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MINUTES
May 13, 2010

I. A meeting of the West Mississippi Watershed Management Commission was called to order by Secretary-Treasurer Karen Jaeger on Thursday, May 13, 2010, at 12:46 p.m., at the Clubhouse at Edinburgh, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present were: Abiy Assefa, Brooklyn Center; Dean Heng, Brooklyn Park; Bill Walraven, Champlin; Karen Jaeger, Maple Grove; Charles LeFevere, Kennedy & Graven; Ed Matthiesen and Diane Spector, Wenck Associates, Inc.; and Judie Anderson, JASS.

Also present: Shelley Schwaninger and Steve Lillehaug, Brooklyn Center; and Todd Tuominen, Champlin.

Not represented: Osseo.

II. The meeting was suspended at 12:47 p.m. to conduct a **joint public hearing** to take comment on a proposed amendment to the Shingle Creek/West Mississippi Second Generation Watershed Management Plan that adds seven projects to the Capital Improvement Program (CIP), including two in 2010. They are the Minneapolis 37th Avenue Greenway project in the Shingle Creek watershed and the Champlin Stream Stabilization at the Mill Pond project in the West Mississippi watershed. The regular meeting resumed at 3:25 p.m.

Following brief discussion regarding the comments received at the hearing, motion by Walraven, second by Heng to begin the 45-day review period for the **proposed major plan amendment**. *Motion carried unanimously.*

III. Motion by Heng, second by Walraven to approve the **revised agenda**.* *Motion carried unanimously.*

IV. Motion by Heng, second by Walraven to approve the **minutes of the April 8, 2010 meeting**.* *Motion carried unanimously.*

V. Reports from Officers.

A. Motion by Heng, second by Walraven to approve the **Treasurer's Report**.* *Motion carried unanimously.*

B. Motion by Heng, second by Jaeger to approve the **May claims**.* Claims totaling \$41,545.46 were *approved by roll call vote*: ayes - Assefa, Heng, Walraven, and Jaeger; nays - none; absent - Osseo.

VI. Open Forum.

No one wished to speak about non-agenda items.

VII. Communications.

A. The Commissioners reviewed the **Communications Log**.*

B. The Commissioners received copies of the Commission's **2009 Annual Activities Report**.*

VIII. Water Quality.

IX. Watershed Management Plan.

A. The proposed **Major Plan Amendment** revising the Capital Improvement Program (CIP) completed its 60-day review process on April 13, 2010, and a public hearing to receive public comments was conducted prior to this meeting. The schedule below sets forth the process the Commissions must follow to complete this major plan amendment. Since the Board of Water and Soil Resources (BWSR) often does not meet in July, this schedule assumes approval at the August 2010 BWSR Metro Committee and BWSR Board meetings.

May 14, 2010	Send out 45-day review documents
June 30 or so	Completion of 45-day review
July or August	County consideration and approval
August	BWSR consideration and approval
September 9, 2010	Commission adoption of amendment, project hearings and certification if necessary

B. The **Technical Advisory Committee (TAC)** will meet on Thursday, May 27, 2010, to receive feasibility reports for the projects identified in the 2010 CIP.

X. Project Reviews. There were no projects.

XI. Education and Public Outreach Program.

A. Water Quality Education Grants. Patrick Henry High School again requests the Commission to consider participating in the cost of their summer program on Shingle Creek. In its third year, this three week program provides a makeup credit for science and for social studies. The program is primarily for students who need makeup credits; however, other students can participate. This program provides education and outreach to an underserved group – most of the students are of Asian, African-American, or immigrant background and many are economically disadvantaged.

The emphasis of the program this year will be on learning stream restoration techniques with the students' final product being a restoration plan. Commission participation would be in the form of Staff time for providing programming, estimated at \$5,900, the same as last year. The Commissions' education and outreach budget is \$52,000. Three Rivers Park District and Hennepin County staff would also be involved in this program, with the cost of that staff time and materials borne by the respective agencies. In addition, Patrick Henry has applied for a SCWM education and outreach grant* of \$1,000 to cover the cost of materials, transportation, and any Three Rivers programming that must be provided at cost. Patrick Henry has also received a small grant to fund a Mississippi River canoe trip through a nonprofit wilderness group. The program would be offered June 14 to July 1, 2010, at Olson Middle School, which is adjacent to Shingle Creek.

Motion by Heng, second by Walraven to approve the education grant in the amount of \$1,000, and Staff time up to \$5,900, both shared equally by the Shingle Creek and West Mississippi Commissions. *Motion carried unanimously.*

B. Following discussion with LeFevere, the **West Metro Water Alliance (WMWA)** has voted to draft a cooperative agreement to formalize the group. It was agreed by consensus of the Commissioners that the Shingle Creek WMC will serve as the lead agency. The agreement should be available for

consideration at the June meeting. A copy of the *West Metro Education and Outreach Plan** was included in the meeting packet. The next meeting of WMWA is scheduled for 8:30 a.m., Tuesday, July 13, 2010.

XII. Grant Opportunities.

XIII. Other Business.

A. At a work session held prior to this meeting, the members reviewed a draft **2011 operating budget** prepared by Staff. It assumed a total operating and capital expense budget of \$161,600, with assessments to the member communities totaling \$128,000, the same as in 2010.

Part of the discussion revolved around funding the development of the SCWM third generation Watershed Management Plan. BWSR is currently developing revisions to Minnesota Rules 8310 which detail the required contents of watershed and local water management plans in the Metro area. It is expected the third generation Plan, assuming the Commissions will again complete a joint plan, will cost \$90,000-100,000, including engineering, admin, and legal costs. Assuming the typical 70/30 split between the two Commissions, the Shingle Creek share is estimated to be \$63,000 to \$70,000, and the West Mississippi share \$27,000 to \$30,000, with much of that cost occurring in 2011. The West Mississippi Commission has adequate funds in its fund balance to pay for its share, while the Shingle Creek Commission does not.

Later this year the two Commissions and the TAC will begin the planning effort by working with BWSR to develop the scope of the third generation Plan. This will allow Staff to provide a better cost estimate for the planning process.

Motion by Heng, second by Walraven to approve the draft 2011 budget as presented. *Motion carried unanimously.* The cities will be advised that the line item for the third generation Management Plan will be adjusted when that cost is known and the offset taken from reserves.

B. Adjournment. There being no further business before the Commission, motion by Heng, second by Walraven to adjourn. The meeting was adjourned at 3:35 p.m.

Respectfully submitted,



Judie A. Anderson
Recording Secretary
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