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**MINUTES**  
October 8, 2009

I. A meeting of the West Mississippi Watershed Management Commission was called to order by Chair Tina Carstens on Thursday, October 8, 2009, at 12:48 p.m., at the Clubhouse at Edinburgh, 8700 Edinbrook Crossing, Brooklyn Park, MN.

Present were: Della Young, Brooklyn Center; Tina Carstens, Brooklyn Park; Karen Jaeger, Maple Grove; Charlie LeFevere, Kennedy & Graven; Diane Spector, Wenck Associates, Inc.; and Judie Anderson, JASS.

Also present: Shelley Schwaninger, Brooklyn Center, and Todd Tuominen, Champlin.

Not represented: Champlin and Osseo.

II. Motion by Jaeger, second by Carstens to approve the **revised agenda**. \* *Motion carried unanimously.*

III. At the Shingle Creek Commission meeting Buckhout presented the **Summary of Performance Review Results** from the Shingle Creek and West Mississippi Performance Review and Assistance Program (PRAP) Level II Reviews.

(Shingle Creek) The review is used to determine if the Commission is accomplishing what is set forth in the Watershed Management Plan (WMP). For the most part, the answer is yes. Deficiencies noted included timeliness of annual activity reports, lack of a data practices policy, and non-receipt of two unapproved local water management plans.

(West Mississippi) Deficiencies included timeliness of annual activity reports and the lack of a data practices policy. Buckhout also noted that, since the WMP is a joint-Commission plan, distinctions should be noted regarding the responsibilities/missions of each Commission. West Mississippi should carve out a more prominent identity.

Staff will review the comments and provide responses for the Commissions' consideration at their November meetings.

IV. Motion by Carstens, second by Young to approve the **minutes of the September 10, 2009 meeting**. \* *Motion carried unanimously.*

**V. Reports from Officers.**

A. Motion by Carstens, second by Jaeger to approve the **Treasurer's Report**. \* *Motion carried unanimously.*

B. Motion by Carstens, second by Young to approve the **October claims**. \* Claims totaling \$3,462.53 were *approved by roll call vote: ayes – Young, Carstens, and Jaeger; nays - none; absent - Champlin and Osseo.*

**VI. Open Forum.**

**VII. Communications.**

A. The Commissioners received copies of the following:

1. Communications Log.\*

2. Email correspondence\* relating to **insurance liability from pond maintenance and dredged material disposal** that is not currently covered by the League of Minnesota Cities Insurance Trust policy. The Commission may want to consider requesting the LMC policy be revised to include some protection or purchase supplemental "pollution" coverage.

B. The Commissioners received notices of the following:

1. MN Landscape Arboretum RFP 2010 Exhibition.\*

2. Stormwater U Raingarden Maintenance Workshops.\*
3. MN Water Resources Conference.\*
4. Stormwater Retrofitting Webcast.\*
5. Renewable Energy: How Much, How Fast, and at What Cost.\*

C. Motion by Carstens, second by Young to accept the Commission's **2008 Annual Report** pending review and comment by October 23, 2009. *Motion carried unanimously.* The report will be emailed to the Commissioners and Staff during the coming week.

**VIII. Watershed Management Plan.**

**IX. Water Quality.**

**X. Project Reviews.**

**Camden Bridge Rehabilitation.** Retrofitting water quality BMPs on public improvement projects is now routinely considered when designing these projects, even if there is no specific requirement to provide a retrofit. Such was the case with the upcoming Camden Bridge Rehabilitation project in the city of Minneapolis. This project is not in the West Mississippi watershed and would not meet the threshold for Commission review as it is mainly a superstructure rehab project with some bike trail relocation. However, the City incorporated some BMPs into the project and asked for Staff review of the project. Staff had no comments but thought it was a good project to present to the Commissioners to illustrate how these retrofits can occur.

The Camden Bridge spans I-94, the Soo Line RR, North Mississippi Park and the Mississippi River. In this area the Mississippi River is classified by the MPCA as an impaired water. The bridge has approximately 2.8 acres of impervious area. If the project was constructing a new bridge, it would be required to treat 0.5 inch of runoff from the new impervious area. The resulting water quality volume would be 5080 CF.

The new deck drain system for the bridge will collect runoff from 1.0 acre and convey it to an existing natural infiltration area in North Mississippi Park. Additionally, runoff from 0.8 acre of bridge deck will be captured on the east bank and routed through a water quality treatment structure. The total water quality treatment volume provided by the project is 3175 CF, with 1815 CF draining to the infiltration area and 1360 CF draining to the water quality treatment structure. The proposed project will treat 63% and infiltrate 36% of the water quality volume that would be required if it was a new project.

**XI. Special Studies.**

**XII. Education and Public Outreach Program.**

**A. Water Quality Education Grants.**

B. Staff is continuing discussions with two website providers re options for alternative hosting and updating of the **Commissions' website.**

C. The next meeting of the **Joint Education and Public Outreach Committee** is scheduled for 8:30 a.m., Tuesday, October 13, 2009, at Plymouth City Hall. The group will begin developing the education and public outreach program for the coming year.

**XIII. Grant Opportunities.**

Notices\* have been received for three grant programs. They are MPCA's **Environmental Assistance Grants**, BWSR's **Clean Water Fund and Competitive Grants**, and MPCA **Surface Water Assessment Monitoring Grants**. Staff will review and identify projects for which applications could be made.

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**XIV. Other Business.**

**A.** A tour of sites in the eastern portion of the Shingle Creek watershed will begin after this meeting. The Commissioners will view seven sites:

1. Brooklyn Park Stream Restoration Hampshire Avenue to Brooklyn Boulevard.
2. Brooklyn Park Stream Restoration Zane Avenue to Regent Avenue .
3. Crystal Lake, Twin Oak Pond.
4. Wetland 639W.
5. Robbinsdale Paired Intersection Study test section.
6. Crystal Lake – Lakeview Terrace Park.
7. Minneapolis Webber Park – meet with Patrick Henry High School students.

The Commissioners will tour sites in the western section of the Shingle Creek watershed after the November meeting. The Commissioners agreed by consensus to reschedule the November meetings to begin at noon, Thursday, November 12, 2009.

**B. Adjournment.** There being no further business before the Commission, motion by Carstens, second by Jaeger to adjourn. The meeting was adjourned at 12:55 p.m.

Respectfully submitted,



Judie A. Anderson  
Recording Secretary  
JAA:tim

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