


Shingle Creek Watershed Management Commission Treasurer's Report

		2020 Budget	March	April	%age YTD	2020 YTD
REVENUE						
	%age					
Application Fees		23,000	3,000.00		13.04	3,000.00
Member Assessments		363,590			100.00	363,590.00
Blue Line Extension		1,000			-	-
Interest and Dividends		15,000	945.51		17.09	2,563.67
Education Reimbursement		33,000	18,000.00		54.55	18,000.00
Rain Garden Workshops		8,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>			106,816.00	-		106,816.00
<i>Transfer to (from) CIPs</i>						-
<i>Transfer to (from) Closed Projects Account</i>						-
TOTAL REVENUE		443,590	128,761.51	-		493,969.67
EXPENSES						
ADMINISTRATION						
Administrative Services		71,000	6,868.05	6,279.05	28.35	20,128.20
Engineering Support		17,000	757.99	718.94	13.20	2,244.61
Project Reviews		1,500	34.73	42.38	5.14	77.11
Blue Line Extension		500				-
ENGINEERING						
Administration		62,000	5,669.40	6,577.80	32.34	20,048.40
Grant Application Writing		11,500	100.00		4.33	497.40
Project Reviews/WCA		45,000	2,093.80	3,044.10	12.15	5,466.60
Blue Line Extension		500				-
TMDL 5 Year Reviews		12,000	1,856.20	3,743.20	61.60	7,392.40
LEGAL - Legal Services		6,000	287.15	407.75	11.58	694.90
MISCELLANEOUS						
Bookkeeping		7,000	504.40	520.00	22.56	1,579.50
Audit		6,500			-	-
Insurance & Bonding		3,100			-	-
Meeting Expense		5,000	422.39		23.14	1,157.01
PROGRAMS						
Stream Monitoring		35,000	2,506.58	560.83	14.41	5,044.66
Stream Monitoring (USGS)		4,500			-	-
Lake Monitoring		24,000	1,160.50	987.30	14.91	3,578.80
Citizen Assisted Lake Monitoring (CAMP)		3,800		760.30	20.63	784.10
Volunteer Wetland Monitoring (WHEP)		2,000			-	-
Volunteer Stream Monitoring (River Watch)		1,000			-	-
Annual Monitoring Report		16,000	2,513.77	8,147.65	76.47	12,235.93
Water Quality Education						
Education Program		15,000	3,099.96	758.93	36.79	5,519.03
Education Grants		500			-	-
WMWA General Programs		20,000	1,298.08	749.61	12.37	2,473.51
WMWA Special Projects		6,500			-	-
WMWA Ed/Watershed Prep		18,000		832.88	7.34	1,321.68
Rain Garden Workshops		8,000			-	-
Management Plan/Amendments		1,000			-	-
Subwatershed BMP Assessment		20,000				-
Flood Modeling and Mapping		0		2,905.60		3,094.10
<i>Transfer to (from) Grants (see following pages)</i>			2,032.98	3,353.82		7,899.24
<i>Transfer to (from) CIPs</i>						-
<i>Transfer to (from) Partnership BMP Retrofits Fund</i>						-
<i>Transfer to (from) Closed Projects Account</i>			697.90	10,004.08		10,719.81
<i>To/From Reserves</i>		19,690				
TOTAL OPERATING EXPENSE		443,590	82,298.10	50,394.22		111,956.99
CASH SUMMARY						
4M Fund Balance at 12/31/19						463,980.58
Plus Revenue Received 2020 to date						678,807.48
Minus Claims Approved to Date						(92,552.97)
Minus Claims Presented Current Month						(50,394.22)
Fund Balance			1,050,235.09			999,840.87

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	March	April	Total
Kennedy & Graven				407.75
Legal - General	52001		407.75	
Mary Amsden - WMWA Ed Services	57011		220.00	248.98
Mary Amsden - WMWA Ed Reimbursement	57012		28.98	
Sharon Meister - WMWA Ed Services	57011		510.00	551.40
Sharon Meister - WMWA Ed Reimbursement	57012		41.40	
Wenck Associates				41,088.68
General Engineering	51001		6,577.80	
Project Reviews	51002		3,044.10	
Flood Modeling and Mapping	51015		2,905.60	
CAMP	56002		760.30	
Stream Monitoring	56004		560.83	
Lake Monitoring	56010		987.30	
TMDL 5-Year Reviews	56011		3,743.20	
Education	57008		704.00	
Education - WMWA	57009		300.00	
Annual Water Quality Report	58002		8,147.65	
Bass/Pomerleau Alum Trmt Grant	70727		1,642.00	
SRP Reduction Grant	70729		255.02	
Crystal Lake Management Plan Grant	70732		1,456.80	
Twin Lake Carp Management Follow-up			524.40	
Bass Creek Stream Restoration Feasibility Study			9,479.68	
Judie Anderson's Secretarial Service				482.11
WMWA General Expense	57009		449.61	
WMWA Educators/WS Prep	57011		32.50	
Judie Anderson's Secretarial Service				7,615.30
Administration	53001		6,279.05	
Project and WCA Review Support	53002		42.38	
Bookkeeping / Audit Prep	54002		520.00	
Education Programs	57008		54.93	
Engineering Support	53004		718.94	
Total Claims				50,394.22
				
