

Shingle Creek Watershed Management Commission Treasurer's Report

	2026 Budget	March	April	%age YTD	2026 YTD
REVENUE					
Application Fees	15,000	1,800.00		40.67	6,100.00
Member Assessments	378,230			93.22	352,569.00
Interest and Dividends	20,000	15,040.86		215.70	43,139.63
Miscellaneous Income					-
TOTAL OPERATING REVENUE	413,230	16,840.86	-		401,808.63
EXPENSE					
ADMINISTRATION					
Administrative Services	72,000	7,169.79	7,130.14	26.58	19,138.45
Engineering Support	15,300	491.69	779.60	11.06	1,691.63
Project Reviews	1,220	328.82	91.08	50.90	620.99
ENGINEERING					
General Engineering	88,740	9,865.55	12,541.88	33.60	29,814.38
Grant Application Writing	12,240	557.50	4,180.00	41.11	5,032.25
Project Reviews/WCA	38,250	1,635.50	3,225.00	18.08	6,914.00
Blue Line Extension		45.75			411.75
TMDL 5 Year Reviews	5,100			-	-
LEGAL					
Legal Services	6,630	418.88	1,402.88	33.43	2,216.64
MISCELLANEOUS					
Bookkeeping	10,710	709.50	669.25	18.17	1,946.50
Audit	7,650			-	-
Insurance & Bonding	3,470			-	-
Meeting Expense	6,630	317.58	297.31	55.50	3,679.86
Website		1,787.00	3,040.00		12,157.75
PROGRAMS					
Stream Monitoring	40,410	1,996.23	1,408.70	10.11	4,083.68
Stream Monitoring (USGS)	4,200			-	-
Lake Monitoring	41,000			-	-
Citizen Assisted Lake Monitoring (CAMP)	5,000		72.50	1.45	72.50
Annual Monitoring Report	14,500	305.52	458.28	9.27	1,343.69
Water Quality Education					
Education Program	14,480	1,427.38	1,253.50	22.74	3,292.13
WMWA (SC Share)	15,000			-	-
Management Plan/Amendments	500			-	-
Subwatershed BMP Assessment	0			-	-
Contribution to 5th Generation Plan	10,200			-	-
Insurance Claim stolen monitoring equipment			13,544.24		
To/From Reserves		19,397.97	35,702.75		55,100.72
TOTAL OPERATING EXPENSE	413,230	46,454.66	85,797.11	35.70	147,516.92
OPERATING SURPLUS OR (DEFICIT)					254,291.71

Shingle Creek Watershed Management Commission Treasurer's Report

		March	April	%age YTD	2026 YTD
GRANTS AND CAPITAL PROJECTS					
REVENUE					
Transfer to (from) Grants					-
Transfer to (from) CIPs					-
Transfer to (from) Closed Projects Account					-
TOTAL GRANT & CIP REVENUE		-	-		-
EXPENSE					
					-
					-
					-
					-
Transfer to (from) Grants		1,955.00			1,955.00
Transfer to (from) CIPs		212.50			212.50
Transfer to (from) City Cost Share Fund					-
Transfer to (from) Partnership BMP Cost Share Fund					-
Transfer to (from) Closed Projects Account		4,848.75	7,368.25		12,217.00
TOTAL GRANT & CIP EXPENSE		7,016.25	7,368.25		14,384.50
WMWA					
REVENUE					
WMWA Education - Partners		45,000.00			45,000.00
EXPENSE					
WMWA General Admin - Tech		758.45	2,210.93		5,579.33
WMWA Implementation					-
WMWA Educators		668.80	3,595.86		6,708.81
WMWA Rain Garden Workshops					
TOTAL WMWA EXPENSE		1,427.25	5,806.79		12,288.14
CASH SUMMARY					
4M Fund Balance at 12/31/25					4,799,248.08
Plus Revenue Received to date					453,527.47
Minus Claims Approved to Date					(507,859.21)
Minus Claims Presented Current Month					98,972.15
4M Fund Balance		4,929,316.40			4,843,888.49

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	April 2026	Total
City of Maple Grove - Low Salt Design SC Share	Reserves	10,000.00	10,000.00
OTT HydroMet - Replace stolen equipment		5,583.93	5,583.93
Tech Sales Co. -Replace stolen equipment		7,960.31	7,960.31
University of MN-2026 Urban Stormwater Res	Reserves	25,000.00	25,000.00
Joanna Sorenson - WMWA Educator			3,595.86
WMWA Ed Services	57011	3,453.75	
WMWA Ed Reimbursement	57012	142.11	
WMWA Special Projects	57010		-
Stantec			36,155.11
General Engineering	51001	12,541.88	
Grant Writing	51005	4,180.00	
Project Reviews	51002	3,225.00	
Stream Monitoring	56004	1,408.70	
Lake Monitoring	56010		
Annual Water Monitoring Report	58002	458.28	
CAMP	56002	72.50	
Education	57008	1,181.75	
Education - WMWA	57009	1,976.00	
Website	57003	3,040.00	
Twin Lakes SWA	58023	7,368.25	
38th Ave Outflow Monitoring	58039	702.75	
Town Law Center			1,402.88
Legal - General	52001	1,402.88	
Judie Anderson's Secretarial Service			234.93
WMWA General Expense	57009	234.93	
Judie Anderson's Secretarial Service			9,039.13
Administration	53001	7,130.14	
Project Review Support	53002	91.08	
Bookkeeping / Audit Prep	54002	669.25	
Meeting Expense	54001	297.31	
Education Programs	57008	71.75	
Engineering Support	53004	779.60	
Total Claims			98,972.15



March 10, 2026

Judie Anderson, JASS
Elm Creek, Shingle Creek and West Mississippi
Watershed Management Commissions
3235 Fernbrook Lane N, Plymouth, MN 55447

SUBJECT: LOW SALT DESIGN REIMBURSEMENT

Dear Judie,

The City of Maple Grove is requesting reimbursement of \$25,000 for development of the low salt design checklist and resource documents prepared by Bolton & Menk in conjunction with the cities of Maple Grove and Plymouth.

The project included assembling a team of development review professionals including engineers, planners, and forestry managers. Over the course of several meetings, the team reviewed previous development submittals and developed a checklist of low salt strategies acceptable in the communities. In addition, staff from Bolton & Menk provided a resource list for low salt design.

Funding for this project is approved from the Elm, Shingle, and West Mississippi watersheds in the following amounts:

Elm Creek Watershed	\$10,000
Shingle Creek Watershed	\$10,000
West Mississippi Watershed	\$5,000

Several staff members from Maple Grove and Plymouth provided in-kind services.

Thank you for your support with this important project. Chloride is not only a surface water contaminant of concern, but a difficult pollutant to remove from the water. Chloride reductions strategies are essential to improving the health of our waterbodies.

Sincerely,

Derek Asche
Water Resources Engineer

Attachments: Bolton and Menk invoices (3)
Low Salt Checklist
Low Salt Resource List



OTT HydroMet Corp.

