


## Shingle Creek Watershed Management Commission Treasurer's Report

		2020 Budget	December	Jan 2021	%age YTD	2020 YTD
<b>REVENUE</b>	%age					
Application Fees		23,000	1,100.00		60.00	13,800.00
Member Assessments		363,590			100.00	363,590.00
Blue Line Extension		1,000			-	-
Interest and Dividends		15,000	14.36		22.28	3,342.67
Education Reimbursement		33,000			54.55	18,000.00
Rain Garden Workshops		8,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>			1,500.00	-		149,047.20
<i>Transfer to (from) CIPs</i>			153,391.79			320,486.89
<i>Transfer to (from) Closed Projects Account</i>						-
<b>TOTAL REVENUE</b>		<b>443,590</b>	<b>156,006.15</b>	<b>-</b>		<b>868,266.76</b>
<b>EXPENSES</b>					<b>2020 Activity</b>	
<b>ADMINISTRATION</b>						
Administrative Services		71,000	3,956.08	4,676.75	91.66	65,080.10
Engineering Support		17,000	1,269.82	159.46	57.66	9,801.95
Project Reviews		1,500	289.62	367.35	119.99	1,799.81
Blue Line Extension		500				-
<b>ENGINEERING</b>						
Administration		62,000	3,961.40	2,538.80	111.21	68,952.26
Grant Application Writing		11,500		360.00	102.31	11,765.50
Project Reviews/WCA		45,000	1,057.80	2,348.60	63.34	28,500.90
Blue Line Extension		500				-
TMDL 5 Year Reviews		12,000			72.61	8,713.70
LEGAL - Legal Services		6,000	442.20		76.24	4,574.20
<b>MISCELLANEOUS</b>						
Bookkeeping		7,000	275.60	607.75	106.93	7,485.35
Audit		6,500			92.31	6,000.00
Insurance & Bonding		3,100	(391.00)		91.65	2,841.00
Meeting Expense		5,000			23.14	1,157.01
<b>PROGRAMS</b>						
Stream Monitoring		35,000	2,720.06	1,652.66	94.71	33,148.61
Stream Monitoring (USGS)		4,500			84.44	3,800.00
Lake Monitoring		24,000		234.90	106.86	25,645.61
Citizen Assisted Lake Monitoring (CAMP)		3,800	96.93	2,885.00	128.87	4,897.24
Volunteer Wetland Monitoring (WHEP)		2,000			-	-
Volunteer Stream Monitoring (River Watch)		1,000			-	-
Annual Monitoring Report		16,000			104.74	16,759.19
<b>Water Quality Education</b>						
Education Program		15,000	234.60	1,030.02	101.27	15,189.86
Education Grants		500			-	-
WMWA General Programs		20,000	740.68	200.00	36.12	7,223.88
WMWA Special Projects		6,500			-	-
WMWA Ed/Watershed Prep		18,000	816.95	572.55	34.00	6,119.25
Rain Garden Workshops		8,000			-	-
Management Plan/Amendments		1,000			29.21	292.09
Subwatershed BMP Assessment		20,000		1,170.00		1,170.00
Flood Modeling and Mapping		0	12,502.90			51,504.70
<i>Transfer to (from) Grants (see following pages)</i>			136,866.46	2,914.58		245,059.83
<i>Transfer to (from) CIPs</i>			360.10	29.10		58,863.48
<i>Transfer to (from) Partnership BMP Retrofits Fund</i>				30,000.00		73,510.00
<i>Transfer to (from) Closed Projects Account</i>						10,474.68
<i>To/From Reserves</i>		19,690				
<b>TOTAL OPERATING EXPENSE</b>		<b>443,590</b>	<b>165,200.20</b>	<b>51,747.52</b>		<b>770,330.20</b>
<b>CASH SUMMARY</b>						
<b>4M Fund Balance at 12/31/19</b>						<b>463,980.58</b>
<b>Plus Revenue Received 2020 to date</b>						<b>1,053,104.57</b>
<b>Minus Claims Approved to Date</b>						<b>(749,572.88)</b>
<b>Minus Claims Presented Current Month</b>						<b>(51,747.52)</b>
<b>Fund Balance</b>			<b>767,512.27</b>			<b>715,764.75</b>

## Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	December	January		Total
Kennedy & Graven					-
Legal - General	52001				
Amorce I Ltd Partnership-Brooks Landing			30,000.00		<b>30,000.00</b>
Metropolitan Council - CAMP	56002		2,885.00		<b>2,885.00</b>
State Register	53001		82.50		<b>82.50</b>
Sharon Meister - WMWA Ed Services	57011		133.20		<b>133.20</b>
Sharon Meister - WMWA Ed Reimbursement	57012				
Wenck Associates					<b>12,258.64</b>
General Engineering	51001		2,538.80		
Grant Writing	51005		360.00		
Project Reviews	51002		2,348.60		
Flood Modeling and Mapping	51015				
CAMP	56002				
Stream Monitoring	56004		1,652.66		
Lake Monitoring	56010		234.90		
TMDL 5-Year Reviews	56011				
Education	57008		810.00		
Education - WMWA	57009		200.00		
Annual Water Quality Report	58002				
Minneapolis SWA			1,170.00		
Bass/Pomerleau Alum Trmt Grant	70727		261.90		
SRP Reduction Grant	70729		326.08		
Meadow Lake Mgt Plan Grant	70731				
Crystal Lake Management Plan Grant	70732		2,326.60		
Twin Lake Carp Management Follow-up	70809		29.10		
BioChar Filters Ongoing Management	70812				
Bass Creek Stream Restoration Feasibility Study	20910				
Judie Anderson's Secretarial Service					<b>439.35</b>
WMWA General Expense	57009		423.10		
WMWA Educators/WS Prep	57011		16.25		
Judie Anderson's Secretarial Service					<b>5,948.83</b>
Administration	53001		4,594.25		
Project and WCA Review Support	53002		367.35		
Bookkeeping / Audit Prep	54002		607.75		
Education Programs	57008		220.02		
Engineering Support	53004		159.46		
<b>Total Claims</b>					<b>51,747.52</b>
					
<b>Judie A Anderson, Deputy Treasurer</b>					

## Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	December	Jan 2021	%age YTD	YTD
<b>GRANTS</b>					
Bass/Pomerleau Lakes Internal Load Reduction (BWSR C18)	267,040				
Revenue					106,816.00
Expense		131,007.48	261.90		181,636.50
Balance		(131,007.48)	(261.90)		(74,820.50)
BWSR Watershed Based Funding	103,571				
Revenue					-
Expense					-
Balance		-	-		-
SRP Reduction Project	72,170				
Revenue					12,005.24
Expense		3,679.28	326.08		27,639.63
Balance		(3,679.28)	(326.08)		(15,634.39)
Crystal Lake Management Plan (MPCA)					
Revenue					22,803.06
Expense		2,179.70	2,326.60		35,783.70
Balance		(2,179.70)	(2,326.60)		(12,980.64)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					5,922.90
Expense					-
Balance		-	-		5,922.90
<b>TOTAL GRANTS</b>					
Revenue		-	-		147,547.20
Expense		136,866.46	2,914.58		245,059.83
Balance		(136,866.46)	(2,914.58)		(97,512.63)

