


Shingle Creek Watershed Management Commission - 2019 Treasurer's Report

		2019 Budget	September	October	%age YTD	2019 YTD
REVENUE	%age					
Application Fees		22,000			75.00	16,500.00
Assessments		356,900			100.00	356,900.00
Interest and Dividends		3,000	1,286.30		608.02	18,240.67
Education Reimbursement		33,000			52.67	17,381.81
Rain Garden Workshops		6,000			104.17	6,250.00
<i>Transfer to (from) Grants (see following pages)</i>			290,000.00	-		336,195.57
<i>Transfer to (from) CIPs</i>						247,023.52
<i>Transfer to (from) Closed Projects Account</i>						-
TOTAL REVENUE		420,900	291,286.30	-		998,491.57
EXPENSES						
ADMINISTRATION						
Administrative Services		71,000	6,077.93	5,251.64	68.45	48,601.09
Engineering Support		17,000	1,429.52	2,188.02	67.85	11,533.69
Project Reviews/WCA-Incl Blue Line Ext.		1,700	75.32	42.36	78.07	1,327.24
Hydraulic/hydrologic Modeling Updates						-
ENGINEERING						
Administration		62,000	6,152.78	6,699.60	119.95	74,368.12
Grant Application Writing		10,000		158.40	101.09	10,109.16
Project Reviews/WCA		37,000	2,603.20	1,224.60	102.55	37,945.14
TMDL 5 Year Reviews/CIP Engineering		12,000			100.06	12,007.60
LEGAL - Legal Services		6,000	508.30	649.00	68.01	4,080.70
MISCELLANEOUS						
Bookkeeping		7,000	340.20	174.00	81.96	5,737.28
Audit		6,000			100.00	6,000.00
Insurance & Bonding		3,100			84.45	2,618.00
Meeting Expense		4,700	287.92		64.04	3,009.98
PROGRAMS						
Citizen Assisted Lake Monitoring (CAMP)		3,800	63.00	18.90	15.89	603.80
Stream Monitoring		37,100	3,227.24	3,471.62	75.56	28,031.75
Monitoring Equipment		3,000				
Volunteer Wetland Monitoring (WHEP)		2,000			-	-
Volunteer Stream Monitoring (River Watch)		2,000			-	-
Intensive Lake TMDL Monitoring		22,500	1,325.52	3,491.58	75.20	16,919.37
Annual Monitoring Report		14,000			99.99	13,999.20
Water Quality Education						
Education Program		15,000	546.71	1,198.37	98.51	14,776.18
WMWA Ed/Watershed Prep		18,000	507.20	244.36	31.03	5,585.27
WMWA General Programs		20,000	1,022.80	326.30	32.75	6,549.86
WMWA Special Projects		6,500	567.00	353.52	53.21	3,458.91
Rain Garden Workshops		8,000			112.50	9,000.00
Education Grants		500			-	-
Subwatershed BMP Assessment		0				-
Third Gen Plan/Amendments		1,000	587.39	402.81	200.70	2,007.02
Flood Modeling and Mapping		25,000	72.50	1,740.00	140.01	35,001.30
Contribution to 4th Generation Plan		5,000			-	-
<i>Transfer from Closed Proj Acct for Meadow Lake Mgt Plan Grant</i>						4,874.50
<i>Transfer to (from) Grants (see following pages)</i>			35,819.71	32,841.05		671,162.86
<i>Transfer to (from) CIPs</i>			509.85			186,111.30
<i>Transfer to (from) Closed Projects Account</i>						-
TOTAL OPERATING EXPENSE		420,900	61,724.09	60,476.13		1,215,419.32
CASH SUMMARY						
4M Fund Balance at 12/31/18						1,162,466.36
Plus Revenue Received 2018 to date						1,020,884.34
Minus Claims Approved to Date						(1,237,156.78)
Minus Claims Presented Current Month						(60,476.13)
Fund Balance			946,193.92			885,717.79

Shingle Creek Watershed Management Commission - 2019 Treasurer's Report

Claims Presented October 10, 2019	General Ledger Acct No	September	October	Total
Kennedy & Graven				649.00
Legal - General	52001		649.00	
ECM Publishers, Inc.				150.62
Hearing Notice Plymouth Enhanced Street Sweep	53004		150.62	
Lawn Chair Gardener - WMWA Media	57010		353.52	353.52
Mary Amsden - WMWA Ed Services	57011			-
Mary Amsden - WMWA Ed Reimbursement	57012			
Sharon Meister - WMWA Ed Services	57011		220.00	244.36
Sharon Meister - WMWA Ed Reimbursement	57012		24.36	
Wenck Associates				51,039.00
General Engineering	51001		6,699.60	
Grant Applica/Research	51005		158.40	
Project Reviews	51002		1,224.60	
Flood Modeling and Mapping	51015		1,740.00	
Plan Amendment	51007		263.20	
CAMP	56002		18.90	
Stream Monitoring	56004		3,471.62	
Intensive Lake TMDL Monitoring	56010		3,491.58	
TMDL 5-Year Reviews	56011			
Education	57008		1,036.05	
Education - WMWA	57009		94.00	
Annual Water Quality Report	58002			
Twin Lake Carp Management Grant	70723		5,245.40	
BioChar Project Grant	70725		7,322.47	
Minneapolis SWA Grant	70726			
Bass/Pomerleau Alum Trmt Grant	70727		1,763.40	
SRP Reduction Grant	70729		18,509.78	
Meadow Lake Mgt Plan Grant	70731			
Judie Anderson's Secretarial Service				232.30
WMWA General Expense	57009		232.30	
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				7,807.33
Administration	53001		5,251.64	
Project and WCA Review Support	53002		42.36	
Bookkeeping	54002		174.00	
Education Programs	57008		162.32	
Engineering Support	53004		1,872.78	
Engineering Support - CIP General	53004		164.62	
Engineering Support - Plan Amendment	53007		139.61	
Total Claims				60,476.13
				
Judie A Anderson, Deputy Treasurer				

Shingle Creek Watershed Management Commission - 2019 Treasurer's Report

	Total Grant	September	October	%age YTD	YTD
GRANTS					
Twin Lake Carp Management Grant	100,000				
Revenue					2,022.38
Expense		2,980.42	5,245.40		42,831.72
Balance		(2,980.42)	(5,245.40)		(40,809.34)
BioChar Project Grant	154,300				
Revenue					15,245.29
Expense		16,769.16	7,322.47		52,030.79
Balance		(16,769.16)	(7,322.47)		(36,785.50)
Becker Park Grant BWSR C16-1154	725,000				
Revenue		290,000.00			290,000.00
Expense					300,000.00
Balance		290,000.00	-		(10,000.00)
Minneapolis Subwatershed Assmt Grant	38,000				
Revenue					15,200.00
Expense					20,077.80
Balance		-	-		(4,877.80)
Bass/Pomerleau Lakes Internal Load Reduction	267,040				
Revenue					-
Expense		2,330.78	1,763.40		29,765.26
Balance		(2,330.78)	(1,763.40)		(29,765.26)
BWSR Watershed Based Funding	103,571				
Revenue					-
Expense					-
Balance		-	-		-
SRP Reduction Project	72,170				
Revenue					13,727.90
Expense		13,739.35	18,509.78		76,457.29
Balance		(13,739.35)	(18,509.78)		(62,729.39)
Becker Park Grant Met Council SG-10335	150,000				
Revenue					-
Expense					150,000.00
Balance		-	-		(150,000.00)
TOTAL GRANTS					
Revenue		290,000.00	-		336,195.57
Expense		35,819.71	32,841.05		671,162.86
Balance		254,180.29	(32,841.05)		(334,967.29)

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 20, 2019

Statement No. 150437

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

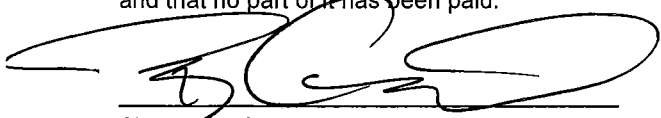
Through August 31, 2019

SH220-00001 General

649.00

Total Current Billing: 649.00

I declare, under penalty of law, that this
account, claim or demand is just and correct
and that no part of it has been paid.