22400 Davis Drive, SUITE 100 20164 Sterling VA

UNITED STATES

<https://www.otthydromet.com/>

INVOICE

Invoice Address:

Shingle Creek and West Mississippi
3235 Fernbrook Lane N
Plymouth MN 55447
UNITED STATES

Delivery Address:

Stantec
One Carlson Pkwy N
Suite 100
Plymouth MN 55447
UNITED STATES

Invoice Number: INV2000078 from Customer Order No.: E200003177 Your Sales Tax ID:
Customer: C003073 Incoterms: FOB Delivery Address Our Sales EIN: 54-1006352
Our Order: CB20003151 Payment Terms: Net 30 Days

Contact person

Anderson, Judie
Tel: (763) 553-1144
Email: judie@jass.biz

Field Sales

Corcoran, Miles
Tel: +1 9703971094
Email: miles.corcoran@otthydromet.com

Quote creation

Customer Support Team
Email: sales@otthydromet.com

Line	Item	Description	Quantity	UM	Unit Price	Discount	Amount
10	63.038.001.9051	PLS-C,SDI-12,0-10M, PRESSURE S	1.000	EA	2,909.00	3%	2,821.73 USD
Cust. Tariff number:		Country of Origin:					
20	97.000.033.9.5	PLS/PLS-C PROBE CABLE, METERS	20.000	EA	7.17	3%	139.10 USD
Cust. Tariff number:		Country of Origin:					
30	63.037.025.3.2	FAD 5 HUMIDITY ABSORBER CONN B	1.000	EA	200.00	3%	194.00 USD
Cust. Tariff number:		Country of Origin:					
40	96.140.173.9.5	STRAIGHT CABLE SUSPENSION BRKT	1.000	EA	26.00	3%	25.22 USD
Cust. Tariff number:		Country of Origin:					
50	XLINK500-C7-1	XLINK 500 CAT4 NA LTE	1.000	EA	1,907.00	3%	1,849.79 USD
Serial Numbers:		26020086					
Cust. Tariff number:		Country of Origin:					
60	1291-1033	ANT,GPRS5BAND,3DB,S MA-M-RA,12"	1.000	EA	21.10	3%	20.47 USD
Cust. Tariff number:		Country of Origin:					

All business transactions shall be subject to our General Terms and Conditions see (www.ott.com/GTC).

OTT HydroMét Corp.
22400 Davis Drive, SUITE
20164 Sterling VA

Trade registered number:
Our Sales EIN: 54-1006352

Bank Name: BANKOFAMERICA
Bank Account: 008765333340
BIC:



OTT HydroMet Corp.

22400 Davis Drive, SUITE 100 20164 Sterling VA

UNITED STATES

<https://www.otthydromet.com/>

INVOICE

Invoice Address:

Shingle Creek and West Mississippi
3235 Fernbrook Lane N
Plymouth MN 55447
UNITED STATES

Delivery Address:

Stantec
One Carlson Pkwy N
Suite 100
Plymouth MN 55447
UNITED STATES

Invoice Number: INV2000078 from Customer Order No.: E200003177 Your Sales Tax ID:
Customer: C003073 Incoterms: FOB Delivery Address Our Sales EIN: 54-1006352
Our Order: CB20003151 Payment Terms: Net 30 Days

Contact person Anderson, Judie Tel: (763) 553-1144 Email: judie@jass.biz
Field Sales Corcoran, Miles Tel: +1 9703971094 Email: miles.corcoran@otthydromet.com
Quote creation Customer Support Team Email: sales@otthydromet.com

Line	Item	Description	Quantity	UM	Unit Price	Discount	Amount
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Shipment / Tracking Number:	13368 / 398558300759	Amount excl. Sales Tax:	5,050.31
Shipment Date:	02/09/2026	Sales Tax :	438.62
Please specify our invoice number in your payment description while transferring the amount to our bank account		Freight:	95.00
		Invoice Total:	<u>5,583.93</u>

All business transactions shall be subject to our General Terms and Conditions see (www.ott.com/GTC)

OTT HydroMet Corp.	Trade registered number:	Bank Name:	BANKOFAMERICA
22400 Davis Drive, SUITE	Our Sales EIN: 54-1006352	Bank Account:	008765333340
20164 Sterling VA		BIC:	

INVOICE

Invoice From:

TECH SALES CO.
311 W. 44TH STREET
MINNEAPOLIS MN 55409
Ph: (612) 823-8238 Fx: (612) 823-4272

Page#: 1
Invoice#: 329440
Invoice Date: 02/02/26

Bill To:

Shingle Creek and West Mississippi
Watershed Management Commissions
3235 Fernbrook Lane N
Plymouth MN 55447

Ship To:

Stantec
1 Carlson Parkway N, Suite 100
Plymouth MN 55447

Your PO#: KATIE HEMBRE
Order Date: 01/16/26
Ship Date: 01/30/26
FOB: Factory
Ship Via: GROUND
Tracking#: 398274112755

Terms: NET 30 DAYS
SAOID#: 159788
Our Fed ID#: 41-1990150
Control#: 15-169788-
Territory#: 90

We appreciate your business! Let us know if we can be of further service.

LI#	Order	Ship	BO	Part#/Description	Net Each	Total
1	1	1	0	686710070 Isco Model 6712 Full-size Portable Sampler. Includes controller, top cover, center section, base, distributor arm, two pump tubes, instruction manual, & pocket guide. Does not include bottle configuration kit. SN 226A00428	6,121.00	6,121.00
2	1	1	0	686700006 24-bottle Configuration for 6700 Series Full-size Portable Sampler. Includes 24 polypropylene 1-liter bottles with caps, bottle retaining ring, and two discharge tubes.	415.00	415.00
3	1	1	0	681680058 3/8-inch Vinyl Suction Line - 100 ft. Includes tubing coupler.	149.00	149.00
4	1	1	0	609004367 3/8" standard weighted polypropylene strainer	177.00	177.00
5	1	1	0	603709002 Tubing coupler, 3/8 inch. One-piece, clampless coupler made of stainless steel. Can be used with any Isco sampler.	48.00	48.00
6	1	1	0	601394023 Connect cable for external 12V DC source. 6 ft. cable for powering portable Isco sampler or flow meters from an external 12V DC source, such as an automotive or deep-cycle marine battery. Terminates in heavy-duty battery clips. For use with Isco GLS, 6700 series Portable Samplers.	189.00	189.00
7	1	1	0	Sales Tax ***** CONTINUED ON PAGE 2 *****	625.31	625.31

INVOICE

Invoice From:

TECH SALES CO.
311 W. 44TH STREET
MINNEAPOLIS MN 55409

Page#: 2
Invoice#: 329440
Invoice Date: 02/02/26

LI#	Order	Ship	BO	Part#/Description	Net Each	Total
					Sub-Total:	7,724.31
					Ship/Handle:	236.00
					Tax:	=====
					Total Due:	7,960.31

Any discrepancies should be reported within 30 days. Invoices over 30 days old will be subject to a 1.5% per month finance charge, past 60 days will be subject to collection charges. Mastercard/Visa accepted with a 4% surcharge.