**Shingle Creek Watershed Management Commission Treasurer's Report  
Capital Improvement Project Tracking**

CIPs	Amount	%age	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	2020 AJE	2020 TOTAL	GRAND TOTAL
Ad Valorem 2007 - Maple Grove Pond 51		77.519															COMPLETE
Ad Valorem 2007 - Wincrest Pond		22.481															COMPLETE
Ad Valorem 2008 - Twin Oak Pond		72.093															COMPLETE
Ad Valorem 2008 - 639W Wetland Feas		27.907															COMPLETE
Ad Valorem 2009 - Crystal Lake		100.00															COMPLETE
Ad Valorem 2010 - New Hope 45th Avenue Pond		13.693															COMPLETE
Ad Valorem 2010 - Stream Stabilization I-94 to CR10		21.162															COMPLETE
Ad Valorem 2010 - Minneapolis Greenway	250,000	41.494															COMPLETE
Ad Valorem 2011 - Connections at SC	87,500	100.00															COMPLETE
CIP 2012 -New Hope Bass Ck Bk Stabilz	17,500	100.00															COMPLETE
CIP 2014 -(Now 2018-06)Bass/Pomerleau Al	210,000	80.77															TO 2018-06
CIP 2014 -Cost Share Projects Retrofit	50,000	19.23															TO CS FUND
2015-01 Cost Share Retrofit Projects	100,000	31.50															TO CS FUND
2015-02 DO Reearation Project	42,500	13.38															CANCELLED
2015-03 Twin Lake Carp Management	125,000	39.37															
Revenue																	- 125,184.32
Expense																	- 120,824.58
Balance			-	-	-	-	-	-	-	-	-	-	-	-	-	-	4,359.74
Tfer FROM Biochar CIP																	5,919.49
2019 TLC Follow-up Expense																	59.40
2019 Balance Restricted for TLC Follow-up																	10,219.83
2020 TLC Follow-up Expense				17.83	697.90	524.40	1,941.18	4,335.48	289.43			50.40	38.80	58.60	29.10	7,983.12	7,983.12
2020 Balance				(17.83)	(697.90)	(524.40)	(1,941.18)	(4,335.48)	(289.43)	-	-	(50.40)	(38.80)	(58.60)	(29.10)	(7,983.12)	2,236.71
2015-05 Private BMP Retrofits	50,000	15.75															TO PTNR FUND
2016-01 Cost Share Retrofit Projects	101,000	27.78															TO CS FUND
2016-02 Biochar Project	212,000	58.33															
Revenue																	- 210,003.41
Expense																	- 199,083.92
Balance																	10,919.49
Tfer all but \$5k to TL Carp Follow-up																	5,919.49
\$5000 for Biochar Ongoing Management																	5,000.00
2019 Ongoing Management Expense																	1,097.63
2019 Balance Restricted for Ongoing Mgt																	3,902.37
2020 Ongoing Management Expense																	-
2020 Balance for Ongoing Management																	3,902.37
2016-03 Priority BMP Retrofits	50,500	13.89															TO PTNR FUND
2017-01 City Cost Share BMP Projects	106,050	66.67															TO CS FUND
2017-03 Private Cost Share BMP Projects	53,025	33.33															TO PTNR FUND
2018-01 City Cost Share BMP Projects	106,050	22.10															TO CS FUND
2018-02 Private Cost Share BMP Projects	53,025	11.05															TO PTNR FUND
2018-03 Becker Park Infiltration	265,125	55.24															
2018-04 SRP Reduction Project	55,700	11.61															
Revenue									524.61								524.61 55,718.60
Expense																	- 36,341.71
Balance			-	-	-	-	-	-	524.61	-	-	-	-	-	-	-	524.61 19,376.89

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CIPs	Amount	%age	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	2020 AJE	2020 TOTAL	GRAND TOTAL
2018-06 Bass/Pomerleau Alum (was 2014)																	
Revenue (CIP 2014 bal tferred to Closed Proj in 2018)																-	144,294.17
Expense (paid from Closed Project)																-	119.40
Payment to City Plymouth 12/19 from Closed Project																-	111,392.92
Balance in Closed Project Acct			-	-	-	-	-	-	-	-	-	-	-	-	-	-	32,781.85
2019-01 City Cost Share BMP Projects	106,050	19.11															
Revenue									31,828.29					29,310.10		61,138.39	61,138.39
Expense																-	128.47
Balance			-	-	-	-	-	-	31,828.29	-	-	-	-	29,310.10	-	61,138.39	61,009.92
2019-02 Private Cost Share BMP Projects	56,050	10.10															
Revenue									16,821.96					15,491.03		32,312.99	32,312.99
Expense																-	128.47
Payment to Twin Lake North Association								43,510.00								43,510.00	43,510.00
Balance			-	-	-	-	-	(43,510.00)	16,821.96	-	-	-	-	15,491.03	-	(11,197.01)	(11,325.48)
2019-03 Crystal Lake Management Plan	392,915	70.79															
Revenue									117,920.24					108,590.66		226,510.90	226,510.90
Expense																-	128.47
Balance			-	-	-	-	-	-	117,920.24	-	-	-	-	108,590.66	-	226,510.90	226,382.43
2020-01 City Cost Share BMP Projects	106,050																
Revenue																-	-
Expense											96.47					96.47	96.47
Balance			-	-	-	-	-	-	-	-	(96.47)	-	-	-	-	(96.47)	(96.47)
2020-02 Connections II Stream Restoration																	
Revenue																-	-
Expense											96.48					96.48	96.48
Balance			-	-	-	-	-	-	-	-	(96.48)	-	-	-	-	(96.48)	(96.48)
2020-03 Plymouth Enhanced Street Sweeper																	
Revenue																-	-
Expense											96.48			301.50		397.98	397.98
Balance			-	-	-	-	-	-	-	-	(96.48)	-	-	(301.50)	-	(397.98)	(397.98)
2020-04 Meadow Lake Management Plan																	
Revenue																-	-
Expense											96.48					96.48	96.48
Balance			-	-	-	-	-	-	-	-	(96.48)	-	-	-	-	(96.48)	(96.48)
2020-05 Bass Creek Restoration																	
Revenue																-	-
Expense											96.48					96.48	96.48
Balance			-	-	-	-	-	-	-	-	(96.48)	-	-	-	-	(96.48)	(96.48)
2020-06 Private Cost Share BMP Projects																	
Revenue																-	-
Expense											96.47					96.47	96.47
Balance			-	-	-	-	-	-	-	-	(96.47)	-	-	-	-	(96.47)	(96.47)
<b>TOTAL CIP</b>																	
Revenue			-	-	-	-	-	-	167,095.10	-	-	-	-	153,391.79	-	320,486.89	2,044,730.48
Expense			-	17.83	697.90	524.40	1,941.18	4,335.48	289.43	-	578.86	50.40	38.80	360.10	29.10	8,863.48	446,531.48
From Closed Project Acct																-	5,650.47
Payment								43,510.00								43,510.00	704,930.48
Balance			-	(17.83)	(697.90)	(524.40)	(1,941.18)	(47,845.48)	166,805.67	-	(578.86)	(50.40)	(38.80)	153,333.19	(29.10)	276,096.53	898,850.03

**Shingle Creek Watershed Management Commission Treasurer's Report  
Capital Improvement Project Tracking**

CIPs	Amount	%age	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	Oct 2020	Nov 2020	Dec 2020	2020 AJE	2020 TOTAL	GRAND TOTAL
<b>COST SHARE FUND</b>																	
CIP 2014 -Cost Share Projects Retrofit																	2,292.58
2015-01 Cost Share Retrofit Projects																-	55,977.31
2016-01 Cost Share Retrofit Projects																	(116.67)
2017-01 Cost Share Retrofit Projects																	54,800.57
2018-01 City Cost Share BMP Projects																	104,939.46
Pmt to Crystal for W Broadway Project												(50,000.00)				(50,000.00)	(50,000.00)
<b>Balance Cost Share Fund</b>																	167,893.25
<b>PARTNERSHIP BMP RETROFITS FUND</b>																	
2015-05 Private BMP Retrofits																	49,680.71
2016-03 Priority BMP Retrofits																	49,875.67
2017-03 Private Cost Share BMP Projects																-	1,034.68
2018-02 Private Cost Share BMP Projects																	2,407.71
Pmt to Amorco I for Brooks Landing															(30,000.00)	(30,000.00)	(30,000.00)
<b>Balance Cost Share Fund</b>																	72,998.77
<b>CLOSED PROJECTS FUND</b>																	
Ad Valorem 2007 - Maple Grove Pond 51																	4,521.73
Ad Valorem 2007 - Wincrest Pond																	13,858.64
Ad Valorem 2008 - Twin Oak Pond																	283.26
Ad Valorem 2008 - 639W Wetland Feas																	(4,126.49)
Ad Valorem 2009 - Crystal Lake																	209.10
Ad Valorem 2010 - New Hope 45th Avenue Pond																	26,859.62
Ad Valorem 2010 - Stream Stabilization I-94 to CR10																	38,285.30
Ad Valorem 2010 - Minneapolis Greenway																	(5,650.47)
Ad Valorem 2011 - Connections at SC																	6,297.41
CIP 2012 -New Hope Bass Ck Bk Stabiliz																-	(17,500.00)
2015-02 DO Reaeration Project																-	8,529.81
2016 BWSR Grant-Becker Park																	(1,277.56)
2018-03 Becker Park Infiltration																	12,487.16
2018-06 Bass/Pomerleau Alum (was 2014 Plymouth Bass Lake Pond / Feasibility)																-	32,781.85
Meadow Lake Mgt Plan Grant																-	(4,998.94)
Bass Creek Stream Restoration Feasibility Study							(9,479.68)	(995.00)								(10,474.68)	(10,474.68)
<b>Balance Cost Share Fund</b>																	100,085.74





3600 Labore Road, Suite 8  
St. Paul, MN 55110  
P 651.787.0687  
F 651.787.0407

frerichsconstruction.com

## INVOICE

DATE: July 1, 2020

INVOICE NO.

