

3235 Fernbrook Lane N • Plymouth, MN 55447
 Tel: 763.553.1144 • Fax: 763.553.9326
 Email: judie@jass.biz • Website: www.shinglecreek.org

January 4, 2024

Commissioners **and**
 Technical Advisory Committee Members
 Shingle Creek and West Mississippi
 Watershed Management Commissions
 Hennepin County, Minnesota

The agenda and meeting packets are available on the Commission's web site.

<http://www.shinglecreek.org/minutes--meeting-packets.html> **and**
<http://www.shinglecreek.org/tac-meetings.html>

Dear Commissioners and Members:

Regular meetings of the Shingle Creek and West Mississippi Watershed Management Commissions will be held Thursday, January 11, 2024, at Plymouth Community Center, 14800 34th Avenue North, Plymouth, MN.

This month we will have as our guest speaker Andy Erickson, PhD, PE, Research Manager of the St. Anthony Falls Laboratory at the University of Minnesota. He will speak on "Five Things We Learned About Chloride: A Summary of Road Salt Research."

Lunch will be served at 12:00 noon and the meetings will convene concurrently at 12:45.

The Technical Advisory Committee (TAC) will **NOT MEET** this month.

Please make your meal choice from the items below and email me at judie@jass.biz to confirm your attendance and your meal selection by **noon, Tuesday, January 9, 2024**. Thank you.

Regards,

Judie A. Anderson
 Administrator

cc: Alternate Commissioners Member Cites Troy Gilchrist TAC Members
 Stantec Consulting Services BWSR MPCA HCEE

Z:\Shingle Creek\Meetings\Meetings 2024\01_Notice_Regular Meetings.docx

Order your deli sandwich box lunch. Sandwiches come with lettuce, tomato and mayo. As an alternative you may specify your sandwich with **wheat bread or as an **unwich** (lettuce wrapped).**

- 1** Pepe – Ham and cheese
- 2** Big John – Roast beef
- 3** Totally Tuna – Tuna salad and cucumber
- 4** Turkey Tom – Turkey
- 5** Vito – salami, capocollo, cheese, onion, oil and vinegar, oregano-basil (no mayo)
- 6** The Veggie – double cheese, avocado spread, cucumber
- 14** Bootlegger Club – Roast beef and turkey