Water Resources Center

UNIVERSITY OF MINNESOTA
Driven to DiscoverSM

Water Resources Center
173 McNeal Hall
1985 Buford Avenue
St. Paul, MN 55108
umwrc@umn.edu
612-624-9282 FAX: 612-625-1263

March 23, 2026

Customer Information

Contact Name Judie Anderson

Contact Phone Number 763-553-1144

Contact Email Address judie@jass.biz

Company Name Shingle Creek Watershed

Company Address 3235 Fernbrook Lane

City, State, Zip Plymouth, MN 55447

DMS ID

DESCRIPTION	TOTAL
Contribution to 2026 urban stormwater research program advised by the MN Stormwater Research Council	\$ 25,000.00
Total All Items	\$ 25,000.00

Make checks payable to:
University of Minnesota

Mail checks with this form to:
University of Minnesota Foundation
P.O. Box 860266
Minneapolis, MN 55486-0266

Your receipt will reflect that this contribution was made to the
Minnesota Stormwater Research Fund (21975)

INVOICE FROM

Joanna Sorenson
4560 Glacier Lane N
Plymouth, MN 55446

INVOICE TO

West Metro Water Alliance
3235 Fernbrook Lane
Plymouth, MN 55447

Invoice Date: 3/31/2026

Log of Services

Date	Description	Hours	Extended (\$45/hr)	Mileage	Extended (0.725/mi)	Supplies/ Fees
Total - WMWA Meetings			\$ -		\$ -	\$ -
3/4/2026	Updating presentations, emails	0.50	22.50		-	
3/6/2026	Pick up Enviroscope	0.50	22.50	4.80	3.48	
3/8/2026	Invoice, Update email, emails	1.25	56.25		-	
3/8/2026	JASS Pick up, city hall pickup	0.75	33.75	5.00	3.63	
3/16/2026	Update presentation & emails	0.50	22.50		-	
Total - Program Development/Communication			\$ 157.50		\$ 7.11	\$ -
3/5/2026	Kimberly Lane	5.50	247.50	6.00	4.35	
3/6/2026	Kimberly Lane	2.75	123.75	6.00	4.35	
3/9/2026	Robbinsdale Spanish Immersion	7.00	315.00	12.40	8.99	
3/10/2026	Robbinsdale Spanish Immersion	7.25	326.25	12.40	8.99	
3/11/2026	Robbinsdale Spanish Immersion	6.50	292.50	12.40	8.99	
3/12/2026	Robbinsdale Spanish Immersion	7.00	315.00	12.40	8.99	
3/12/2026	Greenridge	3.00	135.00	8.60	6.24	
3/17/2026	Plymouth Creek	6.50	292.50	4.00	2.90	
3/18/2026	Plymouth Creek	3.00	135.00	4.00	2.90	
3/19/2026	Plymouth Creek	6.50	292.50	4.00	2.90	
3/23/2026	Evergreen	3.25	146.25	26.00	18.85	
3/25/2026	Meadowbrook	6.00	270.00	26.00	18.85	
3/26/2026	Meadowbrook	6.00	270.00	26.00	18.85	
3/27/2026	Meadowbrook	3.00	135.00	26.00	18.85	
Total - Classroom/Community Events			\$ 3,296.25		\$ 135.00	\$ -
Total:		76.75	\$ 3,453.75	196.00	\$ 142.11	\$ -

Invoice Total \$ 3,595.86

FOR OFFICE USE ONLY

3,453.75	57011	WMWA Ed Regular Services
142.11	57012	WMWA Ed Reimbursed Expense
-	57010	Special Projects
3,595.86	TOTAL	



INVOICE

Invoice Number	2541733
Invoice Date	March 26, 2026
Purchase Order	227702710
Customer Number	165842
Project Number	227702710

Bill To
 Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No.: 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To
 Stantec Consulting Services Inc.
 (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	2026 Shingle Creek Engineering Services		
Project Manager	Osterdyk, Eric J	Contract Upset	272,900.00
Current Invoice Total (USD)	29,491.58	Amount Billed to Date	63,766.31
		Bill Through Date	March 20, 2026

Beverly Love Beverly@jass.biz; Judie Anderson Judie@jass.biz

Top Task	100	General Engineering
Low Task	100	General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	12.00	152.00	1,824.00
Hembre, Kaitlyn Marie Elizabeth (Katie)	3.75	145.00	543.75
Matthiesen, Edward Armin (Ed)	0.25	251.00	62.75
Neumiller, Grace Catherine	37.00	152.00	5,624.00
Osterdyk, Eric J	12.25	212.00	2,597.00
Russin, Emma	2.00	152.00	304.00
Spector, Diane F	7.00	223.00	1,561.00
Subtotal Professional Services	74.25		12,516.50

Disbursements

Direct - Vehicle (mileage)	25.38
Subtotal Disbursements	25.38

Low Task Subtotal	General Engineering	12,541.88
Top Task Subtotal	General Engineering	12,541.88

Top Task	200	Grant Application Writing
Low Task	200	Grant Application Writing

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
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Invoice Number	2541733
Invoice Date	March 26, 2026
Purchase Order	227702710
Customer Number	165842
Project Number	227702710

Hembre, Kaitlyn Marie Elizabeth (Katie)	4.00	145.00	580.00
Neumiller, Grace Catherine	20.75	152.00	3,154.00
Spector, Diane F	2.00	223.00	446.00
Subtotal Professional Services	<u>26.75</u>		<u>4,180.00</u>

Low Task Subtotal	Grant Application Writing	4,180.00
Top Task Subtotal	Grant Application Writing	<u>4,180.00</u>

Top Task 300 Project Reviews/WCA
Low Task 26.002 7000 56th Avenue

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia M	7.25	152.00	1,102.00
Osterdyk, Eric J	4.50	212.00	954.00
Subtotal Professional Services	<u>11.75</u>		<u>2,056.00</u>

Low Task Subtotal	7000 56th Avenue	2,056.00
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Low Task 26.003 Veridian Credit Union

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	5.25	152.00	798.00
Osterdyk, Eric J	1.75	212.00	371.00
Subtotal Professional Services	<u>7.00</u>		<u>1,169.00</u>

Low Task Subtotal	Veridian Credit Union	1,169.00
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Top Task Subtotal	Project Reviews/WCA	<u>3,225.00</u>
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Top Task 500 Stream Monitoring
Low Task 500 Stream Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia M	3.75	152.00	570.00
Neumiller, Grace Catherine	0.75	152.00	114.00
Russin, Emma	4.00	152.00	608.00
Subtotal Professional Services	<u>8.50</u>		<u>1,292.00</u>

Invoice Number	2541733
Invoice Date	March 26, 2026
Purchase Order	227702710
Customer Number	165842
Project Number	227702710

Disbursements

Direct - Testing & Lab Charges	116.70
Subtotal Disbursements	116.70

Low Task Subtotal	Stream Monitoring	1,408.70
Top Task Subtotal	Stream Monitoring	1,408.70

Top Task	700	CAMP
Low Task	700	CAMP

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	0.50	145.00	72.50
Subtotal Professional Services	0.50		72.50

Low Task Subtotal	CAMP	72.50
Top Task Subtotal	CAMP	72.50

Top Task	800	Annual Monitoring Report
Low Task	800	Annual Monitoring Report

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	4.50	152.00	684.00
Subtotal Professional Services	4.50		684.00

SC - 458.28
WM - 225.72

Low Task Subtotal	Annual Monitoring Report	684.00
Top Task Subtotal	Annual Monitoring Report	684.00

Top Task	900	Education Program
Low Task	900.901	General

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	1.00	145.00	145.00
Neumiller, Grace Catherine	4.50	152.00	684.00



INVOICE

Invoice Number 2541733
Invoice Date March 26, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

~~SC - 1,181.75~~
 WM - 1,181.75

Ramirez-Delgado, Elizabeth A	0.50	170.00	85.00
Spector, Diane F	6.50	223.00	1,449.50
Subtotal Professional Services	<u>12.50</u>		<u>2,363.50</u>

Low Task Subtotal	General		2,363.50
Low Task	900.902	WMWA	

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	13.00	152.00	1,976.00
Subtotal Professional Services	<u>13.00</u>		<u>1,976.00</u>

