


Shingle Creek Watershed Management Commission Treasurer's Report

	2021 Budget	June	July	%age YTD	2021 YTD
REVENUE					
Application Fees	20,000	1,800.00		25.50	5,100.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	20,000	9.89		0.36	72.49
Education Reimbursement	33,000			-	-
Rain Garden Workshops	6,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		240,755.00	-		300,284.94
<i>2020 Transfer to (from) Grants (see following pages)</i>					
<i>Transfer to (from) CIPs</i>					-
<i>Transfer to (from) Closed Projects Account</i>					-
TOTAL REVENUE	442,590	242,564.89	-		669,047.43
EXPENSES					
ADMINISTRATION					
Administrative Services	71,000	4,761.44	4,804.36	47.75	33,902.59
Engineering Support	17,000	118.73	527.31	27.34	4,647.16
Project Reviews	1,500	154.05	197.58	54.83	822.38
ENGINEERING					
Administration	75,000	13,701.50	9,197.25	60.61	45,459.75
Grant Application Writing	11,000	1,400.00	800.00	52.24	5,746.25
Project Reviews/WCA	44,000	1,010.00	1,952.75	20.51	9,023.75
TMDL 5 Year Reviews	10,000	550.00	143.75	10.39	1,038.75
LEGAL - Legal Services	5,500	954.10	466.90	44.29	2,436.00
MISCELLANEOUS					
Bookkeeping	7,000	1,700.75	520.00	64.98	4,548.40
Audit	6,500			-	-
Insurance & Bonding	3,100	3,107.00		100.23	3,107.00
Meeting Expense	5,000			-	-
PROGRAMS					
Stream Monitoring	36,000	6,183.70	2,096.13	37.83	13,619.25
Stream Monitoring (USGS)	4,200			-	-
Lake Monitoring	24,000	2,912.00	3,623.13	32.45	7,788.38
Citizen Assisted Lake Monitoring (CAMP)	3,800	283.25	154.50	31.68	1,203.75
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000	991.55	60.37	96.05	15,368.33
Water Quality Education					
Education Program	15,000	3,766.35	1,045.73	64.72	9,707.44
Education Grants	500			-	-
WMWA General Programs	20,000	700.00	1,402.83	22.15	4,429.90
WMWA Implementation/Watershed Prep	24,500			-	-
Rain Garden Workshops	8,000			-	-
Management Plan/Amendments	0	310.20	11.20		744.39
Subwatershed BMP Assessment	10,000	16,965.00			17,980.00
Flood Modeling and Mapping	0				553.00
<i>Transfer to (from) Grants (see following pages)</i>		12,391.70	15,469.61		62,402.34
<i>Transfer to (from) CIPs</i>		587.50			587.50
<i>Transfer to (from) City Cost Share Fund</i>					25,000.00
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>					33,200.00
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	20,990				
TOTAL OPERATING EXPENSE	442,590	72,548.82	42,473.40		303,316.31
CASH SUMMARY					
4M Fund Balance at 12/31/20					767,512.27
Plus Revenue Received 2021 to date					710,091.41
Minus Claims Approved to Date					(312,831.63)
Minus Claims Presented Current Month					(42,473.40)
Fund Balance		1,164,772.05			1,122,298.65

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	June	July	Total
Kennedy & Graven				466.90
Legal - General	52001		466.90	
Watershed Partners - 2021 Membership	57008		500.00	500.00
WSB - Crystal Lake Mgt Plan Grant	70732		575.50	575.50
Stantec (formerly Wenck)				34,308.24
General Engineering	51001		9,197.25	
Grant Writing	51005		800.00	
Project Reviews	51002		1,952.75	
TMDL 5-Year Reviews	56011		143.75	
CAMP	56002		154.50	
Stream Monitoring	56004		2,096.13	
Lake Monitoring	56010		3,623.13	
Education	57008		500.00	
Education - WMWA	57009		886.25	
Annual Water Quality Report	58002		60.37	
Bass/Pomerleau Alum Trmt Grant	70727		4,037.95	
Crystal Lake Management Plan Grant	70732		10,856.16	
Judie Anderson's Secretarial Service				516.58
WMWA General Expense	57009		516.58	
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				6,106.18
Administration	53001		4,804.36	
Project Review Support	53002		197.58	
Bookkeeping / Audit Prep	54002		520.00	
Education Programs	57008		45.73	
Engineering Support	53004		526.31	
Engineering Support - CIP General	53004		1.00	
Engineering Support - Plan Amendment	53007		11.20	
Total Claims				42,473.40
				
