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MINUTES
August 13, 2009

I. A meeting of the West Mississippi Watershed Management Commission was called to order by Chair Tina Carstens on Thursday, August 13, 2009, at 2:37 p.m., at Lancer at Edinburgh, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present were: Abiy Assefa, Brooklyn Center; Tina Carstens, Brooklyn Park; Karen Jaeger, Maple Grove; Charles LeFevere, Kennedy & Graven; Ed Matthiesen, Wenck Associates, Inc.; and Judie Anderson, JASS.

Also present: Shelley Schwaninger, Brooklyn Center.

Not represented: Champlin and Osseo.

II. The meeting was preceded at 12:20 p.m. by a Board of Water and Soil Resources **Performance Review and Assistance Program (PRAP) Work Session**. Notes from the work session are provided separately.

III. Motion by Carstens, second by Jaeger to approve the **revised agenda**.* *Motion carried unanimously.*

IV. Motion by Carstens, second by Assefa to approve the **minutes of the July 9, 2009 meeting**.* *Motion carried unanimously.*

V. **Reports from Officers.**

A. Motion by Carstens, second by Assefa to approve the **Treasurer's Report**.* *Motion carried unanimously.*

B. Motion by Carstens, second by Assefa to approve the **August claims**.* Claims totaling \$5,704.10 were *approved by roll call vote*: ayes – Assefa, Carstens, and Jaeger; nays - none; absent – Champlin and Osseo.

C. The Commission received no objections to its **2010 Operating Budget**.

VI. **Open Forum.**

VII. **Communications.** The Commissioners received the following:

A. **July Communications Log**.* No action required.

B. Minutes* from the June 12, 2009 meeting of the **Upper Mississippi River Bacterial TMDL Metro Stakeholder Advisory Team (SAT)** and Technical Advisory Committee (TAC).

VIII. **Water Quality.**

IX. **Project Reviews.**

X. **Watershed Management Plan.**

2009 Capital Improvement Projects (CIPs). These are projects for which the Commission would share in up to 25% of the cost, to a maximum of \$250,000 per project. Projects would be constructed in 2009 or 2010, with the Commission's share paid by ad valorem taxes certified by Hennepin County at the request of the Commission, and collected in 2010. No projects in the West Mississippi watershed were proposed for the 2009 CIP. At the September 10, 2009 meeting the Shingle Creek Commission will conduct a public hearing for the proposed **Crystal Lake Improvement Project**.

XI. **Special Studies.**

XII. **Education and Public Outreach Program.**

A. **Water Quality Education Grants.** Students who participated in the **2009 Patrick Henry High School project** will present a recap of their project at the Commissions' September meeting.

B. Official launch of the **Take a Step for Clean Water campaign** was July 1, 2009. Hennepin County has created a new website that will serve as central source of information for residents and partner organizations who are interested in using the educational materials developed by the Joint Education and Public Outreach Committee (EPOC).



The County will also be sending occasional e-mails to partners to share new articles and highlight the resources available.

For residents: <http://www.hennepin.us/water>

For partners: <http://www.hennepin.us/environmentaleducation>

Over 50,000 copies of the **Ten Things You Can Do to Improve Minnesota's Lakes and Stream** brochure have been distributed to the participating watershed organizations and their member cities. SC/WM cities have also received e-files of the brochure to allow them to print additional copies as needed.

C. The next meeting of the **Joint Education and Public Outreach Committee** is scheduled for noon, Tuesday, September 8, 2009, in the JASS conference room. The group will begin developing the education and public outreach program for the coming year.

D. Staff is continuing to investigate options for alternative hosting and updating of the **Commission's website**.

XII. Grant Opportunities.

XIII. Other Business.

A. **Performance Review and Assistance Program (PRAP).*** Under [Minnesota Statutes 103B.102](#) the Board of Water and Soil Resources (BWSR) is required to periodically evaluate the performance of and, where necessary, provide assistance to each local water management entity. The Shingle Creek/West Mississippi WMCs are among the organizations being evaluated in 2009. Representatives from BWSR conducted an interactive performance review prior to this meeting.

B. As part of the PRAP requirements, LeFevere drafted a **data practices policy*** for consideration. Motion by Jaeger, second by Assefa to adopt **Resolution 2009-01 Appointing a Responsible Authority for Purposes of the Minnesota Government Data Practices Act.*** *Motion carried unanimously.*

C. The Commissioners will **tour the watershed** prior to the October meeting. Sites will include the 639W wetland, stream restoration sites and possibly the Great River Energy testing facility.

D. **Adjournment.** There being no further business before the Commission, motion by Jaeger, second by Carstens to adjourn. *Motion carried unanimously.* The meeting was adjourned at 2:45 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Judie A. Anderson".

Judie A. Anderson
Recording Secretary
JAA:tim

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