

Shingle Creek Watershed Management Commission Treasurer's Report

	2026 Budget	February	March	%age YTD	2026 YTD
REVENUE					
Application Fees	15,000	1,800.00		28.67	4,300.00
Member Assessments	378,230	352,569.00		93.22	352,569.00
Interest and Dividends	20,000	13,470.89		140.49	28,098.77
Miscellaneous Income					-
TOTAL OPERATING REVENUE	413,230	367,839.89	-		384,967.77
EXPENSE					
		2025 Activity			
ADMINISTRATION					
Administrative Services	72,000	4,838.52	7,169.79	16.68	12,008.31
Engineering Support	15,300	420.34	491.69	5.96	912.03
Project Reviews	1,220	201.09	328.82	43.44	529.91
ENGINEERING					
General Engineering 2025		10,984.87			
General Engineering	88,740	7,406.95	9,865.55	19.46	17,272.50
Grant Application Writing	12,240	294.75	557.50	6.96	852.25
Project Reviews/WCA 2025		3,609.00			
Project Reviews/WCA	38,250	2,053.50	1,635.50	9.64	3,689.00
Blue Line Extension 2025		88.00			
Blue Line Extension		366.00	45.75		411.75
TMDL 5 Year Reviews	5,100			-	-
LEGAL					
Legal Services	6,630	394.88	418.88	12.27	813.76
MISCELLANEOUS					
Bookkeeping	10,710	567.75	709.50	11.93	1,277.25
Audit	7,650			-	-
Insurance & Bonding	3,470			-	-
Meeting Expense	6,630	334.97	317.58	51.02	3,382.55
Website		7,330.75	1,787.00		9,117.75
PROGRAMS					
Stream Monitoring 2025		1,280.30			
Stream Monitoring	40,410	678.75	1,996.23	6.62	2,674.98
Stream Monitoring (USGS)	4,200			-	-
Lake Monitoring	41,000	1,314.50		-	-
Citizen Assisted Lake Monitoring (CAMP)	5,000	778.20		-	-
Annual Monitoring Report 2025		349.24			
Annual Monitoring Report	14,500	579.89	305.52	6.11	885.41
Water Quality Education					
Education Program 2025		379.00			
Education Program	14,480	111.25	1,427.38	14.08	2,038.63
WMWA (SC Share)	15,000			-	-
Management Plan/Amendments	500			-	-
Subwatershed BMP Assessment	0			-	-
Contribution to 5th Generation Plan	10,200			-	-
To/From Reserves			19,397.97		19,397.97
TOTAL OPERATING EXPENSE	413,230	44,362.50	46,454.66	18.21	75,264.05
OPERATING SURPLUS OR (DEFICIT)					309,703.72

Shingle Creek Watershed Management Commission Treasurer's Report

	2025 Budget	February	March	%age YTD	2026 YTD
GRANTS AND CAPITAL PROJECTS		2025 Activity			
REVENUE					
Transfer to (from) Grants					-
Transfer to (from) CIPs					-
Transfer to (from) Closed Projects Account					-
TOTAL GRANT & CIP REVENUE		-	-		-
EXPENSE					
					-
					-
					-
					-
Transfer to (from) Grants		2,969.75	1,955.00		1,955.00
Transfer to (from) CIPs			212.50		212.50
Transfer to (from) City Cost Share Fund					-
Transfer to (from) Partnership BMP Cost Share Fund					-
Transfer to (from) Closed Projects Account		2,465.75	4,848.75		4,848.75
TOTAL GRANT & CIP EXPENSE		5,435.50	7,016.25		7,016.25
WMWA					
REVENUE					
WMWA Education - Partners					-
EXPENSE					
WMWA General Admin - Tech 2025		1,615.50			
WMWA General Admin - Tech		2,609.95	758.45		3,368.40
WMWA Implementation					-
WMWA Educators 2025		664.21			
WMWA Educators		2,444.15	668.80		3,112.95
WMWA Rain Garden Workshops					
TOTAL WMWA EXPENSE		7,333.81	1,427.25		6,481.35
CASH SUMMARY					
4M Fund Balance at 12/31/25					4,799,248.08
Plus Revenue Received to date					391,686.61
Minus Claims Approved to Date					(378,357.31)
Minus Claims Presented Current Month					54,898.16
4M Fund Balance		4,922,373.70			4,867,475.54

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No		March 2026		Total
Metro Blooms-Blue Thumb 2026 Partner Fe	57008		600.00		600.00
Joanna Sorenson - WMWA Educator					668.80
WMWA Ed Services	57011		641.25		
WMWA Ed Reimbursement	57012		27.55		
WMWA Special Projects	57010				-
Stantec					43,874.15
General Engineering	51001		9,865.55		
Grant Writing	51005		557.50		
Project Reviews	51002		1,635.50		
Blue Line Extension	51009		45.75		
Stream Monitoring	56004		1,996.23		
Lake Monitoring	56010				
Annual Water Monitoring Report	58002		305.52		
CAMP	56002				
Education	57008		696.88		
Education - WMWA	57009		570.00		
Website	57003		1,787.00		
Joint Chloride Mgmt Plan (BWSR AIG)	70744		1,955.00		
Twin Lakes CLP Mgmt (25 Prop Maint Fund)	70844		212.50		
Ryan Creek Carp Barrier Maint (25 Prop M	70844				
Twin Lakes SWA	58023		4,848.75		
Bass Creek Feasibility Study	58028				
38th Ave Outflow Monitoring	58039		19,397.97		
Town Law Center					418.88
Legal - General	52001		418.88		
Judie Anderson's Secretarial Service					188.45
WMWA General Expense	57009		188.45		
Judie Anderson's Secretarial Service					9,147.88
Administration	53001		7,169.79		
Project Review Support	53002		328.82		
Bookkeeping / Audit Prep	54002		709.50		
Meeting Expense	54001		317.58		
Education Programs	57008		130.50		
Engineering Support	53004		491.69		
Total Claims					54,898.16

INVOICE

Metro Blooms
3747 Cedar Ave S
Minneapolis, MN 55407

graciela@metroblooms.org
+1 (651) 699-2426
www.metroblooms.org



Bill to

Shingle Creek Watershed Mgmt Comm
Attn: Amy Juntunen

Invoice details

Invoice no.: 10642772
Terms: Net 30
Invoice date: 02/24/2026
Due date: 03/26/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Blue Thumb Partner Fees	2026 Blue Thumb Partner Fees	1	\$600.00	\$600.00

Total **\$600.00**

Ways to pay

BANK

Pay by ACH or send a check to Metro Blooms, 3747 Cedar Ave S,
Minneapolis, MN 55407

[View and pay](#)

INVOICE FROM

Joanna Sorenson
4560 Glacier Lane N
Plymouth, MN 55446

INVOICE TO

West Metro Water Alliance
3235 Fernbrook Lane
Plymouth, MN 55447

Invoice Date: 2/28/2026

Log of Services

Date	Description	Hours	Extended (\$45/hr)	Mileage	Extended (0.725/mi)	Supplies/ Fees
2/10/2026	Meeting	1.00	45.00		-	-
Total - WMWA Meetings			\$ 45.00		\$ -	\$ -
2/3/2026	Emails, updating lessons	1.00	45.00		-	-
2/4/2026	Scheduling, invoice, emails	1.50	67.50		-	-
Total - Program Development/Communication			\$ 112.50		\$ -	\$ -
2/3/2026	Jackson Middle School	2.50	112.50	26.00	18.85	
2/5/2026	Kimberly Lane	5.25	236.25	6.00	4.35	
2/6/2026	Kimberly Lane	3.00	135.00	6.00	4.35	
Total - Classroom/Community Events			\$ 483.75		\$ 27.55	\$ -
Total:		14.25	\$ 641.25	38.00	\$ 27.55	\$ -

Invoice Total \$ 668.80

FOR OFFICE USE ONLY

641.25	57011	WMWA Ed Regular Services
27.55	57012	WMWA Ed Reimbursed Expense
-	57010	Special Projects
668.80	TOTAL	



INVOICE

Invoice Number 2531671
Invoice Date March 5, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project 2026 Shingle Creek Engineering Services

Project Manager	Osterdyk, Eric J	Contract Upset	272,900.00
Current Invoice Total (USD)	18,307.28	Amount Billed to Date For Period Ending	34,274.73 February 20, 2026

Beverly Love Beverly@jass.biz; Judie Anderson Judie@jass.biz

Top Task 100 **General Engineering**
Low Task 100 **General Engineering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Wavrin, Thomas	2.75	135.00	371.25
Hembre, Kaitlyn Marie Elizabeth (Katie)	3.50	145.00	507.50
Neumiller, Grace Catherine	31.25	152.00	4,750.00
Osterdyk, Eric J	12.75	183.00	2,333.25
Spector, Diane F	8.25	223.00	1,839.75
Subtotal Professional Services	<u>58.50</u>		<u>9,801.75</u>

Disbursements

Direct - Vehicle (mileage)	63.80
Subtotal Disbursements	<u>63.80</u>

Low Task Subtotal	General Engineering	9,865.55
Top Task Subtotal	General Engineering	9,865.55

Top Task 200 **Grant Application Writing**
Low Task 200 **Grant Application Writing**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	2.50	223.00	557.50
Subtotal Professional Services	<u>2.50</u>		<u>557.50</u>

Invoice Number	2531671
Invoice Date	March 5, 2026
Purchase Order	227702710
Customer Number	165842
Project Number	227702710

