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MINUTES

July 9, 2009

I. A meeting of the West Mississippi Watershed Management Commission was called to order by Chair Tina Carstens on Thursday, July 9, 2009, at 2:21 p.m., at Lancer at Edinburgh, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present were: Della Young, Brooklyn Center; Tina Carstens, Brooklyn Park; Karen Jaeger, Maple Grove; Steve Parks, Osseo; Charles LeFevre, Kennedy & Graven; Ed Matthiesen, Wenck Associates, Inc.; and Judie Anderson, JASS.

Also present: Shelley Schwaninger, Brooklyn Center.

Not represented: Champlin.

II. Motion by Young, second by Carstens to approve the **revised agenda**.* *Motion carried unanimously.*

III. Motion by Jaeger, second by Carstens to approve the **minutes of the June 11, 2009 meeting**.* *Motion carried, Young abstaining.*

IV. Reports from Officers.

A. Motion by Jaeger, second by Young to approve the **Treasurer's Report**.* *Motion carried unanimously.*

B. Motion by Jaeger, second by Young to approve the **July claims**.* Claims totaling \$16,160.59 were *approved by roll call vote*: ayes – Young, Carstens, Jaeger and Parks; nays - none; absent - Champlin.

V. Open Forum.

VI. Communications.

A. The Commissioners received copies of the **June Communications Log**.* No action required.

B. The Commissioners also received copies of a notice of the second **Hennepin County Conservation Forum**, 9:00 to noon, Thursday, July 30, 2009.

C. Motion by Jaeger, second by Carstens directing the TAC to convene to **review the Commission's 2010 Operating Budget**. *Motion carried unanimously.* The TAC will convene for this purpose at noon, Thursday, July 30, 2009, at Crystal City Hall.

VII. Water Quality.

VIII. Project Reviews.

IX. Watershed Management Plan.

The Technical Advisory Committee met on June 25, 2009 to hear presentations regarding potential **2009 capital projects**. These are projects for which the Commission would share in up to 25% of the cost, to a maximum of \$250,000 per project. Projects would be constructed in 2009 or 2010, with the Commission's share paid for by ad valorem taxes certified by Hennepin County at the request of the Commission, and collected in 2010. The table on the following page shows the Commission's current approved CIP.

In preparation for consideration of the CIP and proposed projects for 2009, cities with projects on the current CIP for 2009 were asked to present a feasibility study to the TAC or to make a request to reschedule projects to alternate years.

A. The City of Maple Grove is currently constructing pond P-51 and expects this pond will be completed and functioning in 2010. The City expects each of the additional ponds in the CIP (e.g., P-57 etc.) to be delayed two years beyond their proposed completion and requests that the Commission accept a two-year deferment in the proposed completion of each of the additional ponds in the CIP.



2008 Capital Improvement Program

Project	2005	2006	2007	2008	2009	2010
S Creek Restoration, Brooklyn Blvd to Candlewood	\$750,000					
New Hope-Wincrest Pond			\$290,000			
Maple Grove Pond P51			\$1,459,000			
Crystal Lake Water Quality					\$400,000 ¹	
Maple Grove Pond P57					\$648,000 ¹	
Twin Lake Wetland 639W Impr				\$120,000	\$570,000	
Crystal Twin Oak Pond				\$310,000		
New Hope 45 th Ave Pond					\$550,000	
Shingle Creek Restoration, CR 10 to I 694						\$430,000
<u>Shingle Creek Restoration, Regent to Noble</u>						\$750,000 ²
Maple Grove Pond P33					\$574,000	
Maple Grove Pond P55						\$855,000
<i>Total Capital Projects</i>	\$750,000		\$1,749,000	\$430,000	\$2,742,000	\$2,035,000
<i>Subtotal, Commission Contribution</i>	\$75,000		\$322,500	\$137,500	\$685,500	\$508,750
<i>Subtotal, City Contribution</i>	\$675,000		\$1,426,500	\$292,500	\$2,056,500	\$1,526,250

- 1 Project moved from 2008 to 2009 in 2008.
- 2 To be added by major plan amendment in progress.

B. The City of New Hope reports that construction of the 45th Avenue Pond will be delayed due to wetland issues and requests that the project be rescheduled to 2010.

C. Staff recommends that the Wetland 639W construction project be rescheduled to 2010. A recommended option is expected to be presented in August, with development of plans and specifications to follow. Some significant issues remain, including securing MAC approval to construct the project on MAC property. The result of this rescheduling is shown below.

