

**City of Robbinsdale**

4100 Lakeview Avenue North
 Robbinsdale, Minnesota 55422-1898
 Phone: (763) 537-4534
 Fax: (763)-537-7344

Remit To:

CITY OF ROBBINSDALE

4100 LAKEVIEW AVE N
 ROBBINSDALE MN 55422

Billing Address:

SHINGLE CREEK WATERSHED COMMISS
 C/O JUDIE ANDERSON
 JASS - 3235 FERNBROOK LANE
 PLYMOUTH, MN 55447

INVOICE

Invoice Nbr:	0000000836
Invoice Date:	10/11/2021
Customer ID:	113908
Service Date:	10/11/2021
Invoice Amt:	\$52,776.69
Due Date:	11/10/2021
Amt. Remitted:	\$ _____



ITEM	REMARK	AMOUNT
OTHREV	SPRING TREATMENT	\$15,452.76
OTHREV	FALL TREATMENT	\$37,323.93

CRYSTAL LAKE ALUM TREATMENT - SPRING & FALL

INVOICE TOTAL:	\$52,776.69
CREDITS APPLIED:	\$0.00
PAYMENTS APPLIED:	\$0.00
INVOICE BALANCE:	\$52,776.69

*PAY THIS INVOICE ONLINE - please visit <https://bsaonline.com/?uid=2788>
 Search Miscellaneous Receivables By Invoice Number*


Unless otherwise noted - INVOICES ARE DUE AND PAYABLE UPON RECEIPT

Thank you.

Shingle Creek Watershed Management Commission Treasurer's Report

	2021 Budget	September	October	%age YTD	2021 YTD
REVENUE					
Application Fees	20,000	4,300.00		60.00	12,000.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	20,000	14.48		0.59	117.33
Education Reimbursement	33,000	5,000.00		45.45	15,000.00
Rain Garden Workshops	6,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		-	-		322,498.74
<i>2020 Transfer to (from) Grants (see following pages)</i>					
<i>Transfer to (from) CIPs</i>					720,939.17
<i>Transfer to (from) Closed Projects Account</i>					-
TOTAL REVENUE	442,590	9,314.48	-		1,434,145.24
EXPENSES					
ADMINISTRATION					
Administrative Services	71,000	4,818.40	4,269.23	66.90	47,499.97
Engineering Support	17,000	770.25	379.53	40.60	6,902.36
Project Reviews	1,500	131.73	188.71	83.11	1,246.61
ENGINEERING					
Administration	75,000	7,942.73	6,667.50	87.70	65,772.48
Grant Application Writing	11,000	2,708.75		100.05	11,005.00
Project Reviews/WCA	44,000	2,773.25	2,076.00	35.62	15,671.58
TMDL 5 Year Reviews	10,000	381.60		21.00	2,100.35
LEGAL - Legal Services	5,500	446.60	533.40	70.23	3,862.60
MISCELLANEOUS					
Bookkeeping	7,000	432.90	351.65	79.58	5,570.85
Audit	6,500			92.31	6,000.00
Insurance & Bonding	3,100			100.23	3,107.00
Meeting Expense	5,000			4.19	209.37
PROGRAMS					
Stream Monitoring	36,000	2,984.93	4,228.77	68.33	24,598.40
Stream Monitoring (USGS)	4,200		3,800.00	90.48	3,800.00
Lake Monitoring	24,000	5,429.30	912.39	87.96	21,109.20
Citizen Assisted Lake Monitoring (CAMP)	3,800	180.25		36.42	1,384.00
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000	345.10		98.21	15,713.43
Water Quality Education					
Education Program	15,000	780.62	1,023.03	80.29	12,043.16
Education Grants	500			-	-
WMWA General Programs	20,000	1,767.31	790.81	42.01	8,402.38
WMWA Implementation/Watershed Prep	24,500			-	-
Rain Garden Workshops	8,000			-	-
Management Plan/Amendments	0	2,631.00	3,826.06		7,468.08
Subwatershed BMP Assessment	10,000		1,350.00		19,330.00
Flood Modeling and Mapping	0				553.00
<i>Transfer to (from) Grants (see following pages)</i>		28,007.11	9,387.27		146,679.65
<i>Transfer to (from) CIPs</i>		401.66			989.16
<i>Transfer to (from) City Cost Share Fund</i>					49,066.50
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>					33,200.00
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	20,990				
TOTAL OPERATING EXPENSE	442,590	62,933.49	39,784.35		513,285.13
CASH SUMMARY					
4M Fund Balance at 12/31/20					767,512.27
Plus Revenue Received 2021 to date					1,475,189.22
Minus Claims Approved to Date					(525,489.50)
Minus Claims Presented Current Month					(39,784.35)
Fund Balance		1,717,211.99			1,677,427.64