Low Task Subtotal	Grant Application Writing	557.50
Top Task Subtotal	Grant Application Writing	557.50

Top Task 300 Project Reviews/WCA
Low Task 26.001 BSC Arbor Lakes Phase 2
Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	7.75	152.00	1,178.00
Osterdyk, Eric J	2.50	183.00	457.50
Subtotal Professional Services	<u>10.25</u>		<u>1,635.50</u>

Low Task Subtotal	BSC Arbor Lakes Phase 2	1,635.50
Top Task Subtotal	Project Reviews/WCA	1,635.50

Top Task 301 Blue Line Extension
Low Task 301 Blue Line Extension
Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Osterdyk, Eric J	0.25	183.00	45.75
Subtotal Professional Services	<u>0.25</u>		<u>45.75</u>

Low Task Subtotal	Blue Line Extension	45.75
Top Task Subtotal	Blue Line Extension	45.75

Top Task 500 Stream Monitoring
Low Task 500 Stream Monitoring
Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	4.00	145.00	580.00
Neumiller, Grace Catherine	5.50	152.00	836.00
Russin, Emma	3.00	152.00	456.00
Subtotal Professional Services	<u>12.50</u>		<u>1,872.00</u>

Disbursements

Direct - Printing	0.26
Direct - Field Supplies	97.80

Invoice Number 2531671
Invoice Date March 5, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

Direct - Vehicle (mileage) 26.17
Subtotal Disbursements 124.23

Low Task Subtotal **Stream Monitoring** 1,996.23
 Top Task Subtotal Stream Monitoring 1,996.23

Top Task 800 **Annual Monitoring Report**
Low Task 800 **Annual Monitoring Report**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	3.00	152.00	456.00
SC - 305.52				
WM - 150.48				
	Subtotal Professional Services	<u>3.00</u>		<u>456.00</u>

Low Task Subtotal **Annual Monitoring Report** 456.00
 Top Task Subtotal Annual Monitoring Report 456.00

Top Task 900 **Education Program**
Low Task 900.901 **General**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	6.25	223.00	1,393.75
SC - 696.88				
WM - 696.87				
	Subtotal Professional Services	<u>6.25</u>		<u>1,393.75</u>

Low Task Subtotal **General** 1,393.75

Low Task 900.902 **WMWA**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	3.75	152.00	570.00
	Subtotal Professional Services	<u>3.75</u>		<u>570.00</u>

Low Task Subtotal **WMWA** 570.00

Low Task 900.903 **Website**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	10.50	152.00	1,596.00



INVOICE

Invoice Number 2531671
Invoice Date March 5, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

Hyams, Aaron Robert	0.50	170.00	85.00
Shuck, Jordan C	0.50	212.00	106.00
Subtotal Professional Services	<u>11.50</u>		<u>1,787.00</u>

Low Task Subtotal	Website	1,787.00
Top Task Subtotal	Education Program	3,750.75
Total Fees & Disbursements		<u>18,307.28</u>
INVOICE TOTAL (USD)		18,307.28

Net Due in 30 Days or in accordance with terms of the contract

Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



INVOICE

Invoice Number 2531674
Invoice Date March 5, 2026
Purchase Order 227707837
Customer Number 165842
Project Number 227707837

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

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 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project	2025 Proposed Maintenance Fund Activities		
Project Manager	Osterdyk, Eric J	Contract Upset	9,933.00
Current Invoice Total (USD)	212.50	Amount Billed to Date For Period Ending	8,653.40 February 20, 2026

Top Task	100	Twin Lakes CLP Management		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	1.25	170.00	212.50
	Subtotal Professional Services	<u>1.25</u>		<u>212.50</u>

Top Task Subtotal	Twin Lakes CLP Management	212.50
	Total Fees & Disbursements	<u>212.50</u>
	INVOICE TOTAL (USD)	212.50

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INVOICE

Invoice Number 2531675
Invoice Date March 5, 2026
Purchase Order 227707838
Customer Number 165842
Project Number 227707838

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project	Shingle Creek: Joint Chloride Management Plan_WO 25-01		
Project Manager	Osterdyk, Eric J	Contract Upset	52,200.00
Current Invoice Total (USD)	1,955.00	Amount Billed to Date For Period Ending	28,674.50 February 20, 2026

Top Task 100 Joint Chloride Management Plan

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hyams, Aaron Robert	2.50	170.00	425.00
Kemmitt, Kathrine Lee (Katie)	9.00	170.00	1,530.00
Subtotal Professional Services	<u>11.50</u>		<u>1,955.00</u>

Top Task Subtotal Joint Chloride Management Plan 1,955.00

Total Fees & Disbursements 1,955.00
INVOICE TOTAL (USD) **1,955.00**

Net Due in 30 Days or in accordance with terms of the contract

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INVOICE

Invoice Number 2531490
Invoice Date March 5, 2026
Purchase Order ~
Customer Number 165842
Project Number 227708089

Bill To
 Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eff@stantec.com

Alternative Remit To
 Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project	Shingle Creek : Twin Lakes Subwatershed Assessment		
Project Manager	Beneke, Tom	Contract Upset	114,600.00
Current Invoice Total (USD)	4,848.75	Amount Billed to Date	83,870.30
		For Period Ending	February 27, 2026

Top Task	300	External Load Update			
Low Task	300.1	Existing Conditions			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Clapp, Lucas W	2.50	152.00	380.00
		Subtotal Professional Services	<u>2.50</u>		<u>380.00</u>
Low Task Subtotal	Existing Conditions				380.00

Low Task	300.2	Project Identification			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Clapp, Lucas W	17.25	152.00	2,622.00
		Tilman, Elizabeth (Lisa)	5.50	197.00	1,083.50
		Subtotal Professional Services	<u>22.75</u>		<u>3,705.50</u>
Low Task Subtotal	Project Identification				3,705.50

Top Task Subtotal	External Load Update				4,085.50
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Top Task	400	Internal Load Evaluation & Management			
Low Task	400.1	Collection & Analysis of sediment cores			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Erickson, Derek M	3.00	170.00	510.00



INVOICE

Invoice Number 2531490
Invoice Date March 5, 2026
Purchase Order ~
Customer Number 165842
Project Number 227708089

Subtotal Professional Services 3.00 510.00

Low Task Subtotal **Collection & Analysis of sediment cores** 510.00

Low Task 400.3 **Internal P load mgmt feasibility + memo**
Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Lofton, Dendy D	0.25	208.00	52.00
Subtotal Professional Services	<u>0.25</u>		<u>52.00</u>

Low Task Subtotal **Internal P load mgmt feasibility + memo** 52.00

Top Task Subtotal Internal Load Evaluation & Management 562.00

Top Task 500 **Fish Community Survey**
Low Task 500 **Fish Community Survey**
Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Varian, Anna	1.25	161.00	201.25
Subtotal Professional Services	<u>1.25</u>		<u>201.25</u>

Low Task Subtotal **Fish Community Survey** 201.25

Top Task Subtotal Fish Community Survey 201.25

Total Fees & Disbursements 4,848.75
INVOICE TOTAL (USD) **4,848.75**

Net Due in 30 Days or in accordance with terms of the contract

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INVOICE

Invoice Number	2531491
Invoice Date	March 5, 2026
Purchase Order	-
Customer Number	165842
Project Number	227708646

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

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 Bank of America
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 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project	Shingle Creek WO25-06 38th Ave Outflow Monitoring		
Project Manager	Beneke, Tom	Contract Upset	59,540.00
Current Invoice Total (USD)	19,397.97	Amount Billed to Date For Period Ending	19,397.97 February 27, 2026

Top Task	100	Site Planning & Equipment Deployment		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
		Neumiller, Grace Catherine	2.75	152.00
		Kemmitt, Kathrine Lee (Katie)	4.75	170.00
		Subtotal Professional Services	<u>7.50</u>	<u>1,225.50</u>

Disbursements				
		Direct - Other Direct Expenses		17,112.22
		Subtotal Disbursements		<u>17,112.22</u>

Top Task Subtotal	Site Planning & Equipment Deployment	18,337.72
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Top Task	200	Monitoring		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	2.50	170.00
		Subtotal Professional Services	<u>2.50</u>	<u>425.00</u>

Top Task Subtotal	Monitoring	425.00
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Top Task	400	Project Management & Data Sharing		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount



INVOICE

Invoice Number 2531491
Invoice Date March 5, 2026
Purchase Order ~
Customer Number 165842
Project Number 227708646

Hembre, Kaitlyn Marie Elizabeth (Katie)	2.25	145.00	326.25
Masucci, Augustus J B (Augie)	1.00	146.00	146.00
Kemmitt, Kathrine Lee (Katie)	1.00	163.00	163.00
Subtotal Professional Services	<u>4.25</u>		<u>635.25</u>

Top Task Subtotal	Project Management & Data Sharing	635.25
Total Fees & Disbursements		<u>19,397.97</u>
INVOICE TOTAL (USD)		19,397.97

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March 01, 2026

JASS Watershed Administrators
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 02-01-2026 - 02-28-2026

Fees	408.00
Expenses	10.88
Total for this Bill	418.88
Previous Balance	0.00
Total Amount to Pay as of 03-01-2026	418.88

Town Law Center PLLP
1250 Wayzata Blvd E
Unit 1065
Wayzata, MN 55391

March 01, 2026

Bill Number: 1184

Bill Period: 02-01-2026 - 02-28-2026

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
02-12-2026	Troy Gilchrist	Prepare for, travel to, and attend meeting;	1.70	240.00	408.00
Total					408.00