Proposed 2009 Capital Improvement Program

Project	2005	2006	2007	2008	2009	2010
S Creek Restoration, Brooklyn Blvd to Candlewood	\$750,000					
New Hope-Wincrest Pond			\$290,000			
Maple Grove Pond P51			\$1,459,000			
Crystal Lake Water Quality					\$1,000,000	
Maple Grove Pond P57						\$648,000 ¹
Twin Lake Wetland 639W Impr				\$120,000		\$570,000 ¹
Crystal Twin Oak Pond				\$310,000		
New Hope 45 th Ave Pond						\$550,000 ¹
Shingle Creek Restoration, CR 10 to I 694						\$430,000
<u>Shingle Creek Restoration, Regent to Noble</u>						\$750,000 ²
Maple Grove Pond P33						³
Maple Grove Pond P55						³
<i>Total Capital Projects</i>	\$750,000		\$1,749,000	\$430,000	\$1,000,000	\$2,948,000
<i>Subtotal, Commission Contribution</i>	\$75,000		\$322,500	\$137,500	\$100,000	\$737,000
<i>Subtotal, City Contribution</i>	\$675,000		\$1,426,500	\$292,500	\$900,000	\$2,211,000

- 1 Project moved from 2009 to 2010.
- 2 To be added by major plan amendment in progress.
- 3 Project moved to 2011 or 2012

The TAC heard a presentation from the City of Robbinsdale on the proposed Crystal Lake Improvement Project and recommended that the Commission advance this project to the public hearing process for further

consideration. McCoy repeated the presentation for the Commissioners. After further discussion, motion by Sicora, second by Stauner to receive the feasibility report and call for a public hearing of this project. *Motion carried, Moore voting nay.* The hearing will take place as part of the Commission's September 10, 2009 meeting.

In accordance with the Joint Powers Agreement (JPA) and state statute, the process going forward is:

1. Mail notice to member governmental units and Hennepin County at least 45 days prior to the hearing.
2. Publish notice of the hearing at least twice no sooner than 30 days nor later than 10 days before the date of the hearing.
3. Convene a public hearing to take comment on the project.
4. Order the project.
5. Enter into an agreement with a lead member agency to construct the improvement.
6. Certify the Commission's share of the project cost to the county tax levy by October 1.

X. Special Studies.

XI. Education and Public Outreach Program.

A. Water Quality Education Grants. The Commissioners received the final report of the **2009 Patrick Henry High School project**. The students will present a recap of their project at the Commissions' September meeting.

B. The Joint Education and Public Outreach Committee (EPOC) continues to develop the **2009-2010 education campaign, *Take a Step for Clean Water***. Official launch of the campaign was July 1, 2009. Hennepin County has created a new website that will serve as central source of information for residents and partner organizations who are interested in using the educational materials developed by the Joint EPOC. The County will also be sending occasional e-mails to partners to share new articles and highlight the resources available.

For residents: <http://www.hennepin.us/water>

For partners: <http://www.hennepin.us/environmentaleducation>

Over 50,000 copies of the ***Ten Things You Can Do to Improve Minnesota's Lakes and Stream*** brochure are being printed for distribution in Hennepin County and should be available mid-July. The Commissions and member cities will be provided with 8,700 copies. The cities will also receive an e-file of the brochure to allow them to print additional copies as needed.

C. The next meeting of the **Joint Education and Public Outreach Committee** is scheduled for 8:30 a.m., Wednesday, July 15, 2009, at Plymouth City Hall. Commissioner Moore will present *Storm Water Runoff Versus Clean Water in our Lakes and Rivers*.

D. Staff's July 9, 2009 memo outlined options for alternative hosting and updating of the **Commission's website**. Staff will continue to investigate options, interview vendor candidates and report back to the Commission.

XII. Grant Opportunities.

XIII. Other Business.

A. Performance Review and Assistance Program (PRAP).* Under [Minnesota Statutes 103B.102](#) the Board of Water and Soil Resources (BWSR) is required to periodically evaluate the performance of and, where necessary, provide assistance to each local water management entity. The Shingle Creek/West Mississippi WMCs are among the organizations BWSR will be evaluating in 2009. Staff has prepared Parts I and II for Commission review and BWSR will conduct its interactive performance review at the Commissions' August meetings. LeFevere will draft a data practices policy for consideration as part of the PRAP.



B. The Commissioners will consider a **tour of the watershed** prior to the October meeting. Sites would include the 639W wetland, stream restoration sites and possibly the Great River Energy testing facility.

C. Adjournment. There being no further business before the Commission, motion by Jaeger, second by Carstens to adjourn. The meeting was adjourned at 2:32 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Judie A. Anderson".

Judie A. Anderson
Recording Secretary
JAA:tim

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