Signature of Claimant

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

August 31, 2019

SH220-00001 General

Through August 31, 2019

For All Legal Services As Follows:

			Hours	Amount
8/5/2019	TJG	Review email from Diane S regarding watershed vs. local responsibilities; scan JPA regarding same; call with Diane to discuss same	0.40	80.40
8/8/2019	TJG	Prepare for, travel to, and attend meeting	1.70	341.70
8/22/2019	TJG	Draft grant agreement for Autumn Ridge Phase II project; email same to Judie for review	1.10	221.10
			Total Services:	\$ 643.20

For All Disbursements As Follows:

8/8/2019	Troy J. Gilchrist;	Mileage expense		5.80
			Total Disbursements:	\$ 5.80

Total Services and Disbursements: \$ 649.00

Sharon Meister
 8540 Cain Rd
 Corcoran, MN 55340

West Metro Water Alliance
 3235 Fernbrook Lane
 Plymouth, MN 55447

Invoice Date: September 30, 2019

Log of Services

Date	Description	Hours	Extended (\$40/hr)	Mileage	Extended (0.58/mi)	Supplies/Fees
			-		-	
			-		-	
			-		-	
			-		-	
Total - WMWA Meetings			\$ -		\$ -	\$ -
9/12/2019	Meeting with CCX (Cable TV) to discuss filming project	1.50	60.00	26.00	15.08	
			-		-	
			-		-	
Total - Program Development/Communication			\$ 60.00		\$ 15.08	\$ -
9/30/2019	Rice Lake	4.00	160.00	16.00	9.28	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total-Classroom/Community Events			\$ 160.00		\$ 9.28	\$ -
Total:		5.50	\$ 220.00	42.00	\$ 24.36	\$ -

Invoice Total \$ 244.36

220.00	57011	WMWA Ed Regular Services
24.36	57012	WMWA Ed Reimbursed Expense
244.36	TOTAL	

Lawn Chair Gardener
5901 Birchwood St.
Shoreview, MN 55126
(651) 485-5171
dawn@lawnchairgardener.com
www.lawnchairgardener.com



INVOICE

BILL TO
WMWA
3235 Fernbrook Lane N.
Plymouth, MN 55447

INVOICE # 1183
DATE 09/30/2019
DUE DATE 10/30/2019
TERMS Net 30

DESCRIPTION	QTY	RATE	AMOUNT
Social Media September 2019: 1 hour/week x 4 weeks	4	42.00	168.00
Social Media Monthly FB and Twitter Reports	1	42.00	42.00
Consulting:Meeting Meeting with Catherine Cesnik	3	42.00	126.00
Consulting:Mileage Roundtrip: Shoreview to Robbinsdale (Athens Cafe, 4080 W Broadway Ave, Robbinsdale, MN 55422)	30.20	0.58	17.52

BALANCE DUE

\$353.52

INVOICE

Invoice Date

10/3/2019

Invoice Number Ad Number

728747

978778

Terms

60 days from Statement

Check Number Amount Paid

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SHINGLE CREEK WATERSHED MGMT COMM
 ATTN: JUDIE ANDERSON
 3235 FERNBROOK LN N
 PLYMOUTH, MN 55447

Account # 421129 \$301.24

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
421129	09/26/19	10/03/19	10/3/2019	Osseo Legals 763-691-6001

Please return the upper portion with your payment. To pay by credit card, please visit: <https://crm.apgecm.com/BWWA/> or call 763-712-2494.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Osseo MG Press	10/03/2019	978778	150	October 10 PH	L	1.0 X 8.33	2	301.24

SC - 150.62
 WM - 150.62

Net Amount	301.24
Shipping	0.00
Tax	0.00
Amount Due	301.24

728747



\$30 charge assessed for returned checks.
 Report errors within 5 days to ensure consideration.
 Unpaid balances over 30 days past due will incur a 1.5%
 finance charge per month (Minimum .50 per month).

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss

Darlene MacPherson being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Osseo MG Champlin Dayton Press

with the known office of issue being located in the county of:

HENNEPIN

with additional circulation in the counties of:

HENNEPIN

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 week(s); the first insertion being on 09/26/2019 and the last insertion being on 10/03/2019.

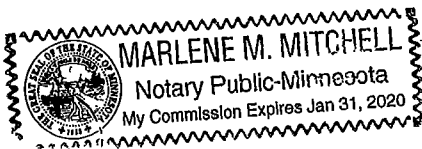
MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: D MacPherson
Designated Agent

Subscribed and sworn to or affirmed before me on 10/03/2019 by Darlene MacPherson.

Marlene M. Mitchell
Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:

\$17.90 per column inch

Ad ID 978778

SHINGLE CREEK WATERSHED NOTICE OF PUBLIC MEETING SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSION

TO WHOM IT MAY CONCERN:

Notice is hereby given that the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission will meet at Edinburgh USA, 8700 Edinbrook Crossing, Brooklyn Park, MN, on Thursday, October 10, 2019, at approximately 12:45 p.m., or as soon thereafter as the matter may be heard, for a public meeting on proposed revisions to the Commissions' Capital Improvement Program (CIP) adding two new projects.

In the Shingle Creek watershed the amendment would add the Plymouth Enhanced Street Sweeper to the 2020 CIP at a cost of \$350,000.

In the West Mississippi watershed the amendment would add the River Park Stormwater Improvements project to the 2020 CIP at a cost of \$485,000.

The Shingle Creek watershed includes parts of the cities of Brooklyn Center, Brooklyn Park, Crystal, Maple Grove, Minneapolis, New Hope, Osseo, Plymouth and Robbinsdale. The West Mississippi watershed includes parts of the cities of Brooklyn Center, Brooklyn Park, Champlin, Maple Grove and Osseo.

Persons who desire to be heard with reference to the proposed amendment will be heard at this meeting. Written comments may be submitted to the chairs of the Shingle Creek and West Mississippi Commissions, c/o JASS, 3235 Fernbrook Lane, Plymouth, MN 55447, or emailed to jude@jass.biz. Auxiliary aids for persons with handicaps are available upon request at least seven days in advance. Please contact Judie Anderson at 763-553-1144 to make arrangements.

/s/ Andy Polzin, Chair
Shingle Creek Watershed Management Commission

/s/ Gerry Butcher, Chair
West Mississippi Watershed Management Commission

By order of the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission:

Published in

The Press

September 26, October 3, 2019
978778

Invoice

October 7, 2019
Invoice No: 11906920



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1240-0204 2019 General Engineering
Professional Services Through September 30, 2019

Phase 01 2019 General Engineering
2019 General Engineering

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	8.40	198.00	1,663.20	
Nalven, Sarah	.10	108.00	10.80	
Spector, Diane	24.70	188.00	4,643.60	
Weigel, Eileen	1.10	145.00	159.50	
Totals	34.30		6,477.10	
Total Labor				6,477.10
				Phase Total \$6,477.10

Phase 02 Shingle Creek Stabilization – Regent Ave
Shingle Creek Stabilization – Regent Ave to Brooklyn Blvd

Task 002 30% Planset

Professional Personnel

	Hours	Rate	Amount	
Niday, Jenna	2.50	63.00	157.50	
Totals	2.50		157.50	
Total Labor				157.50
				Task Total \$157.50

Task 003 Meeting and PM

Professional Personnel

	Hours	Rate	Amount	
Kaczmarek, Hagen	.50	130.00	65.00	
Totals	.50		65.00	
Total Labor				65.00
				Task Total \$65.00
				Phase Total \$222.50

Total Invoice Amount \$6,699.60

Billing Summary	Current	Prior	Total
	6,699.60	67,668.52	74,368.12

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Invoice

October 7, 2019
Invoice No: 11906927



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0207 2019 Grant Writing
Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	.80	198.00	158.40	
Totals	.80		158.40	
Total Labor				158.40
		Total Invoice Amount		\$158.40