Time Summary

Professional	Hours	Rate	Amount
Troy Gilchrist	1.70	240.00	408.00
Total			408.00

Expenses

Date	Professional	Description	Amount
02-12-2026	Troy Gilchrist	Mileage to attend meeting	10.88
Total Expenses			10.88

Total for this Bill 418.88

Previous Balance 0.00

Total Amount to Pay as of 03-01-2026 418.88

Outstanding Balance as of 03-01-2026

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
418.88	0.00	0.00	0.00	0.00	0.00	418.88



Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane | Plymouth, MN 55447

March 5, 2026

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
								SC	WM	
Administrative	53001		6.83	87.50	597.63	7.15	87.50	625.63		
Admin - Offsite	50-50	53001		102.50	-		102.50	-		
Administrative	70-30	53001	22.95	87.50	1,405.69		87.50	602.44		
Admin - offsite	70-30	53001	3.53	102.50	253.28		102.50	108.55		
<i>Office Support</i>	<i>70-30</i>	<i>53001</i>	<i>25.00</i>	<i>75.00</i>	<i>1,312.50</i>		<i>75.00</i>	<i>562.50</i>		
Data Processing/File Mgmt		53001		87.50			87.50	-		
Data Processing/File Mgmt	70-30	53001		87.50	-		87.50	-		
<i>Data E-Storage</i>		<i>53001</i>	<i>1.00</i>	<i>69.42</i>	<i>69.42</i>	<i>1.00</i>	<i>19.27</i>	<i>19.27</i>		
Annual Reporting	70-30	53001	50.15	87.50	3,071.69			1,316.44		
Administration Reimbursables		53001	407.370	1.00	407.37	134.770	1.00	134.77	7,169.788	3,410.618
<i>Annual Storage Rental - .14/.11</i>		<i>53001</i>	<i>1.00</i>	<i>52.22</i>	<i>52.22</i>	<i>1.00</i>	<i>41.03</i>	<i>41.03</i>		
Bookkeeping		54022	7.88	87.50	689.50	7.26	87.50	635.25		
<i>Bookkeeping Subscription</i>		<i>54022</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>		
<i>Sage Subscription</i>		<i>54022</i>	<i>-</i>	<i>900.00</i>	<i>-</i>	<i>-</i>	<i>900.00</i>	<i>-</i>		
Audit Prep		54022		87.50	-		87.50	-	709.500	655.250
Meal Expense	70-30	54001	453.69	1.00	317.58		1.00	136.11	317.583	136.107
Project / WCA Reviews - Secre		53002		70.00	-		70.00	-		
Project / WCA Reviews - Admin		53002	2.92	87.50	255.50	1.60	87.50	140.00		
Project Reviews - File Mgmt		53002		70.00	-		70.00	-		
<i>Drop Box Subscription</i>		<i>53002</i>	<i>1.00</i>	<i>120.00</i>	<i>60.00</i>	<i>1.00</i>	<i>120.00</i>	<i>60.00</i>		
Project / WCA Reviews -Reimbursal		53002	13.32	1.00	13.32	3.74	1.00	3.74	328.820	203.740
Website	50-50	57008	1.84	87.50	80.50		87.50	80.50		
<i>Renew website domain 2 yrs</i>	<i>50-50</i>	<i>57008</i>	<i>2.00</i>	<i>25.00</i>	<i>50.00</i>	<i>2.00</i>	<i>25.00</i>	<i>50.00</i>		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	130.500	130.500
Engineering Support - Admin	70-30	53004	6.63	87.50	406.09		87.50	174.04		
Engineering Support - Data M	70-30	53004		87.50	-		87.50	-		
Engineering Support -offsite	70-30	53004	0.87	102.50	62.42		102.50	26.75		
Engineering Support - Reimbursabl		53004	23.18	1.00	23.18	9.94	1.00	9.94	491.690	210.730
									9,147.881	4,746.945

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2026 Budget	February	March	%age YTD	2026 YTD
REVENUE					
Application Fees	20,000	1,100.00		5.50	1,100.00
Member Assessments	163,200	160,772.00		98.51	160,772.00
Interest & Dividend Income	5,000	4,261.02		174.59	8,729.61
Miscellaneous Income					-
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
To (From) Reserve	1,250				-
TOTAL REVENUE	189,450	166,133.02	-		170,601.61
EXPENSES					
		2025 Activity			
ADMINISTRATION					
Administrative Services	32,640	2,357.55	3,410.62	17.67	5,768.17
Engineering Support	4,590	180.15	210.73	8.52	390.88
Project Reviews	1,020	88.00	203.74	28.60	291.74
ENGINEERING					
General Engineering	37,740	5,654.40	8,825.40	23.38	8,825.40
Grant Application Writing	0				-
Project Review	32,640	840.50	1,946.00	5.96	1,946.00
LEGAL					
Legal Services	5,610	466.88	490.88	17.07	957.76
JPA Update					-
MISCELLANEOUS					
Bookkeeping	4,800	441.75	655.25	22.85	1,097.00
Audit	6,630			0.00	-
Insurance & Bonding	3,160			0.00	-
Meeting Expense	3,320	143.56	136.11	43.66	1,449.67
Website		5,375.00			5,375.00
PROJECTS					
Outfall and Stream Monitoring	21,100			0.00	-
Annual Monitoring Report 2025		172.01			
Annual Monitoring Report	6,220	285.61	150.48	7.01	436.09
Water Quality Education					
Education 2025		379.00			
Education	14,480	111.25	1,427.37	14.08	2,038.62
WMWA	15,000		15,000.00	100.00	15,000.00
Management Plan/Amendments	500				-
Transfer to (from) CIPs					-
Transfer to (from) Grants		3,136.00			-
From SWA Assigned Funds		1,368.00	3,297.00		3,297.00
To (from) Reserves					-
TOTAL OPERATING EXPENSE	189,450	20,999.66	35,753.58		46,873.33
CASH SUMMARY					
4M Fund Balance at 12/31/25					1,435,112.84
Plus Revenue Received to Date					170,931.52
Minus Claims Approved to Date					(101,307.87)
Minus Claims Presented Current Month					35,753.58
4M Fund Balance		1,576,243.65			1,540,490.07

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	February 2026	March 2026		
					Total
Metro Blooms					600.00
2026 Blue Thumb Partner Fees	57008		600.00		
Shingle Creek WMWA					15,000.00
SC - WMWA General	57009		3,000.00		
SC - WMWA Special Projects	57009		1,500.00		
SC - WMWA Watershed PREP	57009		5,000.00		
SC - Outreach Coordinator / Staff	57009		5,500.00		
Stantec					14,915.75
General Engineering	51001		8,825.40		
Project Reviews	51002		1,946.00		
Stream and Outfall Monitoring	58011				
Education Program	57008		696.87		
Annual Water Monitoring Report	58002		150.48		
TH 252 Area SWA	70501		3,297.00		
Town Law Center					490.88
Legal - General	52001		490.88		
Judie Anderson's Secretarial Service					4,746.95
Administration	53001		3,410.62		
Bookkeeping / Audit Prep	54002		655.25		
Project Review Support	53002		203.74		
Meeting Expense - Previous Mo. Meal	54001		136.11		
Education Programs	57008		130.50		
Engineering Support	53004		210.73		
Total Claims					35,753.58

INVOICE

Metro Blooms
3747 Cedar Ave S
Minneapolis, MN 55407

graciela@metroblooms.org
+1 (651) 699-2426
www.metroblooms.org



Bill to

West Mississippi WMO
Attn: Amy Juntunen

Invoice details

Invoice no.: 10642770
Terms: Net 30
Invoice date: 02/24/2026
Due date: 03/26/2026

#	Product or service	Description	Qty	Rate	Amount
1.	Blue Thumb Partner Fees	2026 Blue Thumb Partner Fees	1	\$600.00	\$600.00
				Total	\$600.00

Ways to pay

BANK

[View and pay](#)



3235 Fernbrook Lane · Plymouth, MN 55447
 Telephone (763)553-1144 · FAX (763)553-9326

Invoice Number:
358

Invoice Date:
March 1, 2026

Sold To:

WEST MISSISSIPPI WMO

Due Date:
March 31, 2026

Description	Amount
2026 WMWA General Expense	3,000.00
2026 WMWA Special Projects	1,500.00
2026 WMWA Watershed PREP	5,000.00
2026 WMWA Outreach Coordinator / Staff	5,500.00

Please make check payable to Shingle Creek WMO and mail to:

Shingle Creek WMO
 3235 Fernbrook Ln N
 Plymouth, MN 55447

Subtotal	15,000.00
Total Invoice Amount	15,000.00
Payment/Credit Applied	
TOTAL	15,000.00

If you have questions regarding this invoice, please call 763-553-1144



INVOICE

Invoice Number 2531669
Invoice Date March 5, 2026
Purchase Order 227702709
Customer Number 165866
Project Number 227702709

Bill To

West Mississippi Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project	2026 West Mississippi Watershed Engineering Services		
Project Manager	Osterdyk, Eric J	Contract Upset	78,980.00
Current Invoice Total (USD)	10,771.40	Amount Billed to Date For Period Ending	10,771.40 February 20, 2026