Shingle Creek Watershed Management Commission Treasurer's Report

	2023 Budget	December	Jan 2024	%age YTD	2023 YTD
REVENUE					
Application Fees	15,000	2,100.00		140.00	21,000.00
Member Assessments	370,000			100.00	370,000.00
Interest and Dividends	250	13,993.09		66,421.76	166,054.40
Education Reimbursement	33,000			81.82	27,000.00
Miscellaneous Income					-
<i>Transfer to (from) Grants (see following pages)</i>		-	-		72,619.20
<i>Transfer to (from) CIPs</i>		103,911.67			213,323.81
<i>Transfer to (from) Closed Projects Account</i>					-
TOTAL REVENUE	418,250	120,004.76	-		869,997.41
EXPENSES					
			2023 Activity		
ADMINISTRATION					
Administrative Services	70,000	4,376.23	4,313.70	90.47	63,327.96
Engineering Support	15,000	489.37	569.04	89.63	13,443.82
Project Reviews	1,500	18.75	24.11	48.87	733.01
ENGINEERING					
Administration	77,000	2,094.50	2,923.97	99.44	76,566.36
Grant Application Writing	11,000			99.66	10,962.75
Project Reviews/WCA	30,000		1,062.50	125.94	37,780.57
Highway 252/94 EIS Review		926.25	1,095.25		8,239.00
Blue Line Extension			2,857.25		2,857.25
TMDL 5 Year Reviews	5,000			76.51	3,825.25
SC Trail Feasibility Study					20,625.98
Brookdale Pk SC Remeander Feasibility Stud		516.00			35,873.48
Gauke Pond SWA Amendment		2,457.75			29,898.14
Eagle Lake SWA		688.00			54,995.36
LEGAL - Legal Services	6,000	374.67	395.52	97.44	5,846.62
MnDOT Scoping Project					1,010.50
Blue Line Extension					107.50
MISCELLANEOUS					
Bookkeeping	8,000	355.50	1,031.25	113.77	9,101.25
Audit	7,500			87.56	6,566.70
Insurance & Bonding	3,200	(197.00)		98.19	3,142.00
Meeting Expense	5,000	270.61	316.76	120.67	6,033.50
PROGRAMS					
Stream Monitoring	34,000			103.19	35,083.72
Stream Monitoring (USGS)	4,200			16.30	684.75
Lake Monitoring	28,000			99.89	27,968.42
Citizen Assisted Lake Monitoring (CAMP)	5,200			45.12	2,346.09
Volunteer Stream Monitoring (River Watch)	2,000			-	-
Annual Monitoring Report	17,500			99.85	17,473.06
Water Quality Education					
Education Program	17,000	40.50	37.50	89.98	15,297.12
WMWA General Programs	20,000	515.04	431.41	50.55	10,110.76
WMWA Implementation/Watershed Prep	24,500	13,740.59	1,412.47	113.25	27,746.86
4th Generation Plan					1,600.20
Subwatershed BMP Assessment	5,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		270,222.42	1,029.50		326,319.30
<i>Transfer to (from) CIPs</i>		235,352.86			369,077.26
<i>Transfer to (from) City Cost Share Fund</i>					-
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>		29,753.61			43,228.61
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	21,650				
TOTAL OPERATING EXPENSE	418,250	561,995.65	17,500.23		1,267,873.15
CASH SUMMARY					
4M Fund Balance at 12/31/22					3,103,648.04
Plus Revenue Received 2023 to date					942,548.51
Minus Claims Approved to Date					(1,352,456.48)
Minus Claims Presented Current Month					17,500.23
Fund Balance		2,728,740.53			2,711,240.30

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300
41-1225694

December 14, 2023
Statement No. 178875

Shingle Creek Watershed Managment Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through November 30, 2023

SH220-00001	General	395.52
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Total Current Billing:	395.52
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I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilchrist

Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

November 30, 2023

SH220-00001 General

Through November 30, 2023

For All Legal Services As Follows:

			Hours	Amount
11/9/2023	TJG	Prepare for, travel to, and attend meeting	1.80	387.00

Total Services: \$ 387.00

For All Disbursements As Follows:

11/9/2023		Troy J. Gilchrist; Mileage expense		8.52
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Total Disbursements: \$ 8.52

Total Services and Disbursements: \$ 395.52



INVOICE

Invoice Number 2174770
Invoice Date December 19, 2023
Purchase Order --
Customer Number 165842
Project Number 227705633

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek WMC Services		
Project Manager	Shoemaker, Todd E	Contract Upset	288,920.00
Current Invoice Total (USD)	7,938.97	Amount Billed to Date	263,348.11
		For Period Ending	December 8, 2023

Top Task	2023	2023 Technical Services			
Low Task	2023.001	General Engineering			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Clapp, Lucas W	3.00	127.00	381.00
		Kemmitt, Kathrine Lee (Katie)	11.00	142.00	1,562.00
		Spector, Diane F	4.50	195.00	877.50
		Matthiesen, Edward Armin (Ed)	0.25	220.00	55.00
		Subtotal Professional Services	<u>18.75</u>		<u>2,875.50</u>
Disbursements					
		Direct - Vehicle (mileage)			48.47
		Subtotal Disbursements			<u>48.47</u>
Low Task Subtotal	General Engineering				2,923.97

Low Task	2023.002.10	SC2023-08 Zane Culverts Twin Crk.			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Clapp, Lucas W	7.50	127.00	952.50
		Shoemaker, Todd E	0.50	220.00	110.00
		Subtotal Professional Services	<u>8.00</u>		<u>1,062.50</u>
Low Task Subtotal	SC2023-08 Zane Culverts Twin Crk.				1,062.50