	Current	Prior	Total
Billing Summary	158.40	9,950.76	10,109.16

Invoice

October 7, 2019

Invoice No: 11906915



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1240-0209 2019 Project Reviews

Professional Services Through September 30, 2019

Phase 01 2019 General Project Reviews

2019 General Project Reviews

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	1.30	198.00	257.40	
Nalven, Sarah	.70	108.00	75.60	
Spector, Diane	.30	188.00	56.40	
Totals	2.30		389.40	
Total Labor				389.40
				Phase Total \$389.40

Phase 02 WCA Administration

WCA Administration

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	1.20	120.00	144.00	
Totals	1.20		144.00	
Total Labor				144.00
				Phase Total \$144.00

Phase 19006 Twin Lake North

Twin Lake North

Professional Personnel

	Hours	Rate	Amount	
Nalven, Sarah	3.00	108.00	324.00	
Totals	3.00		324.00	
Total Labor				324.00
				Phase Total \$324.00

Phase 19009 Lake Road Apartments

Lake Road Apartments

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	1.80	198.00	356.40	
Totals	1.80		356.40	
Total Labor				356.40

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Project	B1240-0209	2019 Project Reviews	Invoice	11906915
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Phase Total \$356.40

Phase 19010 IBEW Local Union 292 Corp. Office
 IBEW Local Union 292 Corp. Office

Professional Personnel

	Hours	Rate	Amount
Nalven, Sarah	.10	108.00	10.80
Totals	.10		10.80
Total Labor			10.80

Phase Total \$10.80

Total Invoice Amount \$1,224.60

	Current	Prior	Total
Billing Summary	1,224.60	36,720.54	37,945.14

Invoice

October 7, 2019
Invoice No: 11906999



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Eileen Weigel

Project B1240-0201 Shingle Creek HUC 8 Model Update

Professional Services Through September 30, 2019

Phase 01 Meetings
Meetings

Professional Personnel

	Hours	Rate	Amount	
Weigel, Eileen	.50	145.00	72.50	
Totals	.50		72.50	
Total Labor				72.50
				Phase Total \$72.50

Phase 03 Hydrologic Analysis
Hydrologic Analysis

Professional Personnel

	Hours	Rate	Amount	
Weigel, Eileen	11.50	145.00	1,667.50	
Totals	11.50		1,667.50	
Total Labor				1,667.50
				Phase Total \$1,667.50

Total Invoice Amount \$1,740.00

Billing Summary	Current	Prior	Total
	1,740.00	34,199.10	35,939.10

Invoice

October 7, 2019
Invoice No: 11906931



Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1241-0075 2019 Plan Amendments

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	2.80	188.00	526.40	
Totals	2.80		526.40	
Total Labor				526.40
		Total Invoice Amount		\$526.40

	Current	Prior	Total
Billing Summary	526.40	639.80	1,166.20

SC - 263.20
WM - 263.20

Invoice

October 7, 2019
Invoice No: 11906926



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0206 2019 CAMP
Professional Services Through September 30, 2019
Professional Personnel

	Hours	Rate	Amount	
Stone, Alicia	.30	63.00	18.90	
Totals	.30		18.90	
Total Labor				18.90
		Total Invoice Amount		\$18.90

Billing Summary	Current	Prior	Total
	18.90	584.90	603.80

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Invoice

October 4, 2019
Invoice No: 11906923



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Sarah Nalven

Project B1240-0210 2019 Stream Monitoring

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	1.10	63.00	69.30	
Kraemer, Timothy	2.00	97.00	194.00	
Nalven, Sarah	8.50	108.00	918.00	
Stone, Alicia	21.50	63.00	1,354.50	
Totals	33.10		2,535.80	
Total Labor				2,535.80

Outside Services

RMB Environmental Laboratories, Inc.			700.00	
Outside Services Total			700.00	700.00

Reimbursable Expenses

Mileage - Reimbursable			54.52	
Tools & Equipment			5.34	
Total Reimbursables			59.86	59.86

Unit Billing

00-WAI Vehicle Maple Plain				
01-Survey Supplies/Equipment				
00-WAI Vehicle Golden Valley				
01-YSI - 6820 (Temp, DO, Cond, pH)				
				175.96
			Total Invoice Amount	\$3,471.62

	Current	Prior	Total
Billing Summary	3,471.62	20,760.13	24,231.75

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Invoice

October 4, 2019
Invoice No: 11906922



Responsive partner.
Exceptional outcomes.

Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Project Manager Sarah Nalven

Project B1240-0208 2019 Lake Monitoring

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	9.00	63.00	567.00	
Nalven, Sarah	17.50	108.00	1,890.00	
Strom, Jeffrey	2.50	145.00	362.50	
Weis, Rena	3.50	108.00	378.00	
Totals	32.50		3,197.50	
Total Labor				3,197.50

Outside Services

RMB Environmental Laboratories, Inc.			54.00	
Outside Services Total			54.00	54.00

Unit Billing

00-WAI Vehicle Golden Valley				
01-Boat and Motor				
01-Canoe/Kayak				
01-YSI - 6820 (Temp, DO, Cond, pH)				240.08

Total Invoice Amount \$3,491.58

	Current	Prior	Total
Billing Summary	3,491.58	13,427.79	16,919.37

Invoice

October 7, 2019
Invoice No: 11906933



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0203 2019 Education and Outreach

Professional Services Through September 30, 2019

Phase 01 General Education

General Education

Professional Personnel

	Hours	Rate	Amount
Nalven, Sarah	3.60	108.00	388.80
Spector, Diane	6.10	188.00	1,146.80
Strom, Jeffrey	3.70	145.00	536.50
Totals	13.40		2,072.10
Total Labor			2,072.10
		Phase Total	\$2,072.10

Phase 02 WMWA

WMWA

Professional Personnel

	Hours	Rate	Amount
Spector, Diane	.50	188.00	94.00
Totals	.50		94.00
Total Labor			94.00
		Phase Total	\$94.00

Total Invoice Amount \$2,166.10

Billing Summary	Current	Prior	Total
	2,166.10	23,744.88	25,910.98

SC Education 1,036.05
 WmWA 94.00

 1,130.05

WM Education 1,036.05

Invoice

October 7, 2019
Invoice No: 11906928



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0214 2019 Twin Lake Carp Management

Professional Services Through September 30, 2019

Phase 01 Carp & SAV Management

Carp & SAV Management

Professional Personnel

	Hours	Rate	Amount	
Claus, Aaron	1.50	120.00	180.00	
Nalven, Sarah	.20	108.00	21.60	
Spector, Diane	26.60	188.00	5,000.80	
Walden, Brittany	.50	86.00	43.00	
Totals	28.80		5,245.40	
Total Labor				5,245.40
		Phase Total		\$5,245.40
		Total Invoice Amount		\$5,245.40

	Current	Prior	Total
Billing Summary	5,245.40	0.00	5,245.40

Invoice

October 7, 2019

Invoice No: 11906929



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0215 Biochar Filters Ongoing Mgmt

Professional Services Through September 30, 2019

Phase 01 Ongoing Management

Ongoing Management
Professional Personnel

	Hours	Rate	Amount	
Benser, Kenneth	.50	108.00	54.00	
Matthiesen, Edward	.40	198.00	79.20	
Nalven, Sarah	7.30	108.00	788.40	
Spector, Diane	30.30	188.00	5,696.40	
Walden, Brittany	.50	86.00	43.00	
Weis, Rena	.40	108.00	43.20	
Zhang, Lu	2.50	120.00	300.00	
Totals	41.90		7,004.20	
Total Labor				7,004.20

Outside Services

CRI Recycling Service, Inc. dba CRI Envi			318.27	
Outside Services Total			318.27	318.27

Phase Total \$7,322.47

Total Invoice Amount \$7,322.47

Billing Summary	Current	Prior	Total
	7,322.47	0.00	7,322.47

Invoice

October 7, 2019
Invoice No: 11906932



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0200 Bass and Pomerleau Lakes Alum Treatment