Beverly@jass.biz; Judie@jass.biz

Top Task 100 **General Engineering**
Low Task 100 **General Engineering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	1.75	145.00	253.75
Clapp, Lucas W	2.00	152.00	304.00
Neumiller, Grace Catherine	39.00	152.00	5,928.00
Kemmitt, Kathrine Lee (Katie)	1.75	170.00	297.50
Osterdyk, Eric J	7.25	183.00	1,326.75
Spector, Diane F	3.00	223.00	669.00
Subtotal Professional Services	54.75		8,779.00

Disbursements

Direct - Vehicle (mileage)	46.40
Subtotal Disbursements	46.40

Low Task Subtotal	General Engineering	8,825.40
Top Task Subtotal	General Engineering	8,825.40

Top Task 200 **Project Reviews/WCA**
Low Task 200.201 **Pre-reviews**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Osterdyk, Eric J	0.25	183.00	45.75
Subtotal Professional Services	0.25		45.75



INVOICE

Invoice Number	2531669
Invoice Date	March 5, 2026
Purchase Order	227702709
Customer Number	165866
Project Number	227702709

Low Task Subtotal	Pre-reviews		45.75
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Low Task	200.202	WCA
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kaster, Anthony R (Tony)	1.00	212.00	212.00
	Subtotal Professional Services	<u>1.00</u>		<u>212.00</u>

Low Task Subtotal	WCA		212.00
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Low Task	26.001	109th Ave Reconstruction Phase 2
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Clapp, Lucas W	9.00	152.00	1,368.00
	Osterdyk, Eric J	1.75	183.00	320.25
	Subtotal Professional Services	<u>10.75</u>		<u>1,688.25</u>

Low Task Subtotal	109th Ave Reconstruction Phase 2		1,688.25
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Top Task Subtotal	Project Reviews/WCA		1,946.00
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	Total Fees & Disbursements		<u>10,771.40</u>
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	INVOICE TOTAL (USD)		10,771.40
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Net Due in 30 Days or in accordance with terms of the contract

Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager

Invoice Number 2531671
Invoice Date March 5, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

Direct - Vehicle (mileage) 26.17
Subtotal Disbursements 124.23

Low Task Subtotal **Stream Monitoring** 1,996.23
 Top Task Subtotal Stream Monitoring 1,996.23

Top Task 800 **Annual Monitoring Report**
Low Task 800 **Annual Monitoring Report**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	3.00	152.00	456.00
SC - 305.52				
WM - 150.48				
	Subtotal Professional Services	<u>3.00</u>		<u>456.00</u>

Low Task Subtotal **Annual Monitoring Report** 456.00
 Top Task Subtotal Annual Monitoring Report 456.00

Top Task 900 **Education Program**
Low Task 900.901 **General**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	6.25	223.00	1,393.75
SC - 696.88				
WM - 696.87				
	Subtotal Professional Services	<u>6.25</u>		<u>1,393.75</u>

Low Task Subtotal **General** 1,393.75

Low Task 900.902 **WMWA**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	3.75	152.00	570.00
	Subtotal Professional Services	<u>3.75</u>		<u>570.00</u>

Low Task Subtotal **WMWA** 570.00

Low Task 900.903 **Website**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	10.50	152.00	1,596.00



INVOICE

Invoice Number	2531673
Invoice Date	March 5, 2026
Purchase Order	-
Customer Number	165866
Project Number	227707394

Bill To

West Mississippi Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No. : 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Attention:

Project TH 252 Area Subwatershed Assessments

Project Manager	Osterdyk, Eric J	Contract Upset	45,900.00
Current Invoice Total (USD)	3,297.00	Amount Billed to Date	33,485.58
		For Period Ending	February 20, 2026

Top Task 200 Area 2 - BP Meadowwood

Low Task 200.1 Meetings/PM

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Tilman, Elizabeth (Lisa)	0.75	212.00	159.00
Subtotal Professional Services	<u>0.75</u>		<u>159.00</u>

Low Task Subtotal **Meetings/PM** 159.00

Low Task 200.4 Conceptual Design

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Johnson, Benjamin R (Ben)	8.00	197.00	1,576.00
Subtotal Professional Services	<u>8.00</u>		<u>1,576.00</u>

Low Task Subtotal **Conceptual Design** 1,576.00

Low Task 200.5 Tech Memo

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	5.00	164.00	820.00
Tilman, Elizabeth (Lisa)	3.50	212.00	742.00
Subtotal Professional Services	<u>8.50</u>		<u>1,562.00</u>



INVOICE

Invoice Number 2531673
Invoice Date March 5, 2026
Purchase Order ~
Customer Number 165866
Project Number 227707394

Low Task Subtotal	Tech Memo	1,562.00
Top Task Subtotal	Area 2 - BP Meadowwood	3,297.00
Total Fees & Disbursements		3,297.00
INVOICE TOTAL (USD)		3,297.00

Net Due in 30 Days or in accordance with terms of the contract

Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



March 01, 2026

JASS Watershed Administrators
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 02-01-2026 - 02-28-2026

Fees	480.00
Expenses	10.88
Total for this Bill	490.88
Previous Balance	0.00
Total Amount to Pay as of 03-01-2026	490.88

Town Law Center PLLP
1250 Wayzata Blvd E
Unit 1065
Wayzata, MN 55391

March 01, 2026

Bill Number: 1194

Bill Period: 02-01-2026 - 02-28-2026

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
02-12-2026	Troy Gilchrist	Prepare for, travel to, and attend meeting;	1.70	240.00	408.00
02-19-2026	Troy Gilchrist	Review and revise agreement with MWMO; email same to Grace N	0.30	240.00	72.00
Total					480.00

Time Summary

Professional	Hours	Rate	Amount
Troy Gilchrist	2.00	240.00	480.00
Total			480.00

Expenses

Date	Professional	Description	Amount
02-12-2026	Troy Gilchrist	Mileage to attend meeting	10.88
Total Expenses			10.88

Total for this Bill 490.88

Previous Balance 0.00

Total Amount to Pay as of 03-01-2026 490.88

Outstanding Balance as of 03-01-2026

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
490.88	0.00	0.00	0.00	0.00	0.00	490.88



Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane | Plymouth, MN 55447

March 5, 2026

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
								SC	WM	
Administrative	53001		6.83	87.50	597.63	7.15	87.50	625.63		
Admin - Offsite	50-50	53001		102.50	-		102.50	-		
Administrative	70-30	53001	22.95	87.50	1,405.69		87.50	602.44		
Admin - offsite	70-30	53001	3.53	102.50	253.28		102.50	108.55		
<i>Office Support</i>	<i>70-30</i>	<i>53001</i>	<i>25.00</i>	<i>75.00</i>	<i>1,312.50</i>		<i>75.00</i>	<i>562.50</i>		
Data Processing/File Mgmt		53001		87.50			87.50	-		
Data Processing/File Mgmt	70-30	53001		87.50	-		87.50	-		
<i>Data E-Storage</i>		<i>53001</i>	<i>1.00</i>	<i>69.42</i>	<i>69.42</i>	<i>1.00</i>	<i>19.27</i>	<i>19.27</i>		
Annual Reporting	70-30	53001	50.15	87.50	3,071.69			1,316.44		
Administration Reimbursables		53001	407.370	1.00	407.37	134.770	1.00	134.77	7,169.788	3,410.618
<i>Annual Storage Rental -.14/.11</i>		<i>53001</i>	<i>1.00</i>	<i>52.22</i>	<i>52.22</i>	<i>1.00</i>	<i>41.03</i>	<i>41.03</i>		
Bookkeeping		54022	7.88	87.50	689.50	7.26	87.50	635.25		
<i>Bookkeeping Subscription</i>		<i>54022</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>		
<i>Sage Subscription</i>		<i>54022</i>	<i>-</i>	<i>900.00</i>	<i>-</i>	<i>-</i>	<i>900.00</i>	<i>-</i>		
Audit Prep		54022		87.50	-		87.50	-	709.500	655.250
Meal Expense	70-30	54001	453.69	1.00	317.58		1.00	136.11	317.583	136.107
Project / WCA Reviews - Secre		53002		70.00	-		70.00	-		
Project / WCA Reviews - Admin		53002	2.92	87.50	255.50	1.60	87.50	140.00		
Project Reviews - File Mgmt		53002		70.00	-		70.00	-		
<i>Drop Box Subscription</i>		<i>53002</i>	<i>1.00</i>	<i>120.00</i>	<i>60.00</i>	<i>1.00</i>	<i>120.00</i>	<i>60.00</i>		
Project / WCA Reviews -Reimbursal		53002	13.32	1.00	13.32	3.74	1.00	3.74	328.820	203.740
Website	50-50	57008	1.84	87.50	80.50		87.50	80.50		
<i>Renew website domain 2 yrs</i>	<i>50-50</i>	<i>57008</i>	<i>2.00</i>	<i>25.00</i>	<i>50.00</i>	<i>2.00</i>	<i>25.00</i>	<i>50.00</i>		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	130.500	130.500
Engineering Support - Admin	70-30	53004	6.63	87.50	406.09		87.50	174.04		
Engineering Support - Data M	70-30	53004		87.50	-		87.50	-		
Engineering Support -offsite	70-30	53004	0.87	102.50	62.42		102.50	26.75		
Engineering Support - Reimbursabl		53004	23.18	1.00	23.18	9.94	1.00	9.94	491.690	210.730
									9,147.881	4,746.945



3235 Fernbrook Lane
Plymouth, MN 55447
(763) 553-1144
Fax: (763) 553-9326
www.jass.biz

March 12, 2026

To: Commissioners
Technical Advisory Committee

Fr: Judie Anderson

Re: Lunch

Staff were asked to identify an alternative meal provider for our luncheon meals.