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	September	October	Total
Kennedy & Graven				533.40
Legal - General	52001		533.40	
US Geological Survey - Stream Monitoring	56004		3,800.00	3,800.00
WSB - Crystal Lake Mgt Plan Grant	70732		527.25	527.25
Stantec (formerly Wenck)				28,893.78
General Engineering	51001		6,667.50	
Grant Writing	51005			
Project Reviews	51002		2,076.00	
TMDL 5-Year Reviews	56011			
4th Generation Plan	51007		3,524.10	
CAMP	56002			
Stream Monitoring	56004		4,228.77	
Lake Monitoring	56010		912.39	
Education	57008		975.00	
Education - WMWA	57009		300.00	
Annual Water Quality Report	58002			
Bass/Pomerleau Alum Trmt Grant	70727		2,009.39	
Crystal Lake Management Plan Grant	70732		4,040.13	
SRP Channel Filter Project Grant	70738		2,810.50	
Ryan Lake SWA	58028		1,350.00	
Judie Anderson's Secretarial Service				490.81
WMWA General Expense	57009		490.81	
WMWA Educators/WS Prep	57011			
Judie Anderson's Secretarial Service				5,539.11
Administration	53001		4,269.23	
Project Review Support	53002		188.71	
Bookkeeping / Audit Prep	54002		351.65	
Education Programs	57008		48.03	
Engineering Support	53004		321.03	
Engineering Support - CIP General	53004		58.50	
Engineering Support - 4th Gen Plan	53007		301.96	
Total Claims				39,784.35
				
Judie A Anderson, Deputy Treasurer				

Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	September	October	%age YTD	YTD
GRANTS					
Bass/Pomerleau Lakes Internal Load Reduction (267,040				
Revenue					-
Expense		4,448.68	2,009.39		23,318.63
Balance		(4,448.68)	(2,009.39)		(23,318.63)
2018 BWSR Watershed-Based Funding	103,571				
Revenue					-
Expense					50,000.00
Balance		-	-		(50,000.00)
SRP Reduction Project (MPCA)	72,170				
Revenue					7,216.13
Expense					3,326.58
Balance		-	-		3,889.55
Crystal Lake Management Plan (MPCA)					
Revenue					19,527.61
Expense		13,139.43	4,567.38		59,131.54
Balance		(13,139.43)	(4,567.38)		(39,603.93)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					26,913.00
Expense					-
Balance		-	-		26,913.00
2021 HC OG SRP Channel Filter Project	75,000				
Revenue					-
Expense		10,419.00	2,810.50		13,229.50
Balance		(10,419.00)	(2,810.50)		(13,229.50)
2021 BWSR Watershed-Based Funding	110,000				
Revenue					55,000.00
Expense					-
Balance		-	-		55,000.00
2021 CWF Meadow Lake Mgt Plan	153,510				
Revenue					77,042.00
Expense					-
Balance		-	-		77,042.00
2021 CWF Connections II	328,000				
Revenue					163,713.00
Expense					-
Balance		-	-		163,713.00
TOTAL GRANTS					
Revenue		-	-		349,411.74
Expense		28,007.11	9,387.27		146,679.65
Balance		(28,007.11)	(9,387.27)		202,732.09

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 15, 2021

Statement No. 163152

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through August 31, 2021

SH220-00001 General

533.40

Total Current Billing: 533.40

I declare, under penalty of law, that this
account, claim or demand is just and
correct and that no part of it has been paid.