TO Boisclair Corporation  
3033 Excelsior Blvd.,  
Suite 215  
Minneapolis, MN 55416

Misc. Inv.

REF: Brooks Landing

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DESCRIPTION OF WORK	AMOUNT
Install swale in parking lot	\$4,869.00
Install swale structure	\$7,662.00
<b>Total Amount Due</b>	<b>\$12,531.00</b>

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Warner's Outdoor Solutions  
 6625 Bailey Road  
 Woodbury, MN 55129

# Invoice

Date	Invoice #
10/31/2020	189243

Bill To
Metro Blooms C/O Brooks Landing Apartments 310 East 38th St, Room 320 PO Box 17099 Minneapolis, MN 55417

Terms	Due Date
Net 25	11/25/2020

Item	Serviced	Description	Qty	Amount
Landscaping	11/5/2020			26533.34

**\$16,469 Shingle Creek Watershed**  
**\$10,064.34 Brooklyn Park**

Thank you for your business...\$20.00 + 18% APR will be assessed monthly for all late payments.

Don't be stuck inside all winter. Hire Warner's for your snow removal needs!

To pay by card, go to our website, call in, or write your card information on this invoice and return. If paying by check, please include the invoice number in the memo.

Are you happy with our service? Write a Google review and Warner's will donate \$25 to a charity of your choice! Find out more at [WarnersOutdoorSolutions.com](http://WarnersOutdoorSolutions.com) and search Charity

<b>Subtotal</b>	\$26,533.34
<b>Sales Tax (7.525%)</b>	\$0.00
<b>Total</b>	\$26,533.34
<b>Payments/Credits</b>	-\$13,266.67
<b>Balance Due</b>	\$13,266.67

Phone #	Fax #	E-mail	Web Site
(651) 735-2100	(651) 735-2479	Office@warnersoutdoorsolutions.com	www.warnersoutdoorsolutions.com

**Metro Blooms**

PO Box 17099  
Minneapolis, MN 55417  
651-699-2426  
www.metroblooms.org

**Invoice**

INVOICE # 1202  
DATE 6/30/2020  
DUE DATE 7/30/2020  
TERMS Net 30

**BILL TO**

Brooks Landing  
5825 74th Ave N. #800  
Brooklyn Park, MN 55443  
ATTN: Michelle Bonine

PO NO:

SERVICE	AMOUNT
Landscape design and Construction Documents	1,950.00
MN Sales Tax	0.00

**\$1,000 covered by  
Shingle Creek grant,  
\$950 Brooklyn Park**

Please remit by check or credit card to:

Metro Blooms  
PO Box 17099  
Minneapolis, MN 55417

Questions or payments? (651) 699-2426

<b>Total</b>	<b>\$1,950.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Total Due</b>	<b><u>\$1,950.00</u></b>



**INVOICE**

**Invoice No:** 0001118036  
**Invoice Date:** 12/21/20  
**Page:** 1 of 1

**Please Remit To:**

Metropolitan Council  
Environmental Services  
PO Box 856513  
Minneapolis MN 55485-6513  
United States

**Customer Number:**

7126

**Payment Terms:**

Due 30 dys

**Due Date:**

1/20/21

**Bill To:**

SHINGLE CREEK WATERSHED MGMT COMMISSION  
JUDIE ANDERSON  
c/o JASS, Inc  
3235 Fernbrook Ln N  
Plymouth MN 55447  
United States

**AMOUNT DUE:**

**\$ 2,885.00 USD**

**Amount Remitted**

For account questions: [metcar@metc.state.mn.us](mailto:metcar@metc.state.mn.us)

Line	Identifier	Description	Quantity	UOM	Unit Amt	Original Net Amount
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1	CAMP	Citizen-Assist-Monitor-Prj	1.00	EA	2,885.00	2,885.00
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1 kit(s) at \$225 each. Quantity of lake sites: 2 at \$760 each. 3 at \$380 each.

**Subtotal:**

**2,885.00**

Contract: 20R021

1 kit(s) at \$225 each. Quantity of lake sites: 2 at \$760 each. 3 at \$380 each.  
2020 Citizen-Assisted Monitoring Program

For questions about this bill, please contact Brian Johnson at 651-602-8743 or [Brian.Johnson@metc.state.mn.us](mailto:Brian.Johnson@metc.state.mn.us).

ANY UNPAID BALANCE OVER 30 DAYS FROM DATE OF INVOICE WILL BE SUBJECT TO A FINANCE CHARGE AT THE RATE OF 1.5% PER MONTH (18% PER YEAR)

**Amount Due:**

**\$ 2,885.00**

G0203 001  
 DEPT OF ADMIN/PMD  
 MINNESOTA'S BOOKSTORE  
 50 SHERBURNE AVENUE, SUITE 309  
 ST. PAUL MN 55155

**mm** DEPARTMENT OF  
 ADMINISTRATION  
**INVOICE**

Customer No: 7002130  
 Payment Terms: Due in 30  
 Due Date: January 16, 2021  
 Invoice: 00000637480  
 Invoice Date: December 17, 2020  
 From Date: December 14, 2020 To Date: December 14, 2020  
 Purchase Order:  
 Page: 1 of 1

Bill To:  
 SHINGLE CREEK WATERSHED  
 ACCOUNTS PAYABLE  
 3235 FERNBROOK LN  
 PLYMOUTH MN 55447

**AMOUNT DUE: 82.50**

For billing questions, please call 651-201-3204

Original

Line	Identifier	Description	Qty	UOM	Unit Amt	Net Amount
1		State Register Vol. 45 #24	5.00	EA	13.50	67.50
2		Affidavit	1.00	EA	15.00	15.00
		RFP for Professional Services for Administrative, Legal, and Technical Consulting				
<b>Subtotal:</b>						<u>82.50</u>
<b>Amount Due:</b>						<u>82.50</u>

Bill To:  
 SHINGLE CREEK WATERSHED  
 ACCOUNTS PAYABLE  
 3235 FERNBROOK LN  
 PLYMOUTH MN 55447

Customer No: 7002130  
 Payment Terms: Due in 30  
 Due Date: January 16, 2021

Address Change? If yes, Check box. →   
 Write correct address on back.

Please Remit To:  
 DEPT OF ADMIN/PLANT MANAGEMENT  
 MINNESOTA'S BOOKSTORE  
 50 SHERBURNE AVENUE  
 SUITE 309  
 ST. PAUL MN 55155

**Amount Due: 82.50**

Amount Remitted

# Affidavit of Publication

## in the *Minnesota State Register*

*State of Minnesota*  
*County of Ramsey*  
*City of St. Paul*

-----  
IT IS HEREBY SWORN, that I, the undersigned Business Representative, as Authorized Representative of the *State Register*, published by the State of Minnesota Department of Administration, hereby certify that the attached *State Register* magazine is a true and correct copy wherein was printed:

Request for Interest Proposals - Professional Services for Legal, Engineering and Technical, and Administrative Consulting

The above-named notice appeared on page 657, Volume 45, Number 24, on Monday 14 December 2020.

That notice was submitted for publication in the *State Register* by:

Judie Anderson

as authorized representative of:

Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

and was published in the form authorized by the submitting agency's representative and according to the established format of the editor of the *State Register*.

