

## Shingle Creek Watershed Management Commission Treasurer's Report

	2023 Budget	Jan 2024	Feb 2024	%age YTD	2023 YTD
<b>REVENUE</b>					
Application Fees	15,000			140.00	21,000.00
Member Assessments	370,000			100.00	370,000.00
Interest and Dividends	250	12,111.91		66,421.76	166,054.40
Education Reimbursement	33,000			81.82	27,000.00
Miscellaneous Income					-
<i>Transfer to (from) Grants (see following pages)</i>		22,230.00	-		94,849.20
<i>Transfer to (from) CIPs</i>					213,323.81
<i>Transfer to (from) Closed Projects Account</i>					-
<b>TOTAL REVENUE</b>	<b>418,250</b>	<b>34,341.91</b>	<b>-</b>		<b>892,227.41</b>
<b>EXPENSES</b>					
		<b>2023 Activity</b>	<b>2023 Activity</b>		
<b>ADMINISTRATION</b>					
Administrative Services	70,000	4,313.70	4,784.05	90.47	63,327.96
Engineering Support	15,000	569.04	677.08	89.63	13,443.82
Project Reviews	1,500	24.11	23.12	48.87	733.01
<b>ENGINEERING</b>					
Administration	77,000	2,923.97		99.44	76,566.36
Grant Application Writing	11,000			99.66	10,962.75
Project Reviews/WCA	30,000	1,062.50		125.94	37,780.57
Highway 252/94 EIS Review		1,095.25			8,239.00
Blue Line Extension		2,857.25			2,857.25
TMDL 5 Year Reviews	5,000			76.51	3,825.25
SC Trail Feasibility Study					20,625.98
Brookdale Pk SC Remeander Feasibility Stud			2,323.61		38,197.09
Gauke Pond SWA Amendment					29,898.14
Eagle Lake SWA					54,995.36
LEGAL - Legal Services	6,000	395.52	374.02	103.68	6,220.64
MnDOT Scoping Project					1,010.50
Blue Line Extension					107.50
JPA Update			408.50		408.50
<b>MISCELLANEOUS</b>					
Bookkeeping	8,000	1,031.25	231.75	113.77	9,101.25
Audit	7,500			87.56	6,566.70
Insurance & Bonding	3,200			98.19	3,142.00
Meeting Expense	5,000	316.76	3,043.57	120.67	6,033.50
<b>PROGRAMS</b>					
Stream Monitoring	34,000			103.19	35,083.72
Stream Monitoring (USGS)	4,200			16.30	684.75
Lake Monitoring	28,000			99.89	27,968.42
Citizen Assisted Lake Monitoring (CAMP)	5,200			45.12	2,346.09
Volunteer Stream Monitoring (River Watch)	2,000			-	-
Annual Monitoring Report	17,500			99.85	17,473.06
Education Program	17,000	37.50	339.50	89.98	15,297.12
WMWA General Programs	20,000	431.41	231.49	50.55	10,110.76
WMWA Implementation/Watershed Prep	24,500	1,412.47		113.25	27,746.86
4th Generation Plan					1,600.20
Subwatershed BMP Assessment	5,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		1,029.50	15,235.70		341,555.00
<i>Transfer to (from) CIPs</i>			681.96		369,759.22
<i>Transfer to (from) City Cost Share Fund</i>					-
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>					43,228.61
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	21,650				
<b>TOTAL OPERATING EXPENSE</b>	<b>418,250</b>	<b>17,500.23</b>	<b>28,354.35</b>		<b>1,286,896.94</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/22</b>					<b>3,103,648.04</b>
<b>Plus Revenue Received to date</b>					<b>976,890.42</b>
<b>Minus Claims Approved to Date</b>					<b>(1,391,664.95)</b>
<b>Minus Claims Presented Current Month</b>					<b>28,354.35</b>
<b>Fund Balance</b>		<b>2,745,582.21</b>			<b>2,717,227.86</b>

## Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	January	February	Total
Kennedy & Graven				782.52
Legal - General	52001		374.02	
Legal - JPA Update	52001		408.50	
Hennepin Cty Treasurer - Negative Tax Levy				681.96
Metro Blooms-Blue Thumb 2024 Partner Fe	57008		300.00	300.00
Plymouth Parks & Rec-2024 Mtg Room Ren	54001		2,730.00	2,730.00
Stantec				17,559.31
General Engineering	51001			
Grant Writing	51005			
Project Reviews	51002			
Highway 252/94 EIS Review	58034			
Stream Monitoring	56004			
Lake Monitoring	56010			
CAMP	56002			
Education	57008			
Education - WMWA	57009			
Annual Water Monitoring Report	58002			
Meadow Lake Mgt Plan Phase 2 Grant	70739		5,341.67	
Crystal Lake Management Plan Grant	70732		9,894.03	
Bass Lake Vegetation Impv CPL Grant	70741			
SC Trail Stabil.& Fishery Imp Feas.Study	58030			
Brookdale Park SC Remeander Feas.Study	58031		2,323.61	
Gaulke Pond SWA Amendment	58032			
Eagle Lake SWA	58033			
Judie Anderson's Secretarial Service				231.49
WMWA General Expense	57009		231.49	
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				6,069.07
Administration	53001		4,784.05	
Project Review Support	53002		23.12	
Bookkeeping / Audit Prep	54002		231.75	
Meeting Expense	54001		313.57	
Education Programs	57008		39.50	
Engineering Support	53004		677.08	
Engineering Support - CIP General	53004			
Engineering Support - Cost Share Proje	53004			
<b>Total Claims</b>				<b>28,354.35</b>

# Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

January 23, 2024

Statement No. 179546

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through December 31, 2023

SH220-00001	General	374.02
SH220-00031	JPA Update Project	408.50

**Total Current Billing:** 782.52

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

*Troy Gilchrist*

67F85C8F0F29444

Signature of Claimant

### Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

Shingle Creek Watershed  
Judie Anderson

December 31, 2023

SH220-00001    General

Through December 31, 2023

For All Legal Services As Follows:

			Hours	Amount
12/13/2023	TJG	Review and respond to email from Ray S regarding obtaining copy of the JPA	0.10	21.50
12/14/2023	TJG	Prepare for, travel to, and attend meeting	1.60	344.00
<b>Total Services:</b>			<b>\$</b>	<b>365.50</b>

For All Disbursements As Follows:

12/14/2023	Troy J. Gilchrist; Mileage expense	8.52
<b>Total Disbursements:</b>		<b>\$ 8.52</b>

**Total Services and Disbursements:    \$        374.02**

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

Shingle Creek Watershed  
Judie Anderson

December 31, 2023

SH220-00031 JPA Update Project

Through December 31, 2023

For All Legal Services As Follows:

			Hours	Amount
12/25/2023	TJG	Work on JPA update	1.10	236.50
12/26/2023	TJG	Continue work on JPA	0.80	172.00
<b>Total Services:</b>			<b>\$</b>	<b>408.50</b>

**Total Services and Disbursements: \$ 408.50**





INVOICE

**Invoice Number** 2188956  
**Invoice Date** January 31, 2024  
**Purchase Order** ---  
**Customer Number** 165842  
**Project Number** 227705747

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Brookdale Park Shingle Creek Remeander Feasibility Study</b>		
Project Manager	Harding, Sarah Ellen	Contract Upset	48,650.00
Current Invoice Total (USD)	2,323.61	Amount Billed to Date	38,197.09
		For Period Ending	<b>January 19, 2024</b>

**Top Task** 200 **Professional Services**  
**Low Task** 200.004 **Public Engagement and Concept Revisions**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Harding, Sarah Ellen	1.50	169.00	253.50
Harding, Sarah Ellen	7.50	172.00	1,290.00
Shoemaker, Todd E	2.75	220.00	605.00
Shoemaker, Todd E	0.50	231.00	115.50
<b>Subtotal Professional Services</b>	<u>12.25</u>		<u>2,264.00</u>

**Disbursements**

Direct - Vehicle (mileage)	59.61
<b>Subtotal Disbursements</b>	<u>59.61</u>

Low Task Subtotal	<b>Public Engagement and Concept Revisions</b>	2,323.61
Top Task Subtotal	Professional Services	2,323.61
	<b>Total Fees &amp; Disbursements</b>	<u>2,323.61</u>
	<b>INVOICE TOTAL (USD)</b>	<b>2,323.61</b>

**Net Due in 30 Days or in accordance with terms of the contract**



INVOICE

**Invoice Number** 2188955  
**Invoice Date** January 31, 2024  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227705219