Professional Services Through September 30, 2019

Phase 02 Lake WQ Monitoring

Lake WQ Monitoring

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	3.40	63.00	214.20	
Nalven, Sarah	8.30	108.00	896.40	
Strom, Jeffrey	1.50	145.00	217.50	
Totals	13.20		1,328.10	
Total Labor				1,328.10

Outside Services

RMB Environmental Laboratories, Inc.			290.00	
Outside Services Total			290.00	290.00

Unit Billing

00-WAI Vehicle Golden Valley				
Canoe				
YSI - 6920 (Temp, DO, Cond, pH)				145.30

Phase Total \$1,763.40

Total Invoice Amount \$1,763.40

Billing Summary	Current	Prior	Total
	1,763.40	36,708.96	38,472.36

Invoice

October 7, 2019

Invoice No: 11906934



Ms. Judie Anderson
 Shingle Creek Watershed Management Comm.
 3235 Fernbrook Lane
 Plymouth, MN 55447

Responsive partner.
 Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0212 Shingle Creek SRP Reduction Project

Professional Services Through September 30, 2019

Phase 02 Filter Installation

Filter Installation

Professional Personnel

	Hours	Rate	Amount
Scientist II			
Kraemer, Timothy	2.00	97.48	194.96
Nalven, Sarah	1.70	97.48	165.72
Scientist III			
Kallio, Brian	1.90	137.52	261.29
Totals	5.60		621.97
Total Labor			621.97

Outside Services

Northland Excavating, LLC			14,155.00
Outside Services Total			14,155.00

Unit Billing

00-WAI Vehicle Maple Plain			
01-Survey Supplies/Equipment			51.60

Phase Total \$14,828.57

Phase 03 Monitoring

Monitoring

Professional Personnel

	Hours	Rate	Amount
Scientist II			
Nalven, Sarah	3.50	97.48	341.18
Weis, Rena	3.50	97.48	341.18
Scientist III			
Kallio, Brian	9.30	137.52	1,278.94
Totals	16.30		1,961.30
Total Labor			1,961.30

Outside Services

RMB Environmental Laboratories, Inc.			372.00
Outside Services Total			372.00

Reimbursable Expenses

Mileage - Reimbursable			9.28
------------------------	--	--	------

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Tools & Equipment			36.55	
Total Reimbursables			45.83	45.83
		Phase Total		\$2,379.13

Phase 04 Evaluation

Evaluation

Professional Personnel

	Hours	Rate	Amount	
Scientist III				
Kallio, Brian	4.60	137.52	632.59	
Totals	4.60		632.59	
Total Labor				632.59
		Phase Total		\$632.59

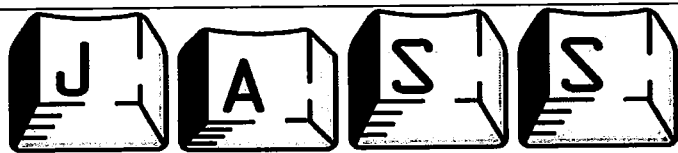
Phase 05 Information Sharing

Information Sharing

Professional Personnel

	Hours	Rate	Amount	
Scientist II				
Nalven, Sarah	3.20	97.48	311.94	
Scientist III				
Kallio, Brian	2.60	137.52	357.55	
Totals	5.80		669.49	
Total Labor				669.49
		Phase Total		\$669.49
		Total Invoice Amount		\$18,509.78

	Current	Prior	Total
Billing Summary	18,509.78	54,747.51	73,257.29



Your Virtual Administrator

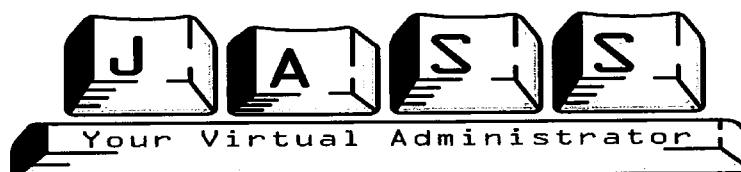
3235 Fernbrook Lane Plymouth MN
55447

Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth MN 55447

7-Oct-19

Re: 2019 WMWA General Expense and Watershed PREP

Description	Rate	Hours/ No.	Amount	Total
General Expense				
Secretarial	55.00	0.08	4.40	
Secretarial	50.00		-	
Administrative	60.00	1.85	111.00	
Administrative - website, Facebook, Twitter	60.00		-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events	70.00	1.17	81.90	
Website hosting, domain registration one year	1.00		-	
Reimbursables	1.00	35.00	35.00	
Total General Expense				232.30
Watershed PREP				
Secretarial	55.00		-	
Administrative	60.00		-	
Offsite	70.00		-	
Reimbursables	1.00		-	
Total Watershed PREP				-
Total this invoice				232.30
Partner Share				58.08



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447


October 7, 2019

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM	Total	SC	WM	Total	SC	WM
Administrative		53001	0.50	55.00	27.50	0.50	55.00	27.50		
Administrative	70-30	53001	13.50	55.00	519.75		55.00	222.75		
Administrative		53001	3.46	60.00	207.60	4.97	60.00	298.20		
Administrative	70-30	53001	59.39	60.00	2,494.38		60.00	1,069.02		
Admin - Offsite	70-30	53001	3.32	70.00	162.68		70.00	69.72		
Office Support	70-30	53001	10.83	200.00	1,516.20		200.00	649.80		
Data Processing/File Mgmt		53001	0.50	55.00	27.50		55.00	-		
Admin Reimbursables		53001	296.03	1.00	296.03	113.30	1.00	113.30	5,251.640	2,450.290
Bookkeeping	80-20	54022	1.75	60.00	84.00		60.00	21.00		
Bookkeeping		54022	1.50	60.00	90.00	0.50	60.00	30.00		
Audit Prep		54022		60.00	-		60.00	-	174.000	51.000
Project / WCA Reviews - Admin		53002	0.17	60.00	10.20	0.75	60.00	45.00		
Reimbursable Expenses		53002	32.16	1.00	32.16	75.07	1.00	75.07	42.360	120.070
Education - Admin	50-50	57008		60.00	-		60.00	-		
Education - Admin - Offsite	50-50	57008	2.42	70.00	84.70		70.00	84.70		
Website	50-50	57008	1.25	60.00	37.50		60.00	37.50		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008	40.12	1.00	40.12	41.12	1.00	41.12	162.320	163.320
Engrg Support 3G Plan - Secre	70-30	53004		55.00	-		55.00	-		
Engrg Support 3G Plan - Admin	70-30	53004	2.65	60.00	111.30		60.00	47.70		
Engrg Support 3G Plan - Offiste	70-30	53004		65.00	-		65.00	-		
Engrg Support 3G Plan Reimbursables		53004	28.31	1.00	28.31	12.13	1.00	12.13	139.610	59.830
Engineering Support - Admin		53004		55.00	-		55.00	-		
Engineering Support - Admin		53004	6.06	60.00	363.60		60.00	-		
Engineering Support - Admin	70-30	53004	14.35	60.00	602.70		60.00	258.30		
Engineering Support - Offiste	70-30	53004	0.93	70.00	45.57		70.00	19.53		
Engineering Support Reimbursables		53004	860.91	1.00	860.91	66.68	1.00	66.68	1,872.780	344.510
Engineering Support - CIP Admin		53004		60.00	-		60.00	-		
Engineering Support - CIP Admin	50-50	53004	3.80	60.00	114.00		60.00	114.00		
Engineering Support - CIP Offsite	50-50	53004	0.18	70.00	6.30		70.00	6.30		
Engineering Support - CIP Reimbursables		53004	44.32	1.00	44.32	56.83	1.00	56.83	164.620	177.130
									7,807.330	3,366.150