A handwritten signature in black ink that reads "Tracy Muenst" followed by a circled "BLS". The signature is written over a horizontal line.
Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

August 31, 2021

SH220-00001 General

Through August 31, 2021

For All Legal Services As Follows:

			Hours	Amount
8/12/2021	TJG	Review and revise subgrant agreement with Brooklyn Center and Brooklyn Park; email same to Diane for review; review and revise subgrant agreement; prepare for and travel to meeting	2.60	527.80
			Total Services:	\$ 527.80

For All Disbursements As Follows:

8/12/2021	Troy Gilchrist; Mileage expense			5.60
			Total Disbursements:	\$ 5.60

Total Services and Disbursements: \$ 533.40

UNITED STATES DEPARTMENT OF THE INTERIOR
DOWN PAYMENT (BILL) REQUEST

Make Remittance Payable To: U.S. Geological Survey
Billing Contact: Angie Hughes, amhughes@usgs.gov

Phone: 651-280-5735

Bill #: 90930476
Customer: 6000001443
Date: 09/23/2021
Due Date: 11/22/2021

Remit Payment To: United States Geological Survey
P.O. Box 6200-27
Portland, OR 97228-6200

Payer: SHINGLE CREEK WATERSHED COMMIS
Judie Anderson
3235 FERNBROOK LANE
PLYMOUTH MN 55447

Additional forms of payment may be accepted. Please email GS-A-HQ_RMS@USGS.GOV or call 703-648-7683 for additional information.

To pay through Pay.gov go to <https://www.pay.gov>.

Checks must be made payable to U.S. Geological Survey. Please detach the top portion or include bill number on all remittances.

Amount of Payment: \$ _____

Date	Description	Qty	Unit Price		Amount
			Cost	Per	
09/23/2021	Billing for the operation, and maintenance of specific conductance and water temperature monitoring instrumentation at Shingle Creek at Queen Avenue in Minneapolis. 21NKJFA213	1	3,800.00	1	3,800.00
Amount Due this Bill:					3,800.00

Accounting Classification:
Sales Order: 101519
Sales Office: GENK
Customer: 6000001443
Accounting #: 10676097

TIN: ****0004

701 XENIA AVENUE S
 SUITE 300
 MINNEAPOLIS, MN
 55416



Shingle Creek and West Mississippi Management
 Comm
 Attn: Judie Anderson
 3235 Fernbrook Lane North
 Plymouth, MN 55447

September 22, 2021
 Project/Invoice: R-018216-000 - 4
 Reviewed by: Anthony Havranek
 Project Manager: Jordan Wein

Crystal Lake Carp Management
Professional Services from August 1, 2021 to August 31, 2021

Phase 001 Crystal Lake Box Netting and Seining 202
 Permitting and Project Management

			Hours	Rate	Amount	
Wein, Jordan	8/16/2021		.25	91.00	22.75	
Project Management						
Totals			.25		22.75	
Total Labor						22.75
						Total this Task \$22.75

Data Analysis and Reporting

			Hours	Rate	Amount	
Pederson, Karla	8/27/2021		1.00	95.00	95.00	
Report Review						
Wein, Jordan	8/13/2021		2.50	91.00	227.50	
Data anlysis and drafting of report						
Wein, Jordan	8/26/2021		2.00	91.00	182.00	
Revising edits on report						
Totals			5.50		504.50	
Total Labor						504.50
						Total this Task \$504.50
						Total this Phase \$527.25
						Total this Invoice \$527.25

Billings to Date

	Current	Prior	Total
Labor	527.25	14,477.50	15,004.75
Expense	0.00	4,552.97	4,552.97
Totals	527.25	19,030.47	19,557.72



INVOICE

Invoice Number 1840816
Invoice Date October 6, 2021
Purchase Order 227702278
Customer Number 165842
Project Number 227702278

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-501: 2021 General Engineering - Shingle Creek		
Project Manager	Matthiesen, Ed	Contract Upset	75,000.00
Current Invoice Total (USD)	6,667.50	Amount Billed to Date	65,772.48
		For Period Ending	September 24, 2021

Top Task 101 2021 General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	19.50	200.00	3,900.00
Matthiesen, Edward Armin (Ed)	11.50	205.00	2,357.50
Shoemaker, Todd E	2.00	205.00	410.00
Subtotal Professional Services	<u>33.00</u>		<u>6,667.50</u>

Top Task Subtotal	2021 General Engineering	6,667.50
	Total Fees & Disbursements	<u>6,667.50</u>
	INVOICE TOTAL (USD)	6,667.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1840817
Invoice Date October 6, 2021
Purchase Order 227702279
Customer Number 165842
Project Number 227702279

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-502: 2021 Project Reviews - Shingle Creek		
Project Manager	Matthiesen, Ed	Contract Upset	44,000.00
Current Invoice Total (USD)	2,076.00	Amount Billed to Date	15,671.58
		For Period Ending	September 24, 2021