Low Task Subtotal	WMWA		1,976.00
Low Task	900.903	Website	

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	20.00	152.00	3,040.00
Subtotal Professional Services	<u>20.00</u>		<u>3,040.00</u>

Low Task Subtotal	Website		3,040.00
Top Task Subtotal	Education Program		7,379.50

Total Fees & Disbursements 29,491.58
INVOICE TOTAL (USD) 29,491.58

Net Due in 30 Days or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



INVOICE

Invoice Number	2543335
Invoice Date	March 31, 2026
Purchase Order	~
Customer Number	165842
Project Number	227708089

Bill To
 Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No.: 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To
 Stantec Consulting Services Inc.
 (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek : Twin Lakes Subwatershed Assessment		
Project Manager	Beneke, Tom	Contract Upset	114,600.00
Current Invoice Total (USD)	7,368.25	Amount Billed to Date	91,238.55
		Bill Through Date	March 27, 2026

Top Task	100	Project Management and Coordination
Low Task	100	Project Management and Coordination

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Beneke, Thomas S (Tom)	7.00	197.00	1,379.00
Tilman, Elizabeth (Lisa)	1.75	197.00	344.75
Subtotal Professional Services	<u>8.75</u>		<u>1,723.75</u>

Low Task Subtotal	Project Management and Coordination	1,723.75
Top Task Subtotal	Project Management and Coordination	1,723.75

Top Task	300	External Load Update
Low Task	300.2	Project Identification

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	11.75	152.00	1,786.00
Tilman, Elizabeth (Lisa)	4.50	197.00	886.50
Subtotal Professional Services	<u>16.25</u>		<u>2,672.50</u>

Low Task Subtotal	Project Identification	2,672.50
Top Task Subtotal	External Load Update	2,672.50

Top Task	400	Internal Load Evaluation & Management
Low Task	400.1	Collection & Analysis of sediment cores



INVOICE

Invoice Number	2543335
Invoice Date	March 31, 2026
Purchase Order	~
Customer Number	165842
Project Number	227708089

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	3.50	145.00	507.50
Subtotal Professional Services	<u>3.50</u>		<u>507.50</u>

Low Task Subtotal	Collection & Analysis of sediment cores	507.50
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Low Task	400.3	Internal P load mgmt feasibility + memo
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Frett, Michael W	8.50	152.00	1,292.00
Lofton, Dendy D	5.25	208.00	1,092.00
Subtotal Professional Services	<u>13.75</u>		<u>2,384.00</u>

Low Task Subtotal	Internal P load mgmt feasibility + memo	2,384.00
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Top Task Subtotal	Internal Load Evaluation & Management	2,891.50
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Top Task	500	Fish Community Survey
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Low Task	500	Fish Community Survey
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Varian, Anna	0.50	161.00	80.50
Subtotal Professional Services	<u>0.50</u>		<u>80.50</u>

Low Task Subtotal	Fish Community Survey	80.50
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Top Task Subtotal	Fish Community Survey	80.50
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Total Fees & Disbursements	<u>7,368.25</u>
INVOICE TOTAL (USD)	7,368.25

Net Due in 30 Days or in accordance with terms of the contract

Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



INVOICE

Invoice Number 2543336
Invoice Date March 31, 2026
Purchase Order ~
Customer Number 165842
Project Number 227708646

Bill To
 Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No.: 111000012
 Account No: 3752096026
 Email Remittance: eff@stantec.com

Alternative Remit To
 Stantec Consulting Services Inc.
 (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek WO25-06 38th Ave Outflow Monitoring		
Project Manager	Beneke, Tom	Contract Upset	59,540.00
Current Invoice Total (USD)	702.75	Amount Billed to Date	20,100.72
		Bill Through Date	March 27, 2026

Top Task	100	Site Planning & Equipment Deployment		
Professional Services				
Category/Employee		Current Hours	Rate	Current Amount
	Hembre, Kaitlyn Marie Elizabeth (Katie)	2.50	145.00	362.50
	Neumiller, Grace Catherine	2.00	152.00	304.00
	Subtotal Professional Services	<u>4.50</u>		<u>666.50</u>
Top Task Subtotal	Site Planning & Equipment Deployment			666.50

Top Task	400	Project Management & Data Sharing		
Professional Services				
Category/Employee		Current Hours	Rate	Current Amount
	Hembre, Kaitlyn Marie Elizabeth (Katie)	0.25	145.00	36.25
	Subtotal Professional Services	<u>0.25</u>		<u>36.25</u>
Top Task Subtotal	Project Management & Data Sharing			36.25

Total Fees & Disbursements 702.75
INVOICE TOTAL (USD) 702.75

Net Due in 30 Days or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



April 01, 2026

JASS Watershed Administrators
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 03-01-2026 - 03-31-2026

Fees	1,392.00
Expenses	10.88
Total for this Bill	1,402.88
Previous Balance	0.00
Total Amount to Pay as of 04-01-2026	1,402.88

Town Law Center PLLP
1250 Wayzata Blvd E
Unit 1065
Wayzata, MN 55391

April 01, 2026

Bill Number: 1256

Bill Period: 03-01-2026 - 03-31-2026

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
03-12-2026	Troy Gilchrist	Prepare for, travel to, and attend meeting;	2.00	240.00	480.00
03-27-2026	Benjamin Gilchrist	Work on data practiced policy outlining how the Watershed will respond to data requests;	0.50	210.00	105.00
03-27-2026	Troy Gilchrist	Prepare for and arrange for drafting of updated data practices policy	0.20	240.00	48.00
03-30-2026	Benjamin Gilchrist	Continue preparing a detailed data practiced policy outlining how the Watershed will respond to data requests;	1.70	210.00	357.00
03-31-2026	Benjamin Gilchrist	Finish preparing a detailed data practiced policy outlining how the Watershed will respond to data requests;	1.80	210.00	378.00
03-31-2026	Troy Gilchrist	begin review of draft data policy	0.10	240.00	24.00
Total					1,392.00

Time Summary

Professional	Hours	Rate	Amount
Benjamin Gilchrist	4.00	210.00	840.00
Troy Gilchrist	2.30	240.00	552.00
Total			1,392.00

Expenses

Date	Professional	Description	Amount
03-12-2026	Troy Gilchrist	Mileage to attend meeting	10.88
Total Expenses			10.88
Total for this Bill			1,402.88



Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane | Plymouth, MN 55447

April 2, 2026

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
								SC	WM	
Administrative		53001	16.04	87.50	1,403.50	13.77	87.50	1,204.88		
Admin - Offsite	50-50	53001		102.50	-		102.50	-		
Administrative	70-30	53001	29.18	87.50	1,787.28		87.50	765.98		
Admin - offsite	70-30	53001	2.65	102.50	190.14		102.50	81.49		
<i>Zoom annual subscription</i>		<i>53001</i>	<i>1.00</i>	<i>34.71</i>	<i>34.71</i>	<i>1.00</i>	<i>34.71</i>	<i>34.71</i>		
<i>Office Support</i>	<i>70-30</i>	<i>53001</i>	<i>25.00</i>	<i>75.00</i>	<i>1,312.50</i>		<i>75.00</i>	<i>562.50</i>		
Data Processing/File Mgmt		53001		87.50			87.50	-		
Data Processing/File Mgmt	70-30	53001		87.50	-		87.50	-		
<i>Data E-Storage</i>		<i>53001</i>	<i>1.00</i>	<i>69.42</i>	<i>69.42</i>	<i>1.00</i>	<i>19.27</i>	<i>19.27</i>		
Annual Reporting	70-30	53001	25.99	87.50	1,591.89			682.24		
Administration Reimbursables		53001	688.490	1.00	688.49	204.820	1.00	204.82	7,130.140	3,596.905
<i>Annual Storage Rental -.14/.11</i>		<i>53001</i>	<i>1.00</i>	<i>52.22</i>	<i>52.22</i>	<i>1.00</i>	<i>41.03</i>	<i>41.03</i>		
Bookkeeping		54022	7.42	87.50	649.25	4.00	87.50	350.00		
<i>Bookkeeping Subscription</i>		<i>54022</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>		
<i>Sage Subscription</i>		<i>54022</i>	<i>-</i>	<i>900.00</i>	<i>-</i>	<i>-</i>	<i>900.00</i>	<i>-</i>		
Audit Prep		54022		87.50	-		87.50	-	669.250	370.000
Meal Expense	70-30	54001	424.73	1.00	297.31		1.00	127.42	297.311	127.419
Project / WCA Reviews - Secre		53002		70.00	-		70.00	-		
Project / WCA Reviews - Admin		53002	0.92	87.50	80.50	0.55	87.50	48.13		
Project Reviews - File Mgmt		53002		70.00	-		70.00	-		
<i>Drop Box Subscription</i>		<i>53002</i>	<i>-</i>	<i>120.00</i>	<i>-</i>	<i>-</i>	<i>120.00</i>	<i>-</i>		
Project / WCA Reviews -Reimbursal		53002	10.58	1.00	10.58	4.94	1.00	4.94	91.080	53.065
Website	50-50	57008	1.64	87.50	71.75		87.50	71.75		
<i>Renew website domain 2 yrs</i>	<i>50-50</i>	<i>57008</i>	<i>-</i>	<i>25.00</i>	<i>-</i>	<i>-</i>	<i>25.00</i>	<i>-</i>		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	71.750	71.750
Engineering Support - Admin	70-30	53004	9.06	87.50	554.93		87.50	237.83		
Engineering Support - Data M	70-30	53004		87.50	-		87.50	-		
Engineering Support -offsite	70-30	53004	2.38	102.50	170.77		102.50	73.19		
Engineering Support - Reimbursabl		53004	53.91	1.00	53.91	23.11	1.00	23.11	779.600	334.120
									9,039.131	4,553.259

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2026 Budget	March	April	%age YTD	2026 YTD
REVENUE					
Application Fees	20,000			5.50	1,100.00
Member Assessments	163,200	2,428.00		100.00	163,200.00
Interest & Dividend Income	5,000	4,777.93		270.15	13,507.54
Miscellaneous Income					-
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
To (From) Reserve	1,250				-
TOTAL REVENUE	189,450	7,205.93	-		177,807.54
EXPENSES					
		2025 Activity			
ADMINISTRATION					
Administrative Services	32,640	3,410.62	3,596.90	28.69	9,365.07
Engineering Support	4,590	210.73	334.12	15.80	725.00
Project Reviews	1,020	203.74	53.07	33.80	344.81
ENGINEERING					
General Engineering 2025 credit for overpmt		(64.00)			
General Engineering	37,740	8,825.40	5,333.63	37.52	14,159.03
Grant Application Writing	0				-
Project Review	32,640	1,946.00	1,139.00	9.45	3,085.00
LEGAL					
Legal Services	5,610	490.88	1,402.88	42.08	2,360.64
JPA Update					-
MISCELLANEOUS					
Bookkeeping	4,800	655.25	370.00	30.56	1,467.00
Audit	6,630			0.00	-
Insurance & Bonding	3,160			0.00	-
Meeting Expense	3,320	136.11	127.42	47.50	1,577.09
Website					5,375.00
PROJECTS					
Outfall and Stream Monitoring	21,100			0.00	-
Annual Monitoring Report 2025					
Annual Monitoring Report	6,220	150.48	225.72	10.64	661.81
Water Quality Education					
Education	14,480	1,427.37	1,253.50	22.74	3,292.12
WMWA	15,000	15,000.00		100.00	15,000.00
Management Plan/Amendments	500				-
Transfer to (from) CIPs					-
Transfer to (from) Grants					-
From SWA Assigned Funds		3,297.00	1,202.42		4,499.42
To (from) Reserves			15,000.00		15,000.00
TOTAL OPERATING EXPENSE	189,450	35,689.58	30,038.66		76,911.99
CASH SUMMARY					
4M Fund Balance at 12/31/25					1,435,112.84
Plus Revenue Received to Date					178,137.45
Minus Claims Approved to Date					(125,567.61)
Minus Claims Presented Current Month					30,038.66
4M Fund Balance		1,547,760.00			1,517,721.34

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	April 2026		Total
City of Maple Grove-Low Salt Design WM Share	Reserves	5,000.00		5,000.00
University of MN-2026 Urban Stormwater Research C	Reserves	10,000.00		10,000.00
Stantec				9,082.52
General Engineering	51001	5,333.63		
Project Reviews	51002	1,139.00		
Stream and Outfall Monitoring	58011			
Education Program	57008	1,181.75		
Annual Water Monitoring Report	58002	225.72		
TH 252 Area SWA	70501	1,202.42		
Town Law Center				1,402.88
Legal - General	52001	1,402.88		
Judie Anderson's Secretarial Service				4,553.26
Administration	53001	3,596.90		
Bookkeeping / Audit Prep	54002	370.00		
Project Review Support	53002	53.07		
Meeting Expense - Previous Mo. Meal	54001	127.42		
Education Programs	57008	71.75		
Engineering Support	53004	334.12		
Total Claims				30,038.66



12800 Arbor Lakes Parkway
Maple Grove, MN 55369-7064

763-494-6000
maplegrovern.gov

March 10, 2026

Judie Anderson, JASS
Elm Creek, Shingle Creek and West Mississippi
Watershed Management Commissions
3235 Fernbrook Lane N, Plymouth, MN 55447

SUBJECT: LOW SALT DESIGN REIMBURSEMENT

Dear Judie,

The City of Maple Grove is requesting reimbursement of \$25,000 for development of the low salt design checklist and resource documents prepared by Bolton & Menk in conjunction with the cities of Maple Grove and Plymouth.

The project included assembling a team of development review professionals including engineers, planners, and forestry managers. Over the course of several meetings, the team reviewed previous development submittals and developed a checklist of low salt strategies acceptable in the communities. In addition, staff from Bolton & Menk provided a resource list for low salt design.

Funding for this project is approved from the Elm, Shingle, and West Mississippi watersheds in the following amounts:

Elm Creek Watershed	\$10,000
Shingle Creek Watershed	\$10,000
West Mississippi Watershed	\$5,000

Several staff members from Maple Grove and Plymouth provided in-kind services.

Thank you for your support with this important project. Chloride is not only a surface water contaminant of concern, but a difficult pollutant to remove from the water. Chloride reductions strategies are essential to improving the health of our waterbodies.