Judie A Anderson, Deputy Treasurer				

Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	March	April	%age YTD	YTD
GRANTS					
Twin Lake Carp Management Grant	100,000				
Revenue					-
Expense					-
Balance		-	-		-
BioChar Project Grant	154,300				
Revenue					-
Expense					-
Balance		-	-		-
Becker Park Grant BWSR C16-1154	725,000				
Revenue					-
Expense					-
Balance		-	-		-
Minneapolis Subwatershed Assmt Grant	38,000				
Revenue					-
Expense					-
Balance		-	-		-
Bass/Pomerleau Lakes Internal Load Reduction (BWSR C18	267,040				
Revenue		106,816.00			106,816.00
Expense		1,031.30	1,642.00		3,331.30
Balance		105,784.70	(1,642.00)		103,484.70
BWSR Watershed Based Funding	103,571				
Revenue					-
Expense					-
Balance		-	-		-
SRP Reduction Project	72,170				
Revenue					15,229.01
Expense		371.30	255.02		2,304.06
Balance		(371.30)	(255.02)		12,924.95
Becker Park Grant Met Council SG-10335	150,000				
Revenue					150,000.00
Expense					-
Balance		-	-		150,000.00
Crystal Lake Management Plan (MPCA)					
Revenue					-
Expense		630.38	1,456.80		2,263.88
Balance		(630.38)	(1,456.80)		(2,263.88)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					17,164.10
Expense					-
Balance		-	-		17,164.10
TOTAL GRANTS					
Revenue		106,816.00	-		106,816.00
Expense		2,032.98	3,353.82		7,899.24
Balance		104,783.02	(3,353.82)		98,916.76

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

(612) 337-9300

41-1225694

March 27, 2020

Statement No. 154082

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

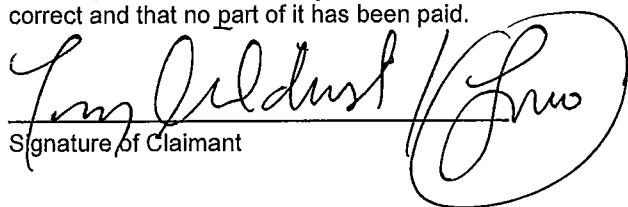
Through February 29, 2020

SH220-00001 General

407.75

Total Current Billing: 407.75

I declare, under penalty of law, that this
account, claim or demand is just and
correct and that no part of it has been paid.


Signature of Claimant

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

February 29, 2020

SH220-00001 General

Through February 29, 2020

For All Legal Services As Follows:

			Hours	Amount
2/13/2020	TJG	Prepare for, travel to, and attend meeting	2.00	402.00
Total Services:			\$	402.00

For All Disbursements As Follows:

2/13/2020	Troy Gilchrist;	Mileage expense		5.75
Total Disbursements:			\$	5.75

Total Services and Disbursements: \$ 407.75

Mary Amsden
 456 Third Street
 Excelsior, MN 55331

West Metro Water Alliance
 3235 Fernbrook Lane
 Plymouth, MN 55447

Invoice Date: March 31, 2020

Log of Services

Date	Description	Hours	Extended (\$40/hr)	Mileage	Extended (0.575/mi)	Supplies/Fees
2/11/2020	WMWA Meeting	1.50	60.00	27.20	15.64	
			-		-	
			-		-	
			-		-	
Total - WMWA Meetings			\$ 60.00		\$ 15.64	\$ -
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total - Program Development/Communication			\$ -		\$ -	\$ -
3/13/2020	Sunset Hills	4.00	160.00	23.20	13.34	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total-Classroom/Community Events			\$ 160.00		\$ 13.34	\$ -
Total:		5.50	\$ 220.00	50.40	\$ 28.98	\$ -

Invoice Total \$ 248.98

220.00	57011	WMWA Ed Regular Services
28.98	57012	WMWA Ed Reimbursed Expense
248.98	TOTAL	

Sharon Meister
 8540 Cain Rd
 Corcoran, MN 55340

West Metro Water Alliance
 3235 Fernbrook Lane
 Plymouth, MN 55447

Invoice Date: March 31, 2020

Log of Services

Date	Description	Hours	Extended (\$40/hr)	Mileage	Extended (0.575/mi)	Supplies/Fees
2/11/2020	WMWA Meeting	1.50	60.00	18.00	10.35	
3/10/2020	WMWA Meeting	1.25	50.00	18.00	10.35	
Total - WMWA Meetings			\$ 110.00		\$ 20.70	\$ -
Total - Program Development/Communication			\$ -		\$ -	\$ -
3/3/2020	Hassan	5.00	200.00	18.00	10.35	
3/4/2020	Hassan	5.00	200.00	18.00	10.35	
Total-Classroom/Community Events			\$ 400.00		\$ 20.70	\$ -
Total:		12.75	\$ 510.00	72.00	\$ 41.40	\$ -

