

## Shingle Creek Watershed Management Commission Treasurer's Report

		2020 Budget	September	October	%age YTD	2020 YTD
<b>REVENUE</b>	%age					
Application Fees		23,000	1,400.00		55.22	12,700.00
Member Assessments		363,590			100.00	363,590.00
Blue Line Extension		1,000			-	-
Interest and Dividends		15,000	14.92		22.01	3,301.23
Education Reimbursement		33,000			54.55	18,000.00
Rain Garden Workshops		8,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>			-	-		128,943.24
<i>Transfer to (from) CIPs</i>						167,095.10
<i>Transfer to (from) Closed Projects Account</i>						-
<b>TOTAL REVENUE</b>		<b>443,590</b>	<b>1,414.92</b>	<b>-</b>		<b>693,629.57</b>
<b>EXPENSES</b>						
<b>ADMINISTRATION</b>						
Administrative Services		71,000	4,366.26	5,035.99	70.59	50,119.96
Engineering Support		17,000	427.25	522.74	44.41	7,549.21
Project Reviews		1,500	163.76	151.56	74.36	1,115.43
Blue Line Extension		500				-
<b>ENGINEERING</b>						
Administration		62,000	4,334.35	5,460.00	97.28	60,312.06
Grant Application Writing		11,500	2,667.80	300.00	92.57	10,645.50
Project Reviews/WCA		45,000	4,400.20	2,441.90	51.53	23,187.70
Blue Line Extension		500				-
TMDL 5 Year Reviews		12,000			72.61	8,713.70
LEGAL - Legal Services		6,000	241.20	944.70	61.50	3,689.80
<b>MISCELLANEOUS</b>						
Bookkeeping		7,000	795.60	260.00	92.07	6,444.70
Audit		6,500			92.31	6,000.00
Insurance & Bonding		3,100			104.26	3,232.00
Meeting Expense		5,000			23.14	1,157.01
<b>PROGRAMS</b>						
Stream Monitoring		35,000	4,670.41	1,721.58	72.91	25,517.53
Stream Monitoring (USGS)		4,500			-	-
Lake Monitoring		24,000	6,356.69	1,713.63	104.34	25,041.81
Citizen Assisted Lake Monitoring (CAMP)		3,800	208.73		46.26	1,757.71
Volunteer Wetland Monitoring (WHEP)		2,000			-	-
Volunteer Stream Monitoring (River Watch)		1,000			-	-
Annual Monitoring Report		16,000			100.37	16,058.49
Water Quality Education						
Education Program		15,000	658.13	1,107.07	87.71	13,156.41
Education Grants		500			-	-
WMWA General Programs		20,000	409.35		28.35	5,669.36
WMWA Special Projects		6,500			-	-
WMWA Ed/Watershed Prep		18,000	56.25		24.57	4,422.85
Rain Garden Workshops		8,000			-	-
Management Plan/Amendments		1,000			29.21	292.09
Subwatershed BMP Assessment		20,000				-
Flood Modeling and Mapping		0	5,899.40			26,437.80
<i>Transfer to (from) Grants (see following pages)</i>			27,820.01	10,247.50		98,042.88
<i>Transfer to (from) CIPs</i>			578.86	50,050.40		58,435.48
<i>Transfer to (from) Partnership BMP Retrofits Fund</i>						43,510.00
<i>Transfer to (from) Closed Projects Account</i>						10,474.68
<i>To/From Reserves</i>		19,690				
<b>TOTAL OPERATING EXPENSE</b>		<b>443,590</b>	<b>64,054.25</b>	<b>79,957.07</b>		<b>510,984.16</b>
<b>CASH SUMMARY</b>						
<b>4M Fund Balance at 12/31/19</b>						<b>463,980.58</b>
<b>Plus Revenue Received 2020 to date</b>						<b>878,467.38</b>
<b>Minus Claims Approved to Date</b>						<b>(462,017.29)</b>
<b>Minus Claims Presented Current Month</b>						<b>(79,957.07)</b>
<b>Fund Balance</b>			<b>880,430.67</b>			<b>800,473.60</b>



## Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	September	October	%age YTD	YTD
<b>GRANTS</b>					
Bass/Pomerleau Lakes Internal Load Reduction (BWSR C18)	267,040				
Revenue					106,816.00
Expense		16,155.75	2,111.93		48,873.52
Balance		(16,155.75)	(2,111.93)		57,942.48
BWSR Watershed Based Funding	103,571				
Revenue					-
Expense					-
Balance		-	-		-
SRP Reduction Project	72,170				
Revenue					8,869.73
Expense		858.76	2,529.84		18,446.46
Balance		(858.76)	(2,529.84)		(9,576.73)
Crystal Lake Management Plan (MPCA)					
Revenue					7,334.61
Expense		10,805.50	5,605.73		30,722.90
Balance		(10,805.50)	(5,605.73)		(23,388.29)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					5,922.90
Expense					-
Balance		-	-		5,922.90
<b>TOTAL GRANTS</b>					
<b>Revenue</b>		-	-		<b>128,943.24</b>
<b>Expense</b>		<b>27,820.01</b>	<b>10,247.50</b>		<b>98,042.88</b>
<b>Balance</b>		<b>(27,820.01)</b>	<b>(10,247.50)</b>		<b>30,900.36</b>



4141 Douglas Drive North • Crystal, Minnesota 55422-1696

Tel: (763) 531-1000 • Fax: (763) 531-1188 • www.crystalmn.gov

Remit To:  
CITY OF CRYSTAL  
4141 DOUGLAS DRIVE N  
CRYSTAL MN 55422-1696

Billing Address: 117686  
SHINGLE CREEK WATERSHED MGMT COMM  
ATTN: JUDIE ANDERSON  
3235 FERNBROOK LANE N  
PLYMOUTH MN 55447

# INVOICE

7681

Invoice Date 10/5/2020

Due Date 11/4/2020

Page: 1

Item	Remark	Amount
001	GRANT REIMB FOR W BROADWAY	50,000.00
002	INFILTRATION PROJECT	
	<b>Total Amount Invoiced</b>	<u>50,000.00</u>
	<b>Balance Due</b>	<u>50,000.00</u>

*OK to pay  
J. Anderson  
10-6-2020*

PROGRESS THROUGH AUGUST 4, 2020  
 Kentucky Ave Water Quality Improvements  
 City of Crystal