West Mississippi Watershed Management Commission
2019 Treasurer's Report

	2019 Budget	September	October	%age YTD	2019 YTD
REVENUE					
Application Fees	20,000	2,200.00		85.50	17,100.00
Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	2,000	835.53		437.11	8,742.22
Reserve - Flood Mapping	25,000			0.00	-
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					26,800.68
<i>To (From) Reserve</i>					-
TOTAL REVENUE	200,600	3,035.53	-		206,242.90
EXPENSES					
ADMINISTRATION					
Administrative Services	31,000	2,426.96	2,450.29	69.02	21,395.68
Engineering Support	4,500	228.61	672.26	81.75	3,678.59
Project Reviews	1,500	110.55	120.07	59.88	898.25
ENGINEERING					
Administration	30,000	1,256.00	2,272.00	75.91	22,773.38
Grant Application Writing	1,500	207.40	206.80	27.61	414.20
Project Review	27,000	2,756.10	5,047.10	96.19	25,970.93
LEGAL					
Legal Services	5,000	488.20	347.50	56.69	2,834.50
MISCELLANEOUS					
Bookkeeping	2,800	160.20	51.00	69.95	1,958.61
Audit	5,000			90.00	4,500.00
Insurance & Bonding	2,800			89.93	2,518.00
Meeting Expense	2,500	123.40		51.60	1,289.99
PROJECTS					
Macroinvertebrate Monitoring	1,000			0.00	-
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Outfall and Stream Monitoring	18,000	1,013.31	1,592.10	73.23	13,182.24
Annual Water Quality Report	6,000			99.99	5,999.65
Water Quality Education					
Education	15,000	546.71	1,199.37	99.17	14,875.18
Rain Garden Workshops	2,000			100.00	2,000.00
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Educators/Watershed Prep	4,500			44.44	2,000.00
WMWA Special Projects	2,000			0.00	-
Third Gen Plan/amendments	1,000	509.57	323.03	126.84	1,268.37
Contribution to Construction/Grant Match	5,000			0.00	-
Flood modeling and mapping	25,000			0.00	-
<i>Transfer to (from)CIPs</i>		128.47			128.47
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	200,600	9,955.48	14,281.52		130,686.04
CASH SUMMARY					
4M Fund Balance at 12/31/18					479,512.33
Plus Revenue Received to Date					206,787.19
Minus Claims Approved to Date					(132,627.84)
Minus Claims Presented Current Month					(14,281.52)
Fund Balance		553,671.68			539,390.16

**West Mississippi Watershed Management Commission
2019 Treasurer's Report**

Claims Presented October 10, 2019	General Ledger Acct No	September	October		
					Total
Kennedy & Graven					347.50
Legal - General	52001		347.50		
ECM Publishers					150.62
Hearing Notice-River Park Stormwater Improveme	53004		150.62		
Wenck Associates					10,417.25
General Engineering	51001		2,272.00		
Project Reviews	51002		5,047.10		
Project Management Plan	51003				
Grant Applica/Research	51005		206.80		
Plan Amendment	51007		263.20		
Education Program	57008		1,036.05		
Intensive BMPs	57011				
Annual Water Quality Report	58002				
Water Monitoring Program	58011		1,592.10		
Judie Anderson's Secretarial Service					3,366.15
Administration	53001		2,450.29		
Bookkeeping	54002		51.00		
Project and WCA Review Support	53002		120.07		
Education Programs	57008		163.32		
Engineering Support	53004		344.51		
Engineering Support - CIPs	53004		177.13		
Engineering Support - Plan Amendment	53007		59.83		
Total Claims					14,281.52
					
Judie A Anderson, Deputy Treasurer					

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 20, 2019

Statement No. 150445

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447


Through August 31, 2019

WE405-00001 General

347.50

Total Current Billing: 347.50

I declare, under penalty of law, that this
account, claim or demand is just and correct
and that no part of it has been paid.



Signature of Claimant

Kennedy & Graven, Chartered

200 South Sixth Street, Suite 470
Minneapolis, MN 55402

West Mississippi Watershed

August 31, 2019

WE405-00001 General

Through August 31, 2019

For All Legal Services As Follows:

			Hours	Amount
8/8/2019	TJG	Prepare for, travel to, and attend meeting	1.70	341.70
Total Services:			\$	341.70

For All Disbursements As Follows:

8/8/2019	Troy J. Gilchrist; Mileage expense	5.80
Total Disbursements:		\$ 5.80

Total Services and Disbursements: \$ 347.50

INVOICE

Invoice Date

10/3/2019

Invoice Number	Ad Number
728747	978778

Terms
 60 days from Statement

Check Number	Amount Paid

SHINGLE CREEK WATERSHED MGMT COMM
 ATTN: JUDIE ANDERSON
 3235 FERNBROOK LN N
 PLYMOUTH, MN 55447

Account # 421129 \$301.24

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
421129	09/26/19	10/03/19	10/3/2019	Osseo Legals 763-691-6001

Please return the upper portion with your payment. To pay by credit card, please visit: <https://crm.apgecm.com/BWWA/> or call 763-712-2494.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Osseo MG Press	10/03/2019	978778	150	October 10 PH	L	1.0 X 8.33	2	301.24

SC - 150.62
 WM - 150.62

Net Amount	301.24
Shipping	0.00
Tax	0.00
Amount Due	301.24

728747



\$30 charge assessed for returned checks.
 Report errors within 5 days to ensure consideration.
 Unpaid balances over 30 days past due will incur a 1.5%
 finance charge per month (Minimum .50 per month).

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA)
COUNTY OF HENNEPIN) ss

Darlene MacPherson being duly sworn on an oath, states or affirms that he/she is the Publisher's Designated Agent of the newspaper(s) known as:

Osseo MG Champlin Dayton Press

with the known office of issue being located in the county of:

HENNEPIN

with additional circulation in the counties of:

HENNEPIN

and has full knowledge of the facts stated below:

- (A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.
- (B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 week(s); the first insertion being on 09/26/2019 and the last insertion being on 10/03/2019.

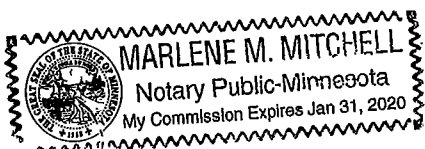
MORTGAGE FORECLOSURE NOTICES

Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: D MacPherson
Designated Agent

Subscribed and sworn to or affirmed before me on 10/03/2019 by Darlene MacPherson.

Marlene M Mitchell
Notary Public



Rate Information:
(1) Lowest classified rate paid by commercial users for comparable space:
\$17.90 per column inch

Ad ID 978778

SHINGLE CREEK WATERSHED NOTICE OF PUBLIC MEETING SHINGLE CREEK WATERSHED MANAGEMENT COMMISSION WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSION

TO WHOM IT MAY CONCERN:
Notice is hereby given that the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission will meet at Edinburgh USA, 8700 Edinbrook Crossing, Brooklyn Park, MN, on Thursday, October 10, 2019, at approximately 12:45 p.m., or as soon thereafter as the matter may be heard, for a public meeting on proposed revisions to the Commissions' Capital Improvement Program (CIP) adding two new projects.

In the Shingle Creek watershed the amendment would add the Plymouth Enhanced Street Sweeper to the 2020 CIP at a cost of \$350,000.

In the West Mississippi watershed the amendment would add the River Park Stormwater Improvements project to the 2020 CIP at a cost of \$485,000.

The Shingle Creek watershed includes parts of the cities of Brooklyn Center, Brooklyn Park, Crystal, Maple Grove, Minneapolis, New Hope, Osseo, Plymouth and Robbinsdale. The West Mississippi watershed includes parts of the cities of Brooklyn Center, Brooklyn Park, Champlin, Maple Grove and Osseo.

Persons who desire to be heard with reference to the proposed amendment will be heard at this meeting. Written comments may be submitted to the chairs of the Shingle Creek and West Mississippi Commissions, c/o JASS, 3235 Fernbrook Lane, Plymouth, MN 55447, or emailed to judle@jass.biz. Auxiliary aids for persons with handicaps are available upon request at least seven days in advance. Please contact Judie Anderson at 763-553-1144 to make arrangements.