Top Task 101 General Project Reviews

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	0.50	200.00	100.00
Matthiesen, Edward Armin (Ed)	4.25	205.00	871.25
Subtotal Professional Services	<u>4.75</u>		<u>971.25</u>

Top Task Subtotal General Project Reviews 971.25

Top Task 109 SC2021-007 North Metro Range

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L (Ali)	5.25	103.00	540.75
Matthiesen, Edward Armin (Ed)	2.25	205.00	461.25
Subtotal Professional Services	<u>7.50</u>		<u>1,002.00</u>

Top Task Subtotal SC2021-007 North Metro Range 1,002.00

Top Task 110 Arbor Lakes Business Park Apartment Building A

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Stone, Alicia L (Ali)	0.50	103.00	51.50
Matthiesen, Edward Armin (Ed)	0.25	205.00	51.25
Subtotal Professional Services	<u>0.75</u>		<u>102.75</u>

Top Task Subtotal Arbor Lakes Business Park Apartment Building A 102.75

Total Fees & Disbursements 2,076.00



INVOICE

Invoice Number	1840817
Invoice Date	October 6, 2021
Purchase Order	227702279
Customer Number	165842
Project Number	227702279

INVOICE TOTAL (USD)

2,076.00

Due upon receipt or in accordance with terms of the contract

Invoice Number 1840825
Invoice Date October 6, 2021
Purchase Order --
Customer Number 165842
Project Number 227704259

Bill To
 Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	6,142.50	Amount Billed to Date	8,728.00
		For Period Ending	September 24, 2021

Top Task	100	4th Gen Planning Services		
Professional Services				
Category/Employee		Current Hours	Rate	Current Amount
	Hyams, Aaron Robert	11.00	127.00	1,397.00
	Kemmitt, Kathrine Lee (Katie)	5.50	131.00	720.50
	Megow, Erik Robert	1.25	160.00	200.00
	Spector, Diane F	21.25	180.00	3,825.00
	Subtotal Professional Services	<u>39.00</u>		<u>6,142.50</u>
Top Task Subtotal	4th Gen Planning Services			6,142.50
	Total Fees & Disbursements			<u>6,142.50</u>
	INVOICE TOTAL (USD)			6,142.50

Due upon receipt or in accordance with terms of the contract

SC - 4,299.75 WM - 1,842.75
 Correction from Sept. - 775.65 + 775.65 Sept share not paid
 invoice - entire invoice
 paid by Se

Adjusted TOTAL 3,524.10 2,618.40



INVOICE

Invoice Number 1840820
Invoice Date October 6, 2021
Purchase Order 227702302
Customer Number 165842
Project Number 227702302

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-508: 2021 Stream Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	4,228.77	Amount Billed to Date	24,598.40
		For Period Ending	September 24, 2021

Top Task	100	Professional Services
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	3.00	65.00	195.00
Omodt, Nicholas D (Nick)	13.50	103.00	1,390.50
Kemmitt, Kathrine Lee (Katie)	12.25	115.00	1,408.75
Subtotal Professional Services	<u>28.75</u>		<u>2,994.25</u>

Disbursements

Direct - Field Supplies	32.22
Direct - Vehicle (mileage)	12.32
Usage - Vehicle	32.48
Direct - Testing & Lab Charges	840.00
Usage - Equipment Charges	317.50
Subtotal Disbursements	<u>1,234.52</u>

Top Task Subtotal	Professional Services	4,228.77
Total Fees & Disbursements		<u>4,228.77</u>
INVOICE TOTAL (USD)		4,228.77

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number	1840823
Invoice Date	October 6, 2021
Purchase Order	227702303
Customer Number	165842
Project Number	227702303

Bill To
 Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-509: 2021 Lake Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	912.39	Amount Billed to Date	21,109.20
		For Period Ending	September 24, 2021

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Healy, Anna Rae	5.55	65.00	360.75
	Subtotal Professional Services	<u>5.55</u>		<u>360.75</u>
 Disbursements				
	Usage - Vehicle			10.64
	Usage - Equipment Charges			130.00
	Direct - Testing & Lab Charges			411.00
	Subtotal Disbursements			<u>551.64</u>
 Top Task Subtotal	 Professional Services			 912.39
	Total Fees & Disbursements			<u>912.39</u>
	INVOICE TOTAL (USD)			912.39

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1840818
Invoice Date October 6, 2021
Purchase Order 227702300
Customer Number 165842
Project Number 227702300