**Bill To**

Shingle Creek Watershed Management Commission  
 Judie Anderson  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Meadow Lake Management Plan Phase 2</b>		
Project Manager	Spector, Diane F	Contract Upset	102,810.00
Current Invoice Total (USD)	5,341.67	Amount Billed to Date	66,557.53
		For Period Ending	<b>January 19, 2024</b>

**Top Task** 100 **Professional Services**  
**Low Task** 100.102 **Monitoring and Data Gathering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	0.75	127.00	95.25
<b>Subtotal Professional Services</b>	<u>0.75</u>		<u>95.25</u>

**Disbursements**

Usage - Vehicle	126.42
Direct - Other Direct Expenses	5,120.00
<b>Subtotal Disbursements</b>	<u>5,246.42</u>

Low Task Subtotal	<b>Monitoring and Data Gathering</b>	5,341.67
Top Task Subtotal	Professional Services	5,341.67
	<b>Total Fees &amp; Disbursements</b>	<u>5,341.67</u>
	<b>INVOICE TOTAL (USD)</b>	<b>5,341.67</b>

**Due upon receipt or in accordance with terms of the contract**





INVOICE

**Invoice Number** 2188954  
**Invoice Date** January 31, 2024  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227701416

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-20-216: Crystal Lake Management Plan</b>		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	9,894.03	Amount Billed to Date For Period Ending	144,842.51 <b>January 19, 2024</b>

<b>Top Task</b>	<b>101B</b>	<b>Alum Application</b>	
<b>Disbursements</b>			
		Usage - Vehicle	17.03
		<b>Subtotal Disbursements</b>	<u>17.03</u>
Top Task Subtotal	Alum Application		17.03

<b>Top Task</b>	<b>101C</b>	<b>Water Quality Monitoring</b>	
<b>Disbursements</b>			
		Direct - Other Direct Expenses	9,760.00
		<b>Subtotal Disbursements</b>	<u>9,760.00</u>
Top Task Subtotal	Water Quality Monitoring		9,760.00

<b>Top Task</b>	<b>102B</b>	<b>Carp Removal</b>	
<b>Professional Services</b>			
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>
	Kemmitt, Kathrine Lee (Katie)	0.75	156.00
	<b>Subtotal Professional Services</b>	<u>0.75</u>	<u>117.00</u>
Top Task Subtotal	Carp Removal		117.00

**Total Fees & Disbursements** 9,894.03  
**INVOICE TOTAL (USD)** **9,894.03**

**Due upon receipt or in accordance with terms of the contract**

**Metro Blooms**

3747 Cedar Ave. So.  
Minneapolis, MN 55407  
6516992426  
www.metroblooms.org

**Invoice**

**INVOICE #** 1846  
**DATE** 1/27/2024  
**DUE DATE** 2/26/2024  
**TERMS** Net 30

**BILL TO**

Shingle Creek Watershed Mgmt Comm  
Attn: Amy Juntunen

**PO NO:**

SERVICE	Qty	Rate	AMOUNT
Blue Thumb Partner Fees 2024 (volunteering)		300.00	300.00

Please remit by check or credit card to:

Metro Blooms  
3747 Cedar Ave. So.  
Minneapolis, MN 55407

Questions or payments? (651) 699-2426

<b>Total</b>	<b>\$300.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Total Due</b>	<b>\$300.00</b>

# Plymouth Community Center Invoice

**Invoice #:** 32110  
**Invoice Date:** 01/26/2024  
**Invoice #:** 32110  
**Household:** 3649

- SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION  
 3235 FERNBROOK LN N  
 PLYMOUTH MN 55447

Plymouth Community Center  
 14800 34th Avenue N  
 Plymouth MN 55447  
 Phone: (763)509-5280