Invoice Total \$ 551.40

510.00	57011	WMWA Ed Regular Services
41.40	57012	WMWA Ed Reimbursed Expense
551.40	TOTAL	

Invoice

April 8, 2020
Invoice No: 12002171



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1240-0220 2020 General Engineering - Shingle Creek

Professional Services Through March 31, 2020

Phase 01 2020 General Engineering

2020 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	.90	123.00	110.70	
Hyams, Aaron	8.10	64.00	518.40	
Kemmitt, Katie	4.30	99.00	425.70	
Matthiesen, Edward	8.50	200.00	1,700.00	
Megow, Erik	2.00	148.00	296.00	
Spector, Diane	15.90	200.00	3,180.00	
Stone, Alicia	1.70	87.00	147.90	
Weigel, Eileen	1.00	160.00	160.00	
Totals	42.40		6,538.70	
Total Labor				6,538.70

Unit Billing

00-WAI Vehicle Golden Valley **39.10**

Phase Total \$6,577.80

Total Invoice Amount \$6,577.80

Billing Summary	Current	Prior	Total
	6,577.80	13,470.60	20,048.40

Invoice

April 8, 2020
Invoice No: 12002172



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1240-0224 2020 Project Reviews - Shingle Creek

Professional Services Through March 31, 2020

Phase 01 General Project Reviews

General Project Reviews

Professional Personnel

	Hours	Rate	Amount	
Cantarero, Nicolas	2.70	148.00	399.60	
Kemmitt, Katie	1.00	99.00	99.00	
Matthiesen, Edward	8.70	200.00	1,740.00	
Spector, Diane	.30	200.00	60.00	
Totals	12.70		2,298.60	
Total Labor				2,298.60

Reimbursable Expenses

Mileage - Reimbursable			11.50	
Total Reimbursables			11.50	11.50

Unit Billing

00-WAI Vehicle Golden Valley				43.70
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Phase Total \$2,353.80

Phase 02 WCA

WCA

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	2.70	123.00	332.10	
Totals	2.70		332.10	
Total Labor				332.10

Phase Total \$332.10

Phase 03 Crystal Airport Reconstruction Projec

Crystal Airport Reconstruction Project

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	1.80	99.00	178.20	
Matthiesen, Edward	.90	200.00	180.00	
Totals	2.70		358.20	
Total Labor				358.20

Phase Total \$358.20

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Project	B1240-0224	2020 Project Reviews - Shingle Creek	Invoice	12002172
			Total Invoice Amount	\$3,044.10

Billing Summary	Current	Prior	Total
	3,044.10	2,422.50	5,466.60

Invoice

April 8, 2020
Invoice No: 12002174



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Eileen Weigel

Project B1240-0201 Shingle Creek HUC 8 Model Update

Professional Services Through March 31, 2020

Phase 01 Meetings

Meetings

Professional Personnel

	Hours	Rate	Amount	
Weigel, Eileen	7.80	158.00	1,232.40	
Totals	7.80		1,232.40	
Total Labor				1,232.40
				Phase Total
				\$1,232.40

Phase 03 Hydrologic Analysis

Hydrologic Analysis

Professional Personnel

	Hours	Rate	Amount	
Hyams, Aaron	16.10	63.00	1,014.30	
Matthiesen, Edward	.30	198.00	59.40	
Megow, Erik	2.50	145.00	362.50	
Weigel, Eileen	1.50	158.00	237.00	
Totals	20.40		1,673.20	
Total Labor				1,673.20
				Phase Total
				\$1,673.20

Total Invoice Amount \$2,905.60

	Current	Prior	Total
Billing Summary	2,905.60	36,127.60	39,033.20

Invoice

April 8, 2020
Invoice No: 12002168



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0218 2020 CAMP
Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	.80	200.00	160.00	
Stone, Alicia	6.90	87.00	600.30	
Totals	7.70		760.30	
Total Labor				760.30
		Total Invoice Amount		\$760.30

Billing Summary	Current	Prior	Total
	760.30	23.80	784.10

Invoice

April 8, 2020
Invoice No: 12002163



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0225 2020 Stream Monitoring

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Hyams, Aaron	1.30	64.00	83.20	
Kemmitt, Katie	1.60	99.00	158.40	
Matthiesen, Edward	.20	200.00	40.00	
Stone, Alicia	2.50	87.00	217.50	
Strom, Jeffrey	.10	148.00	14.80	
Totals	5.70		513.90	
Total Labor				513.90

Outside Services

RMB Environmental Laboratories, Inc.			36.00	
Outside Services Total			36.00	36.00

Unit Billing

00-WAI Vehicle Golden Valley				10.93
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Total Invoice Amount \$560.83