Work Comm Thru 8/15/2020

Bid Item Description	Units	Quantity	Bid		Subtotal	Pay Request #1	Quantity	Completed to Date		Retainage	Projected Total		Balance to Finish
			Unit Price	Subtotal				Subtotal	%		Quantity	Subtotal	
1. MOBILIZATION	LS	1	\$10,790.00	\$10,790.00	\$10,790.00	0.75	0.75	\$10,790.00	75%	\$7,792.50	1	\$10,790.00	\$1,997.50
2. TIE-INS	LF	1	\$1,800.00	\$1,800.00	\$1,800.00	0.9	0.9	\$1,800.00	90%	\$1,620.00	1	\$1,800.00	\$180.00
3. REMOVE AND DISPOSE CONCRETE CURB AND GUTTER	SY	295	\$5.80	\$1,711.00	\$1,711.00	295	295	\$1,711.00	100%	\$0.00	295	\$1,711.00	\$0.00
4. REMOVE AND DISPOSE BITUMINOUS PAVEMENT	SY	1250	\$4.00	\$5,000.00	\$5,000.00	1250	1250	\$5,000.00	100%	\$0.00	1250	\$5,000.00	\$0.00
5. REMOVE AND DISPOSE STORM SEWER STRUCTURE	EA	4	\$500.00	\$2,000.00	\$2,000.00	4	4	\$2,000.00	100%	\$0.00	4	\$2,000.00	\$0.00
6. REMOVE AND DISPOSE STORM SEWER PIPE	LF	114	\$1,653.00	\$1,884.42	\$1,884.42	114	114	\$1,884.42	100%	\$0.00	114	\$1,884.42	\$0.00
7. CONSTRUCT 6" DIAMETER PRECAST STORM STRUCTURE	EA	1	\$5,750.00	\$5,750.00	\$5,750.00	1	1	\$5,750.00	100%	\$0.00	1	\$5,750.00	\$0.00
8. CONSTRUCT 6" DIAMETER PRECAST STORM STRUCTURE	EA	1	\$2,625.00	\$2,625.00	\$2,625.00	1	1	\$2,625.00	100%	\$0.00	1	\$2,625.00	\$0.00
9. CONSTRUCT 6" DIAMETER PRECAST STORM STRUCTURE WITH PRESERVEA	EA	1	\$17,300.00	\$17,300.00	\$17,300.00	1	1	\$17,300.00	100%	\$0.00	1	\$17,300.00	\$0.00
10. AGGREGATE BASE CLASS 5	TN	430	\$26.75	\$11,502.50	\$11,502.50	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$11,502.50
11. 24" RC STORM SEWER PIPE CL V	LF	54	\$90.50	\$4,887.00	\$4,887.00	54	54	\$4,887.00	100%	\$0.00	54	\$4,887.00	\$0.00
12. CONCRETE CURB AND GUTTER	LF	295	\$38.50	\$11,327.50	\$11,327.50	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$11,327.50
13. CONCRETE CURB AND GUTTER	EA	2	\$3,200.00	\$6,400.00	\$6,400.00	2	2	\$6,400.00	100%	\$0.00	2	\$6,400.00	\$0.00
14. TYPE 1.2.5 ASPHALT WEARING COURSE AND CURB (1.5" MIN. SPALLS)	TON	120	\$90.00	\$10,800.00	\$10,800.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$10,800.00
15. BITUMINOUS MATERIAL FOR TACK COAT	GALEON	120	\$5.00	\$600.00	\$600.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$600.00
16. TYPE 9.5 WEARING COURSE W/TOUR 1.5" CL (SPALLS)	TON	110	\$110.00	\$12,100.00	\$12,100.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$12,100.00
17. WATER PAINT STRIPING	LS	1	\$1,900.00	\$1,900.00	\$1,900.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,900.00
18. STORM DRAIN INLET PASTORON - MAINTAINED	EA	3	\$115.00	\$345.00	\$345.00	2.4	2.4	\$276.00	80%	\$28.80	3	\$345.00	\$68.20
19. BEDROCK CONTINUOUS TYPE W/SDO CHIP - MAINTAINED	LF	200	\$5.00	\$1,000.00	\$1,000.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,000.00
20. TEMPORARY CONSTRUCTION EMPLOYEE - MAINTAINED	SY	1	\$900.00	\$900.00	\$900.00	0.8	0.8	\$720.00	80%	\$180.00	1	\$900.00	\$0.00
21. SODDING TYPE SALT TOLERANT	SY	112	\$15.00	\$1,680.00	\$1,680.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,680.00
22. SALVAGE AND RESPAW TOPOSOIL	LS	1	\$1,150.00	\$1,150.00	\$1,150.00	0.9	0.9	\$1,035.00	90%	\$115.00	1	\$1,150.00	\$0.00
23. SALVAGE AND RESPAW PARKING ISLAND ROCK	LS	1	\$1,000.00	\$1,000.00	\$1,000.00	0.5	0.5	\$500.00	50%	\$500.00	1	\$1,000.00	\$0.00
24. NEW PARKING ISLAND ROCK (1.2" CLEAN RIVER ROCK)	TON	6	\$135.00	\$810.00	\$810.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$810.00
25. STREET SWEEPER (WITH PICKUP BROOM)	HR	15	\$130.00	\$1,950.00	\$1,950.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,950.00
26. COMMON EXCAVATION, OFF-SITE MAIN (LV)	CY	1250	\$24.00	\$30,000.00	\$30,000.00	1250	1250	\$30,000.00	100%	\$0.00	1250	\$30,000.00	\$0.00
27. UNDERGROUND INFILTRATION SYSTEM	LS	1	\$125,000.00	\$125,000.00	\$125,000.00	1	1	\$125,000.00	100%	\$0.00	1	\$125,000.00	\$0.00
<b>BASE TOTAL</b>				<b>\$316,813.00</b>	<b>\$316,813.00</b>			<b>\$316,813.00</b>	<b>80%</b>	<b>\$253,450.40</b>		<b>\$253,450.40</b>	<b>\$63,362.60</b>