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-506: 2021 Education and Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	2,250.00	Amount Billed to Date	23,343.75
		For Period Ending	September 24, 2021

Top Task	101	General Education		
<u>Professional Services</u>				
Category/Employee			Current Hours	Rate
		Spector, Diane F	9.75	200.00
		Subtotal Professional Services	<u>9.75</u>	<u>1,950.00</u>
Top Task Subtotal	General Education			1,950.00

Top Task	102	WMWA		
<u>Professional Services</u>				
Category/Employee			Current Hours	Rate
		Spector, Diane F	1.50	200.00
		Subtotal Professional Services	<u>1.50</u>	<u>300.00</u>
Top Task Subtotal	WMWA			300.00

Total Fees & Disbursements 2,250.00
INVOICE TOTAL (USD) 2,250.00

Due upon receipt or in accordance with terms of the contract

SC Education 975.00
 WMWA - 300.00

WM Education - 975.00



INVOICE

Invoice Number 1840814
Invoice Date October 6, 2021
Purchase Order 227701160
Customer Number 165842
Project Number 227701160

Bill To
 Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-18-200: Bass and Pomerleau Lakes Alum Treatment		
Project Manager	Spector, Diane F	Contract Upset	114,000.00
Current Invoice Total (USD)	2,009.39	Amount Billed to Date	110,897.48
		For Period Ending	September 24, 2021

Top Task	102	Lake WQ Monitoring		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Healy, Anna Rae	5.15	324.45
		Hyams, Aaron Robert	1.50	145.50
		Omodt, Nicholas D (Nick)	2.25	218.25
		Kemmitt, Kathrine Lee (Katie)	3.50	378.00
		Subtotal Professional Services	12.40	1,066.20
<u>Disbursements</u>				
		Direct - Testing & Lab Charges		362.00
		Direct - Equipment Charges		53.68
		Usage - Equipment Charges		168.75
		Usage - Vehicle		25.76
		Subtotal Disbursements		610.19
Top Task Subtotal	Lake WQ Monitoring			1,676.39

Top Task	103	Follow-up Coring		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Krautmann, Kurt Thompson	4.00	252.00
		Kemmitt, Kathrine Lee (Katie)	0.75	81.00
		Subtotal Professional Services	4.75	333.00
Top Task Subtotal	Follow-up Coring			333.00

Total Fees & Disbursements			2,009.39
INVOICE TOTAL (USD)			2,009.39



INVOICE

Invoice Number 1840815
Invoice Date October 6, 2021
Purchase Order --
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	4,040.13	Amount Billed to Date	73,030.92
		For Period Ending	September 24, 2021

Top Task	101A	Dosing		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Krautmann, Kurt Thompson	2.75	176.00
		Omodt, Nicholas D (Nick)	0.50	49.50
		Kemmitt, Kathrine Lee (Katie)	4.00	440.00
		Wilkinson, Anne A	3.50	472.50
		Subtotal Professional Services	10.75	1,138.00
Top Task Subtotal	Dosing			1,138.00

Top Task	101B	Alum Application		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount
		Kemmitt, Kathrine Lee (Katie)	7.50	825.00
		Wilkinson, Anne A	4.50	607.50
		Subtotal Professional Services	12.00	1,432.50
Disbursements				
		Usage - Vehicle		6.72
		Subtotal Disbursements		6.72
Top Task Subtotal	Alum Application			1,439.22

Top Task	101C	Water Quality Monitoring		
<u>Professional Services</u>				
Category/Employee			Current Hours	Current Amount

Invoice Number	1840815
Invoice Date	October 6, 2021
Purchase Order	--
Customer Number	165842
Project Number	227701416

Healy, Anna Rae	0.30	64.00	19.20
Hyams, Aaron Robert	3.50	99.00	346.50
Omodt, Nicholas D (Nick)	2.25	99.00	222.75
Kemmitt, Kathrine Lee (Katie)	3.50	110.00	385.00
Subtotal Professional Services	<u>9.55</u>		<u>973.45</u>

Disbursements

Usage - Vehicle			22.96
Usage - Equipment Charges			212.50
Direct - Testing & Lab Charges			204.00
Subtotal Disbursements			<u>439.46</u>

Top Task Subtotal	Water Quality Monitoring	1,412.91
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Top Task	104	Semi-annual & Final Report
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	0.25	200.00	50.00
Subtotal Professional Services	<u>0.25</u>		<u>50.00</u>