<u>Reservation Date</u>	<u>Receipt</u>	<u>Description</u>	<u>Quantity</u>	<u>Amount</u>
01/11/2024	789687	Aspen Room on 01/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
02/08/2024	791506	Classroom 2B on 02/08/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Education Wing (-)	1	\$325.00
03/14/2024	791506	Classroom 2B on 03/14/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Education Wing (-)	1	\$325.00
04/11/2024	789687	Birch Room on 04/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
05/09/2024	789687	Aspen Room on 05/09/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
06/13/2024	789687	Birch Room on 06/13/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
07/11/2024	789687	Aspen Room on 07/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
08/08/2024	789687	Aspen Room on 08/08/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
09/12/2024	789687	Aspen Room on 09/12/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
10/10/2024	789687	Aspen Room on 10/10/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
11/14/2024	789687	Aspen Room on 11/14/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
12/12/2024	789687	Aspen Room on 12/12/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
Total Fees				\$3,900.00
Total Taxes				\$0.00
Total Paid				\$0.00
Total Due				\$3,900.00

Thank you for booking your event at the Plymouth Community Center. Please call 763-509-5218 to make payment over the phone or mail a check to the Plymouth Community Center.

SC - 2730  
 WM - 1170



Your Virtual Administrator

3235 Fernbrook Lane Plymouth MN 55447

Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth MN 55447

2-Feb-24

Re: 2024 WMWA General Expense and Watershed PREP

Description	Rate	Hours/ No.	Amount	Total
<b>General Expense</b>				
Secretarial	70.00		-	
Administrative	75.00	1.25	93.75	
Administrative - website, Facebook, Twitter	75.00		-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events	80.00	1.67	133.60	
Website hosting, Godaddy renewal	1.00		-	
Reimbursables	1.00	4.14	4.14	
<b>Total General Expense</b>				<b>231.49</b>
<b>Watershed PREP</b>				
Secretarial	70.00		-	
Administrative	75.00		-	
Offsite	80.00		-	
Reimbursables	1.00		-	
<b>Total Watershed PREP</b>				<b>-</b>
<b>Total this invoice</b>				<b>231.49</b>
<b>Partner Share</b>				<b>57.87</b>



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

February 2, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	15.24	75.00	1,143.00	8.74	75.00	655.50		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	27.14	75.00	1,424.85		75.00	610.65		
Admin - offsite	70-30	53001	3.82	80.00	213.92		80.00	91.68		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.25	75.00	18.75		75.00	-		
Admin - Annual Reporting		53001	0.90	75.00	67.50		75.00			
Annual Storage Rental -14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	575.04	1.00	575.04	212.52	1.00	212.52	4,784.050	2,164.610
Bookkeeping		54022	3.09	75.00	231.75	2.26	75.00	169.50		
Audit Prep		54022		75.00	-		75.00	-	231.750	169.500
Meal Expense	70-30	54001	447.96	1.00	313.57		1.00	134.39	313.572	134.388
Project / WCA Reviews - Admin		53002	0.28	75.00	21.00		75.00	-		
Project / WCA Reviews -Reimbursables		53002	2.12	1.00	2.12		1.00	-	23.120	-
Website	50-50	57008	1.00	75.00	37.50		75.00	37.50		
Education - Reimbursables	50-50	57007	2.00	1.00	2.00	2.00	1.00	2.00	39.500	39.500
Engineering Support - Admin	70-30	53004	12.07	75.00	633.68		75.00	271.58		
Engineering Support - offsite	70-30	53004		80.00	-		80.00	-		
Engineering Support - Reimbursables		53004	43.40	1.00	43.40	18.60	1.00	18.60	677.075	290.18
									<b>6,069.07</b>	<b>2,798.173</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