Low Task	2023.002.97	Highway 252/94 EIS Review		
<u>Professional Services</u>				
Category/Employee		Current	Rate	Current



INVOICE

Invoice Number	2174770
Invoice Date	December 19, 2023
Purchase Order	--
Customer Number	165842
Project Number	227705633

	Hours		Amount
Clapp, Lucas W	0.75	127.00	95.25
Thompson, Kathleen Anne (Katy)	4.00	195.00	780.00
Shoemaker, Todd E	1.00	220.00	220.00
Subtotal Professional Services	5.75		1,095.25

Low Task Subtotal	Highway 252/94 EIS Review	1,095.25
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Low Task	2023.011	Blue Line Review
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
Doerr, Sylvia M		4.25	133.00	565.25
Wochenske, Jordan		4.00	133.00	532.00
Shoemaker, Todd E		8.00	220.00	1,760.00
Subtotal Professional Services		16.25		2,857.25

Low Task Subtotal	Blue Line Review	2,857.25
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Top Task Subtotal	2023 Technical Services	7,938.97
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Total Fees & Disbursements	7,938.97
INVOICE TOTAL (USD)	7,938.97

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2171203
Invoice Date December 14, 2023
Purchase Order -
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	1,029.50	Amount Billed to Date	134,948.48
		For Period Ending	December 8, 2023

Top Task 104 Semi-annual & Final Report

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	7.25	142.00	1,029.50
Subtotal Professional Services	<u>7.25</u>		<u>1,029.50</u>

Top Task Subtotal	Semi-annual & Final Report	1,029.50
	Total Fees & Disbursements	<u>1,029.50</u>
	INVOICE TOTAL (USD)	1,029.50

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

January 5, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	13.05	75.00	978.75	6.57	75.00	492.75		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	26.38	75.00	1,384.95		75.00	593.55		
Admin - offsite	70-30	53001	3.71	80.00	207.76		80.00	89.04		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.42	75.00	31.50	0.17	75.00	12.75		
Data Processing/File Mgmt	70-30	53001	0.67	75.00	35.18		75.00	15.08		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	334.58	1.00	334.58	124.86	1.00	124.86	4,313.705	1,922.285
Bookkeeping		54022	13.75	75.00	1,031.25	8.17	75.00	612.75		
Audit Prep		54022		70.00	-		70.00	-		
Audit Prep		54022		75.00	-		75.00	-	1,031.250	612.750
Meal Expense	70-30	54001	452.51	1.00	316.76		1.00	135.75	316.757	135.753
Project / WCA Reviews - Admin		53002	0.25	75.00	18.75		75.00	-		
Project / WCA Reviews -Reimbursables		53002	5.36	1.00	5.36		1.00	-	24.110	-
Website	50-50	57008	1.00	75.00	37.50		75.00	37.50		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	37.500	37.500
Engineering Support - Admin	70-30	53004	9.44	75.00	495.60		75.00	212.40		
Engineering Support - offsite	70-30	53004	0.96	80.00	53.76		80.00	23.04		
Engineering Support - Reimbursables		53004	19.68	1.00	19.68	18.97	1.00	8.44	569.040	243.88
									6,292.36	2,952.168