/s/ Andy Polzin, Chair
Shingle Creek Watershed Management Commission

/s/ Gerry Butcher, Chair
West Mississippi Watershed Management Commission

By order of the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission

Published in
The Press
September 26, October 3, 2019
978778

Invoice

October 7, 2019

Invoice No: 11906916



Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1241-0073 2019 General Engineering

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	1.60	198.00	316.80	
Spector, Diane	10.40	188.00	1,955.20	
Totals	12.00		2,272.00	
Total Labor				2,272.00
		Total Invoice Amount		\$2,272.00

Billing Summary	Current	Prior	Total
	2,272.00	20,501.38	22,773.38

Invoice

October 7, 2019
Invoice No: 11906930



Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1241-0074 2019 Grant Writing

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	1.10	188.00	206.80	
Totals	1.10		206.80	
Total Labor				206.80
		Total Invoice Amount		\$206.80

Billing Summary	Current	Prior	Total
	206.80	207.40	414.20

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Invoice

October 7, 2019

Invoice No: 11906917



Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B1241-0076 2019 Project Reviews

Professional Services Through September 30, 2019

Phase 01 2019 General Project Reviews

2019 General Project Reviews

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	1.80	198.00	356.40	
Nalven, Sarah	.20	108.00	21.60	
Spector, Diane	1.30	188.00	244.40	
Totals	3.30		622.40	
Total Labor				622.40
				Phase Total \$622.40

Phase 02 2019 WCA Administration

2019 WCA Administration

Professional Personnel

	Hours	Rate	Amount	
Dietrich, Meaghan	5.50	120.00	660.00	
Totals	5.50		660.00	
Total Labor				660.00
				Phase Total \$660.00

Phase 03 TH 252 Reconstruction

TH 252 Reconstruction

Professional Personnel

	Hours	Rate	Amount	
Nalven, Sarah	2.80	108.00	302.40	
Totals	2.80		302.40	
Total Labor				302.40
				Phase Total \$302.40

Phase 19005 Data Recognition Center Addition

Data Recognition Center Addition

Professional Personnel

	Hours	Rate	Amount	
Nalven, Sarah	.10	108.00	10.80	
Totals	.10		10.80	
Total Labor				10.80

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Phase Total \$10.80

Phase 19007 MCES Interceptor Phase II
 MCES Interceptor Phase II

Professional Personnel

	Hours	Rate	Amount	
Matthiesen, Edward	.30	198.00	59.40	
Nalven, Sarah	1.60	108.00	172.80	
Totals	1.90		232.20	
Total Labor				232.20

Phase Total \$232.20

Phase 19008 North Park Business Center
 North Park Business Center

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	.20	63.00	12.60	
Matthiesen, Edward	1.50	198.00	297.00	
Nalven, Sarah	6.50	108.00	702.00	
Schmitz, Brady	10.20	108.00	1,101.60	
Totals	18.40		2,113.20	
Total Labor				2,113.20

Phase Total \$2,113.20

Phase 19009 Coon Rapids Dam Regional Park Phase II
 Coon Rapids Dam Regional Park Phase II

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	.30	63.00	18.90	
Matthiesen, Edward	.80	198.00	158.40	
Nalven, Sarah	5.30	108.00	572.40	
Totals	6.40		749.70	
Total Labor				749.70

Phase Total \$749.70

Phase 19010 Mississippi Crossing
 Mississippi Crossing

Professional Personnel

	Hours	Rate	Amount	
Nalven, Sarah	3.30	108.00	356.40	
Totals	3.30		356.40	
Total Labor				356.40

Phase Total \$356.40

Total Invoice Amount \$5,047.10

	Current	Prior	Total
Billing Summary	5,047.10	20,923.83	25,970.93

Invoice

October 7, 2019
Invoice No: 11906931



Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1241-0075 2019 Plan Amendments

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	2.80	188.00	526.40	
Totals	2.80		526.40	
Total Labor				526.40
		Total Invoice Amount		\$526.40

Billing Summary	Current	Prior	Total
	526.40	639.80	1,166.20

SC - 263.20

WM - 263.20

Invoice

October 7, 2019
Invoice No: 11906933



Ms. Judie Anderson
Shingle Creek Watershed Management Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Responsive partner.
Exceptional outcomes.

Project Manager Diane Spector

Project B1240-0203 2019 Education and Outreach

Professional Services Through September 30, 2019

Phase 01 General Education
General Education

Professional Personnel

	Hours	Rate	Amount	
Nalven, Sarah	3.60	108.00	388.80	
Spector, Diane	6.10	188.00	1,146.80	
Strom, Jeffrey	3.70	145.00	536.50	
Totals	13.40		2,072.10	
Total Labor				2,072.10
				Phase Total \$2,072.10

Phase 02 WMWA
WMWA

Professional Personnel

	Hours	Rate	Amount	
Spector, Diane	.50	188.00	94.00	
Totals	.50		94.00	
Total Labor				94.00
				Phase Total \$94.00

Total Invoice Amount \$2,166.10

Billing Summary	Current	Prior	Total
	2,166.10	23,744.88	25,910.98

SC Education 1,036.05
 WmWA 94.00

 1,130.05

WM Education 1,036.05

Invoice

October 4, 2019
Invoice No: 11906924



Responsive partner.
Exceptional outcomes.

Ms. Judie Anderson
West Mississippi Watershed Mgmt. Comm.
3235 Fernbrook Lane
Plymouth, MN 55447

Project Manager Sarah Nalven

Project B1241-0077 2019 Stream and Outlet Monitoring

Professional Services Through September 30, 2019

Professional Personnel

	Hours	Rate	Amount	
Dix, Alec	2.30	63.00	144.90	
Kraemer, Timothy	2.50	97.00	242.50	
Nalven, Sarah	6.90	108.00	745.20	
Stone, Alicia	1.20	63.00	75.60	
Totals	12.90		1,208.20	
Total Labor				1,208.20

Outside Services

RMB Environmental Laboratories, Inc.			252.00	
Outside Services Total			252.00	252.00

Reimbursable Expenses

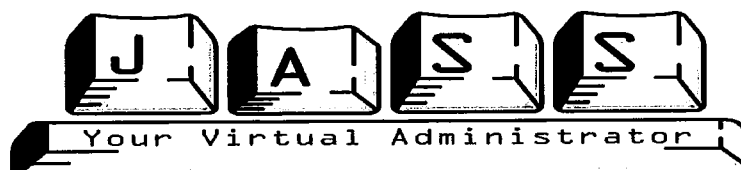
Mileage - Reimbursable			12.76	
Total Reimbursables			12.76	12.76

Unit Billing

00-WAI Vehicle Maple Plain				
01-Survey Supplies/Equipment				
00-WAI Vehicle Golden Valley				
01-YSI - 6820 (Temp, DO, Cond, pH)				
				119.14