Judie A Anderson, Deputy Treasurer				

Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	June	July	%age YTD	YTD
GRANTS					
Bass/Pomerleau Lakes Internal Load Reduction (267,040				
Revenue					-
Expense		9,813.45	4,037.95		13,972.65
Balance		(9,813.45)	(4,037.95)		(13,972.65)
2018 BWSR Watershed-Based Funding	103,571				
Revenue					-
Expense					25,000.00
Balance		-	-		(25,000.00)
SRP Reduction Project (MPCA)	72,170				
Revenue					1,203.99
Expense					3,326.58
Balance		-	-		(2,122.59)
Crystal Lake Management Plan (MPCA)					
Revenue					3,325.95
Expense		2,578.25	11,431.66		22,429.71
Balance		(2,578.25)	(11,431.66)		(19,103.76)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					26,913.00
Expense					-
Balance		-	-		26,913.00
2021 BWSR Watershed-Based Funding	110,000				
Revenue					55,000.00
Expense					-
Balance		-	-		55,000.00
2021 CWF Meadow Lake Mgt Plan	153,510				
Revenue		77,042.00			77,042.00
Expense					-
Balance		77,042.00	-		77,042.00
2021 CWF Connections II	328,000				
Revenue		163,713.00			163,713.00
Expense					-
Balance		163,713.00	-		163,713.00
TOTAL GRANTS					
Revenue		240,755.00	-		327,197.94
Expense		12,391.70	15,469.61		62,402.34
Balance		228,363.30	(15,469.61)		264,795.60

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

June 28, 2021

Statement No. 161753

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

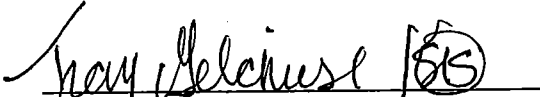
Through May 31, 2021

SH220-00001 General

466.90

Total Current Billing: 466.90

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.



Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

May 31, 2021

SH220-00001 General

Through May 31, 2021

For All Legal Services As Follows:

			Hours	Amount
5/6/2021	DTA	Additional revisions and work on cooperative agreement for Crystal Lake Alum treatment; review email comments from D Spector; emails with T Gilchrist, D Spector regarding updated language	0.70	142.10
5/10/2021	TJG	Review carp agreement with WSB, legal research on infringement indemnification; email to Diane S with language to be added to the agreement	0.60	121.80
5/13/2021	TJG	Prepare for and participate in commission meeting	1.00	203.00
Total Services:			\$	466.90
Total Services and Disbursements:			\$	466.90

METRO WATERSHED PARTNERS



MINNESOTA WATER
LET'S KEEP IT CLEAN

INVOICE

651-523-2812
jl Larson25@hamline.edu

Attention: Amy Juntunen
Shingle Creek WMC
3235 Fernbrook Lane N.
Plymouth, MN 55447
Date: 6/23/21

Metro Watershed Partners
Hamline University
1536 Hewitt Ave. MS-A1760
Saint Paul, MN 55104

Project Title: Clean Water Minnesota
Terms: 30 Days

Description	Cost
2021 Membership: Clean Water MN and Adopt-a-Drain	\$500.00
TOTAL	\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meetings are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jana Larson (jl Larson25@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on cleanwatermn.org/about-us
- Your organization will be listed as a supporting partner on adopt-a-drain.org whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on Adopt-a-Drain.org that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access modifiable print resources to promote Adopt-a-Drain to residents in your area here: <https://www.cleanwatermn.org/resources-for-partners/>. Please follow the style guide when modifying these resources. (This is password protected.)
- Portable educational exhibits are available for checkout. Find more information at: <https://www.cleanwatermn.org/resources-for-partners/>
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jana Larson for more information.

Duration of service: January 1 - December 31st, 2021. Unspent funds will rollover to support program activities in 2022.

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



Shingle Creek and West Mississippi Management
 Comm
 Attn: Judie Anderson
 3235 Fernbrook Lane North
 Plymouth, MN 55447

June 24, 2021
 Project/Invoice: R-018216-000 - 1
 Reviewed by: Anthony Havranek
 Project Manager: Jordan Wein

Crystal Lake Carp Management
Professional Services from May 1, 2021 to May 31, 2021

Phase 001 Crystal Lake Box Netting and Seining 202
 Permitting and Project Management

		Hours	Rate	Amount	
Mummah, Rachel	5/14/2021	.50	59.00	29.50	
Project controls - setup					
Wein, Jordan	5/17/2021	6.00	91.00	546.00	
Setting up project with Project Controls. Drafting of permit to MNDNR. Prepping equipment					
Totals		6.50		575.50	
Total Labor					575.50
			Total this Task		\$575.50
			Total this Phase		\$575.50
			Total this Invoice		<u><u>\$575.50</u></u>

Billings to Date

	Current	Prior	Total
Labor	575.50	0.00	575.50
Totals	575.50	0.00	575.50



INVOICE

Invoice Number 1805911
Invoice Date July 1, 2021
Purchase Order 227702278
Customer Number 165842
Project Number 227702278

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-501: 2021 General Engineering - Shingle Creek		
Project Manager	Matthiesen, Ed	Contract Upset	75,000.00
Current Invoice Total (USD)	9,197.25	Amount Billed to Date For Period Ending	45,459.75 June 25, 2021

Top Task 101 2021 General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kallio, Brian F	3.50	141.00	493.50
Mullen, Ross S	4.75	165.00	783.75
Spector, Diane F	15.00	200.00	3,000.00
Matthiesen, Edward Armin (Ed)	19.25	205.00	3,946.25
Shoemaker, Todd E	4.75	205.00	973.75
Subtotal Professional Services	<u>47.25</u>		<u>9,197.25</u>