CHANGE ORDER #1

3. ADD REMOVE AND DISPOSE OF CONCRETE CURB AND GUTTER	LF	278	\$1.60	\$445.20	\$445.20	278	278	\$445.20	100%	\$0.00	278	\$445.20	\$0.00
12. BEDROCK AGGREGATE BASE CLASS 5	LF	278	\$23.50	\$6,523.00	\$6,523.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$6,523.00
21. ADD SODDING TYPE SALT TOLERANT	SY	303	\$15.00	\$4,545.00	\$4,545.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$4,545.00
22. ADD SALVAGE AND RESPAW TOPOSOIL	LS	2.7	\$1,150.00	\$3,105.00	\$3,105.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$3,105.00
26. ADD COMMON EXCAVATION OFF-SITE MAIN (LV)	CY	257	\$23.00	\$5,911.00	\$5,911.00	864	864	\$19,872.00	145%	\$993.60	864	\$19,872.00	\$1,115.00
27. ADD UNDERGROUND INFILTRATION SYSTEM (52 CHAMBERS)	LS	0.529	\$125,000.00	\$66,389.50	\$66,389.50	0.529	0.529	\$66,389.50	100%	\$0.00	1	\$125,000.00	\$58,610.50
<b>CHANGE ORDER #1 TOTAL</b>				<b>\$106,995.30</b>	<b>\$106,995.30</b>			<b>\$106,995.30</b>	<b>80%</b>	<b>\$85,596.24</b>		<b>\$85,596.24</b>	<b>\$21,399.06</b>

CHANGE ORDER #2

12. BEDROCK AGGREGATE CURB AND GUTTER	LF	316	\$18.50	\$5,844.00	\$5,844.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$5,844.00
10. BEDROCK AGGREGATE BASE CLASS 5	TN	430	\$18.25	\$7,807.50	\$7,807.50	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$7,807.50
28. ADD TIP CUT CURB AND GUTTER	LF	316	\$18.50	\$5,844.00	\$5,844.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$5,844.00
29. ADD AGGREGATE BASE CLASS 5 (SALVAGED)	TN	395	\$21.00	\$8,295.00	\$8,295.00	395	395	\$8,295.00	100%	\$0.00	395	\$8,295.00	\$0.00
<b>CHANGE ORDER #2 TOTAL</b>				<b>\$30,790.50</b>	<b>\$30,790.50</b>			<b>\$30,790.50</b>	<b>250%</b>	<b>\$15,395.25</b>		<b>\$15,395.25</b>	<b>\$15,395.25</b>

CHANGE ORDER #3

30. ADD REMOVE AND REPLACE CONCRETE CURB & GUTTER DESIGN B518	LF	335	\$52.50	\$17,587.50	\$17,587.50	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$17,587.50
31. ADD REMOVE & REPLACE 6-INCH CONCRETE PAVEMENT ALLEY	SY	175	\$104.00	\$18,200.00	\$18,200.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$18,200.00
32. ADD REMOVE & REPLACE 6-INCH CONCRETE WALK	SF	1100	\$9.85	\$10,835.00	\$10,835.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$10,835.00
33. ADD DRILL AND GROUT/SET CAST RENOVEMENT/ADJUVEL BAR (EPOXY COATED)	EA	1100	\$13.50	\$14,850.00	\$14,850.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$14,850.00
34. ADD ADJUST FRAME AND RING CASTING (CATCH BASIN)	EA	5	\$787.00	\$3,935.00	\$3,935.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$3,935.00
35. ADD ADJUST FRAME AND RING CASTING (HAND HOLE)	EA	6	\$230.00	\$1,380.00	\$1,380.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,380.00
36. ADD CLASS 5 AGGREGATE BASE	TON	25	\$46.00	\$1,150.00	\$1,150.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$1,150.00
37. ADD BOLLERAD TOPOIL BORROW (MADDOY 3877.37)	CY	30	\$85.00	\$2,550.00	\$2,550.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$2,550.00
38. ADD SEEDING MAHOG 15-15-15 W/ TYPE 5 HYBRID (MALLECH)	SY	170	\$55.00	\$9,350.00	\$9,350.00	0	0	\$0.00	0%	\$0.00	0	\$0.00	\$9,350.00
<b>CHANGE ORDER #3 TOTAL</b>				<b>\$62,027.50</b>	<b>\$62,027.50</b>			<b>\$62,027.50</b>	<b>0%</b>	<b>\$0.00</b>		<b>\$62,027.50</b>	<b>\$62,027.50</b>

PROJECT TOTAL		Quantity	Subtotal	Pay Request #1	Quantity	Subtotal	%	Quantity	Subtotal	Retainage	Quantity	Subtotal	Balance to Finish
PROJECT TOTAL		5433,798.30	\$317,953.30	\$317,953.30	73%	\$232,216.91		5433,798.30	\$317,953.30	\$84,736.39	5433,798.30	\$317,953.30	\$0.00

**SECTION 00 62 76  
APPLICATION FOR PAYMENT FORM**

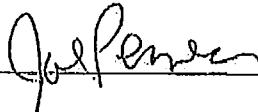
OWNER: City of Crystal, MN  
PROJECT: Kentucky Avenue Water Quality Improvement  
CONTRACTOR: Pember Companies

PAY ESTIMATE NO. 1

Original Contract Amount	<u>\$276,812.00</u>
Contract Changes approved to Date:	
Change Order 1	<u>\$100,096.30</u>
Change Order 2	<u>-\$3,027.50</u>
Change Order 3	<u>\$60,097.50</u>
Revised Contract Price	<u>\$433,798.30</u>
Work Completed to Date (attached)	<u>\$317,953.80</u>
Retainage to Date, 5%	<u>\$15,897.69</u>
Total Amount Previously Certified	<u>\$0.00</u>
Payment Request This Estimate	<u>\$302,056.11</u>

I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid.

\_\_\_\_\_  
CONTRACTOR



**CERTIFICATE OF CONTRACTOR**

I hereby certify that the work and the materials supplied to date, as shown on the request for payment, represents the actual value of accomplishment under the terms of the contract dated

June 16, 2020 between the City of Crystal, MN (OWNER) and Pember Companies (CONTRACTOR) and all authorized changes thereto.

By Pember Companies Inc.  
Joe Pember  
Title Project Manager

Approval:

PEMBER COMPANIES Joe Pember Date 8/19/2020

WENCK ASSOCIATES, INC. Todd Shoemaker Date August 17, 2020  
Todd Shoemaker, P.E.