Sincerely,

Derek Asche
Water Resources Engineer

Attachments: Bolton and Menk invoices (3)
Low Salt Checklist
Low Salt Resource List

Water Resources Center

UNIVERSITY OF MINNESOTA
Driven to DiscoverSM

Water Resources Center
173 McNeal Hall
1985 Buford Avenue
St. Paul, MN 55108
umwrc@umn.edu
612-624-9282 FAX: 612-625-1263

March 23, 2026

Customer Information

Contact Name Judie Anderson

Contact Phone Number 763-553-1144

Contact Email Address judie@jass.biz

Company Name West Mississippi Watershed

Company Address 3235 Fernbrook Lane

City, State, Zip Plymouth, MN 55447

DMS ID

DESCRIPTION	TOTAL
Contribution to 2026 urban stormwater research program advised by the MN Stormwater Research Council	\$ 10,000.00
Total All Items	\$ 10,000.00

Make checks payable to:
University of Minnesota

Mail checks with this form to:
University of Minnesota Foundation
P.O. Box 860266
Minneapolis, MN 55486-0266

Your receipt will reflect that this contribution was made to the
Minnesota Stormwater Research Fund (21975)



INVOICE

Invoice Number	2541731
Invoice Date	March 26, 2026
Purchase Order	227702709
Customer Number	165866
Project Number	227702709

Bill To

West Mississippi Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)

Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No.: 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To

Stantec Consulting Services Inc.
 (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	2026 West Mississippi Watershed Engineering Services		
Project Manager	Osterdyk, Eric J	Contract Upset	78,980.00
Current Invoice Total (USD)	6,472.63	Amount Billed to Date	17,244.03
		Bill Through Date	March 20, 2026

Beverly@jass.biz; Judie@jass.biz

Top Task	100	General Engineering
Low Task	100	General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	6.25	152.00	950.00
Hembre, Kaitlyn Marie Elizabeth (Katie)	2.75	145.00	398.75
Neumiller, Grace Catherine	15.00	152.00	2,280.00
Osterdyk, Eric J	5.50	212.00	1,166.00
Spector, Diane F	2.00	223.00	446.00
Wavrin, Thomas	0.50	135.00	67.50
Subtotal Professional Services	32.00		5,308.25

Disbursements

Direct - Vehicle (mileage)	25.38
Subtotal Disbursements	25.38

Low Task Subtotal	General Engineering	5,333.63
Top Task Subtotal	General Engineering	5,333.63

Top Task	200	Project Reviews/WCA
Low Task	26.001	109th Ave Reconstruction Phase 2

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	5.75	152.00	874.00



INVOICE

Invoice Number 2541731
Invoice Date March 26, 2026
Purchase Order 227702709
Customer Number 165866
Project Number 227702709

Osterdyk, Eric J	1.25	212.00	265.00
Subtotal Professional Services	<u>7.00</u>		<u>1,139.00</u>

Low Task Subtotal	109th Ave Reconstruction Phase 2	1,139.00
Top Task Subtotal	Project Reviews/WCA	1,139.00

Total Fees & Disbursements 6,472.63
INVOICE TOTAL (USD) **6,472.63**

Net Due in 30 Days or in accordance with terms of the contract
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Invoice Number	2541733
Invoice Date	March 26, 2026
Purchase Order	227702710
Customer Number	165842
Project Number	227702710

Disbursements

Direct - Testing & Lab Charges	116.70
Subtotal Disbursements	<u>116.70</u>

Low Task Subtotal	Stream Monitoring	1,408.70
Top Task Subtotal	Stream Monitoring	<u>1,408.70</u>

Top Task	700	CAMP
Low Task	700	CAMP

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	0.50	145.00	72.50
Subtotal Professional Services	<u>0.50</u>		<u>72.50</u>

Low Task Subtotal	CAMP	72.50
Top Task Subtotal	CAMP	<u>72.50</u>

Top Task	800	Annual Monitoring Report
Low Task	800	Annual Monitoring Report

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	4.50	152.00	684.00
Subtotal Professional Services	<u>4.50</u>		<u>684.00</u>

SC - 458.28
 WM - 225.72

Low Task Subtotal	Annual Monitoring Report	684.00
Top Task Subtotal	Annual Monitoring Report	<u>684.00</u>

Top Task	900	Education Program
Low Task	900.901	General

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hembre, Kaitlyn Marie Elizabeth (Katie)	1.00	145.00	145.00
Neumiller, Grace Catherine	4.50	152.00	684.00



INVOICE

Invoice Number 2541733
Invoice Date March 26, 2026
Purchase Order 227702710
Customer Number 165842
Project Number 227702710

SC - 1,181.75
~~WM - 1,181.75~~

Ramirez-Delgado, Elizabeth A	0.50	170.00	85.00
Spector, Diane F	6.50	223.00	1,449.50
Subtotal Professional Services	<u>12.50</u>		<u>2,363.50</u>

Low Task Subtotal **General** 2,363.50

Low Task 900.902 WMWA

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	13.00	152.00	1,976.00
Subtotal Professional Services	<u>13.00</u>		<u>1,976.00</u>

Low Task Subtotal **WMWA** 1,976.00

Low Task 900.903 Website

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	20.00	152.00	3,040.00
Subtotal Professional Services	<u>20.00</u>		<u>3,040.00</u>

Low Task Subtotal **Website** 3,040.00

Top Task Subtotal Education Program 7,379.50

Total Fees & Disbursements 29,491.58
INVOICE TOTAL (USD) 29,491.58

Net Due in 30 Days or in accordance with terms of the contract

**Stantec will not change our banking information. If you receive a request noting our banking information has changed,
 please contact your Stantec Project Manager**



INVOICE

Invoice Number	2541735
Invoice Date	March 26, 2026
Purchase Order	-
Customer Number	165866
Project Number	227707394

Bill To
 West Mississippi Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

EFT/ACH Remit To (Preferred)
 Stantec Consulting Services Inc. (SCSI)
 Bank of America
 ABA No.: 111000012
 Account No: 3752096026
 Email Remittance: eft@stantec.com

Alternative Remit To
 Stantec Consulting Services Inc.
 (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	TH 252 Area Subwatershed Assessments		
Project Manager	Osterdyk, Eric J	Contract Upset	45,900.00
Current Invoice Total (USD)	1,202.42	Amount Billed to Date	34,688.00
		Bill Through Date	March 20, 2026

Top Task **100** **Area 1-BC Evergreen**
Low Task **100.1** **Meetings/PM**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Beneke, Thomas S (Tom)	0.87	212.00	183.42
Subtotal Professional Services	<u>0.87</u>		<u>183.42</u>

Low Task Subtotal	Meetings/PM	183.42
Top Task Subtotal	Area 1-BC Evergreen	183.42

Top Task **200** **Area 2 - BP Meadowwood**
Low Task **200.1** **Meetings/PM**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Beneke, Thomas S (Tom)	0.37	212.00	79.00
Tilman, Elizabeth (Lisa)	2.50	212.00	530.00
Subtotal Professional Services	<u>2.87</u>		<u>609.00</u>

Low Task Subtotal	Meetings/PM	609.00
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Low Task **200.5** **Tech Memo**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
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INVOICE

Invoice Number 2541735
Invoice Date March 26, 2026
Purchase Order ~
Customer Number 165866
Project Number 227707394

Clapp, Lucas W	2.50	164.00	410.00
Subtotal Professional Services	<u>2.50</u>		<u>410.00</u>

Low Task Subtotal	Tech Memo	410.00
Top Task Subtotal	Area 2 - BP Meadowwood	1,019.00

Total Fees & Disbursements 1,202.42
INVOICE TOTAL (USD) 1,202.42

Net Due in 30 Days or in accordance with terms of the contract
Stantec will not change our banking information. If you receive a request noting our banking information has changed, please contact your Stantec Project Manager