Top Task Subtotal	2021 General Engineering	9,197.25
Total Fees & Disbursements		<u>9,197.25</u>
INVOICE TOTAL (USD)		9,197.25

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805926
Invoice Date July 1, 2021
Purchase Order 227702301
Customer Number 165842
Project Number 227702301

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-507: 2021 Grant Writing - Shingle Creek		
Project Manager	Spector, Diane F	Contract Upset	11,000.00
Current Invoice Total (USD)	800.00	Amount Billed to Date	5,746.25
		For Period Ending	June 25, 2021

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	4.00	200.00	800.00
	Subtotal Professional Services	<u>4.00</u>		<u>800.00</u>
Top Task Subtotal	Professional Services			800.00
	Total Fees & Disbursements			<u>800.00</u>
	INVOICE TOTAL (USD)			800.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805912
 Invoice Date July 1, 2021
 Purchase Order 227702279
 Customer Number 165842
 Project Number 227702279

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-502: 2021 Project Reviews - Shingle Creek		
Project Manager	Matthiesen, Ed	Contract Upset	44,000.00
Current Invoice Total (USD)	1,952.75	Amount Billed to Date For Period Ending	9,023.75 June 25, 2021

Top Task 101 General Project Reviews

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Matthiesen, Edward Armin (Ed)	1.75	205.00	358.75
Subtotal Professional Services	<u>1.75</u>		<u>358.75</u>

Top Task Subtotal General Project Reviews 358.75

Top Task 107 SC2021-003 Walser

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	4.25	200.00	850.00
Matthiesen, Edward Armin (Ed)	0.75	205.00	153.75
Subtotal Professional Services	<u>5.00</u>		<u>1,003.75</u>

Top Task Subtotal SC2021-003 Walser 1,003.75

Top Task 108 SC2021-04 Keller Williams

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L	1.75	103.00	180.25
Matthiesen, Edward Armin (Ed)	2.00	205.00	410.00
Subtotal Professional Services	<u>3.75</u>		<u>590.25</u>

Top Task Subtotal SC2021-04 Keller Williams 590.25

Total Fees & Disbursements 1,952.75
INVOICE TOTAL (USD) 1,952.75



INVOICE

Invoice Number 1805927
Invoice Date July 1, 2021
Purchase Order 227702304
Customer Number 165842
Project Number 227702304

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-510: 2021 TMDL 5 Year Reviews		
Project Manager	Spector, Diane F	Contract Upset	10,000.00
Current Invoice Total (USD)	143.75	Amount Billed to Date	1,038.75
		For Period Ending	June 25, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Kemmitt, Kathrine Lee (Katie)	1.25	115.00	143.75
		Subtotal Professional Services	<u>1.25</u>		<u>143.75</u>
Top Task Subtotal	Professional Services				143.75
		Total Fees & Disbursements			<u>143.75</u>
		INVOICE TOTAL (USD)			143.75

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INVOICE

Invoice Number 1805931
Invoice Date July 1, 2021
Purchase Order 227702302
Customer Number 165842
Project Number 227702302

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-508: 2021 Stream Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	2,096.13	Amount Billed to Date	13,619.25
		For Period Ending	June 25, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Healy, Anna Rae	4.75	65.00	308.75
		Krautmann, Kurt Thompson	3.50	65.00	227.50
		Stone, Alicia L	3.25	103.00	334.75
		Kemmitt, Kathrine Lee (Katie)	0.25	115.00	28.75
		Subtotal Professional Services	<u>11.75</u>		<u>899.75</u>

Disbursements		
	Direct - Testing & Lab Charges	1,088.00
	Usage - Vehicle	36.96
	Direct - Field Supplies	21.42
	Usage - Equipment Charges	50.00
	Subtotal Disbursements	<u>1,196.38</u>

Top Task Subtotal	Professional Services	2,096.13
	Total Fees & Disbursements	<u>2,096.13</u>
	INVOICE TOTAL (USD)	2,096.13

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805932
Invoice Date July 1, 2021
Purchase Order 227702303
Customer Number 165842
Project Number 227702303

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-509: 2021 Lake Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	3,623.13	Amount Billed to Date	7,788.38
		For Period Ending	June 25, 2021

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Rate
		Healy, Anna Rae	8.50	65.00
		Stone, Alicia L	8.75	103.00
		Kemmitt, Kathrine Lee (Katie)	5.50	115.00
		Subtotal Professional Services	<u>22.75</u>	<u>2,086.25</u>

Disbursements		
	Direct - Testing & Lab Charges	337.00
	Usage - Equipment Charges	1,155.00
	Direct - Equipment Charges	28.08
	Usage - Vehicle	16.80
	Subtotal Disbursements	<u>1,536.88</u>

Top Task Subtotal	Professional Services	3,623.13
	Total Fees & Disbursements	<u>3,623.13</u>
	INVOICE TOTAL (USD)	3,623.13

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805930
Invoice Date July 1, 2021
Purchase Order 227702299
Customer Number 165842
Project Number 227702299

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-505: 2021 CAMP		
Project Manager	Kemmitt, Katie	Contract Upset	1,200.00
Current Invoice Total (USD)	154.50	Amount Billed to Date	1,203.75
		For Period Ending	June 25, 2021