Currently we use Jimmy Johns, a locally owned franchise. Their pricing is as follows:

#1	Pepe (ham & cheese)	14.16	Bottled water	2.72
#2	Big John (roast beef)	14.16	Bottled Diet Coke	3.14
#3	Totally Tuna	14.16	Bottled Sprite	3.14
#4	Turkey	14.16		
#5	Vito (salami & cheese)	14.16	They offer white or wheat bread or unwiches.	
#6	The Veggie	14.16		
#14	Bootlegger (roast beef & turkey)	15.21	Box lunches include chips and cookie.	

\$3 one-time delivery fee

It was suggested we try Dufner's Doughnuts, a locally owned deli.. Their pricing is as follows:

Ham, Swiss cheese, mayo, Dijon mustard, red onion, lettuce, tomato			
Roast beef, Cheddar cheese, red onion, lettuce, tomato			
Tuna salad, celery, mayo, sweet pickle relish, red onion, lettuce, tomato			
Turkey, Provolone, mayo, red onion, lettuce, tomato			
Turkey, bacon, Provolone, mayo, red onion, lettuce, tomato			
Salami, pepper jack cheese, mayo, red onion, lettuce, tomato			
Veggie, Provolone, cucumber, bell pepper, avocado, red onion, lettuce, tomato			
Corned beef, Cheddar, mayo, red onion, lettuce, tomato			
All Sandwiches	13.01	Bottled water	1.39
		Bottled Coke	2.16
		Bottled Diet Coke	2.16
		Bottled Sprite	2.16
\$10 one-time delivery fee		They offer the same breads and same box lunch configuration.	

Must order 48 hours prior to event.

PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made by and between the West Mississippi Watershed Management Commission (“WMWMC”), and the Mississippi Watershed Management Organization (“MWMO”), a Minnesota joint powers organization, for stormwater monitoring services. The WMWMC and the MWMO may hereinafter be referred to individually as a “party” or collectively as the “parties.” In consideration of the mutual promises and agreements contained herein, the parties hereby agree as follows:

I. SCOPE OF AGREEMENT

The MWMO agrees to perform stormwater monitoring services for the WMWMC as described on Exhibit A, which is attached to and made a part of this Agreement.

II. COMPENSATION

The MWMO will be compensated at the intervals and at the rates stated in Exhibit A. The total compensation under this Agreement will not exceed **\$12,414.46**. The MWMO shall submit itemized invoices for services rendered.

III. EXPENSE REIMBURSEMENT

Reimbursable expenses identified on Exhibit A will be paid upon submission of itemized invoice to the WMWMC. The WMWMC agrees to pay for reimbursable expenses, if reasonably and necessarily incurred. The parties agree that in no event shall reimbursable expenses be incurred without prior written approval from WMWMC. This sum, if any, is not included in the compensation set out in Paragraph II, Compensation.

IV. EFFECTIVE DATE AND TERMINATION DATE

This Agreement shall be in full force and effect from **January 1, 2026 through June 15, 2027**, unless otherwise extended by mutual agreement of the parties or is terminated earlier under Paragraph XVI, Cancellation, Default and Remedies.

V. SUBSTITUTIONS AND ASSIGNMENTS

Services by the MWMO will be performed by the following person(s):

Emily Resseger, Monitoring, Assessment, and Research Program Manager,

Mirae Guenther, Water Resources Data Analyst,
Dustin McHenry, Water Resources and Instrumentation Specialist,
Eva Hansen, Environmental Specialist,
Mary Thelen, BS, Environmental Specialist,
and hired interns.

Upon approval by the WMWMC, the MWMO may substitute other persons to perform the services. If substitution is permitted by the WMWMC, the MWMO shall furnish information to the WMWMC to allow proper review of the qualifications of the substituted person. No assignment of this Agreement shall be permitted without the written amendment signed by the WMWMC and the MWMO.

VI. CONTRACT ADMINISTRATION

All provisions of this Agreement shall be coordinated and administered by the people identified in Paragraph XVII.

VII. AMENDMENTS

No amendments may be made to this Agreement except in writing signed by both parties.

VIII. INDEPENDENT CONTRACTOR

The MWMO and its employees are not employees of the WMWMC. It is agreed that the MWMO and its employees will act as an independent contractor and acquire no rights to tenure, workers' compensation benefits, unemployment compensation benefits, medical and hospital benefits, sick and vacation leave, severance pay, pension benefits or other rights or benefits offered to employees of the WMWMC, its departments or agencies. The parties agree that the MWMO and its employees will not act as the agent, representative or employee of the WMWMC.

IX. INDEMNIFICATION

Each party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law. Each party agrees to defend, indemnify and hold the other harmless from any and all liability, claims, causes of action, judgments, damages, losses, costs, or expenses, including reasonable attorney's fees, resulting directly or indirectly from the party's negligent actions or inactions. The party seeking to be indemnified and defended

shall provide timely notice to the other party when the claim is brought. The party undertaking the defense shall retain all rights and defenses available to the party indemnified and no immunities or limits on liability are hereby waived that are otherwise available to either party.

X. CONTRACTOR'S INSURANCE

Each party shall be responsible for maintaining its own liability insurance with limits at least matching the liability limits established in Minnesota Statutes, section 466.04 and, to the extent required by law, workers' compensation insurance for its own employees.

XI. DATA PRACTICES

The parties are required to comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality. Each party agrees to immediately report to the other party any requests from third parties for information relating to this Agreement. The parties agree to respond promptly to inquiries from the other party concerning data requests. Each party agrees to hold the other party, its officers, and employees harmless from any claims resulting from the unlawful disclosure or use of data protected under state and federal laws by the other party.

XII. COMPLIANCE WITH THE LAW

Each party agrees to comply with all applicable federal, state and local laws, rules, regulations, and ordinances applicable to the performance of its duties under this Agreement including, but not limited to, the laws relating to non-discrimination in hiring or labor practices.

XIII. AUDITS

The MWMO agrees that the WMWMC, the State Auditor or any of their duly authorized representatives, at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt and transcribe any books, documents, papers, and records that are relevant and involve transactions relating to this Agreement for a period of at least 6 years.

XIV. APPLICABLE LAW

The law of the State of Minnesota shall govern all interpretations of this Agreement, and the appropriate venue and jurisdiction for any litigation that may arise under this Agreement will be in and under those courts located within the County of Hennepin, State of Minnesota, regardless of the place of business, residence or incorporation of the MWMO.

XV. CONFLICT AND PRIORITY

In the event that a material conflict is found between provisions in this Agreement, the MWMO's Proposal, if any, or the WMWMC's Request for Proposals, if any, the provisions in the following rank order shall take precedence: 1) Exhibit A; 2) Agreement; 3) Proposal; and last 4) Request for Proposals.

XVI. CANCELLATION, DEFAULT AND REMEDIES

Either party may cancel this Agreement upon thirty (30) days written notice, except that if the MWMO fails to fulfill its obligations under this Agreement in a proper and timely manner, or otherwise violates the terms of this Agreement, the WMWMC has the right to terminate this Agreement immediately, if the MWMO has not cured the default after receiving seven (7) days written notice of the default. The MWMO will be paid for services rendered prior to the effective date of termination.

XVII. NOTICES

Any notice or demand, authorized or required under this Agreement shall be in writing and shall be sent by certified mail to the other party as follows:

To the MWMO: Emily Resseger (eresseger@mwmo.org) or
Dustin McHenry (dmchenry@mwmo.org)
Mississippi Watershed Management Organization
2522 Marshall Street NE,
Minneapolis, MN 55418-3329

To The WMWMC: Grace Neumiller (grace.neumiller@stantec.com), or
Katie Kemmitt (katie.kemmitt@stantec.com), or
Diane Spector (diane.spector@stantec.com)
Stantec
1 Carlson Parkway N
Plymouth, MN 55447

Exhibit A

SERVICE PROVIDER'S Name/ Organization: MWMO	Federal EIN: 41-0544530
Mailing Address: 2522 Marshall ST NE Minneapolis, MN 55418	Telephone Number: 612-746-4970
Work Dates: January 1 st , 2026 to June 15 th , 2027 Monitoring period January 1, 2026 to December 31, 2026.	Email: eresseger@mwm.org Tel. 612-746-4980 dmchenry@mwm.org Tel. 612-746-4985

Background

The West Mississippi Watershed Management Commission (WMWMC) routinely measures flow and water quality at several stream and stormwater outfall sites throughout the West Mississippi Watershed.

WMWMC in 2020 contracted with MWMO to research, scope, design, installed, operate and maintain a stormwater outfall monitoring station to measure the quantity and quality of stormwater flowing through 65th Ave stormwater trunk line.

In 2026, the WMWMC plans to continue to monitor the outlet of the storm sewer trunk line that runs between 65th Avenue North in Brooklyn Center (referred to as the 65th Avenue Outfall). WMWMC would like to again employ the services of the MWMO to inspect, maintain, and operate the 65th Avenue stormwater trunk line stormwater outfall to monitor the stormwater quantity and water quality.

Scope of Services

MWMO staff will continue to inspect, maintain, and operate a stormwater outfall monitoring station that was installed in 2020 to measure the quantity and quality of stormwater flowing through the 65th Ave trunk line. Monitoring will continue year-round for 2026. Monitoring activities will be conducted as follows.