Top Task Subtotal	Semi-annual & Final Report	50.00
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Total Fees & Disbursements	<u>4,040.13</u>
INVOICE TOTAL (USD)	4,040.13

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1840824
Invoice Date October 6, 2021
Purchase Order --
Customer Number 165842
Project Number 227704180

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	SCWMC - SRP Channel Filter Project		
Project Manager	Spector, Diane F	Contract Upset	21,200.00
Current Invoice Total (USD)	2,810.50	Amount Billed to Date For Period Ending	13,229.50 September 24, 2021

Top Task	100	Project Coordination	
<u>Professional Services</u>			
Category/Employee		Current Hours	Current Amount
	Megow, Erik Robert	2.00	330.00
	Subtotal Professional Services	<u>2.00</u>	<u>330.00</u>
Top Task Subtotal	Project Coordination		330.00

Top Task	200	60% Plans	
<u>Professional Services</u>			
Category/Employee		Current Hours	Current Amount
	Barth, Brendan Mercer	12.00	1,380.00
	Sigtermans, Louis H	0.50	70.50
	Subtotal Professional Services	<u>12.50</u>	<u>1,450.50</u>
Top Task Subtotal	60% Plans		1,450.50

Top Task	300	Final Plans and RFQ	
<u>Professional Services</u>			
Category/Employee		Current Hours	Current Amount
	Megow, Erik Robert	5.00	825.00
	Matthiesen, Edward Armin (Ed)	1.00	205.00
	Subtotal Professional Services	<u>6.00</u>	<u>1,030.00</u>
Top Task Subtotal	Final Plans and RFQ		1,030.00

Total Fees & Disbursements			<u>2,810.50</u>
INVOICE TOTAL (USD)			2,810.50



INVOICE

Invoice Number 1839456
Invoice Date September 30, 2021
Purchase Order 227702537
Customer Number 165842
Project Number 227702537

Bill To
 Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-503: Ryan Lake Subwatershed Assessment		
Project Manager	Shoemaker, Todd E	Contract Upset	23,000.00
Current Invoice Total (USD)	1,350.00	Amount Billed to Date	19,330.00
		For Period Ending	September 17, 2021

Top Task	104	Reporting			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Mullen, Ross S	7.25	165.00	1,196.25
		Shoemaker, Todd E	0.75	205.00	153.75
		Subtotal Professional Services	<u>8.00</u>		<u>1,350.00</u>
Top Task Subtotal	Reporting				1,350.00
		Total Fees & Disbursements			<u>1,350.00</u>
		INVOICE TOTAL (USD)			1,350.00

Due upon receipt or in accordance with terms of the contract



Your Virtual Administrator

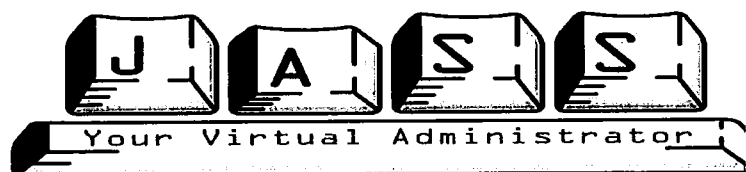
3235 Fernbrook Lane Plymouth MN
55447

Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth MN 55447

13-Oct-21

Re: **2021 WMWA General Expense and Watershed PREP**

Description	Rate	Hours/ No.	Amount	Total
General Expense				
Secretarial	60.00		-	
Administrative	65.00	4.29	278.85	
Administrative - website, Facebook, Twitter	65.00		-	
Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events	70.00	3.00	210.00	
Website hosting, domain registration two year	1.00		-	
Reimbursables	1.00	1.96	1.96	
Total General Expense				490.81
Watershed PREP				
Secretarial	60.00		-	
Administrative	65.00		-	
Offsite	70.00		-	
Reimbursables	1.00		-	
Total Watershed PREP				-
			Total this invoice	490.81
			Partner Share	122.70