Dated: Thursday 17 December 2020



Notary:

  
\_\_\_\_\_

*Minnesota State Register*  
660 Olive Street  
St. Paul, MN 55155

Sharon Meister  
 8540 Cain Rd  
 Corcoran, MN 55340

West Metro Water Alliance  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Invoice Date: December 31, 2020

**Log of Services**

Date	Description	Hours	Extended (\$40/hr)	Mileage	Extended (0.575/mi)	Supplies/Fees
12/8/2020	WMWA Meeting	1.33	53.20			
			-			
			-			
			-			
<b>Total - WMWA Meetings</b>			<b>\$ 53.20</b>		<b>\$ -</b>	<b>\$ -</b>
12/9--12/10	Look up current email addresses of teachers and send info about Watershed Prep lesson to share with students	2.00	80.00			
			-			
			-			
			-			
			-			
<b>Total - Program Development/Communication</b>			<b>\$ 80.00</b>		<b>\$ -</b>	<b>\$ -</b>
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
			-			
<b>Total-Classroom/Community Events</b>			<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>
<b>Total:</b>		<b>3.33</b>	<b>\$ 133.20</b>		<b>\$ -</b>	<b>\$ -</b>

**Invoice Total \$ 133.20**

133.20	57011	WMWA Ed Regular Services
-	57012	WMWA Ed Reimbursed Expense
<b>133.20</b>	<b>TOTAL</b>	

**Invoice**

January 7, 2021  
Invoice No: 12009361



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001240-20-220 2020 General Engineering - Shingle Creek

**Professional Services Through December 31, 2020**

Phase 01 2020 General Engineering  
2020 General Engineering

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	1.20	99.00	118.80	
Matthiesen, Edward	6.90	200.00	1,380.00	
Spector, Diane	5.20	200.00	1,040.00	
Totals	13.30		2,538.80	
<b>Total Labor</b>				<b>2,538.80</b>
		<b>Phase Total</b>		<b>\$2,538.80</b>
		<b>Total Invoice Amount</b>		<b>\$2,538.80</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,538.80</b>	<b>66,413.46</b>	<b>68,952.26</b>

**Invoice**

January 7, 2021  
Invoice No: 12009362



Responsive partner.  
Exceptional outcomes.

Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Project Manager Diane Spector

Project B001240-20-221 2020 Grant Writing - Shingle Creek

**Professional Services Through December 31, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	1.80	200.00	360.00	
Totals	1.80		360.00	
<b>Total Labor</b>				<b>360.00</b>
		<b>Total Invoice Amount</b>		<b>\$360.00</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>360.00</b>	<b>11,405.50</b>	<b>11,765.50</b>



**Invoice**

January 7, 2021

Invoice No: 12009364



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001240-20-224 2020 Project Reviews - Shingle Creek

**Professional Services Through December 31, 2020**

Phase 01 General Project Reviews

General Project Reviews

**Professional Personnel**

	Hours	Rate	Amount	
Matthiesen, Edward	1.10	200.00	220.00	
Totals	1.10		220.00	
<b>Total Labor</b>				<b>220.00</b>
				<b>Phase Total \$220.00</b>

Phase 02 WCA

WCA

**Professional Personnel**

	Hours	Rate	Amount	
Dietrich, Meaghan	1.00	123.00	123.00	
Matthiesen, Edward	.30	200.00	60.00	
Totals	1.30		183.00	
<b>Total Labor</b>				<b>183.00</b>
				<b>Phase Total \$183.00</b>

Phase 14 Hartkopf Park

Hartkopf Park

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	3.10	99.00	306.90	
Matthiesen, Edward	.60	200.00	120.00	
Totals	3.70		426.90	
<b>Total Labor</b>				<b>426.90</b>
				<b>Phase Total \$426.90</b>

Phase 15 Lakeland Park

Lakeland Park

**Professional Personnel**

	Hours	Rate	Amount	
Kaster, Anthony	.70	170.00	119.00	
Kemmitt, Katie	3.10	99.00	306.90	

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Matthiesen, Edward	1.00	200.00	200.00	
Totals	4.80		625.90	
<b>Total Labor</b>				<b>625.90</b>
			<b>Phase Total</b>	<b>\$625.90</b>

-----

Phase 16 Norwood Park

Norwood Park

**Professional Personnel**

	Hours	Rate	Amount	
Kaster, Anthony	.70	170.00	119.00	
Kemmitt, Katie	3.20	99.00	316.80	
Matthiesen, Edward	.60	200.00	120.00	
Totals	4.50		555.80	
<b>Total Labor</b>				<b>555.80</b>
			<b>Phase Total</b>	<b>\$555.80</b>

-----

Phase 17 Wild Wings Wetland

Wild Wings Wetland

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	3.00	99.00	297.00	
Matthiesen, Edward	.20	200.00	40.00	
Totals	3.20		337.00	
<b>Total Labor</b>				<b>337.00</b>
			<b>Phase Total</b>	<b>\$337.00</b>
			<b>Total Invoice Amount</b>	<b>\$2,348.60</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>2,348.60</b>	<b>26,152.30</b>	<b>28,500.90</b>

**Invoice**

January 7, 2021

Invoice No: 12009365



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-225 2020 Stream Monitoring

**Professional Services Through December 31, 2020****Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Hyams, Aaron	7.10	64.00	454.40	
Kemmitt, Katie	4.80	99.00	475.20	
Omodt, Nicholas	1.40	99.00	138.60	
Stone, Alicia	4.80	87.00	417.60	
Totals	18.10		1,485.80	
<b>Total Labor</b>				<b>1,485.80</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			72.00	
<b>Outside Services Total</b>			<b>72.00</b>	<b>72.00</b>

**Reimbursable Expenses**

Mileage - Reimbursable			29.91	
<b>Total Reimbursables</b>			<b>29.91</b>	<b>29.91</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Data Sonde - Hydrolab				64.95

**Total Invoice Amount \$1,652.66**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>1,652.66</b>	<b>31,495.95</b>	<b>33,148.61</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

**Invoice**

January 7, 2021  
Invoice No: 12009363



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-222 2020 Lake Monitoring

**Professional Services Through December 31, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Stone, Alicia	2.70	87.00	234.90	
Totals	2.70		234.90	
<b>Total Labor</b>				<b>234.90</b>
		<b>Total Invoice Amount</b>		<b>\$234.90</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>234.90</b>	<b>25,410.71</b>	<b>25,645.61</b>

**Invoice**

January 7, 2021  
Invoice No: 12009360



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-219 2020 Education and Outreach

**Professional Services Through December 31, 2020**

Phase 01 General Education  
General Education

**Professional Personnel**

	Hours	Rate	Amount	
Spector, Diane	8.10	200.00	1,620.00	
Totals	8.10		1,620.00	
<b>Total Labor</b>				<b>1,620.00</b>
		<b>Phase Total</b>		<b>\$1,620.00</b>

Phase 02 WMWA  
WMWA

**Professional Personnel**

	Hours	Rate	Amount	
Spector, Diane	1.00	200.00	200.00	
Totals	1.00		200.00	
<b>Total Labor</b>				<b>200.00</b>
		<b>Phase Total</b>		<b>\$200.00</b>

**Total Invoice Amount \$1,820.00**

Billing Summary	Current	Prior	Total
	1,820.00	26,069.40	27,889.40

SC Education - 810.00  
 WMWA - 200.00  
 -----  
 1010.00

Wm Education - 810.00

**Invoice**

January 7, 2021  
Invoice No: 12009355



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-17-187 Minneapolis Subwatershed Assessment

**Professional Services Through December 31, 2020**

Phase 01 Modeling and Report  
Modeling and Report

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	6.00	195.00	1,170.00	
Totals	6.00		1,170.00	
<b>Total Labor</b>				<b>1,170.00</b>
		<b>Phase Total</b>		<b>\$1,170.00</b>
		<b>Total Invoice Amount</b>		<b>\$1,170.00</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>1,170.00</b>	<b>46,032.50</b>	<b>47,202.50</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

**Invoice**

January 7, 2021  
Invoice No: 12009356



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-18-200 Bass and Pomerleau Lakes Alum Treatment