- **Flow monitoring:** continuously record stage/level and velocity (if possible) at a location upstream of pipe outlet to Mississippi River

- Water quality monitoring:
 - Frequency:
 - Target one field grab (non-event) sample per month
 - Target one storm or melt event composite sample per month

 - Field parameters to be collected:
 - General site conditions
 - Stage/level
 - Temperature
 - Conductivity
 - Dissolved Oxygen
 - pH
 - Transparency

 - Laboratory water quality parameters to be sampled:
 - Total phosphorus
 - Ortho-phosphate
 - Total suspended solids
 - Chloride
 - *E. coli*

Budget

Water quality samples will be delivered to the Metropolitan Council Environmental Services Lab for analysis.

Table 1. Activity and cost breakdown for WMWMC 2026 Monitoring.

Activity	Cost
Collect samples	\$1,460.82
Equipment Maintenance	\$3,184.65
Data Management	\$1,597.24
Admin – (invoicing and annual report)	\$1,826.07
Mileage – Expense	\$452.40
Analytical lab cost (Metropolitan Environmental Lab)	\$2,124.00
One time costs (new marine battery)	\$150.00
Subtotal	\$10,795.18
Contingency – 15%	\$1,619.28
Total	\$12,414.46

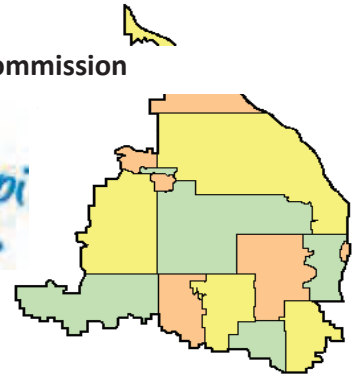
Deliverables

1. All stormwater quantity and quality data will be delivered by 6/15/2027.
2. A monitoring report will be provided outlining the monitoring activities that were conducted and summary analysis of the data collected.

Payment Schedule

The cost of stormwater monitoring activities may not exceed **\$12,414.46**.

A final itemized invoice must be submitted by the MWMO along with the stormwater quantity and quality data, no later than **June 15th 2027**. Payment will be made as soon as possible upon receiving the invoice and data.



Shingle Creek and West Mississippi Watershed Management Commissions Cost-Share Program Guidelines

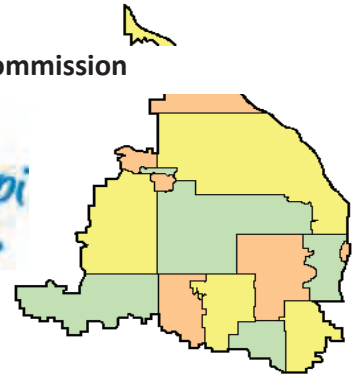
The Shingle Creek and West Mississippi Watershed Management Commissions will from time to time make funds available to its member cities to help fund the cost of Best Management Practices (BMPs) projects that cost less than \$100,000. The following are the guidelines for the award of cost-share grants from this program:

1. Projects must be for water quality improvement and must be for improvement above and beyond what would be required to meet Commission rules. Only the cost of “upsizing” a BMP above and beyond is eligible.
2. Priority is given to projects identified in a subwatershed assessment or TMDL.
3. Projects should cost less than \$100,000; projects costing more than \$100,000 should be submitted to the CIP. Projects cannot receive funding from both the CIP and the Cost-Share Program.
4. Commission will share in funding projects on a 1:1 basis.
5. The cost of land acquisition may be included as City match.
6. The minimum cost-share per project is \$10,000 and the maximum is \$50,000.
7. Projects must be reviewed by the Technical Advisory Committee (TAC) and recommended to the Commissions for funding.
8. The Commissions will call for projects in December of each year, with potential projects reviewed by the TAC at its end of January meeting.
9. Cost-share is on a reimbursable basis following completion of project.
10. The TAC has discretion on a case-by-case basis to consider and recommend to the Commissions projects that do not meet the letter of these guidelines, including projects submitted mid-year.
11. Unallocated funds will carry over from year to year and be maintained in a designated fund account.
12. The standard Commission/Member Cooperative Agreement will be executed prior to project construction.

Adopted February 2015
Revised February 2019



3235 Fernbrook Lane N • Plymouth, MN 55447
 Tel: 763.553.1144 • Fax: 763.553.9326
 Email: judie@jass.biz • Website: www.shinglecreek.org



**Shingle Creek and West Mississippi
 Watershed Management Commissions
 Cost-Share Program Application**

City:	City of Brooklyn Center
Contact Name:	Kory Andersen Wagner
Contact Phone:	763-913-2490
Contact Email:	kanderwag@brooklyncentermn.gov
Project Name:	West Palmer Lake Park Flood Mitigation and Wetland Restoration
Year of Construction:	2027
Total Project Cost:	\$1,247,000
Amount Requested:	\$100,000
Project Location:	West Palmer Park Brooklyn Center

1. Describe the BMP(s) proposed in your project. Describe the current condition and how the BMP(s) will reduce pollutant loading and/or runoff volume. Note the estimated annual load and volume reduction by parameter, if known, and how they were calculated. Attach figures showing project location and BMP details including drainage area to the BMP(s).

West Palmer Lake Park is in a low-lying portion of the Shingle Creek watershed where portions of the park regularly experience flooding and saturated soils. Existing conditions include large areas of maintained turf and altered grading that allow precipitation to move quickly across the landscape, contributing to higher peak runoff volumes during storm events. The project proposes wetland restoration, grading improvements, and conversion of turf areas to native vegetation to reconnect portions of the park to the natural floodplain and increase stormwater storage and infiltration capacity. These improvements will allow stormwater to temporarily pond and infiltrate within restored wetland areas while routing runoff through native vegetation rather than directly across compacted turf.

The proposed BMPs support watershed strategies identified in Sections 4.1 and 4.1.3 of the Shingle and Bass Creek Biota and DO TMDL Implementation Plan by slowing the overland rate of runoff, increasing infiltration, and reducing peak stormwater volumes entering downstream systems. By disconnecting portions of the landscape from turf and restoring native vegetation and wetland areas, the project will reduce the rate and volume of stormwater runoff reaching Shingle Creek during storm events while also improving N sediment capture and water quality. Estimated reductions in runoff volume and pollutant loading will be refined during final design using standard stormwater modeling methods consistent with watershed district practices.

2. If this request is for cost share in “upsizing” a BMP, explain how the upsize cost and benefit were computed.

N/A

3. Show total project cost, amount of cost share requested, and the amount and source of matching funds.

Estimated Funding Structure for West Palmer

City Funds (Match)

- \$96,000 (Local Trail Connection) – Secured
- \$353,000 (Outdoor Recreation) – Secured
- \$100,000 (SCWD) – Secured

Total: \$549,000

Grant Funds (DNR)

- \$248,000 (Local Trail Connection) – Unsecured
- \$350,000.00 (Outdoor Recreation) – Unsecured

Total: \$598,000

SCWD Cost Share

Total: \$100,000.00

Total Project Funding Estimate: \$1,247,000

4. What is the project schedule, when will work on the BMP(s) commence and when will work be complete?

- Winter 2026–2027: Invasive species removal and initial wetland restoration work
- Summer 2027: Project completion, including new/updated paths, grading, and installation of soccer fields