CITY OF CRYSTAL, MN [Signature] Date 08/26/2020

END OF SECTION

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 25, 2020

Statement No. 156981

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

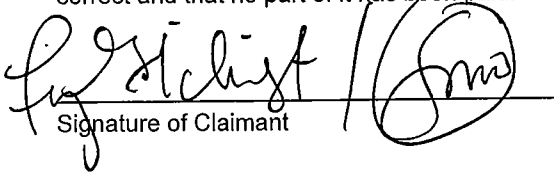
Through August 31, 2020

SH220-00001      General

944.70

**Total Current Billing:** 944.70

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

  
Signature of Claimant



**Kennedy & Graven, Chartered**150 South Fifth Street, Suite 700  
Minneapolis, MN 55402Shingle Creek Watershed  
Judie Anderson

August 31, 2020

SH220-00001    General

Through August 31, 2020

For All Legal Services As Follows:

			Hours	Amount
8/6/2020	TJG	Review hearing notice; email regarding same	0.20	40.20
8/7/2020	TJG	Review and respond to email from Diane S regarding funding authority and procedures; email agreement to Diane S for review	1.60	321.60
8/13/2020	TJG	Prepare for and participate in meeting	1.20	241.20
8/26/2020	TJG	Email exchange regarding new cooperative agreement for alum treatment; begin drafting same; discuss same with Diane S	0.70	140.70
8/27/2020	TJG	Continue to work on alum treatment issue; change from a new agreement to drafting an amendment of the original agreement; email same to Diane S for review; email same to Judie and Ben	1.00	201.00
<b>Total Services:</b>			<b>\$</b>	<b>944.70</b>
<b>Total Services and Disbursements:</b>			<b>\$</b>	<b>944.70</b>

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## METRO WATERSHED PARTNERS



MINNESOTA WATER  
LET'S KEEP IT CLEAN

### INVOICE

651-523-2812  
jlarson25@hamline.edu

Metro Watershed Partners  
Hamline University  
1536 Hewitt Ave. MS-A1760  
Saint Paul, MN 55104

Attention: Amy Juntunen  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane N.  
Plymouth, MN 55447  
Date: 9/23/20

Project Title: Clean Water Minnesota & Adopt-a-Drain  
Terms: 30 Days

Description	Cost
2020 Membership: Clean Water MN & Adopt-a-Drain	\$500.00
<b>TOTAL</b>	<b>\$500.00</b>

Thanks for your membership in Clean Water MN. Your dollars support:

- Monthly blog posts with timely, consistent messages to encourage behaviors that improve water quality.
- New photographs that feature local residents taking action to protect lakes and rivers.
- Monthly meetings with information on partner activities, presentations by informative speakers, and updates on WSP activities.
- Maintenance of the Watershed Partners listserv.
- Development and implementation of a clean water exhibit at the Minnesota State Fair in the Eco-experience building.
- Site license to use Adopt-a-Drain.
- Recognition as a supporting partner of Adopt-a-Drain for residents in your service area.
- Access to an administrative interface on [Adopt-a-Drain.org](http://Adopt-a-Drain.org) that includes access to reporting and other information useful for MS4 reporting and communications.
- Access to purchase print promotional resources with partner logo.
- Access to purchase mailed packets and yard signs for participants.

Duration of service: January 1 - December 31st, 2020. Unspent funds will rollover to support program activities in 2021.

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**Invoice**

October 7, 2020  
Invoice No: 12006714



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001240-20-220 2020 General Engineering - Shingle Creek

**Professional Services Through September 30, 2020**

Phase 01 2020 General Engineering  
2020 General Engineering

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Matthiesen, Edward	8.30	200.00	1,660.00	
Spector, Diane	17.00	200.00	3,400.00	
Weigel, Eileen	2.50	160.00	400.00	
Totals	27.80		5,460.00	
<b>Total Labor</b>				<b>5,460.00</b>
		<b>Phase Total</b>		<b>\$5,460.00</b>
		<b>Total Invoice Amount</b>		<b>\$5,460.00</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>5,460.00</b>	<b>54,852.06</b>	<b>60,312.06</b>

**Invoice**

October 7, 2020  
Invoice No: 12006715



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-221 2020 Grant Writing - Shingle Creek

**Professional Services Through September 30, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	1.50	200.00	300.00	
Totals	1.50		300.00	
<b>Total Labor</b>				<b>300.00</b>
		<b>Total Invoice Amount</b>		<b>\$300.00</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>300.00</b>	<b>10,345.50</b>	<b>10,645.50</b>

**Invoice**

October 7, 2020

Invoice No: 12006717



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001240-20-224 2020 Project Reviews - Shingle Creek

**Professional Services Through September 30, 2020**

Phase 01 General Project Reviews

General Project Reviews

**Professional Personnel**

	Hours	Rate	Amount	
Matthiesen, Edward	2.10	200.00	420.00	
Spector, Diane	.80	200.00	160.00	
Totals	2.90		580.00	
<b>Total Labor</b>				<b>580.00</b>
				<b>Phase Total \$580.00</b>

Phase 02 WCA

WCA

**Professional Personnel**

	Hours	Rate	Amount	
Dietrich, Meaghan	3.30	123.00	405.90	
Totals	3.30		405.90	
<b>Total Labor</b>				<b>405.90</b>
				<b>Phase Total \$405.90</b>

Phase 04 CSAH 81 Bridges

CSAH 81 Bridges

**Professional Personnel**

	Hours	Rate	Amount	
Matthiesen, Edward	2.30	200.00	460.00	
Totals	2.30		460.00	
<b>Total Labor</b>				<b>460.00</b>
				<b>Phase Total \$460.00</b>

Phase 08 Crescent Cove

Crescent Cove

**Professional Personnel**

	Hours	Rate	Amount	
Matthiesen, Edward	.30	200.00	60.00	
Totals	.30		60.00	
<b>Total Labor</b>				<b>60.00</b>
				<b>Phase Total \$60.00</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

Phase 10 Middle of the Blvd  
 Middle of the Blvd

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	1.10	99.00	108.90	
Matthiesen, Edward	.70	200.00	140.00	
Totals	1.80		248.90	
<b>Total Labor</b>				<b>248.90</b>
				<b>Phase Total \$248.90</b>

Phase 11 Crystal MAC Boardwalk  
 Crystal MAC Boardwalk

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	.30	99.00	29.70	
Matthiesen, Edward	.70	200.00	140.00	
Totals	1.00		169.70	
<b>Total Labor</b>				<b>169.70</b>
				<b>Phase Total \$169.70</b>

Phase 13 Bass Lake Shoreline Restoration  
 Bass Lake Shoreline Restoration

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	2.60	99.00	257.40	
Matthiesen, Edward	1.30	200.00	260.00	
Totals	3.90		517.40	
<b>Total Labor</b>				<b>517.40</b>
				<b>Phase Total \$517.40</b>

**Total Invoice Amount \$2,441.90**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,441.90</b>	<b>20,745.80</b>	<b>23,187.70</b>