Total Invoice Amount \$1,592.10

Billing Summary	Current	Prior	Total
	1,592.10	11,590.14	13,182.24



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 7, 2019

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM	Total	SC	WM	Total	SC	WM
Administrative		53001	0.50	55.00	27.50	0.50	55.00	27.50		
Administrative	70-30	53001	13.50	55.00	519.75		55.00	222.75		
Administrative		53001	3.46	60.00	207.60	4.97	60.00	298.20		
Administrative	70-30	53001	59.39	60.00	2,494.38		60.00	1,069.02		
Admin - Offsite	70-30	53001	3.32	70.00	162.68		70.00	69.72		
Office Support	70-30	53001	10.83	200.00	1,516.20		200.00	649.80		
Data Processing/File Mgmt		53001	0.50	55.00	27.50		55.00	-		
Admin Reimbursables		53001	296.03	1.00	296.03	113.30	1.00	113.30	5,251.640	2,450.290
Bookkeeping	80-20	54022	1.75	60.00	84.00		60.00	21.00		
Bookkeeping		54022	1.50	60.00	90.00	0.50	60.00	30.00		
Audit Prep		54022		60.00	-		60.00	-	174.000	51.000
Project / WCA Reviews - Admin		53002	0.17	60.00	10.20	0.75	60.00	45.00		
Reimbursable Expenses		53002	32.16	1.00	32.16	75.07	1.00	75.07	42.360	120.070
Education - Admin	50-50	57008		60.00	-		60.00	-		
Education - Admin - Offsite	50-50	57008	2.42	70.00	84.70		70.00	84.70		
Website	50-50	57008	1.25	60.00	37.50		60.00	37.50		
Renew website domain	50-50	57008		1.00	-		1.00	-		
Education Reimbursables	50-50	57008	40.12	1.00	40.12	41.12	1.00	41.12	162.320	163.320
Engrg Support 3G Plan - Secre	70-30	53004		55.00	-		55.00	-		
Engrg Support 3G Plan - Admin	70-30	53004	2.65	60.00	111.30		60.00	47.70		
Engrg Support 3G Plan - Offiste	70-30	53004		65.00	-		65.00	-		
Engrg Support 3G Plan Reimbursables		53004	28.31	1.00	28.31	12.13	1.00	12.13	139.610	59.830
Engineering Support - Admin		53004		55.00	-		55.00	-		
Engineering Support - Admin		53004	6.06	60.00	363.60		60.00	-		
Engineering Support - Admin	70-30	53004	14.35	60.00	602.70		60.00	258.30		
Engineering Support - Offiste	70-30	53004	0.93	70.00	45.57		70.00	19.53		
Engineering Support Reimbursables		53004	860.91	1.00	860.91	66.68	1.00	66.68	1,872.780	344.510
Engineering Support - CIP Admin		53004		60.00	-		60.00	-		
Engineering Support - CIP Admin	50-50	53004	3.80	60.00	114.00		60.00	114.00		
Engineering Support - CIP Offsite	50-50	53004	0.18	70.00	6.30		70.00	6.30		
Engineering Support - CIP Reimbursables		53004	44.32	1.00	44.32	56.83	1.00	56.83	164.620	177.130
									7,807.330	3,366.150

Technical Memo



Responsive partner.
Exceptional outcomes.

To: Shingle Creek/West Mississippi WMO Commissioners
From: Diane Spector
Date: October 9, 2019
Subject: October Education and Outreach Update

**Recommended
Commission Action**

Staff recommends the Shingle Creek Commission approve execution of the attached professional services agreement.

WMWA. WMWA met on Tuesday, October 8, 2019. The next meeting will be Tuesday, November 12, 2019 at Plymouth City Hall.

Watershed PREP and Education and Outreach Events. Educators are out in the schools providing their lessons. A reminder that the educators are available to table at city and school events, contact Amy Juntunen at amy@jass.biz. The educators are still researching options to make a short, 3-5 minute promotional video for Watershed PREP for use both in marketing to schools in the four watersheds as well as informing other watershed about the program.

Website. The group will be reviewing the WMWA website to refresh and update content. Any input is appreciated. westmetrowateralliance.org/

Special Project Discussion. At last months' Commission meeting, the Commissions approved allocating the 2019 and 2020 Special Projects funding to a new contract coordinator position. Elm Creek and Bassett Creek Commissions also approved this action, and the Commissions' attorney has drafted the attached professional services agreement between the Shingle Creek WMC acting as fiscal agent for WMWA and the coordinator, Catherine Cesnik. **Staff recommends the Shingle Creek Commission approve execution of the agreement.**

WMWA steering committee members requested that Catherine's initial focus be on contacting all the cities in the four watersheds to understand their education and outreach needs and gaps and how WMWA could be of assistance. These results will be used to update the WMWA Education and Outreach Plan (last updated in 2013) and establish a work plan for 2020.

Other Discussion. The steering committee discussed the still-being-developed Lawns to Legumes Program bwsr.state.mn.us/lawns-legumes-program-your-yard-can-bee-change. BWSR received a \$900,000+ grant from the Environment and Natural Resources Trust Fund and plans to offer several subprograms, including grants to watersheds/cities/nonprofits for "demonstration neighborhoods;" how-to workshops across the state; and small grants to individual property owners. Funding will also be used to research and create technical resources. It was noted that this funding is exclusively about native plantings for habitat rather than for ancillary water quality/quantity benefits.




There was also a discussion about declining attendance at the rain garden/resilient yards workshops co-sponsored by WMWA and some of the cities in the watersheds, and whether we have reached a saturation point with residential rain gardens. Only about 100 people in the four watersheds attended the workshops this year, and follow up surveys by Metro Blooms suggests that only about 20-25% of attendees end up implementing practices. The steering committee agreed to continue to discuss whether there was an opportunity to combine potential Lawns to Legumes workshops/grants with an additional focus on the concept of planting for clean water and resiliency.

And just as a reminder, Blue Thumb is a valuable source of information, including educational materials, how-to guides, a plant finder tool, and more. <http://www.blue-thumb.org/public-resources/>

Website/Social Media. The website Google Analytics for July-September 2019 are attached, as are the Facebook insights for the last 30 days for both Shingle Creek and WMWA and the WMWA Twitter metrics. As a reminder, Facebook Impressions is the number of times a post was viewed in a feed, Engagement is an action- a click, comment, share, or reaction.

Shingle Creek FB Metrics

September 2019: 142 total Likes, 153 followers, 515 Impression, 37 Engagements.

Published	Post	Type	Targeting	Reach	Engagement
09/30/2019 10:25 AM	 An easy thing to do to help in urban areas is to keep leaves and lawn			62 	12 6 
09/27/2019 11:54 AM	 Shingle Creek Watershed Management Organization			32 	5 1 
09/27/2019 11:53 AM	 Shingle Creek Watershed Management Organization			22 	1 1 
09/23/2019 12:29 PM	www.wrc.umn.edu			20 	0 0 
09/23/2019 11:32 AM	 Aging stormwater systems weren't built for this volume of rain			36 	2 2 
09/21/2019 6:35 PM	 These hardworking dogs are sniffing out invasive species			44 	2 1 
09/06/2019 2:48 PM	 This was hilarious! #thereisnopoopfairy			89 	11 8 
09/06/2019 9:16 AM	 Smart Salting Certification Class for Property Managers			27 	1 1 

PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT (the “Agreement”) is made and entered into by and between the Single Creek Watershed Management Commission, a Minnesota joint powers organization (the “Commission”), and Cesnik LLC, a Minnesota limited liability company (the “Contractor”). The Commission has agreed to be the contracting agent to have the Contractor provide services as described herein to the watershed management organizations that are part of the West Metro Water Alliance (“Alliance”). The parties to this Agreement hereby agree as follows:

1. **SERVICES.** Contractor will perform those Project Coordinator services for the Alliance, as outlined in the position description, which is attached hereto as Exhibit A and fully incorporated herein (collectively, the “Services”). The Contractor shall be responsible for coordinating the delivery of its Services among the entities within the Alliance so they are equitably distributed among those entities. The terms and conditions of this Agreement shall be controlling over any conflicting term or condition contained within the attached Exhibit A.
2. **COMPENSATION.** Contractor will be paid for Services at the rate of \$40.00 per hour. Contractor will also be reimbursed for actual, reasonable and necessary out-of-pocket expenses including printing, materials, and travel (at the current IRS rate for privately owned automobiles). Travel outside of the Minneapolis/St. Paul metropolitan area and overnight accommodations must have the prior approval of the Commission. Meeting and meal expenses (other than meetings of the Commission or its committees) must have the prior approval of the Commission. The total compensation, including expenses, to be paid to Contractor for all the Services to be provided under this Agreement and through the end of its term shall not exceed \$18,000.00. This amount may only be changed by a written amendment to this Agreement executed by the parties. The Commission shall pay the Contractor directly for the Services and shall be responsible for collecting the contributions for those Services from the other entities within the Alliance.
3. **PAYMENT.** Contractor will submit monthly invoices for the Services providing detailed time records of Services provided and time spent, and shall provide receipts for eligible reimbursable expenses. Invoices and records, together with supporting information, shall be submitted in a form acceptable to the Commission. The Commission will pay all invoices within 45 days of receipt thereof. Unless there is a good faith dispute over the amount owed, after 45 days the Commission shall pay interest on any unpaid amount as provided in Minnesota Statutes, section 471.425.
4. **TERM AND TERMINATION.** This Agreement shall be effective as of the date of the last party to execute it and it shall continue in effect until December 31, 2020. This Agreement may be terminated by either party at any time, and for any reason, on five days’ written notice of termination. Upon termination, Contractor shall be compensated for all Services satisfactorily rendered through the effective date of termination.
5. **SUBSTITUTION AND ASSIGNMENT.** Services provided by Contractor shall be performed by Catherine Cesnik. Upon approval by the Commission, the Contractor may substitute other

persons to perform some identified portion of the Services set forth in this Agreement. However, no assignment of this Agreement shall be permitted without a prior written amendment signed by the Commission and the Contractor.