	Current	Prior	Total
Billing Summary	560.83	4,483.83	5,044.66

Invoice

April 8, 2020
Invoice No: 12002161



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0222 2020 Lake Monitoring

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Claus, Aaron	2.10	123.00	258.30	
Kemmitt, Katie	5.00	99.00	495.00	
Matthiesen, Edward	.30	200.00	60.00	
Spector, Diane	.50	200.00	100.00	
Strom, Jeffrey	.50	148.00	74.00	
Totals	8.40		987.30	
Total Labor				987.30
		Total Invoice Amount		\$987.30

	Current	Prior	Total
Billing Summary	987.30	2,591.50	3,578.80

Invoice

April 8, 2020

Invoice No: 12002170



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0226 2020 TMDL 5 Year Reviews

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	28.80	99.00	2,851.20	
Spector, Diane	1.50	200.00	300.00	
Strom, Jeffrey	4.00	148.00	592.00	
Totals	34.30		3,743.20	
Total Labor				3,743.20
		Total Invoice Amount		\$3,743.20

Billing Summary	Current	Prior	Total
	3,743.20	3,649.20	7,392.40

Invoice

April 8, 2020
 Invoice No: 12002169



Ms. Judie Anderson
 Shingle Creek Watershed Management Commission
 3235 Fernbrook Lane
 Plymouth, MN 55447

Responsive partner.
 Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0219 2020 Education and Outreach

Professional Services Through March 31, 2020

Phase 01 General Education

General Education

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	6.80	200.00	1,360.00	
Strom, Jeffrey	.30	160.00	48.00	
Totals	7.10		1,408.00	
Total Labor				1,408.00
				Phase Total
				\$1,408.00

Phase 02 WMWA

WMWA

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	1.50	200.00	300.00	
Totals	1.50		300.00	
Total Labor				300.00
				Phase Total
				\$300.00

Total Invoice Amount \$1,708.00

Billing Summary	Current	Prior	Total
	1,708.00	7,801.40	9,509.40

SC Education - 704.00
 WMWA - 300.00

 1,004.00

WM Education - 704.00

Invoice

April 8, 2020
Invoice No: 12002167



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0217 2020 Annual WQ Report

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Berglund, Katherine	2.00	99.00	198.00	
Erickson, Mindy	2.50	87.00	217.50	
Kemmitt, Katie	46.80	99.00	4,633.20	
Niday, Jenna	10.00	99.00	990.00	
Omodt, Nicholas	9.30	99.00	920.70	
Spector, Diane	22.40	200.00	4,480.00	
Stone, Alicia	2.30	87.00	200.10	
Totals	95.30		11,639.50	
Total Labor				11,639.50
		Total Invoice Amount		\$11,639.50

	Current	Prior	Total
Billing Summary	11,639.50	5,840.40	17,479.90

SC - 8,147.65
WM - 3,491.85

Invoice



April 8, 2020
Invoice No: 12002164

Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0200 Bass and Pomerleau Lakes Alum Treatment

Professional Services Through March 31, 2020

Phase 01 Technical Services

Technical Services

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	2.50	198.00	495.00	
Totals	2.50		495.00	
Total Labor				495.00
				Phase Total \$495.00

Phase 02 Lake WQ Monitoring

Lake WQ Monitoring

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	.60	97.00	58.20	
Totals	.60		58.20	
Total Labor				58.20
				Phase Total \$58.20

Phase 03 Follow-up Coring

Follow-up Coring

Professional Personnel

	Hours	Rate	Amount	
Bischoff, Joseph	2.00	198.00	396.00	
Kemmitt, Katie	5.60	97.00	543.20	
Totals	7.60		939.20	
Total Labor				939.20

Unit Billing

00-WAI Vehicle Golden Valley				59.80
				Phase Total \$999.00

Phase 04 SAV Surveys and Permitting

SAV Surveys and Permitting

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	.60	97.00	58.20	
Strom, Jeffrey	.20	158.00	31.60	
Totals	.80		89.80	
Total Labor				89.80
		Phase Total		\$89.80
		Total Invoice Amount		\$1,642.00

	Current	Prior	Total
Billing Summary	1,642.00	46,106.16	47,748.16

Invoice

April 8, 2020
Invoice No: 12002165



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0212 Shingle Creek SRP Reduction Project

Professional Services Through March 31, 2020

Phase 03 Monitoring

Monitoring

Professional Personnel

	Hours	Rate	Amount
Scientist II			
Kemmitt, Katie	.50	97.48	48.74
Totals	.50		48.74
Total Labor			48.74
		Phase Total	\$48.74

Phase 06 Semiannual/Annual Reports

Semiannual/Annual Reports

Professional Personnel

	Hours	Rate	Amount
Project Manager			
Spector, Diane	1.50	137.52	206.28
Totals	1.50		206.28
Total Labor			206.28
		Phase Total	\$206.28

Total Invoice Amount \$255.02

	Current	Prior	Total
Billing Summary	255.02	92,551.36	92,806.38

Billing Backup

Tuesday, April 7, 2020

WAI - Wenck Associates, Inc.