**Invoice**

October 7, 2020

Invoice No: 12006718



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-225 2020 Stream Monitoring

**Professional Services Through September 30, 2020****Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Hyams, Aaron	1.40	64.00	89.60	
Stone, Alicia	6.90	87.00	600.30	
Totals	8.30		689.90	
<b>Total Labor</b>				<b>689.90</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			992.00	
<b>Outside Services Total</b>			<b>992.00</b>	<b>992.00</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				<b>39.68</b>
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**Total Invoice Amount \$1,721.58**

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>1,721.58</b>	<b>23,795.95</b>	<b>25,517.53</b>

**Invoice**

October 7, 2020

Invoice No: 12006716



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-222 2020 Lake Monitoring

**Professional Services Through September 30, 2020****Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	5.10	99.00	504.90	
Omodt, Nicholas	.30	99.00	29.70	
Stone, Alicia	4.70	87.00	408.90	
Wilkinson, Anne	1.00	135.00	135.00	
Totals	11.10		1,078.50	
<b>Total Labor</b>				<b>1,078.50</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			415.00	
<b>Outside Services Total</b>			<b>415.00</b>	<b>415.00</b>

**Reimbursable Expenses**

Mileage - Reimbursable			5.75	
<b>Total Reimbursables</b>			<b>5.75</b>	<b>5.75</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Crestliner Boat				
01-Data Sonde - YSI EXO				
				<b>214.38</b>
			<b>Total Invoice Amount</b>	<b>\$1,713.63</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>1,713.63</b>	<b>23,328.18</b>	<b>25,041.81</b>



**Invoice**

October 7, 2020  
Invoice No: 12006713



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-219 2020 Education and Outreach

**Professional Services Through September 30, 2020**

Phase 01 General Education

General Education

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	4.50	200.00	900.00	
Totals	4.50		900.00	
<b>Total Labor</b>				<b>900.00</b>
		<b>Phase Total</b>		<b>\$900.00</b>
		<b>Total Invoice Amount</b>		<b>\$900.00</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>900.00</b>	<b>23,109.40</b>	<b>24,009.40</b>

SC Education - 450.00

WM Education - 450.00

**Invoice**

October 7, 2020

Invoice No: 12006709



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-18-200 Bass and Pomerleau Lakes Alum Treatment

**Professional Services Through September 30, 2020**

Phase 01 Technical Services

Technical Services

**Professional Personnel**

	Hours	Rate	Amount	
Spector, Diane	2.80	198.00	554.40	
Totals	2.80		554.40	
<b>Total Labor</b>				<b>554.40</b>
				<b>Phase Total</b>
				<b>\$554.40</b>

Phase 02 Lake WQ Monitoring

Lake WQ Monitoring

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	5.20	97.00	504.40	
Stone, Alicia	4.80	86.00	412.80	
Wilkinson, Anne	1.00	130.00	130.00	
Totals	11.00		1,047.20	
<b>Total Labor</b>				<b>1,047.20</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			380.00	
<b>Outside Services Total</b>			<b>380.00</b>	<b>380.00</b>

**Reimbursable Expenses**

Mileage - Reimbursable			5.18	
<b>Total Reimbursables</b>			<b>5.18</b>	<b>5.18</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Data Sonde - YSI EXO				
Boat and Motor (100)				
Canoe				
				<b>125.15</b>
				<b>Phase Total</b>
				<b>\$1,557.53</b>

**Total Invoice Amount \$2,111.93**

Billing Summary	Current	Prior	Total
	<b>2,111.93</b>	<b>86,730.22</b>	<b>88,842.15</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

**Invoice**

October 7, 2020  
 Invoice No: 12006710



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-19-212 Shingle Creek SRP Reduction Project

**Professional Services Through September 30, 2020**

Phase 03 Monitoring

Monitoring

**Professional Personnel**

	Hours	Rate	Amount	
Scientist I				
Kemmitt, Katie	16.30	78.09	1,272.87	
Stone, Alicia	3.20	78.09	249.89	
Totals	19.50		1,522.76	
<b>Total Labor</b>				<b>1,522.76</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			220.00	
<b>Outside Services Total</b>			<b>220.00</b>	<b>220.00</b>

**Unit Billing**

00-WAI Vehicle Golden Valley  
 01-Data Sonde - YSI EXO

78.76

**Phase Total \$1,821.52**

Phase 04 Evaluation

Evaluation

**Professional Personnel**

	Hours	Rate	Amount	
Scientist II				
Kallio, Brian	1.20	97.48	116.98	
Totals	1.20		116.98	
<b>Total Labor</b>				<b>116.98</b>

**Phase Total \$116.98**

Phase 06 Semiannual/Annual Reports

Semiannual/Annual Reports

**Professional Personnel**

	Hours	Rate	Amount	
Project Manager				
Spector, Diane	4.30	137.52	591.34	
Totals	4.30		591.34	
<b>Total Labor</b>				<b>591.34</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

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Project	B001240-19-212	Shingle Creek SRP Reduction Project	Invoice	12006710
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<b>Phase Total</b>	<b>\$591.34</b>
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<b>Total Invoice Amount</b>	<b>\$2,529.84</b>
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	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,529.84</b>	<b>106,418.94</b>	<b>108,948.78</b>

**Invoice**

October 7, 2020

Invoice No: 12006712



Ms. Judie Anderson  
 Shingle Creek Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-216 Crystal Lake Management Plan

**Professional Services Through September 30, 2020**

Phase 01C Water Quality Monitoring

Water Quality Monitoring

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	5.10	99.00	504.90	
Stone, Alicia	4.50	87.00	391.50	
Wilkinson, Anne	.50	135.00	67.50	
Totals	10.10		963.90	
<b>Total Labor</b>				<b>963.90</b>

**Outside Services**

RMB Environmental Laboratories, Inc.			188.00	
<b>Outside Services Total</b>			<b>188.00</b>	<b>188.00</b>

**Reimbursable Expenses**

Mileage - Reimbursable			5.18	
<b>Total Reimbursables</b>			<b>5.18</b>	<b>5.18</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Crestliner Boat				
01-Data Sonde - YSI EXO				216.50
<b>Phase Total</b>				<b>\$1,373.58</b>