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Stone, Alicia L	1.50	103.00	154.50
	Subtotal Professional Services	<u>1.50</u>		<u>154.50</u>
Top Task Subtotal	Professional Services			154.50
	Total Fees & Disbursements			<u>154.50</u>
	INVOICE TOTAL (USD)			154.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805924
Invoice Date July 1, 2021
Purchase Order 227702277
Customer Number 165842
Project Number 227702277

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-500: 2021 Annual WQ Report		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	86.25	Amount Billed to Date	21,954.75
		For Period Ending	June 25, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Kemmitt, Kathrine Lee (Katie)	0.75	115.00	86.25
		Subtotal Professional Services	<u>0.75</u>		<u>86.25</u>
Top Task Subtotal	Professional Services				86.25
		Total Fees & Disbursements			<u>86.25</u>
		INVOICE TOTAL (USD)			86.25

Due upon receipt or in accordance with terms of the contract

SC - 60.37
 WM - 25.88



INVOICE

Invoice Number 1805925
Invoice Date July 1, 2021
Purchase Order 227702300
Customer Number 165842
Project Number 227702300

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-506: 2021 Education and Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	1,886.25	Amount Billed to Date	18,793.75
		For Period Ending	June 25, 2021

Top Task	101	General Education		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Spector, Diane F	5.00	1,000.00
		Subtotal Professional Services	<u>5.00</u>	<u>1,000.00</u>
Top Task Subtotal	General Education			1,000.00

Top Task	102	WMWA		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Hyams, Aaron Robert	3.75	386.25
		Spector, Diane F	2.50	500.00
		Subtotal Professional Services	<u>6.25</u>	<u>886.25</u>
Top Task Subtotal	WMWA			886.25

Total Fees & Disbursements 1,886.25
INVOICE TOTAL (USD) 1,886.25

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SC Education 500.00
 WMWA 886.25

 1,386.25

WM Education 500.00



INVOICE

Invoice Number 1805923
Invoice Date July 1, 2021
Purchase Order 227701416
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	130,506.00
Current Invoice Total (USD)	10,856.16	Amount Billed to Date For Period Ending	55,311.31 June 25, 2021

Top Task 101B Alum Application

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	8.00	110.00	880.00
Wilkinson, Anne A	3.50	135.00	472.50
Subtotal Professional Services	<u>11.50</u>		<u>1,352.50</u>

Disbursements

Direct - Testing & Lab Charges	45.00
Usage - Equipment Charges	125.00
Subtotal Disbursements	<u>170.00</u>

Top Task Subtotal Alum Application 1,522.50

Top Task 101C Water Quality Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	7.10	65.00	461.50
Stone, Alicia L	1.50	99.00	148.50
Kemmitt, Kathrine Lee (Katie)	4.75	110.00	522.50
Subtotal Professional Services	<u>13.35</u>		<u>1,132.50</u>

Disbursements

Direct - Testing & Lab Charges	156.00
Usage - Equipment Charges	50.00
Subtotal Disbursements	<u>206.00</u>



INVOICE

Invoice Number 1805923
 Invoice Date July 1, 2021
 Purchase Order 227701416
 Customer Number 165842
 Project Number 227701416

Top Task Subtotal Water Quality Monitoring 1,338.50

Top Task 102B Carp Removal

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Krautmann, Kurt Thompson	36.25	64.00	2,320.00
Healy, Anna Rae	3.50	65.00	227.50
Omodt, Nicholas D (Nick)	9.75	99.00	965.25
Stone, Alicia L	1.25	99.00	123.75
Kemmitt, Kathrine Lee (Katie)	22.00	110.00	2,420.00
Dunleavy, Susanne Palmer	1.25	135.00	168.75
Zea, Jacob Thomas	8.00	135.00	1,080.00
Spector, Diane F	0.75	200.00	150.00
Subtotal Professional Services	82.75		7,455.25

Disbursements

Direct - Vehicle (mileage)	7.28
Direct - Equipment Charges	532.63
Subtotal Disbursements	539.91

Top Task Subtotal Carp Removal 7,995.16

Total Fees & Disbursements 10,856.16
INVOICE TOTAL (USD) 10,856.16

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805922
Invoice Date July 1, 2021
Purchase Order 227701160
Customer Number 165842
Project Number 227701160

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-18-200: Bass and Pomerleau Lakes Alum Treatment		
Project Manager	Spector, Diane F	Contract Upset	114,000.00
Current Invoice Total (USD)	4,037.95	Amount Billed to Date For Period Ending	101,551.50 June 25, 2021

Top Task	101	Technical Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	0.25	198.00	49.50
	Subtotal Professional Services	<u>0.25</u>		<u>49.50</u>
Top Task Subtotal	Technical Services			49.50

Top Task	102	Lake WQ Monitoring		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Healy, Anna Rae	10.00	63.00	630.00
	Stone, Alicia L	5.25	97.00	509.25
	Kemmitt, Kathrine Lee (Katie)	8.50	108.00	918.00
	Subtotal Professional Services	<u>23.75</u>		<u>2,057.25</u>

Disbursements				
	Direct - Testing & Lab Charges			337.00
	Usage - Equipment Charges			81.25
	Subtotal Disbursements			<u>418.25</u>