Invoice 12002165 Dated 4/8/2020

10:03:13 PM

Project	B1240-0212	Shingle Creek SRP Reduction Project		
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Phase	03	Monitoring		
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Professional Personnel

				Hours	Rate	Amount		
	Scientist II							
1122	921 - Kemmitt, Katie	3/25/2020		.50	97.48	48.74		
	Ordering bottles from RMB							
	Totals			.50		48.74		
	Total Labor						48.74	
							Phase Total	\$48.74

Phase	06	Semiannual/Annual Reports		
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Professional Personnel

				Hours	Rate	Amount		
	Project Manager							
219	951 - Spector, Diane	3/2/2020		1.50	137.52	206.28		
	updating quarterly report, invoicing							
	Totals			1.50		206.28		
	Total Labor						206.28	
							Phase Total	\$206.28
							Project Total	\$255.02
							Total this Report	\$255.02

Invoice

April 8, 2020
Invoice No: 12002162



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0216 Crystal Lake Management Plan

Professional Services Through March 31, 2020

Phase 01A Dosing
Dosing

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	3.00	99.00	297.00	
Totals	3.00		297.00	
Total Labor				297.00

Unit Billing

00-WAI Vehicle Golden Valley 29.90

Phase Total \$326.90

Phase 02A Carp Assessment & Tracking
Carp Assessment & Tracking

Professional Personnel

	Hours	Rate	Amount	
Claus, Aaron	2.30	123.00	282.90	
Kemmitt, Katie	3.20	99.00	316.80	
Spector, Diane	2.00	200.00	400.00	
Totals	7.50		999.70	
Total Labor				999.70

Unit Billing

00-WAI Vehicle Golden Valley 51.00

Phase Total \$1,050.70

Phase 04 Semi-annual & Final Report
Semi-annual & Final Report

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	.80	99.00	79.20	
Totals	.80		79.20	
Total Labor				79.20

Phase Total \$79.20

Total Invoice Amount \$1,456.80

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Billing Summary	Current	Prior	Total
	1,456.80	807.08	2,263.88

Invoice

April 8, 2020
Invoice No: 12002166



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0214 2019 Twin Lake Carp Management

Professional Services Through March 31, 2020

Phase 01 Carp & SAV Management

Carp & SAV Management

Professional Personnel

	Hours	Rate	Amount	
Claus, Aaron	3.00	120.00	360.00	
Hyams, Aaron	2.50	63.00	157.50	
Totals	5.50		517.50	
Total Labor				517.50

Unit Billing

00-WAI Vehicle Golden Valley **6.90**

Phase Total \$524.40

Total Invoice Amount \$524.40

	Current	Prior	Total
Billing Summary	524.40	6,020.53	6,544.93

Invoice

April 8, 2020
Invoice No: 12002173



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Erik Megow

Project B1240-0227 2020 Bass Creek Stream Restoration Feasibility Study

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Berglund, Katherine	.30	99.00	29.70	
Bossert, Seth	14.90	123.00	1,832.70	
Duerr, Greg	8.50	135.00	1,147.50	
Halls, Matthew	2.00	110.00	220.00	
Kemmitt, Katie	.50	99.00	49.50	
Kraemer, Timothy	8.00	99.00	792.00	
Matthiesen, Edward	3.50	200.00	700.00	
Megow, Erik	15.00	148.00	2,220.00	
Shuck, Jordan	.70	160.00	112.00	
Spector, Diane	2.10	200.00	420.00	
Wyers, Nicholas	3.00	123.00	369.00	
Zimmerman, Russell	11.40	110.00	1,254.00	
Totals	69.90		9,146.40	
Total Labor				9,146.40

Reimbursable Expenses

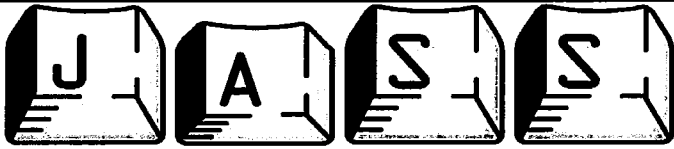
Mileage - Reimbursable			25.30	
Total Reimbursables			25.30	25.30

Unit Billing

00-WAI Vehicle Maple Plain				
01-Survey Supplies/Equipment				307.98

Total Invoice Amount \$9,479.68

	Current	Prior	Total
Billing Summary	9,479.68	0.00	9,479.68



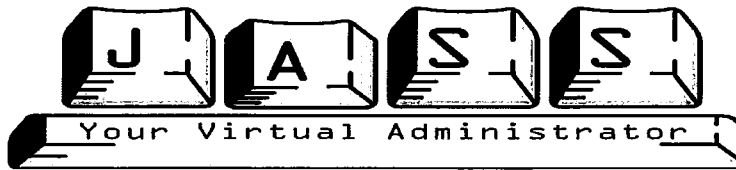
3235 Fernbrook Lane Plymouth MN 55447
Your Virtual Administrator