Phase 02A Carp Assessment & Tracking

Carp Assessment & Tracking

**Professional Personnel**

	Hours	Rate	Amount	
Berner, Bradley	12.50	99.00	1,237.50	
Kemmitt, Katie	1.70	99.00	168.30	
Omodt, Nicholas	16.10	99.00	1,593.90	
Spector, Diane	.30	200.00	60.00	
Strom, Jeffrey	.70	148.00	103.60	
Totals	31.30		3,163.30	
<b>Total Labor</b>				<b>3,163.30</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				
01-Electrofishing Boat				
				<b>1,029.25</b>

INVOICES ARE DUE UPON PRESENTATION. Subject to 1-1/2% 18% Annum interest/finance charge. Please reference the invoice number when sending payment. Federal Tax ID #41-1520095 -Wenck Associates, Inc.-1800 Pioneer Creek Center PO Box 249- Maple Plain, MN 55359-0249 Toll Free:800-472-2232 Main:763-479-4200 E-mail:accounting@wenck.com Web www.wenck.com

**Phase Total                    \$4,192.55**

Phase                    04                    Semi-annual & Final Report

Semi-annual & Final Report

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	.40	99.00	39.60	
Totals	.40		39.60	
<b>Total Labor</b>				<b>39.60</b>
				<b>Phase Total                    \$39.60</b>
				<b>Total Invoice Amount            \$5,605.73</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>5,605.73</b>	<b>25,117.17</b>	<b>30,722.90</b>

**Invoice**

October 7, 2020  
Invoice No: 12006711



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-19-214 2019 Twin Lake Carp Management

**Professional Services Through September 30, 2020**

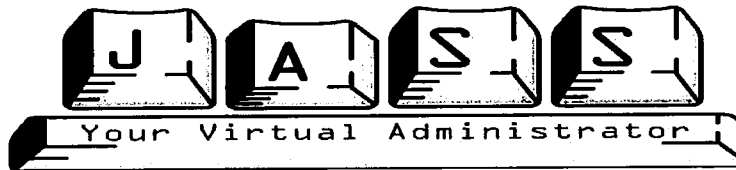
Phase 01 Carp & SAV Management

Carp & SAV Management

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Hyams, Aaron	.80	63.00	50.40	
Totals	.80		50.40	
<b>Total Labor</b>				<b>50.40</b>
		<b>Phase Total</b>		<b>\$50.40</b>
		<b>Total Invoice Amount</b>		<b>\$50.40</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>50.40</b>	<b>11,772.07</b>	<b>11,822.47</b>



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

October 5, 2020

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area	
			SC	WM	SC	WM	SC	WM	
Administrative		53001	0.25	60.00	15.00	60.00	-		
Administrative	70-30	53001		60.00	-	60.00	-		
Administrative		53001	21.38	65.00	1,389.70	13.44	65.00	873.60	
Administrative	70-30	53001	26.12	65.00	1,188.46		65.00	509.34	
Admin - Offsite		53001	0.67	70.00	46.90	0.67	70.00	46.90	
Admin - virtual meeting	70-30	53001	3.58	70.00	175.42		70.00	75.18	
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00	
Data Processing/File Mgmt		53001		55.00	-		55.00	-	
Data Processing/File Mgmt		53001	0.27	60.00	16.20	0.27	60.00	16.20	
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-	
Admin Reimbursables		53001	524.31	1.00	524.31	170.27	1.00	170.27	5,035.990
Bookkeeping		54022	4.00	65.00	260.00	2.34	65.00	152.10	
Audit Prep		54022		60.00	-		60.00	-	
Audit Prep		54022		65.00	-		65.00	-	260.000
Project / WCA Reviews - Admin		53002	0.96	65.00	62.40	0.53	65.00	34.45	
Project Reviews - File Mgmt		53002		55.00	-		55.00	-	
Reimbursable Expenses		53002	89.16	1.00	89.16	101.12	1.00	101.12	151.560
Education - Admin	50-50	57008		65.00	-		60.00	-	
Education - Admin - virtual	50-50	57008	3.16	70.00	110.60		70.00	110.60	
Education Grant	50-50	57007		65.00	-		65.00	-	
Website	50-50	57008		60.00	-		55.00	-	
Website	50-50	57008	1.43	65.00	46.48		60.00	46.48	
Education Reimbursables	50-50	57008		1.00	-		1.00	-	157.075
Engineering Support - Admin		53004	0.98	65.00	63.70	1.08	65.00	70.20	
Engineering Support - Admin	70-30	53004	7.81	65.00	355.36		60.00	152.30	
Engineering Support - virtual	70-30	53004	0.67	70.00	32.83		70.00	14.07	
Engineering Support Reimbursable:	70-30	53004	70.85	1.00	70.85	27.15	1.00	27.15	522.735
					6,127.36		3,119.95	6,127.360	3,119.950



**West Mississippi Watershed Management Commission  
Treasurer's Report**

	2020 Budget	September	October	%age YTD	2020 YTD
<b>REVENUE</b>					
Application Fees	18,000	3,900.00		73.89	13,300.00
Member Assessments	153,600			100.00	153,600.00
Blue Line Extension	1,000				-
Interest & Dividend Income	5,000	10.20		48.83	2,441.41
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					27,632.85
<i>To (From) Reserve</i>					-
<b>TOTAL REVENUE</b>	<b>177,600</b>	<b>3,910.20</b>	<b>-</b>		<b>196,974.26</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	31,000	1,693.75	2,411.49	75.38	23,369.17
Engineering Support	4,500	172.78	263.72	59.28	2,667.60
Project Reviews	1,500	166.01	135.57	57.77	866.59
Blue Line Extension	500				
<b>ENGINEERING</b>					
Administration	31,000	2,389.50	2,819.20	98.98	30,684.40
Grant Application Writing	1,000		260.00	50.35	503.50
Project Review	27,600	2,263.10	2,936.95	67.53	18,638.40
Blue Line Extension	500			0.00	-
<b>LEGAL</b>					
Legal Services	5,000	221.10	241.20	47.26	2,363.20
<b>MISCELLANEOUS</b>					
Bookkeeping	3,000	286.65	152.10	80.48	2,414.45
Audit	5,500			81.82	4,500.00
Insurance & Bonding	2,800			115.43	3,232.00
Meeting Expense	2,700			18.37	495.86
<b>PROJECTS</b>					
Volunteer Wetland Monitoring (WHEP)	2,000	2,000.00		100.00	2,000.00
Macroinvertebrate Monitoring (River Watch)	1,000			0.00	-
Outfall and Stream Monitoring	20,000	1,022.91	410.05	42.11	8,422.85
Annual Water Quality Report	8,000			86.03	6,882.21
<b>Water Quality Education</b>					
Education	15,000	658.13	1,107.07	87.71	13,156.41
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Special Projects	2,000			50.00	1,000.00
WMWA Educators/Watershed Prep	4,500			44.44	2,000.00
Rain Garden Workshops	2,000		875.00	75.00	1,500.00
Management Plan/Amendments	1,000			12.52	125.18
Flood modeling and mapping	0				-
<i>Transfer to (from)CIPs</i>		289.42			289.42
<i>To (from) Reserves</i>					-
<b>TOTAL OPERATING EXPENSE</b>	<b>177,600</b>	<b>11,163.35</b>	<b>11,612.35</b>		<b>128,111.24</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/19</b>					<b>543,439.02</b>
<b>Plus Revenue Received to Date</b>					<b>197,091.78</b>
<b>Minus Claims Approved to Date</b>					<b>(126,853.46)</b>
<b>Minus Claims Presented Current Month</b>					<b>(11,612.35)</b>
<b>Fund Balance</b>		<b>613,677.34</b>			<b>602,064.99</b>