Top Task Subtotal	Lake WQ Monitoring			2,475.50
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Top Task	104	SAV Surveys and Permitting		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Healy, Anna Rae	6.00	63.00	378.00



INVOICE

Invoice Number 1805922
Invoice Date July 1, 2021
Purchase Order 227701160
Customer Number 165842
Project Number 227701160

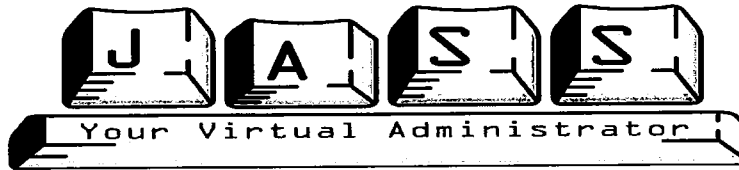
Omodt, Nicholas D (Nick)	6.25	97.00	606.25
Subtotal Professional Services	<u>12.25</u>		<u>984.25</u>

Disbursements

Usage - Equipment Charges			517.50
Usage - Vehicle			11.20
Subtotal Disbursements			<u>528.70</u>

Top Task Subtotal	SAV Surveys and Permitting		1,512.95
	Total Fees & Disbursements		<u>4,037.95</u>
	INVOICE TOTAL (USD)		4,037.95

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447


July 7, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	0.250	60.00	15.00	0.250	60.00	15.00		
Administrative	70-30	53001	2.17	60.00	91.14		60.00	39.06		
Administrative	70-30	53001	33.13	65.00	1,507.42		65.00	646.04		
Administrative		53001	4.24	65.00	275.60	1.30	65.00	84.50		
Annual Report		53001		65.00	-		65.00	-		
Admin - virtual meeting	70-30	53001	6.18	70.00	302.82		70.00	129.78		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001	0.17	60.00	10.20	0.55	60.00	33.00		
Data Processing/File Mgmt	70-30	53001		65.00	-		65.00	-		
Archiving		53001		60.00	-		60.00	-		
Admin Reimbursables		53001	922.19	1.00	922.19	311.83	1.00	311.83	4,804.365	1,979.205
Bookkeeping		54022		60.00	-		60.00	-		
Bookkeeping		54022	3.75	65.00	243.75	3.75	65.00	243.75		
Audit Prep		54022		60.00	-		60.00	-		
Audit Prep		54022	4.25	65.00	276.25	3.00	65.00	195.00	520.000	438.750
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002	1.75	65.00	113.75	2.13	65.00	138.45		
Reimbursable Expenses		53002	83.83	1.00	83.83	192.59	1.00	192.59	197.580	331.040
Education - Admin	50-50	57008		65.00	-		65.00	-		
Education - Admin - virtual	50-50	57008	1.00	70.00	35.00		70.00	35.00		
Website	50-50	57008	0.33	65.00	10.73		60.00	10.73		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	45.725	45.725
Engrg Support 4G Plan - Secre	70-30	53004		55.00	-		55.00	-		
Engrg Support 4G Plan - Admin	70-30	53004		65.00	-		60.00	-		
Engrg Support 4G Plan - Offiste	70-30	53004		70.00	-		65.00	-		
Engrg Support 4G Plan Rembursab	70-31	53004	11.20	1.00	11.20	4.80	1.00	4.80	11.200	4.800
Engineering Support - Admin	70-30	53004	7.60	65.00	345.80		60.00	148.20		
Engineering Support - virtual	70-30	53004	1.15	70.00	56.35		70.00	24.15		
Engineering Support Rembursable:	70-30	53004	124.16	1.00	124.16		1.00	53.21	526.310	225.560
Engineering Support - CIP -Secre	50-50	53004		50.00	-		50.00	-		
Engineering Support - CIP Admin		53004		60.00	-		60.00	-		
Engineering Support - CIP Rembursables		53004	1.00	1.00	1.00	1.00	1.00	1.00	1.000	1.000
					6,106.18			3,026.08	6,106.180	3,026.080

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2021 Budget	June	July	%age YTD	2021 YTD
REVENUE					
Application Fees	18,000	5,100.00		108.89	19,600.00
Member Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	7,000	5.86		0.74	51.85
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					-
<i>To (From) Reserve</i>					-
TOTAL REVENUE	178,600	5,105.86	-		173,251.85
EXPENSES					
ADMINISTRATION					
Administrative Services	30,000	2,102.74	1,979.20	56.01	16,803.54
Engineering Support	5,000	50.88	226.56	23.80	1,189.81
Project Reviews	1,500	152.21	331.04	73.42	1,101.30
ENGINEERING					
Administration	31,500	4,517.50	2,525.00	48.72	15,347.50
Grant Application Writing	1,000			0.00	-
Project Review	30,000	3,091.25	2,890.75	41.80	12,539.50
LEGAL					
Legal Services	4,000	304.50	203.00	34.51	1,380.40
MISCELLANEOUS					
Bookkeeping	3,000	673.65	438.75	61.00	1,830.00
Audit	5,500			0.00	-
Insurance & Bonding	2,800	3,107.00		110.96	3,107.00
Meeting Expense	2,700			0.00	-
PROJECTS					
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	0				-
Outfall and Stream Monitoring	22,600		589.89	10.02	2,264.14
Outfall and Stream Monitoring 2020		1,340.25			
Annual Water Quality Report	8,000	424.95	25.88	82.33	6,586.42
Water Quality Education					
Education	15,000	3,766.35	1,045.73	64.72	9,707.44
Education Grants	500			0.00	-
WMWA General Programs	5,000			0.00	-
WMWA Implementation/Watershed Prep	6,500			0.00	-
Rain Garden Workshops	2,000			0.00	-
Management Plan/Amendments	0	132.94	4.80		319.01
<i>Transfer to (from)CIPs</i>					-
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	178,600	19,664.22	10,260.60		72,176.06
CASH SUMMARY					
4M Fund Balance at 12/31/20					602,468.51
Plus Revenue Received to Date					173,579.46
Minus Claims Approved to Date					(90,327.05)
Minus Claims Presented Current Month					10,260.60
Fund Balance		706,242.12			695,981.52