**Professional Services Through December 31, 2020**

Phase 04 SAV Surveys and Permitting

SAV Surveys and Permitting

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	.80	97.00	77.60	
Omodt, Nicholas	1.90	97.00	184.30	
Totals	2.70		261.90	
<b>Total Labor</b>				<b>261.90</b>
				<b>Phase Total</b>
				<b>\$261.90</b>
				<b>Total Invoice Amount</b>
				<b>\$261.90</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>261.90</b>	<b>92,889.15</b>	<b>93,151.05</b>

**Invoice**

January 7, 2021  
Invoice No: 12009357



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-19-212 Shingle Creek SRP Reduction Project

**Professional Services Through December 31, 2020**

Phase 02 Filter Installation

Filter Installation

**Professional Personnel**

	Hours	Rate	Amount	
Scientist III				
Kallio, Brian	2.30	137.52	316.30	
Totals	2.30		316.30	
<b>Total Labor</b>				<b>316.30</b>

**Unit Billing**

00-WAI Vehicle Golden Valley **9.78**

**Phase Total \$326.08**

**Total Invoice Amount \$326.08**

Billing Summary	Current	Prior	Total
	<b>326.08</b>	<b>117,815.87</b>	<b>118,141.95</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com



**Invoice**

January 7, 2021

Invoice No: 12009359



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-216 Crystal Lake Management Plan

**Professional Services Through December 31, 2020**

Phase 01A Dosing  
 Dosing

**Professional Personnel**

	Hours	Rate	Amount
Kemmitt, Katie	1.20	99.00	118.80
Totals	1.20		118.80
<b>Total Labor</b>			<b>118.80</b>
<b>Phase Total</b>			<b>\$118.80</b>

Phase 01C Water Quality Monitoring  
 Water Quality Monitoring

**Professional Personnel**

	Hours	Rate	Amount
Stone, Alicia	2.20	87.00	191.40
Totals	2.20		191.40
<b>Total Labor</b>			<b>191.40</b>
<b>Phase Total</b>			<b>\$191.40</b>

Phase 02A Carp Assessment & Tracking  
 Carp Assessment & Tracking

**Professional Personnel**

	Hours	Rate	Amount
Omodt, Nicholas	.10	99.00	9.90
Totals	.10		9.90
<b>Total Labor</b>			<b>9.90</b>

**Outside Services**

WSB & Associates, Inc.			1,260.00
<b>Outside Services Total</b>			<b>1,260.00</b>
<b>Phase Total</b>			<b>\$1,269.90</b>

Phase 04 Semi-annual & Final Report  
 Semi-annual & Final Report

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	2.90	99.00	287.10	
Omodt, Nicholas	.60	99.00	59.40	
Spector, Diane	2.00	200.00	400.00	
Totals	5.50		746.50	
<b>Total Labor</b>				<b>746.50</b>
		<b>Phase Total</b>		<b>\$746.50</b>
		<b>Total Invoice Amount</b>		<b>\$2,326.60</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,326.60</b>	<b>33,457.10</b>	<b>35,783.70</b>

**Invoice**

January 7, 2021  
Invoice No: 12009358



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-19-214 2019 Twin Lake Carp Management

**Professional Services Through December 31, 2020**

Phase 01 Carp & SAV Management  
Carp & SAV Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Omodt, Nicholas	.30	97.00	29.10	
Totals	.30		29.10	
<b>Total Labor</b>				<b>29.10</b>
				<b>Phase Total</b>
				<b>\$29.10</b>
				<b>Total Invoice Amount</b>
				<b>\$29.10</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>29.10</b>	<b>11,919.87</b>	<b>11,948.97</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com



Your Virtual Administrator

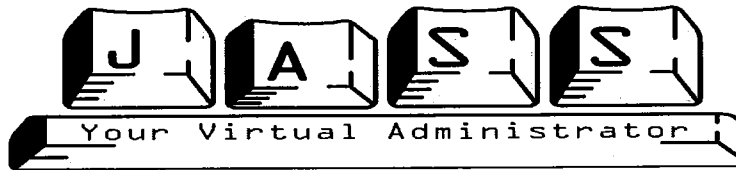
3235 Fernbrook Lane Plymouth MN  
55447

Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth MN 55447

13-Jan-21

**Re: 2021 WMWA General Expense and Watershed PREP**

Description	Rate	Hours/ No.	Amount	Total
<b>General Expense</b>				
Secretarial	60.00		-	
Administrative	65.00	2.87	186.55	
Administrative - website, Facebook, Twitter	65.00		-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events	70.00	3.25	227.50	
Website hosting, domain registration two year	1.00		-	
Reimbursables	1.00	9.05	9.05	
<b>Total General Expense</b>				<b>423.10</b>
<b>Watershed PREP</b>				
Secretarial	60.00		-	
Administrative	65.00	0.25	16.25	
Offsite	70.00		-	
Reimbursables	1.00		-	
<b>Total Watershed PREP</b>				<b>16.25</b>
<b>Total this invoice</b>				<b>439.35</b>
<b>Partner Share</b>				<b>109.84</b>



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

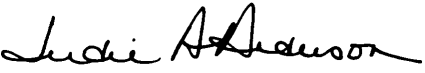
December 7, 2020

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	0.25	60.00	15.00	0.50	60.00	30.00		
Administrative	70-30	53001		60.00	-		60.00	-		
Administrative		53001	4.23	65.00	274.95	4.09	65.00	265.85		
Administrative	70-30	53001	31.63	65.00	1,439.17		65.00	616.79		
Annual Reporting		53001		65.00	-		65.00	-		
Admin - Offsite		53001		70.00	-		70.00	-		
Admin - virtual meeting	70-30	53001	5.00	70.00	245.00		70.00	105.00		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001		55.00	-		55.00	-		
Data Processing/File Mgmt		53001		60.00	-		60.00	-		
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-		
Admin Reimbursables		53001	940.14	1.00	940.14	589.11	1.00	589.11	4,594.255	2,326.745
Bookkeeping		54022	9.35	65.00	607.75	7.08	65.00	460.20		
Audit Prep		54022		60.00	-		60.00	-		
Audit Prep		54022		65.00	-		65.00	-	607.750	460.200
Project / WCA Reviews - Admin		53002	2.12	65.00	137.80		65.00	-		
Project Reviews - File Mgmt		53002		55.00	-		55.00	-		
Reimbursable Expenses		53002	229.55	1.00	229.55		1.00	-	367.350	-
Education - Admin	50-50	57008	1.00	65.00	32.50		60.00	32.50		
Education - Admin - virtual	50-50	57008		70.00	-		70.00	-		
Education Grant	50-50	57007		65.00	-		65.00	-		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	5.56	65.00	180.70		60.00	180.70		
Education Reimbursables	50-50	57008	6.82	1.00	6.82	6.82	1.00	6.82	220.020	220.020
Engineering Support - Admin		53004		55.00	-		55.00	-		
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Offsite		53004		70.00	-		70.00	-		
Engineering Support - Secre	70-30	53004		60.00	-		60.00	-		
Engineering Support - Admin	70-30	53004	3.39	65.00	154.25		60.00	66.11		
Engineering Support - virtual	70-30	53004		70.00	-		70.00	-		
Engineering Support Reimbursable:	70-30	53004	5.21	1.00	5.21	2.23	1.00	2.23	159.455	68.335
					5,948.83			3,075.30	5,948.830	3,075.300