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2023 Budget	December	Jan 2024	%age YTD	2023 YTD
REVENUE					
Application Fees	20,000			44.50	8,900.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	100	5,843.03		61,552.11	61,552.11
Miscellaneous Income					-
Transfer to (from) CIPs (see CIP Tracker page)		75,608.87			156,018.24
Transfer to (from) Grants					27,500.00
To (From) Reserve					-
TOTAL REVENUE	176,300	81,451.90	-		410,170.35
EXPENSES					
ADMINISTRATION					
Administrative Services	32,000	1,876.41	1,922.29	91.61	29,315.09
Engineering Support	4,000	226.45	243.88	93.65	3,746.18
Project Reviews	1,500			32.98	494.68
ENGINEERING					
Administration	32,300	1,996.75	1,291.08	117.06	37,809.94
Grant Application Writing	0				-
Project Review	25,000	195.00		113.77	28,442.96
Highway 252/94 EIS Review		828.75	745.50		7,760.50
LEGAL					
Legal Services	5,000	374.67	395.52	91.95	4,597.50
MN DOT Scoping Project					537.50
MISCELLANEOUS					
Bookkeeping	3,400	180.75	612.75	131.98	4,487.25
Audit	6,500			72.31	4,700.00
Insurance & Bonding	3,000	(193.00)		90.30	2,709.00
Meeting Expense	3,000	115.97	135.75	90.00	2,700.08
PROJECTS					
Outfall and Stream Monitoring	24,600	2,738.93	4,158.38	78.76	19,375.63
Annual Monitoring Report	7,500			114.75	8,606.14
Water Quality Education					
Education	17,000	40.50	37.50	89.98	15,297.11
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			92.31	6,000.00
Rain Garden Workshops	0				-
Education Grants	0				-
Management Plan/Amendments	0				-
4th Generation Plan 2023					265.03
Transfer to (from) CIPs			136,839.00		137,101.30
Transfer to (from) Grants					5,238.75
To (from) Reserves					-
TOTAL OPERATING EXPENSE	176,300	8,381.18	146,381.65		322,184.64
CASH SUMMARY					
4M Fund Balance at 12/31/22					1,064,477.43
Plus Revenue Received to Date					449,085.30
Minus Claims Approved to Date					(492,297.99)
Minus Claims Presented Current Month					146,381.65
Fund Balance		1,314,028.04			1,167,646.39

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	December	January	Total
				Total
Kennedy & Graven				395.52
Legal - General	52001		395.52	
City of Brooklyn Park - River Park				
2020-09 CIP River Park Stormwater Improve	70713		127,951.86	136,839.00
Closed Project Account			8,887.14	
Stantec				6,194.96
General Engineering	51001		1,291.08	
Project Reviews	51002			
Highway 252/94 EIS Review	51001		745.50	
4th Generation Plan	51008			
Legal Boundary Update (4th Gen Plan)	51008			
Education Program	57008			
Stream and Outfall Monitoring	58011		4,158.38	
Annual Water Monitoring Report	58002			
Intensive BMPs	57011			
Miss Riverbank Stabilization Feasibility Study	70602			
Judie Anderson's Secretarial Service				2,952.17
Administration	53001		1,922.29	
Bookkeeping / Audit Prep	54002		612.75	
Project Review Support	53002			
Meeting Expense - Previous Mo. Meal	54001		135.75	
Education Programs	57008		37.50	
Engineering Support	53004		243.88	
Engineering Support - CIPs	53004			
Eng Support - Cost Share	53004			
Total Claims				146,381.65
			2023 Activity	

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

December 14, 2023

Statement No. 178888

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through November 30, 2023

WE405-00001 General

395.52

Total Current Billing: 395.52

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilchrist

67F85C8F0F28444
Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

November 30, 2023

WE405-00001 General

Through November 30, 2023

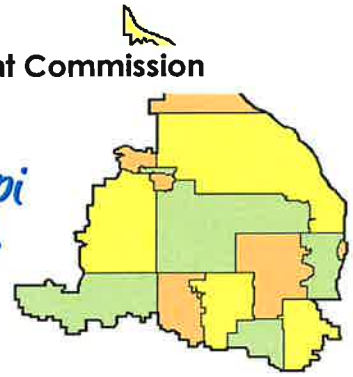
For All Legal Services As Follows:

			Hours	Amount
11/9/2023	TJG	Prepare for, travel to, and attend meeting	1.80	387.00
Total Services:			\$	387.00

For All Disbursements As Follows:

11/9/2023		Troy J. Gilchrist; Mileage expense		8.52
Total Disbursements:			\$	8.52

Total Services and Disbursements: \$ 395.52



3235 Fernbrook Lane N • Plymouth, MN 55447
 Tel: 763.553.1144 • Fax: 763.553.9326
 Email: judie@jass.biz • Website: www.shinglecreek.org

**Shingle Creek and West Mississippi Watershed Management Commissions
 CIP Project Final Request for Reimbursement**

Project Name: River Park

Lead City: City of Brooklyn Park

Contact Person: Mitchell Robinson Mitchell.robinson@brooklynpark.org

CIP Project Cost	\$485,000.00
Amount Levied	\$121,250.00
Final Project Cost	\$547,356.00
Maximum Cost Share	\$121,250.00
Amount Requested	\$136,839.00
Difference	\$15,589.00

Final Project Cost	
Construction	\$547,356.00
Engineering	
Professional Services	\$0.00
City Staff	\$0.00
Other*	\$0.00
TOTAL	\$547,356.00
	x 25%
Maximum Cost-Share	\$136,839.00

*The storm sewer costs exceed the amount levied; the maximum amount has been requested.

Please provide the following:

1. Final construction contract pay voucher
2. As-builts of features for which cost share is requested, and/or other information documenting that the project achieved the desired outcomes
3. Documentation of engineering and other project costs (can be a financial ledger report)

Submit documentation to Ed Matthiesen, emathiesen@wenck.com. Direct questions regarding CIP project costs and levies to Diane Spector, dspector@wenck.com.



INVOICE

Invoice Number 2174771
Invoice Date December 19, 2023
Purchase Order —
Customer Number 165866
Project Number 227705634

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fembrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	West Mississippi WMC Services		
Project Manager	Shoemaker, Todd E	Contract Upset	96,900.00
Current Invoice Total (USD)	6,194.96	Amount Billed to Date	93,389.03
		For Period Ending	December 8, 2023

Top Task 2023 **2023 Technical Services**
Low Task 2023.001 **General Engineering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	2.50	195.00	487.50
Thompson, Kathleen Anne (Katy)	4.00	195.00	780.00
Subtotal Professional Services	<u>6.50</u>		<u>1,267.50</u>

Disbursements

Usage - Vehicle	23.58
Subtotal Disbursements	<u>23.58</u>

Low Task Subtotal **General Engineering** 1,291.08

Low Task 2023.002.97 **Highway 252/94 EIS Review**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	5.25	142.00	745.50
Subtotal Professional Services	<u>5.25</u>		<u>745.50</u>

Low Task Subtotal **Highway 252/94 EIS Review** 745.50

Low Task 2023.003 **Stream and Outfall Monitoring**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	16.75	127.00	2,127.25
Stone, Alicia L (Ali)	2.50	133.00	332.50



INVOICE

Invoice Number	2174771
Invoice Date	December 19, 2023
Purchase Order	--
Customer Number	165866
Project Number	227705634

Kemmitt, Kathrine Lee (Katie)	7.00	142.00	994.00
Tilman, Elizabeth (Lisa)	1.00	187.00	187.00
Spector, Diane F	2.50	195.00	487.50
Subtotal Professional Services	<u>29.75</u>		<u>4,128.25</u>

Disbursements

Usage - Vehicle			30.13
Subtotal Disbursements			<u>30.13</u>

Low Task Subtotal	Stream and Outfall Monitoring		4,158.38
Top Task Subtotal	2023 Technical Services		6,194.96
	Total Fees & Disbursements		<u>6,194.96</u>
	INVOICE TOTAL (USD)		6,194.96