	2023 Budget	Jan 2024	Feb 2024	%age YTD	2023 YTD
<b>REVENUE</b>					
Application Fees	20,000			44.50	8,900.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	100	5,802.98		61,552.11	61,552.11
Miscellaneous Income					-
Transfer to (from) CIPs (see CIP Tracker page)		516.88			156,535.12
Transfer to (from) Grants					27,500.00
To (From) Reserve					-
<b>TOTAL REVENUE</b>	<b>176,300</b>	<b>6,319.86</b>	<b>-</b>		<b>410,687.23</b>
<b>EXPENSES</b>					
		2023 Activity	2023 Activity		
<b>ADMINISTRATION</b>					
Administrative Services	32,000	1,922.29	2,164.61	91.61	29,315.09
Engineering Support	4,000	243.88	290.18	93.65	3,746.18
Project Reviews	1,500			32.98	494.68
<b>ENGINEERING</b>					
Administration	32,300	1,291.08		117.06	37,809.94
Grant Application Writing	0				-
Project Review	25,000			113.77	28,442.96
Highway 252/94 EIS Review		745.50			7,760.50
<b>LEGAL</b>					
Legal Services	5,000	395.52	352.52	99.00	4,950.02
MN DOT Scoping Project					537.50
JPA Update			408.50		408.50
<b>MISCELLANEOUS</b>					
Bookkeeping	3,400	612.75	169.50	131.98	4,487.25
Audit	6,500			72.31	4,700.00
Insurance & Bonding	3,000			90.30	2,709.00
Meeting Expense	3,000	135.75	1,304.39	90.00	2,700.08
<b>PROJECTS</b>					
Outfall and Stream Monitoring	24,600	4,158.38		78.76	19,375.63
Annual Monitoring Report	7,500			114.75	8,606.14
Water Quality Education					
Education	17,000	37.50	339.50	89.98	15,297.11
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			92.31	6,000.00
Rain Garden Workshops	0				-
Education Grants	0				-
Management Plan/Amendments	0				-
4th Generation Plan 2023					265.03
Transfer to (from) CIPs		136,839.00			137,101.30
Transfer to (from) Grants					5,238.75
To (from) Reserves					-
<b>TOTAL OPERATING EXPENSE</b>	<b>176,300</b>	<b>146,381.65</b>	<b>5,029.20</b>		<b>322,945.66</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/22</b>					<b>1,064,477.43</b>
<b>Plus Revenue Received to Date</b>					<b>455,405.16</b>
<b>Minus Claims Approved to Date</b>					<b>(355,974.74)</b>
<b>Minus Claims Presented Current Month</b>					<b>5,029.20</b>
<b>Fund Balance</b>		<b>1,173,966.25</b>			<b>1,168,937.05</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

Claims Presented	General Ledger Acct No.	January	February		
					<b>Total</b>
Kennedy & Graven					<b>761.02</b>
Legal - General	52001		352.52		
Legal - JPA Update	52001		408.50		
Metro Blooms					<b>300.00</b>
2024 Blue Thumb Partner Fees	57008		300.00		
Plymouth Parks & Rec-2024 Mtg Room Rental	54001		1,170.00		<b>1,170.00</b>
Stantec					-
General Engineering	51001				
Project Reviews	51002				
Highway 252/94 EIS Review	51001				
4th Generation Plan	51008				
Legal Boundary Update (4th Gen Plan)	51008				
Education Program	57008				
Stream and Outfall Monitoring	58011				
Annual Water Monitoring Report	58002				
Intensive BMPs	57011				
Miss Riverbank Stabilization Feasibility Study	70602				
Judie Anderson's Secretarial Service					<b>2,798.18</b>
Administration	53001		2,164.61		
Bookkeeping / Audit Prep	54002		169.50		
Project Review Support	53002				
Meeting Expense - Previous Mo. Meal	54001		134.39		
Education Programs	57008		39.50		
Engineering Support	53004		290.18		
Engineering Support - CIPs	53004				
Eng Support - Cost Share	53004				
<b>Total Claims</b>					<b>5,029.20</b>

# Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

January 23, 2024

Statement No. 179558

West Mississippi Watershed Management Commission

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through December 31, 2023

WE405-00001	General	352.52
WE405-00006	JPA Update Project	408.50

**Total Current Billing:** 761.02

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

*Troy Gilchrist*

67F85C8F0F28444  
Signature of Claimant



# Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

December 31, 2023

WE405-00001    General

Through December 31, 2023

For All Legal Services As Follows:

			Hours	Amount
12/14/2023	TJG	Prepare for, travel to, and attend meeting	1.60	344.00
<b>Total Services:</b>			<b>\$</b>	<b>344.00</b>

For All Disbursements As Follows:

12/14/2023	Troy J. Gilchrist; Mileage expense	8.52
<b>Total Disbursements:</b>		<b>\$ 8.52</b>

**Total Services and Disbursements:    \$            352.52**

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

December 31, 2023

WE405-00006 JPA Update Project

Through December 31, 2023

For All Legal Services As Follows:

			Hours	Amount
12/25/2023	TJG	Work on JPA update project	1.10	236.50
12/26/2023	TJG	Work on JPA update project	0.80	172.00
<b>Total Services:</b>			<b>\$</b>	<b>408.50</b>