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No	June	July		
					Total
Kennedy & Graven					203.00
Legal - General	52001		203.00		
Watershed Partners - Membership 2021	57008		500.00		500.00
Stantec (formerly Wenck)					6,531.52
General Engineering	51001		2,525.00		
Project Reviews	51002		2,890.75		
Education Program	57008		500.00		
Water Monitoring Program	58011		589.89		
Annual Water Quality Report	58002		25.88		
Judie Anderson's Secretarial Service					3,026.08
Administration	53001		1,979.20		
Bookkeeping / Audit Prep	54002		438.75		
Project Review Support	53002		331.04		
Education Programs	57008		45.73		
Engineering Support	53004		225.56		
Engineering Support - CIPs	53004		1.00		
Engineering Support - Plan Amendment	53007		4.80		
Total Claims					10,260.60
					
Judie A Anderson, Deputy Treasurer					

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

June 28, 2021

Statement No. 161763

West Mississippi Watershed Management Commission

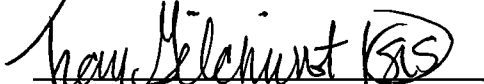
JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through May 31, 2021

WE405-00001	General	203.00
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Total Current Billing: 203.00

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.



Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

May 31, 2021

WE405-00001 General

Through May 31, 2021

For All Legal Services As Follows:

Hours Amount

5/13/2021 . . . TJG Prepare for and participate in commission meeting 1.00 203.00

Total Services: \$ 203.00

Total Services and Disbursements: \$ 203.00

METRO WATERSHED PARTNERS



MINNESOTA WATER
LET'S KEEP IT CLEAN

INVOICE

651-523-2812
jlarson25@hamline.edu

Attention: Amy Juntunen
West Mississippi WMC
3235 Fernbrook Lane N.
Plymouth, MN 55447
Date: 6/23/21

Metro Watershed Partners
Hamline University
1536 Hewitt Ave. MS-A1760
Saint Paul, MN 55104

Project Title: Clean Water Minnesota
Terms: 30 Days

Description	Cost
2021 Membership: Clean Water MN and Adopt-a-Drain	\$500.00
TOTAL	\$500.00

Benefits of membership

- You and your colleagues are invited to attend our monthly meetings, to network and share information with other watershed education professionals, and to hear monthly speakers on topics relevant to our work. The Watershed Partners meet on the second Wednesday of the month from 9 – 11am. Right now all meetings are held on Zoom.
- You and your colleagues are invited to be added to our listserv on Mobilize, where you can receive meeting notifications and partner updates, and send messages to, and receive announcements from, other partners. If you would like to be added to Mobilize, please email Jana Larson (jlarson25@hamline.edu) and request to be added.
- Your organization will be listed as a supporting partner on cleanwatermn.org/about-us
- Your organization will be listed as a supporting partner on adopt-a-drain.org whenever someone clicks on a drain in your service area, and on email communication to adopters in your area.
- You will have access to an administrative portal on Adopt-a-Drain.org that allows you to access data about drains and program participants in your area.
- You will receive an annual report that includes summary data about drains and program participants in your area.
- You are able to access modifiable print resources to promote Adopt-a-Drain to residents in your area here: <https://www.cleanwatermn.org/resources-for-partners/> Please follow the style guide when modifying these resources. (This is password protected.)
- Portable educational exhibits are available for checkout. Find more information at: <https://www.cleanwatermn.org/resources-for-partners/>
- For an additional fee, participants in your area can receive yard signs and a printed "welcome kit" in the mail. Please contact Jana Larson for more information.

Duration of service: January 1 - December 31st, 2021. Unspent funds will rollover to support program activities in 2022.