3235 Fernbrook Lane Plymouth MN 55447

7-Apr-20

Re: 2020 WMWA General Expense and Watershed PREP

Description		Rate	Hours/ No.	Amount	Total
General Expense					
Secretarial				-	
Secretarial			3.66	-	
Administrative		65.00	3.50	227.50	
Administrative - website, Facebook, Twitter			1.59	-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events			5.84	-	
Website hosting, domain registration two year				-	
Reimbursables		5.72	38.83	222.11	
Total General Expense					449.61
Watershed PREP					
Secretarial				-	
Administrative		65.00	0.50	32.50	
Offsite				-	
Reimbursables				-	
Total Watershed PREP					32.50
Total this invoice					482.11
Partner Share					120.53



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447


April 7, 2020

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	0.25	60.00	15.00	5.80	60.00	348.00		
Administrative	70-30	53001	8.15	60.00	342.30		60.00	146.70		
Administrative		53001	18.28	65.00	1,188.20	16.36	65.00	1,063.40		
Administrative	70-30	53001	45.49	65.00	2,069.80		65.00	887.06		
Admin - Offsite		53001		70.00	-		70.00	-		
Admin - Offsite	70-30	53001	4.80	70.00	235.20		70.00	100.80		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001		55.00	-		55.00	-		
Data Processing/File Mgmt		53001	1.00	60.00	60.00	1.00	60.00	60.00		
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-		
Archiving		53001		60.00	-		55.00	-		
Admin Reimbursables		53001	688.56	1.00	688.56	306.60	1.00	306.60	6,279.055	3,632.555
Bookkeeping	80-20	54022		55.00	-		55.00	-		
Bookkeeping	80-20	54022		60.00	-		60.00	-		
Bookkeeping		54022		60.00	-		60.00	-		
Bookkeeping		54022	8.00	65.00	520.00	3.92	65.00	254.80		
Audit Prep		54022		65.00	-		65.00	-	520.000	254.800
Project / WCA Reviews - Admin		53002	0.28	65.00	18.20	0.93	65.00	60.45		
Project Reviews - File Mgmt		53002		55.00	-		55.00	-		
Reimbursable Expenses		53002	24.18	1.00	24.18	79.26	1.00	79.26	42.380	139.710
Education - Admin	50-50	57008		65.00	-		60.00	-		
Education - Admin - Offsite	50-50	57008		70.00	-		70.00	-		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	1.69	65.00	54.93		60.00	54.93		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	54.925	54.925
Engineering Support - Admin		53004		65.00	-		60.00	-		
Engineering Support - Admin	70-30	53004	15.73	65.00	715.72		60.00	306.74		
Engineering Support - Offsite	70-30	53004		70.00	-		70.00	-		
Engineering Support Reimbursables		53004	3.23	1.00	3.23	1.38	1.00	1.38	718.945	308.115
									7,615.305	4,390.105

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2020 Budget	March	April	%age YTD	2020 YTD
REVENUE					
Application Fees	18,000	3,900.00		33.89	6,100.00
Member Assessments	153,600			100.00	153,600.00
Blue Line Extension	1,000				-
Interest & Dividend Income	5,000	651.38		39.35	1,967.49
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					-
<i>To (From) Reserve</i>					-
TOTAL REVENUE	177,600	4,551.38	-		161,667.49
EXPENSES					
ADMINISTRATION					
Administrative Services	31,000	2,936.42	3,632.55	32.58	10,100.82
Engineering Support	4,500	324.85	308.12	21.38	961.97
Project Reviews	1,500	153.75	139.71	30.24	453.63
Blue Line Extension	500				
ENGINEERING					
Administration	31,000	3,365.50	5,526.50	39.97	12,390.50
Grant Application Writing	1,000			0.00	-
Project Review	27,600	1,603.30	4,187.55	26.69	7,366.55
Blue Line Extension	500			0.00	-
LEGAL					
Legal Services	5,000	287.15	407.75	13.90	694.90
MISCELLANEOUS					
Bookkeeping	3,000	373.10	254.80	31.31	939.25
Audit	5,500			0.00	-
Insurance & Bonding	2,800			0.00	-
Meeting Expense 2019 (Dec ck lost-reissued)					
Meeting Expense	2,700	181.02		18.37	495.86
PROJECTS					
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	1,000			0.00	-
Outfall and Stream Monitoring	20,000	1,037.90	308.50	14.04	2,807.00
Annual Water Quality Report	8,000	1,077.33	3,491.85	65.55	5,243.97
Water Quality Education					
Education	15,000	3,099.96	758.93	36.79	5,519.03
Education Grants	500			0.00	-
WMWA General Programs	5,000	3,000.00		60.00	3,000.00
WMWA Special Projects	2,000	1,000.00		50.00	1,000.00
WMWA Educators/Watershed Prep	4,500	2,000.00		44.44	2,000.00
Rain Garden Workshops	2,000	625.00		31.25	625.00
Management Plan/Amendments	1,000			0.00	-
Flood modeling and mapping	0				-
<i>Transfer to (from)CIPs</i>					-
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	177,600	21,065.28	19,016.26		53,598.48
CASH SUMMARY					
4M Fund Balance at 12/31/19					543,439.02
Plus Revenue Received to Date					161,785.01
Minus Claims Approved to Date					(44,936.79)
Minus Claims Presented Current Month					(19,016.26)
Fund Balance		660,287.24			641,270.98