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447


October 13, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
								SC	WM	
Administrative		53001	60.00	-		60.00	-			
Administrative	70-30	53001	0.75	60.00	31.50	60.00	13.50			
Administrative	70-30	53001	24.76	65.00	1,126.58	65.00	482.82			
Administrative		53001	12.73	65.00	827.45	2.34	65.00	152.10		
Admin - virtual meeting	70-30	53001	4.53	70.00	221.97		70.00	95.13		
Annual Storage Rental - .14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001	60.00	-		60.00	-			
Data Processing/File Mgmt	70-30	53001	65.00	-		65.00	-			
Admin Reimbursables		53001	338.05	1.00	338.05	134.62	1.00	134.62	4,269.230	1,632.490
Bookkeeping		54022	5.41	65.00	351.65	3.38	65.00	219.70		
Audit Prep		54022	65.00	-		65.00	-	351.650	219.700	
Project / WCA Reviews - Secre		53002	65.00	-		65.00	-			
Project / WCA Reviews - Admin		53002	1.63	65.00	105.95		65.00	-		
Reimbursable Expenses		53002	82.76	1.00	82.76		1.00	-	188.710	-
Education - Admin	50-50	57008	65.00	-		65.00	-			
Education - Admin - virtual	50-50	57008	1.14	70.00	39.90		70.00	39.90		
Website	50-50	57008	60.00	-		55.00	-			
Website	50-50	57008	0.25	65.00	8.13		60.00	8.13		
Education Reimbursables	50-50	57008	1.00	-		1.00	-	48.025	48.025	
Engrg Support 4G Plan - Secre	70-30	53004	60.00	-		60.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.75	65.00	79.63		65.00	34.13		
Engrg Support 4G Plan - Offsite	70-30	53004	70.00	-		65.00	-			
Engrg Support 4G Plan Rembursab	70-31	53004	222.33	1.00	222.33	95.28	1.00	95.28	301.955	129.405
Engineering Support - Admin		53004	65.00	-		65.00	-			
Engineering Support - Admin	70-30	53004	3.65	65.00	166.08		60.00	71.18		
Engineering Support -offsite	70-30	53004	2.50	70.00	122.50		70.00	52.50		
Engineering Support Rembursable:	70-30	53004	32.46	1.00	32.46	13.91	1.00	13.91	321.035	137.585
Engineering Support - CIP -Secre	50-50	53004	50.00	-		50.00	-			
Engineering Support - CIP Admin		53004	0.90	65.00	58.50	0.91	65.00	59.15		
Engineering Support - CIP Admin	50-50	53004	65.00	-		60.00	-			
Engineering Support - CIP Rembursables		53004	1.00	-		1.00	-	58.500	59.150	
					5,539.11			2,226.36	5,539.105	2,226.355

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2021 Budget	September	October	%age YTD	2021 YTD
REVENUE					
Application Fees	18,000			128.89	23,200.00
Member Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	7,000	6.85		1.04	72.79
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					148,219.26
<i>To (From) Reserve</i>					-
TOTAL REVENUE	178,600	6.85	-		325,092.05
EXPENSES					
ADMINISTRATION					
Administrative Services	30,000	2,042.88	1,632.49	74.85	22,453.80
Engineering Support	5,000	642.44	196.74	47.71	2,385.51
Project Reviews	1,500	18.17		80.47	1,207.09
ENGINEERING					
Administration	31,500	2,973.75	2,412.50	71.39	22,488.75
Grant Application Writing	1,000			0.00	-
Project Review	30,000	1,621.75		61.00	18,298.75
LEGAL					
Legal Services	4,000	324.80	289.80	60.03	2,401.00
MISCELLANEOUS					
Bookkeeping	3,000	221.65	219.70	83.47	2,504.05
Audit	5,500			81.82	4,500.00
Insurance & Bonding	2,800			110.96	3,107.00
Meeting Expense	2,700			3.32	89.73
PROJECTS					
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	0				-
Outfall and Stream Monitoring	22,600	947.80	575.25	19.25	4,349.99
Annual Water Quality Report	8,000	147.90		84.18	6,734.32
Water Quality Education					
Education	15,000	780.62	1,023.03	80.29	12,043.16
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			30.77	2,000.00
Rain Garden Workshops	2,000			0.00	-
Management Plan/Amendments	0	19.50	2,747.80		3,200.59
<i>Transfer to (from)CIPs</i>		200.82			200.82
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	178,600	9,942.08	9,097.31		110,964.56
CASH SUMMARY					
4M Fund Balance at 12/31/20					602,468.51
Plus Revenue Received to Date					325,419.66
Minus Claims Approved to Date					(127,952.26)
Minus Claims Presented Current Month					9,097.31
Fund Balance		818,130.53			809,033.22