April 01, 2026

JASS Watershed Administrators
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 03-01-2026 - 03-31-2026

Fees	1,392.00
Expenses	10.88
Total for this Bill	1,402.88
Previous Balance	0.00
Total Amount to Pay as of 04-01-2026	1,402.88



Town Law Center PLLP
 1250 Wayzata Blvd E
 Unit 1065
 Wayzata, MN 55391

April 01, 2026

Bill Number: 1266

Bill Period: 03-01-2026 - 03-31-2026

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
03-12-2026	Troy Gilchrist	Prepare for, travel to, and attend meeting;	2.00	240.00	480.00
03-27-2026	Troy Gilchrist	Prepare for and arrange for drafting of updated data practices policy	0.20	240.00	48.00
03-27-2026	Benjamin Gilchrist	Work on data practiced policy outlining how the Watershed will respond to data requests;	0.50	210.00	105.00
03-30-2026	Benjamin Gilchrist	Finish preparing a detailed data practiced policy outlining how the Watershed will respond to data requests;	1.70	210.00	357.00
03-31-2026	Troy Gilchrist	Begin review on data policy	0.10	240.00	24.00
03-31-2026	Benjamin Gilchrist	Finish preparing a detailed data practiced policy outlining how the Watershed will respond to data requests;	1.80	210.00	378.00
Total					1,392.00

Time Summary

Professional	Hours	Rate	Amount
Benjamin Gilchrist	4.00	210.00	840.00
Troy Gilchrist	2.30	240.00	552.00
Total			1,392.00

Expenses

Date	Professional	Description	Amount
03-12-2026	Troy Gilchrist	Mileage to attend meeting	10.88
Total Expenses			10.88
Total for this Bill			1,402.88



Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane | Plymouth, MN 55447

April 2, 2026

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
								SC	WM	
Administrative		53001	16.04	87.50	1,403.50	13.77	87.50	1,204.88		
Admin - Offsite	50-50	53001		102.50	-		102.50	-		
Administrative	70-30	53001	29.18	87.50	1,787.28		87.50	765.98		
Admin - offsite	70-30	53001	2.65	102.50	190.14		102.50	81.49		
<i>Zoom annual subscription</i>		<i>53001</i>	<i>1.00</i>	<i>34.71</i>	<i>34.71</i>	<i>1.00</i>	<i>34.71</i>	<i>34.71</i>		
<i>Office Support</i>	<i>70-30</i>	<i>53001</i>	<i>25.00</i>	<i>75.00</i>	<i>1,312.50</i>		<i>75.00</i>	<i>562.50</i>		
Data Processing/File Mgmt		53001		87.50			87.50	-		
Data Processing/File Mgmt	70-30	53001		87.50	-		87.50	-		
<i>Data E-Storage</i>		<i>53001</i>	<i>1.00</i>	<i>69.42</i>	<i>69.42</i>	<i>1.00</i>	<i>19.27</i>	<i>19.27</i>		
Annual Reporting	70-30	53001	25.99	87.50	1,591.89			682.24		
Administration Reimbursables		53001	688.490	1.00	688.49	204.820	1.00	204.82	7,130.140	3,596.905
<i>Annual Storage Rental -.14/.11</i>		<i>53001</i>	<i>1.00</i>	<i>52.22</i>	<i>52.22</i>	<i>1.00</i>	<i>41.03</i>	<i>41.03</i>		
Bookkeeping		54022	7.42	87.50	649.25	4.00	87.50	350.00		
<i>Bookkeeping Subscription</i>		<i>54022</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>	<i>1.00</i>	<i>20.00</i>	<i>20.00</i>		
<i>Sage Subscription</i>		<i>54022</i>	-	<i>900.00</i>	-	-	<i>900.00</i>	-		
Audit Prep		54022		87.50	-		87.50	-	669.250	370.000
Meal Expense	70-30	54001	424.73	1.00	297.31		1.00	127.42	297.311	127.419
Project / WCA Reviews - Secre		53002		70.00	-		70.00	-		
Project / WCA Reviews - Admin		53002	0.92	87.50	80.50	0.55	87.50	48.13		
Project Reviews - File Mgmt		53002		70.00	-		70.00	-		
<i>Drop Box Subscription</i>		<i>53002</i>	-	<i>120.00</i>	-	-	<i>120.00</i>	-		
Project / WCA Reviews -Reimbursal		53002	10.58	1.00	10.58	4.94	1.00	4.94	91.080	53.065
Website	50-50	57008	1.64	87.50	71.75		87.50	71.75		
<i>Renew website domain 2 yrs</i>	<i>50-50</i>	<i>57008</i>	-	<i>25.00</i>	-	-	<i>25.00</i>	-		
Education - Reimbursables	50-50	57007		1.00	-		1.00	-	71.750	71.750
Engineering Support - Admin	70-30	53004	9.06	87.50	554.93		87.50	237.83		
Engineering Support - Data M	70-30	53004		87.50	-		87.50	-		
Engineering Support -offsite	70-30	53004	2.38	102.50	170.77		102.50	73.19		
Engineering Support - Reimbursabl		53004	53.91	1.00	53.91	23.11	1.00	23.11	779.600	334.120
									9,039.131	4,553.259



United States Department of the Interior

U.S. GEOLOGICAL SURVEY

Upper Midwest Water Science Center

Minnesota Office
2280 Woodale Drive
Mounds View, MN 55112
763.783.3100

Wisconsin Office
1 Gifford Pinchot Drive
Madison, WI 53726
608.828.9901

Michigan Office
5840 Enterprise Drive
Lansing, MI 48911
517.887.8903

U.S. Geological Survey Statement of Work In Cooperation with Shingle Creek Watershed Management Commission

Attached is the Statement of Work for the operation and maintenance of a stream gage for computation of specific conductance and water temperature at 05288705 Shingle Creek at Queen Ave in Minneapolis, MN. The performance period of this agreement is October 1, 2025 through September 30, 2027 in the amount of \$7,800 from your agency. U.S. Geological Survey (USGS) contributions for the total period this agreement are \$6,780 from USGS Cooperative Matching Funds for operation of the water quality probe. USGS contributes \$16,368 annually from the Federal Priority Streamgages Program to cover operational cost of the monitoring station for stage discharge computation.

Data collected and computed in task (1) will be published online using the USGS Water Data for the Nation (WDFN) websites for each respective monitoring station. Real time data are in provisional format immediately after preliminary quality-assurance, and in approved format each fiscal year.

1) Data Collection at Continuous Real Time Monitoring Station 05288705

The U.S. Geological Survey will maintain a stream gage for computation of continuous monitoring of the following the water quality parameters of specific conductance and water temperature. The USGS fully funds the stage discharge gage operation through the USGS Federal Priority Stream program, and this is listed as "FPS" in Tables 1 and 2.

WDFN URL [Shingle Creek at Queen Ave IN Minneapolis, MN - USGS Water Data for the Nation](#)

Table 1. Program for Federal Fiscal Year 2026: Oct 1, 2025-Sept 30, 2026.