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No	March	April		
					Total
Kennedy & Graven					407.75
Legal - General	52001		407.75		
Wenck Associates					14,218.40
General Engineering	51001		5,526.50		
Project Reviews	51002		4,187.55		
Education Program	57008		704.00		
Water Monitoring Program	58011		308.50		
Annual Water Quality Report	58002		3,491.85		
Judie Anderson's Secretarial Service					4,390.11
Administration	53001		3,632.55		
Bookkeeping / Audit Prep	54002		254.80		
Project and WCA Review Support	53002		139.71		
Education Programs	57008		54.93		
Engineering Support	53004		308.12		
Total Claims					19,016.26
					
Judie A Anderson, Deputy Treasurer					

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

(612) 337-9300

41-1225694

March 27, 2020

Statement No. 154087

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

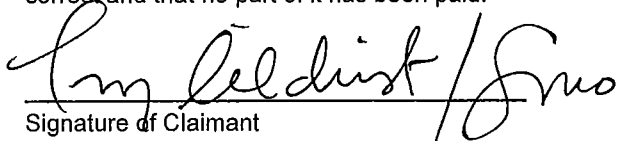
Through February 29, 2020

WE405-00001 General

407.75

Total Current Billing: 407.75

I declare, under penalty of law, that this
account, claim or demand is just and
correct and that no part of it has been paid.


Signature of Claimant

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

West Mississippi Watershed

February 29, 2020

WE405-00001 General

Through February 29, 2020

For All Legal Services As Follows:

			Hours	Amount
2/13/2020	TJG	Prepare for, travel to, and attend meeting	2.00	402.00
Total Services:			\$	402.00

For All Disbursements As Follows:

2/13/2020	Troy Gilchrist;	Mileage expense		5.75
Total Disbursements:			\$	5.75

Total Services and Disbursements: \$ 407.75

Invoice

April 8, 2020
Invoice No: 12002176



Ms. Judie Anderson
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1241-0078 2020 General Engineering - West Mississippi

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	.90	123.00	110.70	
Hyams, Aaron	8.20	64.00	524.80	
Kemmitt, Katie	7.80	99.00	772.20	
Matthiesen, Edward	3.90	200.00	780.00	
Spector, Diane	13.20	200.00	2,640.00	
Stone, Alicia	7.90	87.00	687.30	
Totals	41.90		5,515.00	
Total Labor				5,515.00

Unit Billing

00-WAI Vehicle Golden Valley				11.50
		Total Invoice Amount		\$5,526.50

	Current	Prior	Total
Billing Summary	5,526.50	6,864.00	12,390.50

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Invoice

April 8, 2020
Invoice No: 12002177



Ms. Judie Anderson
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1241-0082 2020 Project Reviews

Professional Services Through March 31, 2020

Phase 01 General Project Reviews
General Project Reviews

Professional Personnel

	Hours	Rate	Amount	
Kemmitt, Katie	4.50	99.00	445.50	
Matthiesen, Edward	1.60	200.00	320.00	
Totals	6.10		765.50	
Total Labor				765.50

Unit Billing

00-WAI Vehicle Golden Valley 5.75

Phase Total \$771.25

Phase 02 WCA
WCA

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	.20	123.00	24.60	
Totals	.20		24.60	
Total Labor				24.60

Phase Total \$24.60

Phase 03 River Park Improvement
River Park Improvement

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	1.30	200.00	260.00	
Totals	1.30		260.00	
Total Labor				260.00

Phase Total \$260.00

Phase 04 CBPAMES Building Additions and Renova
CBPAMES Building Additions and Renovations

Professional Personnel

	Hours	Rate	Amount
Kemmitt, Katie	4.00	99.00	396.00
Matthiesen, Edward	.50	200.00	100.00
Spector, Diane	.50	200.00	100.00
Totals	5.00		596.00
Total Labor			596.00
Phase Total			\$596.00

Phase 05 Kurita
Kurita

Professional Personnel

	Hours	Rate	Amount
Kemmitt, Katie	5.30	99.00	524.70
Matthiesen, Edward	.50	200.00	100.00
Spector, Diane	.60	200.00	120.00
Totals	6.40		744.70
Total Labor			744.70
Phase Total			\$744.70

Phase 06 610 Junction - Building 2A
610 Junction - Building 2A

Professional Personnel

	Hours	Rate	Amount
Kemmitt, Katie	8.40	99.00	831.60
Matthiesen, Edward	2.40	200.00	480.00
Spector, Diane	1.10	200.00	220.00
Totals	11.90		1,531.60
Total Labor			1,531.60
Phase Total			\$1,531.60

Phase 19010 Mississippi Crossing
Mississippi Crossing

Professional Personnel

	Hours	Rate	Amount
Kemmitt, Katie	.60	99.00	59.40
Matthiesen, Edward	1.00	200.00	200.00
Totals	1.60		259.40
Total Labor			259.40
Phase Total			\$259.40