**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 25, 2020

Statement No. 156988

West Mississippi Watershed Management Commission

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

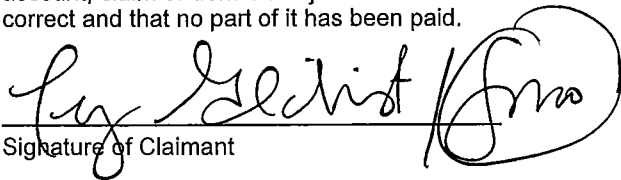
Through August 31, 2020

WE405-00001    General

241.20

**Total Current Billing:** 241.20

I declare, under penalty of law, that this  
account, claim or demand is just and  
correct and that no part of it has been paid.

  
\_\_\_\_\_  
Signature of Claimant

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

August 31, 2020

WE405-00001 General

Through August 31, 2020

For All Legal Services As Follows:

Hours Amount

8/13/2020	TJG	Prepare for and participate in meeting	1.20	241.20
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**Total Services: \$ 241.20**

**Total Services and Disbursements: \$ 241.20**

**Metro Blooms**

PO Box 17099  
Minneapolis, MN 55417  
651-699-2426  
www.metroblooms.org

**Invoice**

**INVOICE #** 1162  
**DATE** 4/15/2020  
**DUE DATE** 5/15/2020  
**TERMS** Net 30

**BILL TO**

West Mississippi Watershed Mgmt Comm  
Attn: Judie Anderson

**PO NO:**



Champlin workshop: Remainder due	875.00
MN Sales Tax	0.00

Please remit by check or credit card to:

Metro Blooms  
PO Box 17099  
Minneapolis, MN 55417

Questions or payments? (651) 699-2426

<b>Total</b>	\$875.00
<b>Payments/Credits</b>	\$0.00
<b>Total Due</b>	\$875.00

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# METRO WATERSHED PARTNERS



MINNESOTA WATER  
LET'S KEEP IT CLEAN

## INVOICE

651-523-2812  
jl Larson25@hamline.edu

Metro Watershed Partners  
Hamline University  
1536 Hewitt Ave. MS-A1760  
Saint Paul, MN 55104

Attention: Amy Juntunen  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane N.  
Plymouth, MN 55449  
Date: 9/23/20

Project Title: Clean Water Minnesota & Adopt-a-Drain  
Terms: 30 Days

Description	Cost
2020 Membership: Clean Water MN & Adopt-a-Drain	\$500.00
<b>TOTAL</b>	<b>\$500.00</b>

Thanks for your membership in Clean Water MN. Your dollars support:

- Monthly blog posts with timely, consistent messages to encourage behaviors that improve water quality.
- New photographs that feature local residents taking action to protect lakes and rivers.
- Monthly meetings with information on partner activities, presentations by informative speakers, and updates on WSP activities.
- Maintenance of the Watershed Partners listserv.
- Development and implementation of a clean water exhibit at the Minnesota State Fair in the Eco-experience building.
- Site license to use Adopt-a-Drain.
- Recognition as a supporting partner of Adopt-a-Drain for residents in your service area.
- Access to an administrative interface on [Adopt-a-Drain.org](http://Adopt-a-Drain.org) that includes access to reporting and other information useful for MS4 reporting and communications.
- Access to purchase print promotional resources with partner logo.
- Access to purchase mailed packets and yard signs for participants.

Duration of service: January 1 - December 31st, 2020. Unspent funds will rollover to support program activities in 2021.

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**Invoice**

October 7, 2020  
Invoice No: 12006719



Ms. Judie Anderson  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001241-20-078 2020 General Engineering - West Mississippi

**Professional Services Through September 30, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	.80	99.00	79.20	
Matthiesen, Edward	2.80	200.00	560.00	
Spector, Diane	10.90	200.00	2,180.00	
Totals	14.50		2,819.20	
<b>Total Labor</b>				<b>2,819.20</b>
		<b>Total Invoice Amount</b>		<b>\$2,819.20</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>2,819.20</b>	<b>27,865.20</b>	<b>30,684.40</b>

**Invoice**

October 7, 2020  
Invoice No: 12006720



Ms. Judie Anderson  
West Mississippi Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001241-20-079 2020 Grant Writing

**Professional Services Through September 30, 2020**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	1.30	200.00	260.00	
Totals	1.30		260.00	
<b>Total Labor</b>				<b>260.00</b>
		<b>Total Invoice Amount</b>		<b>\$260.00</b>

	<b>Current</b>	<b>Prior</b>	<b>Total</b>
<b>Billing Summary</b>	<b>260.00</b>	<b>243.50</b>	<b>503.50</b>



**Invoice**

October 7, 2020

Invoice No: 12006722



Ms. Judie Anderson  
 West Mississippi Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Edward Matthiesen

Project B001241-20-082 2020 Project Reviews

**Professional Services Through September 30, 2020**

Phase 01 General Project Reviews

General Project Reviews

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Kemmitt, Katie	1.40	99.00	138.60	
Matthiesen, Edward	2.40	200.00	480.00	
Totals	3.80		618.60	
<b>Total Labor</b>				<b>618.60</b>

**Unit Billing**

00-WAI Vehicle Golden Valley

9.75

**Phase Total \$628.35**

Phase 04 CBPAMES Building Additions and Renova

CBPAMES Building Additions and Renovations

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Matthiesen, Edward	.30	200.00	60.00	
Totals	.30		60.00	
<b>Total Labor</b>				<b>60.00</b>
				<b>Phase Total \$60.00</b>