Activity	Total Cost	SCWMC Share	USGS Share
Gaging-station operation, maintenance and daily discharge computation	\$16,368 (FPS)	\$0	\$16,368 (FPS)
Water-quality sampling and chemical analyses	\$7,270	\$3,880	\$3390 (CMF)
TOTAL Fiscal Year 2026	\$7,270 (\$23,638 includes USGS FPS/CMF funds)	\$3,880	\$3,390 (\$19,758 includes USGS FPS/CMF funds)



United States Department of the Interior

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Lansing, MI 48911
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Table 2. Program for Federal Fiscal Year 2027: Oct 1, 2026-Sept 30, 2027

Activity	Total Cost	SCWMC Share	USGS Share
Gaging-station operation, maintenance and daily discharge computation	\$16,368 (FPS)	\$0	\$16,368 (FPS)
Water-quality sampling and chemical analyses	\$7,310	\$3,920	\$3,390 (CMF)
TOTAL Fiscal Year 2027	\$7,310 (\$23,678 includes USGS FPS/CMF funds)	\$3,920	\$3,390 (\$19,758 includes USGS FPS/CMF funds)



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April 6, 2026

Ms. Judie Anderson
Shingle Creek Watershed Management Board
3235 Fernbrook Lane
Plymouth, MN 55447

Dear Ms. Anderson:

Attached is the signed original of our standard joint-funding agreement for the Shingle Creek Watershed Commission for the operation, and maintenance of specific conductance and water temperature monitoring instrumentation at Shingle Creek at Queen Avenue in Minneapolis, during the period October 1, 2025 through September 30, 2027 in the amount of \$7,800 from your agency. U.S. Geological Survey contributions for this agreement are \$6,780 Cooperative Matching funds for a combined total of \$14,580, in addition to \$32,736 of Federal Priority Streamgage program funds. Please sign and return one fully-executed original of each to Clarinda De Carlo at cdecarlo@usgs.gov.

This is a fixed cost agreement to be billed annually via Down Payment Request (automated Form DI-1040). Please allow 30-days from the end of the billing period for issuance of the bill. If you experience any problems with your invoice(s), please contact Clarinda De Carlo by email at cdecarlo@usgs.gov.

The results of all work performed under this agreement will be available for publication by the U.S. Geological Survey. We look forward to continuing this and future cooperative efforts in these mutually beneficial water resources studies.

Sincerely,

Steve Peterson
Center Director

Enclosure
26NKJFA206

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 600001443
Agreement #: 26NKJFA206
Project #: NK00-LZN03
TIN #: 41-1500004

Fixed Cost Agreement YES[X] NO[]

THIS AGREEMENT is entered into as of the October 1, 2025, by the U.S. GEOLOGICAL SURVEY, Minnesota Water Science Center, UNITED STATES DEPARTMENT OF THE INTERIOR, party of the first part, and the Shingle Creek Watershed Commission party of the second part.

1. The parties hereto agree that subject to the availability of appropriations and in accordance with their respective authorities there shall be maintained in cooperation the operation, and maintenance of specific conductance and water temperature monitoring instrumentation at Shingle Creek at Queen Avenue in Minneapolis, herein called the program. The USGS legal authority is 43 USC 36C; 43 USC 50, and 43 USC 50b.

2. The following amounts shall be contributed to cover all of the cost of the necessary field and analytical work directly related to this program. 2(b) include In-Kind-Services in the amount of \$0.00

- (a) \$6,780 by the party of the first part during the period October 1, 2025 to September 30, 2025
- (b) \$7,800 by the party of the second part during the period October 1, 2025 to September 30, 2027
- (c) Contributions are provided by the party of the first part through other USGS regional or national programs, in the amount of: \$32,736
Description of the USGS regional/national program: Federal Priority Streamgage Program
- (d) Additional or reduced amounts by each party during the above period or succeeding periods as may be determined by mutual agreement and set forth in an exchange of letters between the parties.
- (e) The performance period may be changed by mutual agreement and set forth in an exchange of letters between the parties.

3. The costs of this program may be paid by either party in conformity with the laws and regulations respectively governing each party.

4. The field and analytical work pertaining to this program shall be under the direction of or subject to periodic review by an authorized representative of the party of the first part.

5. The areas to be included in the program shall be determined by mutual agreement between the parties hereto or their authorized representatives. The methods employed in the field and office shall be those adopted by the party of the first part to insure the required standards of accuracy subject to modification by mutual agreement.

6. During the course of this program, all field and analytical work of either party pertaining to this program shall be open to the inspection of the other party, and if the work is not being carried on in a mutually satisfactory manner, either party may terminate this agreement upon 60 days written notice to the other party.

7. The original records resulting from this program will be deposited in the office of origin of those records. Upon request, copies of the original records will be provided to the office of the other party.

8. The maps, records or reports resulting from this program shall be made available to the public as promptly as possible. The maps, records or reports normally will be published by the party of the first part. However, the party of the second part reserves the right to publish the results of this program, and if already published by the party of the first part shall, upon request, be furnished by the party of the first part, at cost, impressions suitable for purposes of reproduction similar to that for which the original copy was prepared. The maps, records or reports published by either party shall contain a statement of the cooperative relations between the parties. The Parties acknowledge that scientific information and data developed as a result of the Scope of Work (SOW) are subject to applicable USGS review, approval, and release requirements, which are available on the USGS Fundamental Science Practices website (<https://www.usgs.gov/fsp/>).

Form 9-1366
(May 2018)

U.S. Department of the Interior
U.S. Geological Survey
Joint Funding Agreement
FOR
Water Resource Investigations

Customer #: 6000001443
Agreement #: 26NKJFA206
Project #: NK00-LZN03
TIN #: 41-1500004

9. Billing for this agreement will be rendered **annually**. Invoices not paid within 60 days from the billing date will bear Interest, Penalties, and Administrative cost at the annual rate pursuant the Debt Collection Act of 1982, (codified at 31 U.S.C. § 3717) established by the U.S. Treasury.

USGS Technical Point of Contact

Name: Matthew Komiskey
Center Data Officer
Address: 1 Gifford Pinchot Drive
Madison, WI 53726
Telephone: 608-821-3930
Fax:
Email: mjkomisk@usgs.gov

Customer Technical Point of Contact

Name: Judie Anderson
Address: 3235 Fernbrook Lane
Plymouth, MN 55447
Telephone: (763) 553-1144
Fax: (763) 553-9326
Email: judie@jass.biz

USGS Billing Point of Contact

Name: Clarinda De Carlo
Budget Analyst
Address: 5840 Enterprise Drive
Lansing, MI 48911
Telephone:
Fax:
Email: cdecarlo@usgs.gov

Customer Billing Point of Contact

Name: Judie Anderson
Address: 3235 Fernbrook Lane
Plymouth, MN 55447
Telephone: (763) 553-1144
Fax: (763) 553-9326
Email: judie@jass.biz

U.S. Geological Survey
United States
Department of Interior

Shingle Creek Watershed Commission

Signature

STEVEN
By PETERSON
Name: Steven Peterson
Title: Center Director

Digitally signed by
STEVEN PETERSON
Date: 2026.04.07
10:44:40 -05'00'

Signatures

By _____ Date: _____

Name:
Title:

By _____ Date: _____

Name:
Title:

By _____ Date: _____

Name:
Title:

Shingle Creek Watershed Commission

Attachment for 26NKJFA206
2025-10-01 to 2027-09-30

WATER QUALITY

SITE	Collection Description	FUNDS		
		USGS	COOP	TOTAL
05288705	SHINGLE CREEK AT QUEEN AVE IN MINNEAPOLIS, MN			
	Water Quality, Continuous	\$3,390	\$3,880	
	Water Quality, Continuous	\$3,390	\$3,920	\$14,580
		Total:	\$6,780	\$7,800
				\$14,580
		GRAND TOTAL:	\$6,780	\$7,800
				\$14,580