6. **AMENDMENTS.** This document, together with any attached exhibits, constitutes the entire Agreement between the parties and no modifications of its terms shall be valid unless reduced to writing and signed by both parties.
7. **INDEPENDENT CONTRACTOR.** Contractor (including Contractor's employees, if any) is not an employee of the Commission. Contractor will act as independent contractor and acquire no rights to tenure, workers' compensation benefits, unemployment compensation benefits, medical and hospital benefits, sick and vacation leave, severance pay, pension benefits or other rights or benefits offered to employees of the Commission. Contractor shall not be considered an employee of the Commission for any purpose including, but not limited to: income tax withholding; workers' compensation; unemployment compensation; FICA taxes; liability for torts; and eligibility for benefits.

Contractor will not be provided with a place of business and will retain control over the manner and means of the Services provided as an independent contractor. Contractor will provide, at Contractor's expense, necessary office space, transportation, computer capability, an internet email address, and incidental office supplies.

8. **DATA PRACTICES AND RECORDS.** All records, information, materials and other work product, in written, electronic, or any other form, developed in connection with providing Services under this Agreement shall be the exclusive property of the Commission. All such records shall be maintained with the records of the Commission or otherwise kept by Contractor, and shall be maintained in accordance with the instructions of the Commission. Contractor will comply with the Minnesota Government Data Practices Act and all other applicable state and federal laws relating to data privacy or confidentiality.
9. **COMPLIANCE WITH LAWS.** Contractor shall comply with all applicable federal, state and local laws, regulations or ordinances in performance of Contractor's duties hereunder, such laws including but not limited to those relating to non-discrimination in hiring or labor practices.
10. **AUDIT.** Contractor agrees that the Commission, the State Auditor, or any of their duly authorized representatives, at any time during normal business hours, after providing reasonable notice, and as often as they may reasonably deem necessary shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, and records that are relevant to and involve transactions relating to this Agreement.
11. **HOLD HARMLESS.** Contractor shall defend, indemnify and hold harmless the Commission, its member cities and their elected officials, officers, employees, agents, and representatives, from and against any and all claims, costs, losses, expenses, demands, actions or causes of action, including reasonable attorneys' fees and other costs and expenses of litigation arising

out of any bodily injury, loss of life, property damages and any other damages related to Contractor's performance under this Agreement.

- 12. **APPLICABLE LAW.** The execution, interpretation, and performance of this Agreement will, in all respects, be controlled and governed by the laws of Minnesota.
- 13. **NO AGENCY.** Contractor is an independent contractor and shall not be considered to be the agent or servant of the Commission for any purpose and shall have no authority to enter into any contracts, create any obligations, or make any warranties or representations on behalf of the Commission.
- 14. **NOTICES.** Any notice or demand, authorized or required under this Agreement shall be in writing and shall be sent by certified mail to the other party as follows:

To the Contractor: _____

To the Commission: Shingle Creek Watershed Management Commission
3235 Fernbrook Lane North
Plymouth, MN 55447

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date of the last party to execute it.

CONTRACTOR

By: _____

Date: _____

**SHINGLE CREEK WATERSHED
MANAGEMENT COMMISSION**

By: _____
Chair Date

By: _____
Secretary Date

EXHIBIT A

West Metro Water Alliance Project Coordinator

Position Description
August 2019

This position would serve at the discretion of the West Metro Water Alliance (WMWA) partners as a contractor (non-staff member) with an hourly rate and no benefits, under a contract with a defined duration.

Average hours per week: 8-10

Primary Job Duties:

1. Attend monthly WMWA partner meetings
2. Maintain the WMWA Education and Outreach Plan (amended 2015)
 - a. Consider and suggest updates and revisions to the plan in order to refine and focus on the WMWA mission
 - b. Periodically contact staff with member cities to determine existing or future educational gaps where WMWA work would be valued
3. Develop recommendations on core audiences, messages, and desired outcomes where WMWA should focus its work and budget
4. Develop potential projects and programs to advance the mission of WMWA
5. Carry out WMWA projects and programs as directed by the WMWA partners
6. Update and maintain WMWA website
7. Coordinate Metro Blooms workshops

Additional Job Duties to Consider in the future:


1. Coordinate monthly WMWA meetings – secure location, develop agenda, send meeting notices, draft minutes
2. Develop proposed annual WMWA budget and workplan for consideration by WMWA partners
3. Receive and review reports from WMWA Educators and Outreach Consultant; summarize and present to WMWA partners
4. Receive and review reports from social media/outreach consultant; summarize and present to WMWA partners

Priority Tasks:


1. Review and update the 2015 WMWA Education and Outreach Plan
 - a. Contact staff with member cities to determine existing or future educational gaps where WMWA work would be valued
 - b. Determine how/if a survey of residents is needed to help focus WMWA and its work
2. Coordinate the fabrication of a “roots display” for use at future watershed/city/WMWA events

SCWM


Jul 1, 2019 - Jul 31, 2019

 All Users
100.00% Sessions

Users

300
% of Total: 100.00% (300) 

Pageviews

866
% of Total: 96.12% (901) 

Pageviews by Landing Page

Landing Page	Pageviews
/	551
/twin-lake-carp-management.html	57
/maps.html	35
/staff.html	23
/biochar-filters.html	20
/recent-projects.html	20
/minutes--meeting-packets.html	17
/monitoring-program.html	16
/resources.html	13
/meetings.html	11

Unique Pageviews by Page


Page	Unique Pageviews
/	203
/minutes--meeting-packets.html	56
/application-materials.html	50
/twin-lake-carp-management.html	44
/maps.html	33
/staff.html	27
/biochar-filters.html	23
/contact-us.html	21
/standard-details.html	18
/project-reviews.html	16

SCWM


Aug 1, 2019 - Aug 31, 2019

All Users
100.00% Sessions

Users

316
% of Total: 100.00% (316) 

Pageviews

834
% of Total: 98.70% (845) 

Pageviews by Landing Page

Landing Page	Pageviews
/	535
/twin-lake-carp-management.html	44
/staff.html	34
/minutes-meeting-packets.html	26
/maps.html	22
/biochar-filters.html	20
/meetings.html	17
/tmdls.html	17
/presentations.html	13
/srp-reduction-project.html	10

Unique Pageviews by Page

Page	Unique Pageviews
/	213
/minutes-meeting-packets.html	63
/application-materials.html	50
/twin-lake-carp-management.html	35
/staff.html	34
/maps.html	31
/biochar-filters.html	21
/tmdls.html	21
/meetings.html	19
/contact-us.html	18

SCWM

Sep 1, 2019 - Sep 30, 2019

 All Users
100.00% Sessions

Users

273

% of Total: 100.00% (273)



Pageviews

703

% of Total: 95.26% (738)



Pageviews by Landing Page

Landing Page	Pageviews
/	455
/minutes-meeting-packets.html	41
/meetings.html	38
/twin-lake-carp-management.html	25
/maps.html	22
/tac-meetings.html	19
/staff.html	13
/biochar-filters.html	9
/connections-at-shingle-creek.html	9
/tmdls.html	9

Unique Pageviews by Page

Page	Unique Pageviews
/	173
/minutes-meeting-packets.html	55
/application-materials.html	48
/staff.html	27
/maps.html	24
/tac-meetings.html	23
/meetings.html	21
/twin-lake-carp-management.html	16
/contact-us.html	15
/recent-projects.html	14