West and East Palmer Park Projects City of Brooklyn Center

March 12th, 2026



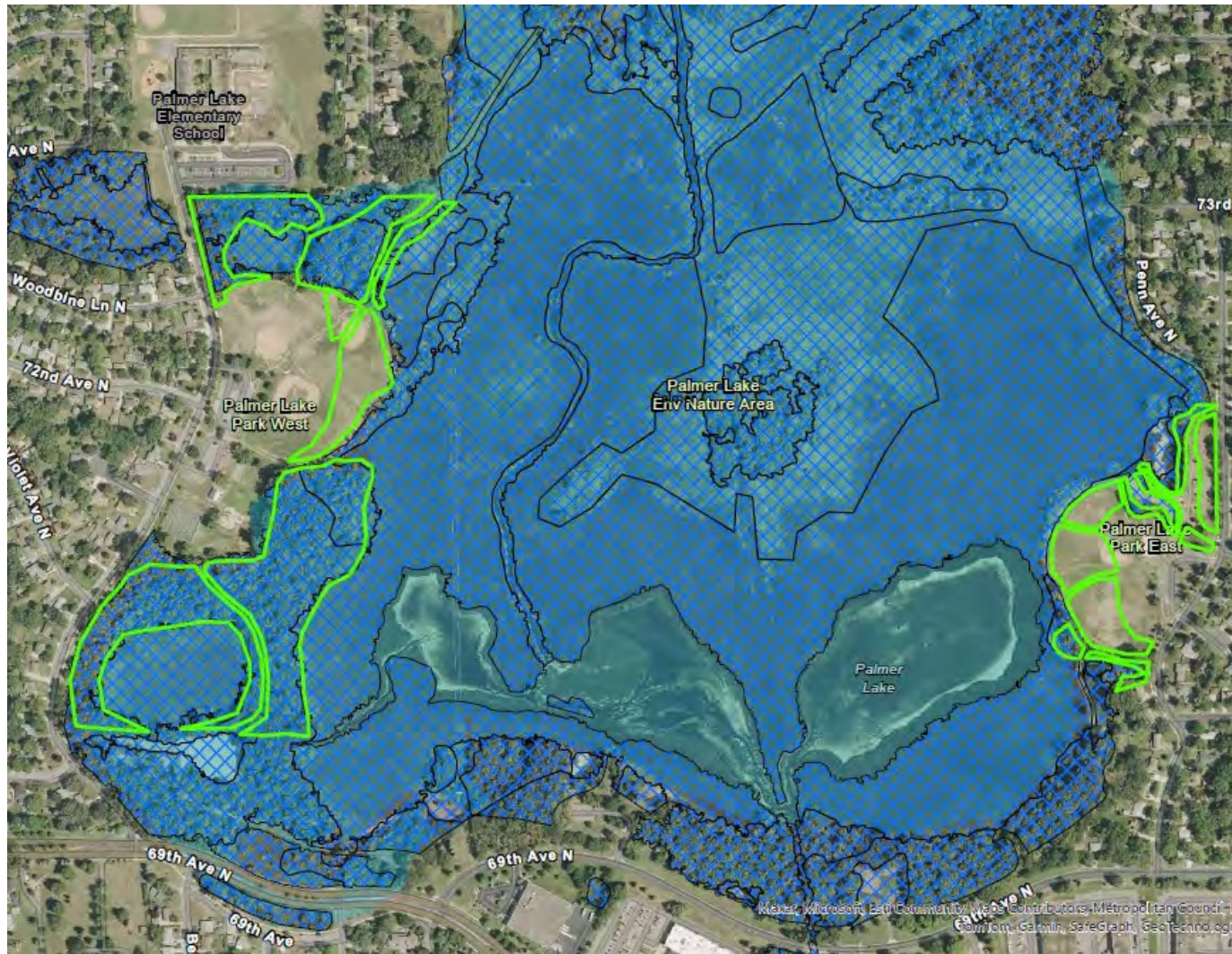
Presentation Roadmap

- Background on West and East Palmer Projects
 - Existing conditions
 - Flooding Data
 - 2025 Park Capital Investment Plan
- Project Development
- Concepts
- Three Rivers Park District
- Funding
- Next Steps
- Discussion



Palmer Lake Projects

West
Palmer
Lake Park



East Palmer
Lake Park

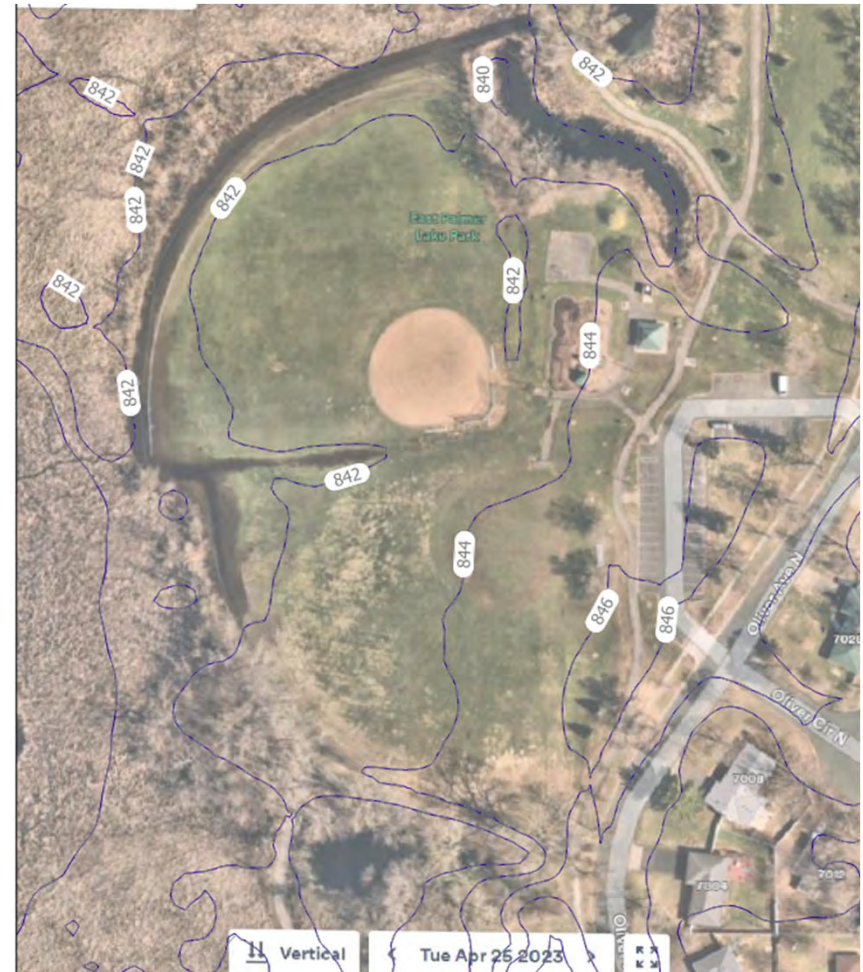


Existing Conditions



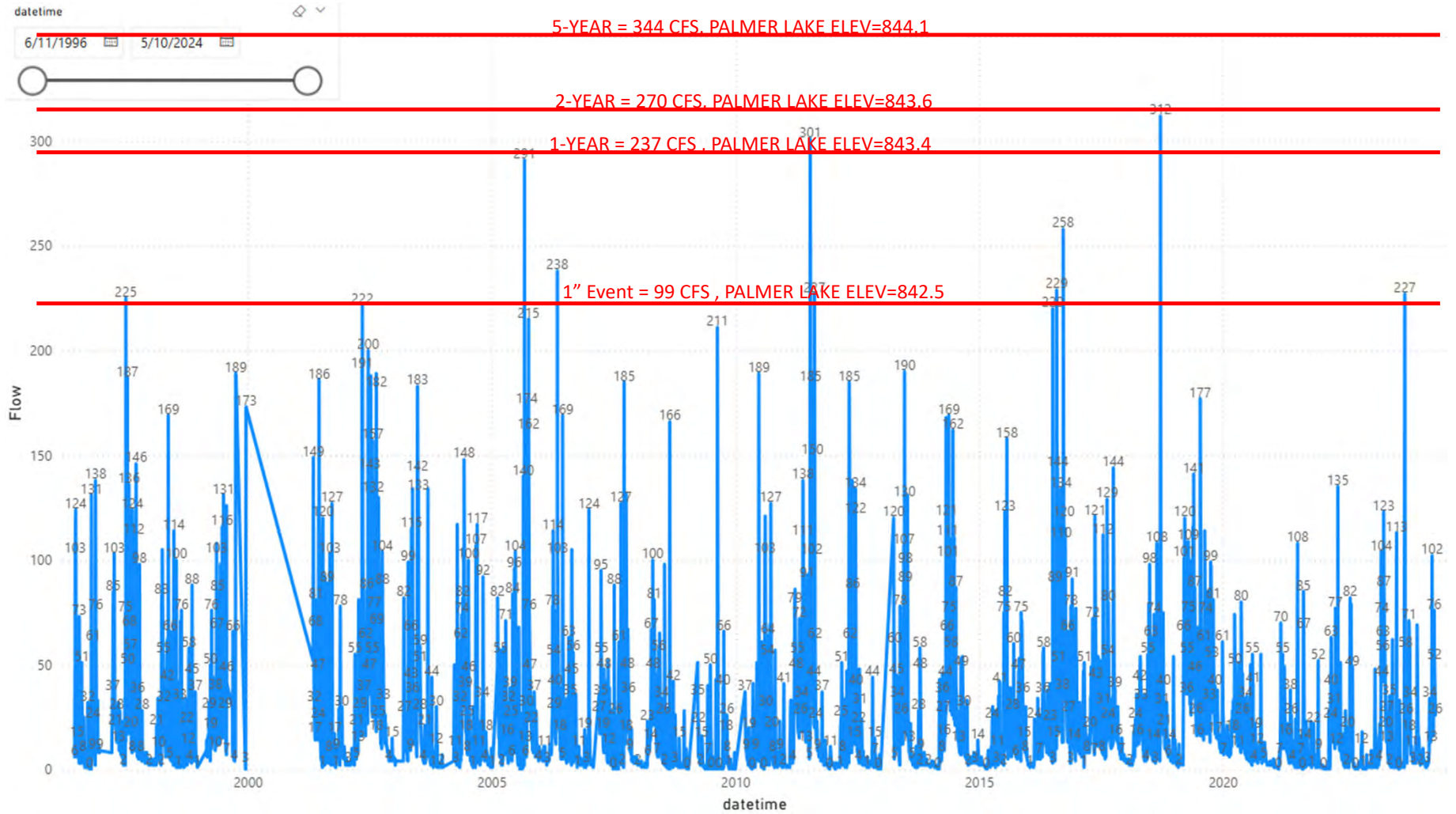
Flooding Data

Nuisance flooding maps close to 842 (LIDAR)



Flooding Data

Nuisance flooding maps close to 842 (LIDAR)



2025 Park CIP Survey



PARK, RECREATION, & TRAILS
Capital Investment Plan
May 30, 2025



Project Development

Over the last 9 months, staff have developed a 30% design and preliminary plans for both parks