Phase 05 Kurita

Kurita

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Matthiesen, Edward	2.20	200.00	440.00	
Totals	2.20		440.00	
<b>Total Labor</b>				<b>440.00</b>
				<b>Phase Total \$440.00</b>

Phase 06 610 Junction – Building 2A

610 Junction – Building 2A

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	3.10	99.00	306.90	
Matthiesen, Edward	1.20	200.00	240.00	
Totals	4.30		546.90	
<b>Total Labor</b>				<b>546.90</b>
<b>Phase Total</b>				<b>\$546.90</b>

Phase 09 Woodspring Suites Hotel  
 Woodspring Suites Hotel

**Professional Personnel**

	Hours	Rate	Amount	
Matthiesen, Edward	.50	200.00	100.00	
Totals	.50		100.00	
<b>Total Labor</b>				<b>100.00</b>
<b>Phase Total</b>				<b>\$100.00</b>

Phase 10 NorthPark Business Center  
 NorthPark Business Center

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	3.00	99.00	297.00	
Matthiesen, Edward	.50	200.00	100.00	
Totals	3.50		397.00	
<b>Total Labor</b>				<b>397.00</b>
<b>Phase Total</b>				<b>\$397.00</b>

Phase 19010 Mississippi Crossing  
 Mississippi Crossing

**Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	5.30	99.00	524.70	
Matthiesen, Edward	1.20	200.00	240.00	
Totals	6.50		764.70	
<b>Total Labor</b>				<b>764.70</b>
<b>Phase Total</b>				<b>\$764.70</b>

**Total Invoice Amount      \$2,936.95**

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>2,936.95</b>	<b>15,461.45</b>	<b>18,398.40</b>

**Invoice**

October 7, 2020  
Invoice No: 12006713



Ms. Judie Anderson  
Shingle Creek Watershed Management Commission  
3235 Fernbrook Lane  
Plymouth, MN 55447

Responsive partner.  
Exceptional outcomes.

Project Manager Diane Spector

Project B001240-20-219 2020 Education and Outreach

**Professional Services Through September 30, 2020**

Phase 01 General Education

General Education

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Spector, Diane	4.50	200.00	900.00	
Totals	4.50		900.00	
<b>Total Labor</b>				<b>900.00</b>
		<b>Phase Total</b>		<b>\$900.00</b>
		<b>Total Invoice Amount</b>		<b>\$900.00</b>

<b>Billing Summary</b>	<b>Current</b>	<b>Prior</b>	<b>Total</b>
	<b>900.00</b>	<b>23,109.40</b>	<b>24,009.40</b>

SC Education - 450.00

WM Education - 450.00

**Invoice**

October 7, 2020

Invoice No: 12006721



Ms. Judie Anderson  
 West Mississippi Watershed Management Commission  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Responsive partner.  
 Exceptional outcomes.

Project Manager Diane Spector

Project B001241-20-080 2020 Outfall and Stream Monitoring

**Professional Services Through September 30, 2020****Professional Personnel**

	Hours	Rate	Amount	
Kemmitt, Katie	1.80	99.00	178.20	
Stone, Alicia	1.80	87.00	156.60	
Totals	3.60		334.80	
<b>Total Labor</b>				<b>334.80</b>

**Outside Services**

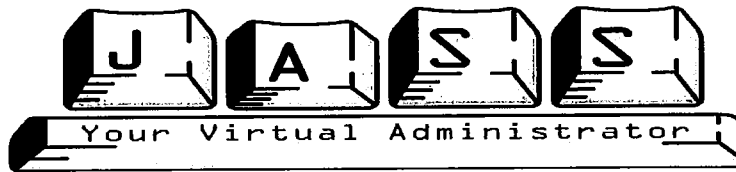
RMB Environmental Laboratories, Inc.			58.00	
<b>Outside Services Total</b>			<b>58.00</b>	<b>58.00</b>

**Unit Billing**

00-WAI Vehicle Golden Valley				<b>17.25</b>
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**Total Invoice Amount \$410.05**

Billing Summary	Current	Prior	Total
	<b>410.05</b>	<b>8,012.80</b>	<b>8,422.85</b>



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

October 5, 2020

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area	
			SC	WM	SC	WM	SC	WM	
Administrative		53001	0.25	60.00	15.00	60.00	-		
Administrative	70-30	53001		60.00	-	60.00	-		
Administrative		53001	21.38	65.00	1,389.70	13.44	65.00	873.60	
Administrative	70-30	53001	26.12	65.00	1,188.46		65.00	509.34	
Admin - Offsite		53001	0.67	70.00	46.90	0.67	70.00	46.90	
Admin - virtual meeting	70-30	53001	3.58	70.00	175.42		70.00	75.18	
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00	
Data Processing/File Mgmt		53001		55.00	-		55.00	-	
Data Processing/File Mgmt		53001	0.27	60.00	16.20	0.27	60.00	16.20	
Data Processing/File Mgmt	70-30	53001		60.00	-		60.00	-	
Admin Reimbursables		53001	524.31	1.00	524.31	170.27	1.00	170.27	5,035.990
Bookkeeping		54022	4.00	65.00	260.00	2.34	65.00	152.10	
Audit Prep		54022		60.00	-		60.00	-	
Audit Prep		54022		65.00	-		65.00	-	260.000
Project / WCA Reviews - Admin		53002	0.96	65.00	62.40	0.53	65.00	34.45	
Project Reviews - File Mgmt		53002		55.00	-		55.00	-	
Reimbursable Expenses		53002	89.16	1.00	89.16	101.12	1.00	101.12	151.560
Education - Admin	50-50	57008		65.00	-		60.00	-	
Education - Admin - virtual	50-50	57008	3.16	70.00	110.60		70.00	110.60	
Education Grant	50-50	57007		65.00	-		65.00	-	
Website	50-50	57008		60.00	-		55.00	-	
Website	50-50	57008	1.43	65.00	46.48		60.00	46.48	
Education Reimbursables	50-50	57008		1.00	-		1.00	-	157.075
Engineering Support - Admin		53004	0.98	65.00	63.70	1.08	65.00	70.20	
Engineering Support - Admin	70-30	53004	7.81	65.00	355.36		60.00	152.30	
Engineering Support - virtual	70-30	53004	0.67	70.00	32.83		70.00	14.07	
Engineering Support Reimbursable:	70-30	53004	70.85	1.00	70.85	27.15	1.00	27.15	522.735
					6,127.36		3,119.95	6,127.360	3,119.950