Total Invoice Amount \$4,187.55

Billing Summary	Current	Prior	Total
	4,187.55	3,179.00	7,366.55

Invoice

April 8, 2020
Invoice No: 12002169



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0219 2020 Education and Outreach

Professional Services Through March 31, 2020

Phase 01 General Education
General Education

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	6.80	200.00	1,360.00	
Strom, Jeffrey	.30	160.00	48.00	
Totals	7.10		1,408.00	
Total Labor				1,408.00
		Phase Total		\$1,408.00

Phase 02 WMWA
WMWA

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	1.50	200.00	300.00	
Totals	1.50		300.00	
Total Labor				300.00
		Phase Total		\$300.00

Total Invoice Amount \$1,708.00

Billing Summary	Current	Prior	Total
	1,708.00	7,801.40	9,509.40

SC Education - 704.00
 WMWA - 300.00

 1,004.00

WM Education - 704.00

Invoice

April 8, 2020
Invoice No: 12002175



Ms. Judie Anderson
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1241-0080 2020 Outfall and Stream Monitoring

Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount
Kemmitt, Katie	3.00	99.00	297.00
Totals	3.00		297.00
Total Labor			297.00

Unit Billing

00-WAI Vehicle Golden Valley **11.50**

Total Invoice Amount \$308.50

	Current	Prior	Total
Billing Summary	308.50	2,498.50	2,807.00

Invoice

April 8, 2020
Invoice No: 12002167



Ms. Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0217 2020 Annual WQ Report

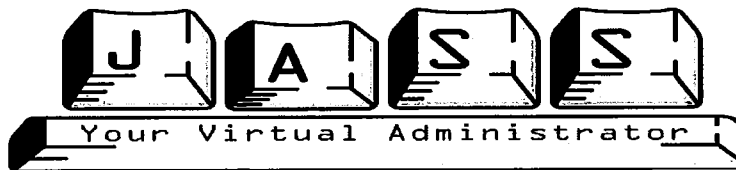
Professional Services Through March 31, 2020

Professional Personnel

	Hours	Rate	Amount	
Berglund, Katherine	2.00	99.00	198.00	
Erickson, Mindy	2.50	87.00	217.50	
Kemmitt, Katie	46.80	99.00	4,633.20	
Niday, Jenna	10.00	99.00	990.00	
Omodt, Nicholas	9.30	99.00	920.70	
Spector, Diane	22.40	200.00	4,480.00	
Stone, Alicia	2.30	87.00	200.10	
Totals	95.30		11,639.50	
Total Labor				11,639.50
		Total Invoice Amount		\$11,639.50

Billing Summary	Current	Prior	Total
	11,639.50	5,840.40	17,479.90

SC - 8,147.65
WM - 3,491.85



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

April 7, 2020

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	0.25	60.00	15.00	5.80	60.00	348.00		
Administrative	70-30	53001	8.15	60.00	342.30		60.00	146.70		
Administrative		53001	18.28	65.00	1,188.20	16.36	65.00	1,063.40		
Administrative	70-30	53001	45.49	65.00	2,069.80		65.00	887.06		
Admin - Offsite		53001		70.00	-		70.00	-		
Admin - Offsite	70-30	53001	4.80	70.00	235.20		70.00	100.80		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001		55.00	-		55.00	-		
Data Processing/File Mgmt		53001	1.00	60.00	60.00	1.00	60.00	60.00		
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-		
Archiving		53001		60.00	-		55.00	-		
Admin Reimbursables		53001	688.56	1.00	688.56	306.60	1.00	306.60	6,279.055	3,632.555
Bookkeeping	80-20	54022		55.00	-		55.00	-		
Bookkeeping	80-20	54022		60.00	-		60.00	-		
Bookkeeping		54022		60.00	-		60.00	-		
Bookkeeping		54022	8.00	65.00	520.00	3.92	65.00	254.80		
Audit Prep		54022		65.00	-		65.00	-	520.000	254.800
Project / WCA Reviews - Admin		53002	0.28	65.00	18.20	0.93	65.00	60.45		
Project Reviews - File Mgmt		53002		55.00	-		55.00	-		
Reimbursable Expenses		53002	24.18	1.00	24.18	79.26	1.00	79.26	42.380	139.710
Education - Admin	50-50	57008		65.00	-		60.00	-		
Education - Admin - Offsite	50-50	57008		70.00	-		70.00	-		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	1.69	65.00	54.93		60.00	54.93		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	54.925	54.925
Engineering Support - Admin		53004		65.00	-		60.00	-		
Engineering Support - Admin	70-30	53004	15.73	65.00	715.72		60.00	306.74		
Engineering Support - Offsite	70-30	53004		70.00	-		70.00	-		
Engineering Support Reimbursables		53004	3.23	1.00	3.23	1.38	1.00	1.38	718.945	308.115
									7,615.305	4,390.105