Critical features

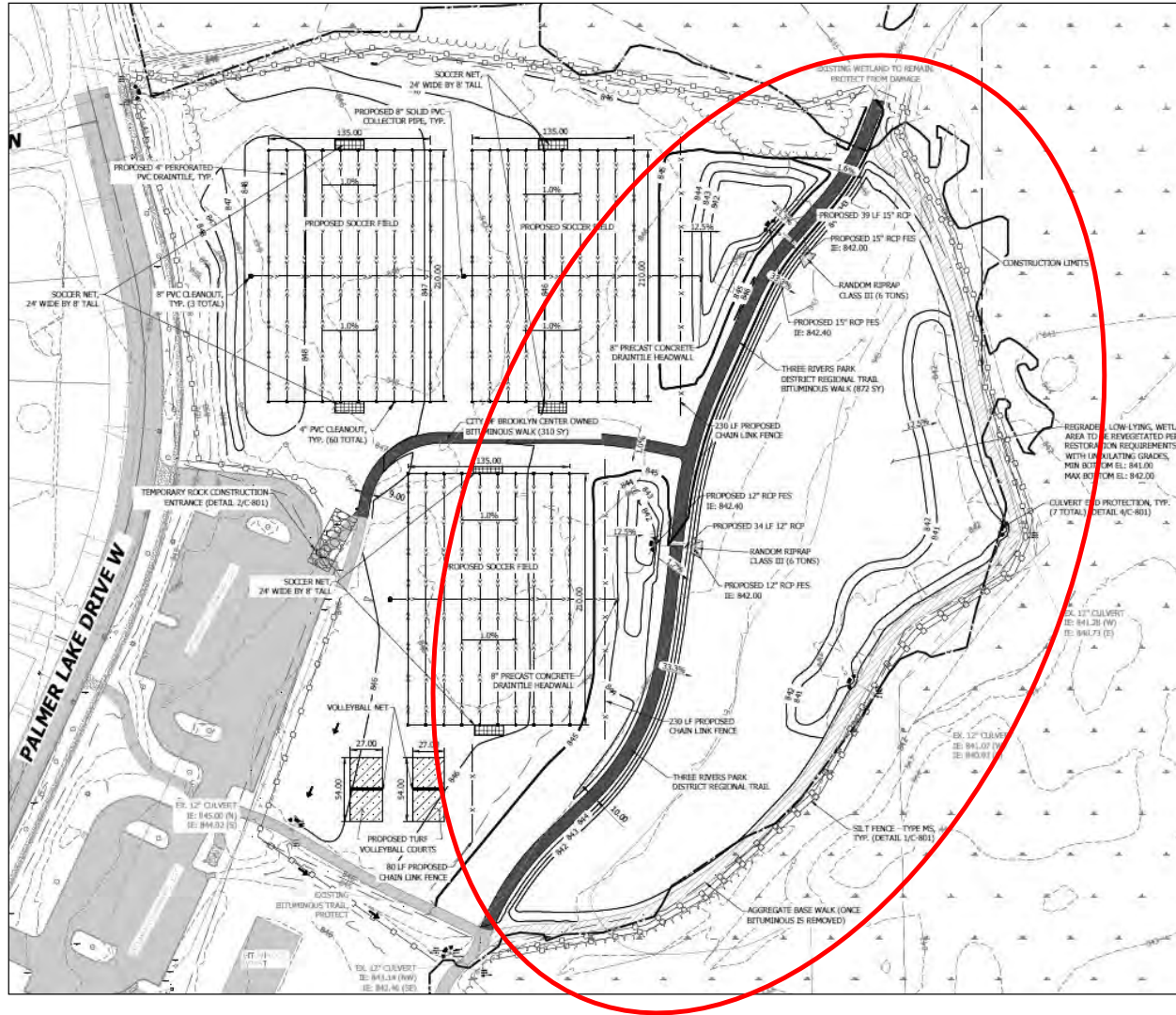
- Flood mitigation
- New and improved ADA accessible paths
- Irrigated soccer fields
- Coordination with Three Rivers Park District
- New views of Palmer Lake currently blocked by dead and invasive trees and overgrowth
- Wetland restoration



West Palmer Park 30% Concept

Key Features

- Three irrigated and raised soccer fields
- Trail shifts to the west
- The current trail will remain as a barrier to slow the expansion of the cattails
- Dedicated volleyball / open space
- Raised fields and ADA accessible areas



LEGEND	
---	PROPERTY LINE (COUNTY GIS)
---	EXISTING MINOR CONTOUR
---	EXISTING MAJOR CONTOUR
---	PROPOSED MINOR CONTOUR
---	PROPOSED MAJOR CONTOUR
---	EXISTING STORM SEWER
---	EXISTING WATER SERVICE LINE
---	EXISTING SANITARY SEWER
---	EXISTING ELECTRIC
---	EXISTING GAS
---	PROPOSED STORM FENCE
---	PROPOSED CHAIN LINK FENCE
---	EXISTING TREE LINE
---	EXISTING TREE
---	WETLAND (NWI)
---	EXISTING SURFACE AREA
---	SEEDING LIMITS
---	CONSTRUCTION LIMITS
---	EXISTING DITCH DRAINAGE
---	AGGREGATE WALK
---	EXISTING CONCRETE - PROTECT
---	EXISTING BITUMINOUS - PROTECT
---	PROPOSED BITUMINOUS WALK
---	TURF VOLLEYBALL COURT
---	PROPOSED SOCCER NET
---	SILT FENCE - TYPE MS
---	CULVERT END PROTECTION
---	TEMPORARY ROCK CONSTRUCTION ENTRANCE
---	RANDOM RIPRAP CLASS III

West Palmer Park Watershed Impact

Specific Actions

- Wetland restoration and floodplain reconnection
- Conversion of turf areas to native vegetation
- Grading improvements to restore natural drainage patterns
- Stormwater erosion and sediment control practices

Watershed Impact

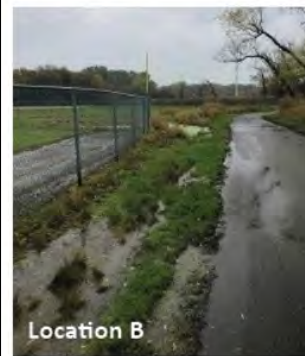
- Slows overland runoff before it reaches downstream systems
- Increases infiltration and groundwater recharge
- Reduces peak stormwater volumes during rain events
- Restores floodplain storage within historic lakebed areas
- Improves sediment capture and water quality



Three Rivers and West Palmer Priority

- Three Rivers started designing several sections of the Shingle Creek Regional Trail to be reconstructed in 2027
- The section of trail in West Palmer Park will be reconstructed
- BC Staff are coordinating with Three Rivers to ensure that the two projects work together

Palmer Park and Shingle Creek Parkway:



↑ **Flooded Trail Conditions:** The above photos demonstrate common flooding during spring thaw and after major rain events - which is becoming more frequent and significant. Additionally, flooding poses a significant safety threat during the typical January thaw when any standing water may freeze and create an ice rink on the trail for the remaining winter months. This project will address the flooding conditions, and in doing so, increase the safety, reliability and useability of the trail on a year round basis.



Estimated Funding

City Funds (Match)

\$96,000 (Local Trail Connection) – Secured

\$353,000 (Outdoor Recreation) – Secured

\$100,000 (SCWD) – Secured

Total: \$549,000

Grant Funds (DNR)

\$248,000 (Local Trail Connection) – Unsecured

\$350,000.00 (Outdoor Recreation) – Unsecured

Total: \$598,000

SCWD Cost Share

Total: \$100,000.00

Total Estimate: \$1,247,000

If we are unable to secure these grants, we've designed the project to be broken up and delivered as funds become available



Next Steps

Grant support and Engagement

- Request: Secure resolutions of support to pursue DNR Local Trail Connections/Trail Grant and DNR Outdoor Recreation Grant Program funding (Spring 2026 application cycle)
- Community engagement: Pending the outcome of grants, staff will expand and intensify community engagement around the proposed project scope and design
- Apply for Hennepin County Youth Activities Grant in Fall 2026 – backup

Implementation

- Grant threshold to proceed: Staff intend to secure at least one grant award before initiating any further design work (to ensure the project has a stable funding base before commitments are made)

Tentative Timeline (grant-dependent)

- Winter 2026–2027: Invasive species removal and initial wetland restoration work
- Summer 2027: Project completion, including new/updated paths, grading, and installation of irrigated soccer fields



Open Discussion



Right Sizing BC Baseball

- These two projects would remove five baseball fields.
- What the Park Plan data says:
 - Brooklyn Center has 29 ballfields (peer cities average 14). NRPA suggests we should have ~22 based on population.
 - Need shift: We're ~4 soccer fields short of NRPA standards, and soccer fields ranked in the top 10 resident requests in the Park Plan.
- Baseball realities (and respect for the legacy):
 - Baseball/softball participation has declined over the last 10–15 years (multiple youth leagues → one; adult softball reduced to one night/week at one site).
 - At East and West Palmer, fields are often flooded/too soggy to use.
 - We aren't trying to erase baseball—the City is investing in baseball elsewhere.
- What we're doing for baseball: In 2025–2026, we've made / are planning upgrades at Firehouse, Evergreen, and Grandview (e.g., irrigation and backstop nets).
- Soccer demand: Youth enrollment and field rentals are increasing, but growth is constrained by the limited number of usable fields.



East Palmer Park 30% Concept

Key Features

- *New trail loop that is elevated and significantly less likely to flood*
- *A boardwalk over a section of pond*
- *Significant wetland and prairie restoration to better manage the flooding*

Key Notes

- *Unlike West Palmer, East is almost entirely in the lakebed and more consistently wet*