**West Mississippi Watershed Management Commission  
Treasurer's Report**

	2020 Budget	December	Jan 2021	%age YTD	2020 YTD
<b>REVENUE</b>					
Application Fees	18,000			73.89	13,300.00
Member Assessments	153,600			100.00	153,600.00
Blue Line Extension	1,000				-
Interest & Dividend Income	5,000	10.38		49.44	2,471.99
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>		25,808.45			53,441.30
<i>To (From) Reserve</i>					-
<b>TOTAL REVENUE</b>	<b>177,600</b>	<b>25,818.83</b>	<b>-</b>		<b>222,813.29</b>
<b>EXPENSES</b>					
<b>2020 Activity</b>					
<b>ADMINISTRATION</b>					
Administrative Services	31,000	1,489.87	2,409.25	104.19	32,297.58
Engineering Support	4,500	248.63	68.33	71.06	3,197.73
Project Reviews	1,500	289.01		77.04	1,155.60
Blue Line Extension	500				
<b>ENGINEERING</b>					
Administration	31,000	2,352.60	1,287.90	112.40	34,844.90
Grant Application Writing	1,000			56.35	563.50
Project Review	27,600	1,076.40	673.60	76.70	21,168.40
Blue Line Extension	500			0.00	-
<b>LEGAL</b>					
Legal Services	5,000	442.20		59.73	2,986.30
<b>MISCELLANEOUS</b>					
Bookkeeping	3,000	195.00	460.20	105.40	3,161.95
Audit	5,500			81.82	4,500.00
Insurance & Bonding	2,800	(385.00)		101.68	2,847.00
Meeting Expense	2,700			18.37	495.86
<b>PROJECTS</b>					
Volunteer Wetland Monitoring (WHEP)	2,000			100.00	2,000.00
Macroinvertebrate Monitoring (River Watch)	1,000			0.00	-
Outfall and Stream Monitoring	20,000	11,387.26	84.25	104.65	20,929.51
Annual Water Quality Report	8,000			89.78	7,182.51
<b>Water Quality Education</b>					
Education	15,000	234.60	1,030.02	101.27	15,189.86
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Special Projects	2,000			50.00	1,000.00
WMWA Educators/Watershed Prep	4,500			44.44	2,000.00
Rain Garden Workshops	2,000			31.25	625.00
Management Plan/Amendments	1,000			12.52	125.18
Flood modeling and mapping	0				-
<i>Transfer to (from) CIPs</i>					289.42
<i>To (from) Reserves</i>					-
<b>TOTAL OPERATING EXPENSE</b>	<b>177,600</b>	<b>17,330.57</b>	<b>6,013.55</b>		<b>159,560.30</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/19</b>					<b>543,439.02</b>
<b>Plus Revenue Received to Date</b>					<b>222,930.81</b>
<b>Minus Claims Approved to Date</b>					<b>(163,901.32)</b>
<b>Minus Claims Presented Current Month</b>					<b>(6,013.55)</b>
<b>Fund Balance</b>		<b>602,468.51</b>			<b>596,454.96</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

Claims Presented	General Ledger Acct No	December	January		
					<b>Total</b>
Kennedy & Graven					-
Legal - General	52001				
State Register - Request interest proposals	53001		82.50		<b>82.50</b>
Wenck Associates					<b>2,855.75</b>
General Engineering	51001		1,287.90		
Project Reviews	51002		673.60		
Grant Applica/Research	51005				
Education Program	57008		810.00		
Water Monitoring Program	58011		84.25		
Annual Water Quality Report	58002				
Judie Anderson's Secretarial Service					<b>3,075.30</b>
Administration	53001		2,326.75		
Bookkeeping / Audit Prep	54002		460.20		
Project and WCA Review Support	53002				
Education Programs	57008		220.02		
Engineering Support	53004		68.33		
<b>Total Claims</b>					<b>6,013.55</b>
_____					
					
Judie A Anderson, Deputy Treasurer					
_____					
_____					

**West Mississippi Watershed Management Commission Treasurer's Report  
Capital Improvement Project Tracking**

CIPs	Amount	%age	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEP 2020	OCT 2020	NOV 2020	DEC 2020	ADJ ENTRIES 2020	TOTAL 2020	TOTAL ALL YEARS
2013-02 Mill Pond Dam Strm Stabilization	125,000	100.000															COMPLETE
2014-03 Cost Share Retrofits	50,000	100.000															TO CS FUND
2015-06 Cost Share Retrofits	50,000	100.000															TO CS FUND
2016-04 Cost Share Retrofits	50,500	38.462															TO CS FUND
2016-05 BioChar Project	80,800	61.538															COMPLETE
2017-04 City Cost Share BMP Projects	50,000	47.710															TO CS FUND
2017-05 Mississippi Crossings Rain Garden	54,800	52.290															
Revenue									57.71					100.15		157.86	54,714.85
Expense																	128.47
Balance									57.71					100.15		157.86	54,586.38
2018-05 City Cost Share BMP Projects	53,025	100.000															TO CS FUND
2019-04 City Cost Share BMP Projects	56,050	100.000															
Revenue									27,575.14					25,708.30		53,283.44	53,283.44
Expense																-	128.47
Balance									27,575.14					25,708.30		53,283.44	53,154.97
2020-07 City Cost Share BMP Projects																	
Revenue																-	-
Expense											96.47					96.47	96.47
Balance									-		(96.47)					(96.47)	(96.47)
2020-08 Miss Crossings Ph B Infiltration Vault																	
Revenue																-	-
Expense											96.47					96.47	96.47
Balance									-		(96.47)					(96.47)	(96.47)
2020-09 River Park Stormwater Improvements																	
Revenue																-	-
Expense											96.48					96.48	96.48
Balance									-		(96.48)					(96.48)	(96.48)
<b>TOTAL CIP</b>																	
Revenue			-	-	-	-	-	-	27,632.85	-	-	-	-	25,808.45	-	53,441.30	564,850.14
Expense			-	-	-	-	-	-	-	-	289.42	-	-	-	-	289.42	3,499.55
Transfer from Assigned Construction/Grant Match																	5,680.39
Transfer General Funds to Cover Shortfall																	3,435.12
Payment																	211,117.50
Balance			-	-	-	-	-	-	27,632.85	-	(289.42)	-	-	25,808.45	-	53,151.88	107,451.93
<b>COST SHARE FUND</b>																	
2014-03 Cost Share Retrofits	50,000	100.000															49,551.86
2015-06 Cost Share Retrofits	50,000	100.000															49,636.59
2016-04 Cost Share Retrofits	50,500	38.462															50,224.66
2017-04 City Cost Share BMP Projects	50,000	47.710															49,559.68
2018-05 City Cost Share BMP Projects	53,025	100.000															52,923.88
Balance Cost Share Fund																	251,896.67
<b>TOTAL BALANCE CIP &amp; Other Funds</b>																	359,348.60



G0203 001  
 DEPT OF ADMIN/PMD  
 MINNESOTA'S BOOKSTORE  
 50 SHERBURNE AVENUE, SUITE 309  
 ST. PAUL MN 55155

**m** DEPARTMENT OF  
 ADMINISTRATION  
**INVOICE**

Customer No: 7002132  
 Payment Terms: Due in 30  
 Due Date: January 16, 2021  
 Invoice: 00000637482  
 Invoice Date: December 17, 2020  
 From Date: December 14, 2020 To Date: December 14, 2020  
 Purchase Order:  
 Page: 1 of 1

Bill To:  
 W MISSISSIPPI WATERSHED  
 ACCOUNTS PAYABLE  
 3235 Fernbrook Ln.  
 Plymouth MN 55447

**AMOUNT DUE: 82.50**

For billing questions, please call 651-201-3204

Original

Line	Identifier	Description	Qty	UOM	Unit Amt	Net Amount
1		State Register Vol. 45 #24	5.00	EA	13.50	67.50
2		Affidavit	1.00	EA	15.00	15.00
		RFP for Professional Services for Administrative, Legal, and Technical Consulting				
<b>Subtotal:</b>						<u>82.50</u>
<b>Amount Due:</b>						<u>82.50</u>

Bill To:  
 W MISSISSIPPI WATERSHED  
 ACCOUNTS PAYABLE  
 3235 Fernbrook Ln.  
 Plymouth MN 55447

Customer No: 7002132  
 Payment Terms: Due in 30  
 Due Date: January 16, 2021

Address Change? If yes, Check box.  
 Write correct address on back. →

Please Remit To:  
 DEPT OF ADMIN/PLANT MANAGEMENT  
 MINNESOTA'S BOOKSTORE  
 50 SHERBURNE AVENUE  
 SUITE 309  
 ST. PAUL MN 55155

**Amount Due: 82.50**

Amount Remitted

# Affidavit of Publication

## in the *Minnesota State Register*

*State of Minnesota*  
*County of Ramsey*  
*City of St. Paul*

-----  
IT IS HEREBY SWORN, that I, the undersigned Business Representative, as Authorized Representative of the *State Register*, published by the State of Minnesota Department of Administration, hereby certify that the attached *State Register* magazine is a true and correct copy wherein was printed:

Request for Interest Proposals - Professional Services for Legal, Engineering and Technical, and Administrative Consulting

The above-named notice appeared on page 658, Volume 45, Number 24, on Monday 14 December 2020.