**Total Services and Disbursements: \$ 408.50**

## Metro Blooms

3747 Cedar Ave. So.  
Minneapolis, MN 55407  
6516992426  
www.metroblooms.org

## Invoice

**INVOICE #** 1845  
**DATE** 1/27/2024  
**DUE DATE** 2/26/2024  
**TERMS** Net 30

### BILL TO

West Mississippi Watershed Mgmt Comm  
Attn: Amy Juntunen

**PO NO:**

---

SERVICE	Qty	Rate	AMOUNT
Blue Thumb Partner Fees 2024 (volunteering)		300.00	300.00

Please remit by check or credit card to:

Metro Blooms  
3747 Cedar Ave. So.  
Minneapolis, MN 55407

Questions or payments? (651) 699-2426

<b>Total</b>	\$300.00
<b>Payments/Credits</b>	\$0.00
<b>Total Due</b>	<b>\$300.00</b>

# Plymouth Community Center Invoice

**Invoice #:** 32110  
**Invoice Date:** 01/26/2024  
**Invoice #:** 32110  
**Household:** 3649

- SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION  
 3235 FERNBROOK LN N  
 PLYMOUTH MN 55447

Plymouth Community Center  
 14800 34th Avenue N  
 Plymouth MN 55447  
 Phone: (763)509-5280

<u>Reservation Date</u>	<u>Receipt</u>	<u>Description</u>	<u>Quantity</u>	<u>Amount</u>
01/11/2024	789687	Aspen Room on 01/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
02/08/2024	791506	Classroom 2B on 02/08/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Education Wing (-)	1	\$325.00
03/14/2024	791506	Classroom 2B on 03/14/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Education Wing (-)	1	\$325.00
04/11/2024	789687	Birch Room on 04/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
05/09/2024	789687	Aspen Room on 05/09/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
06/13/2024	789687	Birch Room on 06/13/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
07/11/2024	789687	Aspen Room on 07/11/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
08/08/2024	789687	Aspen Room on 08/08/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
09/12/2024	789687	Aspen Room on 09/12/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
10/10/2024	789687	Aspen Room on 10/10/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
11/14/2024	789687	Aspen Room on 11/14/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
12/12/2024	789687	Aspen Room on 12/12/2024 at 10:00 am to 3:00 pm at Plymouth Community Center-Event Wing (-)	1	\$325.00
Total Fees				\$3,900.00
Total Taxes				\$0.00
Total Paid				\$0.00
Total Due				\$3,900.00

Thank you for booking your event at the Plymouth Community Center. Please call 763-509-5218 to make payment over the phone or mail a check to the Plymouth Community Center.

SC - 2730  
 WM - 1170



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

February 2, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM	Total	SC	WM	Total	SC	WM
Administrative		53001	15.24	75.00	1,143.00	8.74	75.00	655.50		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	27.14	75.00	1,424.85		75.00	610.65		
Admin - offsite	70-30	53001	3.82	80.00	213.92		80.00	91.68		
Office Support	70-30	53001	24.50	75.00	1,286.25		75.00	551.25		
Data Processing/File Mgmt		53001	0.25	75.00	18.75		75.00	-		
Admin - Annual Reporting		53001	0.90	75.00	67.50		75.00			
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	575.04	1.00	575.04	212.52	1.00	212.52	4,784.050	2,164.610
Bookkeeping		54022	3.09	75.00	231.75	2.26	75.00	169.50		
Audit Prep		54022		75.00	-		75.00	-	231.750	169.500
Meal Expense	70-30	54001	447.96	1.00	313.57		1.00	134.39	313.572	134.388
Project / WCA Reviews - Admin		53002	0.28	75.00	21.00		75.00	-		
Project / WCA Reviews -Reimbursables		53002	2.12	1.00	2.12		1.00	-	23.120	-
Website	50-50	57008	1.00	75.00	37.50		75.00	37.50		
Education - Reimbursables	50-50	57007	2.00	1.00	2.00	2.00	1.00	2.00	39.500	39.500
Engineering Support - Admin	70-30	53004	12.07	75.00	633.68		75.00	271.58		
Engineering Support - offsite	70-30	53004		80.00	-		80.00	-		
Engineering Support - Reimbursables		53004	43.40	1.00	43.40	18.60	1.00	18.60	677.075	290.18
									<b>6,069.07</b>	<b>2,798.173</b>