INVOICE

Invoice Number 1805913
Invoice Date July 1, 2021
Purchase Order 227702280
Customer Number 165866
Project Number 227702280

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001241-21-500: 2021 General Engineering - West Mississippi		
Project Manager	Matthiesen, Ed	Contract Upset	31,500.00
Current Invoice Total (USD)	2,525.00	Amount Billed to Date For Period Ending	15,347.50 June 25, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Spector, Diane F	7.50	200.00	1,500.00
		Matthiesen, Edward Armin (Ed)	3.00	205.00	615.00
		Shoemaker, Todd E	2.00	205.00	410.00
		Subtotal Professional Services	<u>12.50</u>		<u>2,525.00</u>
Top Task Subtotal	Professional Services				2,525.00
		Total Fees & Disbursements			<u>2,525.00</u>
		INVOICE TOTAL (USD)			2,525.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805914
Invoice Date July 1, 2021
Purchase Order 227702281
Customer Number 165866
Project Number 227702281

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001241-21-501: 2021 Project Reviews - West Mississippi		
Project Manager	Matthiesen, Ed	Contract Upset	30,000.00
Current Invoice Total (USD)	2,890.75	Amount Billed to Date	12,539.50
		For Period Ending	June 25, 2021

Top Task	101	General Project Reviews		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	1.25	200.00	250.00
	Matthiesen, Edward Armin (Ed)	2.00	205.00	410.00
	Subtotal Professional Services	<u>3.25</u>		<u>660.00</u>
Top Task Subtotal	General Project Reviews			660.00

Top Task	102	WCA		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Kaster, Anthony R (Tony)	1.75	175.00	306.25
	Subtotal Professional Services	<u>1.75</u>		<u>306.25</u>
Top Task Subtotal	WCA			306.25

Top Task	106	Twin City Twisters		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Matthiesen, Edward Armin (Ed)	1.00	205.00	205.00
	Subtotal Professional Services	<u>1.00</u>		<u>205.00</u>
Top Task Subtotal	Twin City Twisters			205.00

Top Task	109	WM2021-07 Twin Cities Twisters		
<u>Professional Services</u>				

Invoice Number	1805914
Invoice Date	July 1, 2021
Purchase Order	227702281
Customer Number	165866
Project Number	227702281

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L	1.75	103.00	180.25
Matthiesen, Edward Armin (Ed)	1.25	205.00	256.25
Subtotal Professional Services	<u>3.00</u>		<u>436.50</u>

Top Task Subtotal WM2021-07 Twin Cities Twisters 436.50

Top Task 110 WM2021-08 610 Commerce Center Phase 3

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L	1.75	103.00	180.25
Matthiesen, Edward Armin (Ed)	2.00	205.00	410.00
Subtotal Professional Services	<u>3.75</u>		<u>590.25</u>

Top Task Subtotal WM2021-08 610 Commerce Center Phase 3 590.25

Top Task 111 WM2021-09 Center Point – Wyoming Ave

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L	1.75	103.00	180.25
Matthiesen, Edward Armin (Ed)	2.50	205.00	512.50
Subtotal Professional Services	<u>4.25</u>		<u>692.75</u>

Top Task Subtotal WM2021-09 Center Point – Wyoming Ave 692.75

Total Fees & Disbursements	<u>2,890.75</u>
INVOICE TOTAL (USD)	2,890.75

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805933
Invoice Date July 1, 2021
Purchase Order 227702305
Customer Number 165866
Project Number 227702305

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001241-21-502: 2021 Monitoring - West Mississippi		
Project Manager	Kemmitt, Katie	Contract Upset	10,600.00
Current Invoice Total (USD)	589.89	Amount Billed to Date For Period Ending	2,450.39 June 25, 2021

Top Task 100 **Professional Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	1.50	65.00	97.50
Krautmann, Kurt Thompson	1.25	65.00	81.25
Stone, Alicia L	1.50	103.00	154.50
Subtotal Professional Services	<u>4.25</u>		<u>333.25</u>

Disbursements

Usage - Equipment Charges	25.00
Direct - Testing & Lab Charges	207.00
Usage - Vehicle	24.64
Subtotal Disbursements	<u>256.64</u>

Top Task Subtotal Professional Services 589.89

Total Fees & Disbursements 589.89
INVOICE TOTAL (USD) 589.89

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1805924
Invoice Date July 1, 2021
Purchase Order 227702277
Customer Number 165842
Project Number 227702277

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-500: 2021 Annual WQ Report		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	86.25	Amount Billed to Date	21,954.75
		For Period Ending	June 25, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	0.75	115.00	86.25
		Subtotal Professional Services	<u>0.75</u>		<u>86.25</u>
Top Task Subtotal	Professional Services				86.25
		Total Fees & Disbursements			<u>86.25</u>
		INVOICE TOTAL (USD)			86.25

Due upon receipt or in accordance with terms of the contract

SC - 60.37
 WM - 25.88



INVOICE

Invoice Number 1805925
 Invoice Date July 1, 2021
 Purchase Order 227702300
 Customer Number 165842
 Project Number 227702300

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-506: 2021 Education and Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	1,886.25	Amount Billed to Date	18,793.75
		For Period Ending	June 25, 2021

Top Task 101 General Education

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	5.00	200.00	1,000.00
Subtotal Professional Services	<u>5.00</u>		<u>1,000.00</u>

Top Task Subtotal General Education 1,000.00

Top Task 102 WMWA

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hyams, Aaron Robert	3.75	103.00	386.25
Spector, Diane F	2.50	200.00	500.00
Subtotal Professional Services	<u>6.25</u>		<u>886.25</u>