Net Due in 30 Days or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

January 5, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM		SC	WM
Administrative		53001	13.05	75.00	978.75	6.57	75.00	492.75		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	26.38	75.00	1,384.95		75.00	593.55		
Admin - offsite	70-30	53001	3.71	80.00	207.76		80.00	89.04		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.42	75.00	31.50	0.17	75.00	12.75		
Data Processing/File Mgmt	70-30	53001	0.67	75.00	35.18		75.00	15.08		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	334.58	1.00	334.58	124.86	1.00	124.86	4,313.705	1,922.285
Bookkeeping		54022	13.75	75.00	1,031.25	8.17	75.00	612.75		
Audit Prep		54022		70.00	-		70.00	-		
Audit Prep		54022		75.00	-		75.00	-	1,031.250	612.750
Meal Expense	70-30	54001	452.51	1.00	316.76		1.00	135.75	316.757	135.753
Project / WCA Reviews - Admin		53002	0.25	75.00	18.75		75.00	-		
Project / WCA Reviews -Reimbursables		53002	5.36	1.00	5.36		1.00	-	24.110	-
Website	50-50	57008	1.00	75.00	37.50		75.00	37.50		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	37.500	37.500
Engineering Support - Admin	70-30	53004	9.44	75.00	495.60		75.00	212.40		
Engineering Support - offsite	70-30	53004	0.96	80.00	53.76		80.00	23.04		
Engineering Support - Reimbursables		53004	19.68	1.00	19.68	18.97	1.00	8.44	569.040	243.88
									6,292.36	2,952.168

To: Shingle Creek/West Mississippi WMO Commissioners

From: Diane Spector
Katie Kemmitt

Date: January 9, 2024

Subject: Education and Outreach Update

**Recommended
Commission Action**

For information.

WMWA met on January 9, 2024 to discuss ongoing initiatives. The next meeting will be February 13.

Hennepin County Joint Education and Outreach Coordinator

Grace Barcelow presented a draft of the ArcGIS Survey123 form Hennepin County has been developing. The map-based form will be used by Grace and other water resource professionals as a guide when they meet with property owners to discuss winter salting and help them develop a more sustainable management strategy. The Survey123 form will be used in conjunction with the other resources developed by the Hennepin County Chloride Initiative and will help guide discussions with property owners, as well as keep a complete record of meetings and problem locations. Grace has been reaching out to faith-based communities in the watersheds to solicit interest in meetings to discuss chloride use. She hasn't had any luck so far given the busy holiday season but expects to get some responses back this month to schedule initial meetings in February.

Grace continues work on her other initiatives, including developing a Pet Waste Campaign and materials for WMWA's member cities to use, planning each watershed's water quality projects (i.e., resilient yards and shoreline workshops), and developing a combined calendar of outreach materials to guide community outreach and education for WMWA, Watershed Prep, cities, and Hennepin County.

Amy Juntunen is working on scheduling the next steering committee meeting that will guide the joint education and outreach coordinator's work in the coming year. The first steering committee meeting is expected in February.

Watershed Prep

WMWA educator Jessica is continuing to provide classroom lessons this winter, which usually has less interest than the fall and spring. She has a handful of classroom lessons planned for January and February before her schedule starts to get busy in the spring. The 2024 budget for the WMWA educator has been increased from 2023, allowing Jessica to reach more students and attend more additional community events like festivals and tabling events.

The Discover Plymouth event in late March was discussed at the WMWA meeting. WMWA will have a booth and will display educational materials, handouts, and native plant roots, as well as have native

seeds for visitors to take home. Jessica is not able to attend the event as she usually does, so Grace is attending in her place. Commission members from Bassett Creek Watershed Management Organization will volunteer, but all volunteers are welcome. Contact Grace if you are interested in volunteering at the event for any amount of time at grace.barcelow@hennepin.us.

Watershed Based Implementation Funding (WBIF)

The group briefly discussed whether there was interest in allocating some WBIF funding to help continue implementation of the Hennepin County Chloride Initiative's No Salt Low Salt campaign. It was agreed that the primary need was to fund staff assistance in facilitating meetings and coordinating strategies between the 11 watersheds and Hennepin County and whether it should be broadened to other entities in the Metro Area. More discussion will follow.