That notice was submitted for publication in the *State Register* by:

Judie Anderson

as authorized representative of:

West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

and was published in the form authorized by the submitting agency's representative and according to the established format of the editor of the *State Register*.

Dated: Thursday 17 December 2020



Notary:

A handwritten signature in black ink, appearing to be "S. Plemmons", written over a horizontal line.

*Minnesota State Register*  
660 Olive Street  
St. Paul, MN 55155

**Invoice**

January 7, 2021  
Invoice No: 12009366



Ms. Judie Anderson  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001241-20-078 2020 General Engineering - West Mississippi

**Professional Services Through December 31, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	1.00	99.00	99.00	
Matthiesen, Edward	.60	200.00	120.00	
Omodt, Nicholas	1.10	99.00	108.90	
Spector, Diane	4.80	200.00	960.00	
Totals	7.50		1,287.90	
<b>Total Labor</b>				<b>1,287.90</b>
		<b>Total Invoice Amount</b>		<b>\$1,287.90</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>1,287.90</b>	<b>33,557.00</b>	<b>34,844.90</b>

**Invoice**

January 7, 2021  
Invoice No: 12009368



Ms. Judie Anderson  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001241-20-082 2020 Project Reviews

**Professional Services Through December 31, 2020**

Phase 01 General Project Reviews

General Project Reviews

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Matthiesen, Edward	2.00	200.00	400.00	
Totals	2.00		400.00	
<b>Total Labor</b>				<b>400.00</b>
				<b>Phase Total</b>
				<b>\$400.00</b>

Phase 02 WCA  
WCA

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Dietrich, Meaghan	1.50	123.00	184.50	
Totals	1.50		184.50	
<b>Total Labor</b>				<b>184.50</b>
				<b>Phase Total</b>
				<b>\$184.50</b>

Phase 10 NorthPark Business Center  
NorthPark Business Center

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	.90	99.00	89.10	
Totals	.90		89.10	
<b>Total Labor</b>				<b>89.10</b>
				<b>Phase Total</b>
				<b>\$89.10</b>

**Total Invoice Amount \$673.60**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>673.60</b>	<b>20,254.80</b>	<b>20,928.40</b>

**Invoice**

January 7, 2021  
 Invoice No: 12009360



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-219 2020 Education and Outreach

**Professional Services Through December 31, 2020**

Phase 01 General Education

General Education

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	8.10	200.00	1,620.00	
Totals	8.10		1,620.00	
<b>Total Labor</b>				<b>1,620.00</b>
				<b>Phase Total</b>
				<b>\$1,620.00</b>

Phase 02 WMWA

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	1.00	200.00	200.00	
Totals	1.00		200.00	
<b>Total Labor</b>				<b>200.00</b>
				<b>Phase Total</b>
				<b>\$200.00</b>

**Total Invoice Amount \$1,820.00**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>1,820.00</b>	<b>26,069.40</b>	<b>27,889.40</b>

SC Education - 810.00  
 WMWA - 200.00  


---

 1010.00

Wm Education - 810.00

**Invoice**

January 7, 2021  
Invoice No: 12009367



Ms. Judie Anderson  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001241-20-080 2020 Outfall and Stream Monitoring

**Professional Services Through December 31, 2020**

**Professional Personnel**

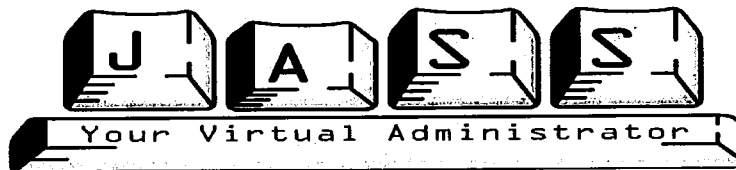
	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	.70	99.00	69.30	
Totals	.70		69.30	
<b>Total Labor</b>				<b>69.30</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				<b>14.95</b>
------------------------------	--	--	--	--------------

**Total Invoice Amount \$84.25**

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>84.25</b>	<b>9,848.50</b>	<b>9,932.75</b>



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

December 7, 2020

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
								SC	WM	
Administrative		53001	0.25	60.00	15.00	0.50	60.00	30.00		
Administrative	70-30	53001		60.00	-		60.00	-		
Administrative		53001	4.23	65.00	274.95	4.09	65.00	265.85		
Administrative	70-30	53001	31.63	65.00	1,439.17		65.00	616.79		
Annual Reporting		53001		65.00	-		65.00	-		
Admin - Offsite		53001		70.00	-		70.00	-		
Admin - virtual meeting	70-30	53001	5.00	70.00	245.00		70.00	105.00		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001		55.00	-		55.00	-		
Data Processing/File Mgmt		53001		60.00	-		60.00	-		
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-		
Admin Reimbursables		53001	940.14	1.00	940.14	589.11	1.00	589.11	4,594.255	2,326.745
Bookkeeping		54022	9.35	65.00	607.75	7.08	65.00	460.20		
Audit Prep		54022		60.00	-		60.00	-		
Audit Prep		54022		65.00	-		65.00	-	607.750	460.200
Project / WCA Reviews - Admin		53002	2.12	65.00	137.80		65.00	-		
Project Reviews - File Mgmt		53002		55.00	-		55.00	-		
Reimbursable Expenses		53002	229.55	1.00	229.55		1.00	-	367.350	-
Education - Admin	50-50	57008	1.00	65.00	32.50		60.00	32.50		
Education - Admin - virtual	50-50	57008		70.00	-		70.00	-		
Education Grant	50-50	57007		65.00	-		65.00	-		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	5.56	65.00	180.70		60.00	180.70		
Education Reimbursables	50-50	57008	6.82	1.00	6.82	6.82	1.00	6.82	220.020	220.020
Engineering Support - Admin		53004		55.00	-		55.00	-		
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Offsite		53004		70.00	-		70.00	-		
Engineering Support - Secre	70-30	53004		60.00	-		60.00	-		
Engineering Support - Admin	70-30	53004	3.39	65.00	154.25		60.00	66.11		
Engineering Support - virtual	70-30	53004		70.00	-		70.00	-		
Engineering Support Reimbursable:	70-30	53004	5.21	1.00	5.21	2.23	1.00	2.23	159.455	68.335
					5,948.83			3,075.30	5,948.830	3,075.300



2021

# Water Resources Update

Water Resources staff in Metropolitan Council Environmental Services division strive toward clean, healthy, and sustainable water resources in the seven-county Twin Cities region. Our work ensures the Met Council and other organizations can make informed decisions to protect our region's water resources.

This *Update* highlights our group's recent water monitoring, assessment, and planning efforts across the region. Please contact us with any questions.