Top Task Subtotal WMWA 886.25

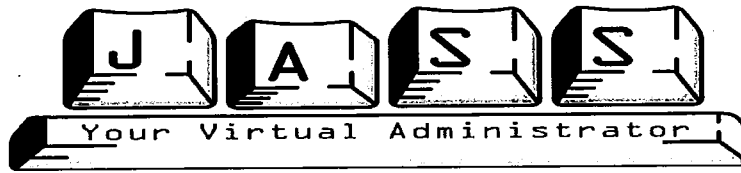
Total Fees & Disbursements 1,886.25
INVOICE TOTAL (USD) 1,886.25

Due upon receipt or in accordance with terms of the contract

SC Education 500.00
 WmWA 886.25

 1,386.25

Wm Education 500.00



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

July 7, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM		SC	WM
Administrative		53001	0.250	60.00	15.00	0.250	60.00	15.00		
Administrative	70-30	53001	2.17	60.00	91.14		60.00	39.06		
Administrative	70-30	53001	33.13	65.00	1,507.42		65.00	646.04		
Administrative		53001	4.24	65.00	275.60	1.30	65.00	84.50		
Annual Report		53001		65.00	-		65.00	-		
Admin - virtual meeting	70-30	53001	6.18	70.00	302.82		70.00	129.78		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001	0.17	60.00	10.20	0.55	60.00	33.00		
Data Processing/File Mgmt	70-30	53001		65.00	-		65.00	-		
Archiving		53001		60.00	-		60.00	-		
Admin Reimbursables		53001	922.19	1.00	922.19	311.83	1.00	311.83	4,804.365	1,979.205
Bookkeeping		54022		60.00	-		60.00	-		
Bookkeeping		54022	3.75	65.00	243.75	3.75	65.00	243.75		
Audit Prep		54022		60.00	-		60.00	-		
Audit Prep		54022	4.25	65.00	276.25	3.00	65.00	195.00	520.000	438.750
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002	1.75	65.00	113.75	2.13	65.00	138.45		
Reimbursable Expenses		53002	83.83	1.00	83.83	192.59	1.00	192.59	197.580	331.040
Education - Admin	50-50	57008		65.00	-		65.00	-		
Education - Admin - virtual	50-50	57008	1.00	70.00	35.00		70.00	35.00		
Website	50-50	57008	0.33	65.00	10.73		60.00	10.73		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	45.725	45.725
Engrg Support 4G Plan - Secre	70-30	53004		55.00	-		55.00	-		
Engrg Support 4G Plan - Admin	70-30	53004		65.00	-		60.00	-		
Engrg Support 4G Plan - Offiste	70-30	53004		70.00	-		65.00	-		
Engrg Support 4G Plan Rembursab	70-31	53004	11.20	1.00	11.20	4.80	1.00	4.80	11.200	4.800
Engineering Support - Admin	70-30	53004	7.60	65.00	345.80		60.00	148.20		
Engineering Support - virtual	70-30	53004	1.15	70.00	56.35		70.00	24.15		
Engineering Support Rembursable:	70-30	53004	124.16	1.00	124.16		1.00	53.21	526.310	225.560
Engineering Support - CIP -Secre	50-50	53004		50.00	-		50.00	-		
Engineering Support - CIP Admin		53004		60.00	-		60.00	-		
Engineering Support - CIP Rembursables		53004	1.00	1.00	1.00	1.00	1.00	1.00	1.000	1.000
					6,106.18			3,026.08	6,106.180	3,026.080

Chloride & Pet Waste Education Material Updates

Anticipated cost of education materials: \$2,500

Requesting \$3,000 from special projects accounts for WMWA's chloride education updates.

Hourly cost of graphic design services:

- \$125/hr for Taurus Moon Graphic Design
 - 3-6 hours required for each brochure update
 - Purchase 8 photos for \$90
- \$45/hr for Dawn Pape

Educational Items to create/update

1. Residential Snow & Ice Brochure

- Expected cost: \$375
- Minor update and conversion to flyer.



Residential Snow
and Ice Care Brochu

2. Commercial Snow & Ice Brochure

- Expected cost: \$375
- Convert to flyer



Commercial Snow
and Ice Brochure.pd

3. Envelop stuffer for Chloride

- Expected cost: \$375
- Minor updates to include all required information
- Add water softener info



Envelope
Stuffer.pdf

4. Water Softener flyer

- Expected cost: \$625
- Create a water softener flyer
- Save file as PDF, Publisher, and InDesign if possible
- Cities can edit this to fit their water system as needed
- Adapt existing Eden Prairie document



Water Softeners
FINAL - 8.5x11 Flyer :

5. Newsletter blurb

- Create a sample newsletter blurb about Smart Salting
- Expected cost: \$625

6. Pet waste flyer

- Anticipated Cost: \$0
- City of Plymouth will update Eden Prairie’s pet waste signage for WMWA



Eden Prairie - Pet
Waste and Water Pc

7. Pet waste signage for dog waste stations at park entrances or dog parks

- Anticipated Cost: \$0
- Share Plymouth’s park signage files with all cities for them to add their own city code and logo and use as needed.
- Individual cities will be responsible for printing these signs. Will be designed for standard 12" x 18" sign.
- Pet waste bag dispensers can also be used with sign

