with LeFevere, the **West Metro Water Alliance (WMWA)** has decided to draft a cooperative agreement to formalize the group. Following approval of the agreement by the current WMWA representatives, prospective members will be asked to:

**1.** Adopt the agreement.



2. Recognize WMWA as a consortium of organizations working to provide coordinated education and outreach on water resource issues in the West Metro Area.
3. Authorize participation in WMWA.
4. Designate a formal representative from the Commission to WMWA.
5. Provide comments on the vision, mission, goals, draft Plan, and administrative structure.

The next meeting of WMWA is scheduled for 8:30 a.m., Tuesday, May 11, 2010, at Plymouth Creek Center.

**XI. Grant Opportunities.**

**XII. Other Business.**

**A.** Motion by Jaeger, second by Walraven to accept the Commission's **2009 Activities Report\*** pending review and comment by April 16, 2010. *Motion carried unanimously.* Young noted a correction to her phone number.

**B.** Motion by Jaeger, second by Parks to accept the Commission's **2009 Audit Report.\*** *Motion carried unanimously.*

**C.** Commissioners were reminded of the **budget work session** at 11:00 a.m., Thursday, May 13, 2010, prior to the regular meeting.

**D. Adjournment.** There being no further business before the Commission, motion by Jaeger, second by Young to adjourn. The meeting was adjourned at 2:13 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Judie A. Anderson".

Judie A. Anderson  
Recording Secretary  
JAA:tim

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