**Judy Sventek** Manager

Judy.Sventek@metc.state.mn.us  
651-602-1156 Office  
612-723-4599 Cell

**Dan Henely** Assistant Manager

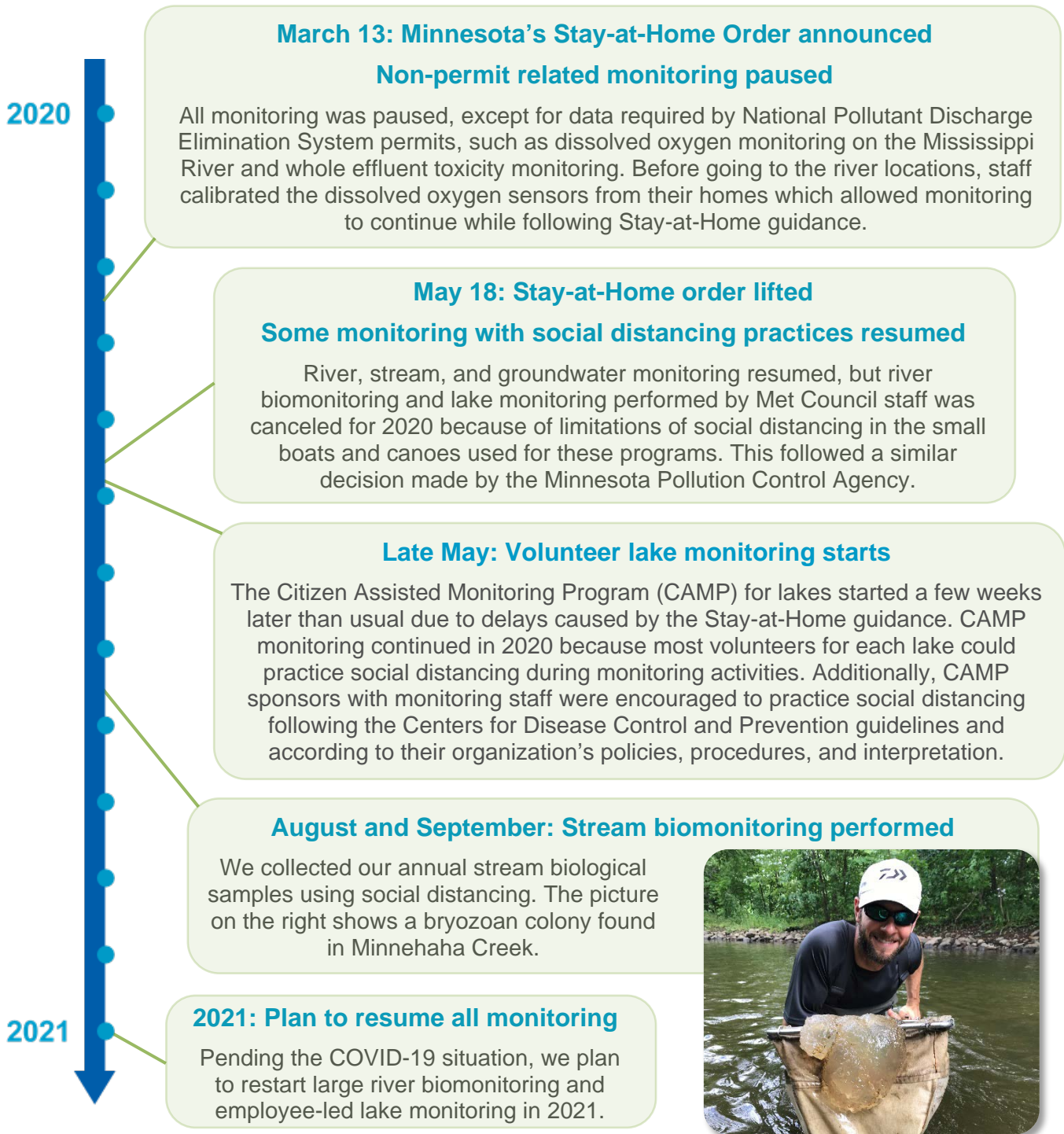
Daniel.Henely@metc.state.mn.us  
651-602-8085 Office  
651-491-4304 Cell





# Surface Water Monitoring during COVID-19

The Water Resources group monitors several waters in the Twin Cities region, including surface water (rivers, streams, lakes), groundwater at our facilities, and wastewater effluent toxicity. The COVID-19 pandemic impacted our monitoring efforts throughout 2020. The status of each program is summarized in the timeline below.



Preliminary results from our lake, river, and stream monitoring programs are available soon after they are collected on [our data portal](#). Reviewed and finalized chemistry data are expected to be available on the portal in February 2021. Please contact us to request continuous or biological data. For more information about our monitoring programs and how the data are used, please go to our [Water Quality Management web page](#).

## Monitoring Improvements

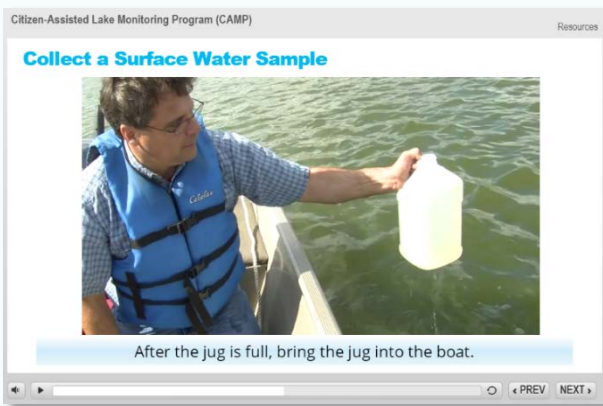
We are making strides to improve our water monitoring programs by providing more timely and accurate data. Here are four examples of how we are improving our services.

### Automatic River Monitoring

We are exploring a new method to collect more accurate water quality data in the Minnesota and Mississippi rivers. At one of our sites, we installed a sensor directly in the water (pictured right) to measure dissolved oxygen, temperature, and conductivity every 15 minutes, instead of pumping water to a shelter with sensors on the riverbank. This setup will be rolled out to other river monitoring sites if it produces more accurate and reliable data.



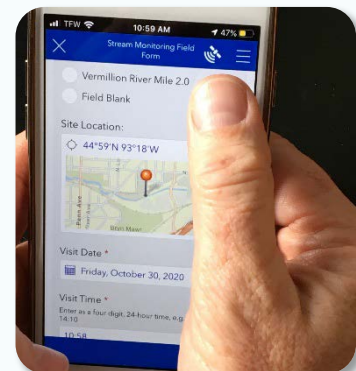
### Lake Monitoring Training



We launched an online training course for the [CAMP](#) volunteers. The course provides instructor-led training to demonstrate the methods and safety protocols of the program through a combination of audio clips, videos, images, text, and quizzes, as well as a glossary, transcript, and links to important resources. The course prepares volunteers to collect reliable data and helps save time and resources compared to in-person training. [See a partial demonstration of the training course.](#)

### Electronic Data Collection

Using paper and pencil is a reliable way to record water quality data but converting the information from paper to a digital format is time-consuming and risks mistakes. To streamline the process, last year we started using the software “Survey123” to enter data digitally with tablets, laptops, or phones directly from the monitoring site. Our stream monitoring partners also started using this process in 2020. We plan to make a similar option available to CAMP lake volunteers in 2021.



### Stream Data Transfer

We use modems at our stream monitoring sites to transfer continuous readings, such as temperature and flow, from the field to our database. We replaced land-line modems with cellular modems at several sites to improve the data transfer speed and reliability.

## Assessment

### Chloride Pollution in Streams

Chloride (i.e., salt) pollution continues to be a growing problem for Minnesota's waters. We are currently writing memos for our partners to provide information on chloride pollution and help inspire action to protect and improve regional water quality.

These memos summarize two decades of stream chloride data. They also describe a statistical trend analysis showing changes over time and provide information about chloride sources.

The memos will be available in early 2021. Read more about stream monitoring and assessment at the Met Council on our [website](#).

### Revisiting the Lake Grading System

Each year, the Metropolitan Council calculates lake grades to summarize the water quality of lakes across the region ([summary of the 2019 report - PDF](#)). We plan to revisit and update the lake grading system, originally developed in the late 1980s.

This effort will use newer data, explore categories of lakes (e.g., shallow vs. deep lakes), investigate the use of more indicators of lake quality, and engage with stakeholders. These changes will fine-tune and improve the lake grade calculations.

## Policy

One of the Metropolitan Council's roles is regional planning. Here are three current efforts focused on improving water resource planning for the region:

### Water Resources Planning

The Twin Cities region has implemented regional water management and planning for nearly 40 years. The Met Council and the Minnesota Board of Water and Soil Resources have entered into a partnership to evaluate the current local water planning framework.

This effort will engage local government stakeholders (watershed districts, watershed management organizations, cities, and townships) to identify and evaluate which planning processes and requirements are successful and which could use improvement. The goal is to update the process and requirements before the next round of plans are due at the end of 2028.

### Water Values

The Met Council is sponsoring a project with the University of Minnesota to examine how Twin Cities residents value water and perceive water issues. It will also look at how residents view water systems, those that manage water systems, and the value of those services. This work will help inform water management and planning across the region. It is expected to be completed in late 2021.

### Prioritized Waterbodies

The metro area has more than 950 lakes and hundreds of miles of streams and rivers. We are developing a list to prioritize waterbodies based on their use and benefit for the region. This list will update the Met Council's current priority lake list and expand it to include streams and rivers. The Met Council will use this list to determine how to use limited resources to maintain and improve the region's water resources. This list will be integrated into the Council's [Water Resource Policy Plan](#).