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No	September	October		
					Total
Kennedy & Graven					289.80
Legal - General	52001		289.80		
Stantec (formerly Wenck)					6,581.15
General Engineering	51001		2,412.50		
Project Reviews	51002				
4th Generation Plan	51007		2,618.40		
Education Program	57008		975.00		
Water Monitoring Program	58011		575.25		
Annual Water Quality Report	58002				
Mill Pond Dam Stream Stabilization	70701				
Judie Anderson's Secretarial Service					2,226.36
Administration	53001		1,632.49		
Bookkeeping / Audit Prep	54002		219.70		
Project Review Support	53002				
Education Programs	57008		48.03		
Engineering Support	53004		137.59		
Engineering Support - CIPs	53004		59.15		
Engineering Support - 4th Gen Plan	53007		129.40		
Total Claims					9,097.31
					
Judie A Anderson, Deputy Treasurer					

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

September 15, 2021

Statement No. 163161

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through August 31, 2021

WE405-00001 General

289.80

Total Current Billing: 289.80

I declare, under penalty of law, that this
account, claim or demand is just and
correct and that no part of it has been paid.


Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

August 31, 2021

WE405-00001 General

Through August 31, 2021

For All Legal Services As Follows:

			Hours	Amount
8/12/2021	TJG	Travel to and attend meeting	1.40	284.20
			Total Services:	\$ 284.20

For All Disbursements As Follows:

8/12/2021	Troy Gilchrist;	Mileage expense		5.60
			Total Disbursements:	\$ 5.60

Total Services and Disbursements: \$ 289.80



INVOICE

Invoice Number 1840809
Invoice Date October 6, 2021
Purchase Order 227702280
Customer Number 165866
Project Number 227702280

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001241-21-500: 2021 General Engineering - West Mississippi		
Project Manager	Matthiesen, Ed	Contract Upset	31,500.00
Current Invoice Total (USD)	2,412.50	Amount Billed to Date	22,488.75
		For Period Ending	September 24, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Spector, Diane F	9.50	200.00	1,900.00
		Matthiesen, Edward Armin (Ed)	2.50	205.00	512.50
		Subtotal Professional Services	<u>12.00</u>		<u>2,412.50</u>
Top Task Subtotal	Professional Services				2,412.50
		Total Fees & Disbursements			<u>2,412.50</u>
		INVOICE TOTAL (USD)			2,412.50

Due upon receipt or in accordance with terms of the contract

Invoice Number 1840825
Invoice Date October 6, 2021
Purchase Order --
Customer Number 165842
Project Number 227704259

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	6,142.50	Amount Billed to Date	8,728.00
		For Period Ending	September 24, 2021

Top Task 100 4th Gen Planning Services

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hyams, Aaron Robert	11.00	127.00	1,397.00
Kemmitt, Kathrine Lee (Katie)	5.50	131.00	720.50
Megow, Erik Robert	1.25	160.00	200.00
Spector, Diane F	21.25	180.00	3,825.00
Subtotal Professional Services	<u>39.00</u>		<u>6,142.50</u>

Top Task Subtotal	4th Gen Planning Services	6,142.50
	Total Fees & Disbursements	<u>6,142.50</u>
	INVOICE TOTAL (USD)	6,142.50

Due upon receipt or in accordance with terms of the contract

SC - 4,299.75 WM - 1,842.75
 Correction from Sept. - 775.65 + 775.65 Sept share not paid
 invoice - entire invoice
 paid by Se

Adjusted TOTAL 3,524.10 2,618.40



INVOICE

Invoice Number 1840818
Invoice Date October 6, 2021
Purchase Order 227702300
Customer Number 165842
Project Number 227702300

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-21-506: 2021 Education and Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	2,250.00	Amount Billed to Date	23,343.75
		For Period Ending	September 24, 2021

Top Task 101 General Education

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	9.75	200.00	1,950.00
Subtotal Professional Services	<u>9.75</u>		<u>1,950.00</u>

Top Task Subtotal General Education 1,950.00

Top Task 102 WMWA

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	1.50	200.00	300.00
Subtotal Professional Services	<u>1.50</u>		<u>300.00</u>

Top Task Subtotal WMWA 300.00

Total Fees & Disbursements 2,250.00
INVOICE TOTAL (USD) 2,250.00

Due upon receipt or in accordance with terms of the contract

SC Education 975.00
 WMWA - 300.00

WM Education - 975.00



INVOICE

Invoice Number 1840810
Invoice Date October 6, 2021
Purchase Order 227702305
Customer Number 165866
Project Number 227702305

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

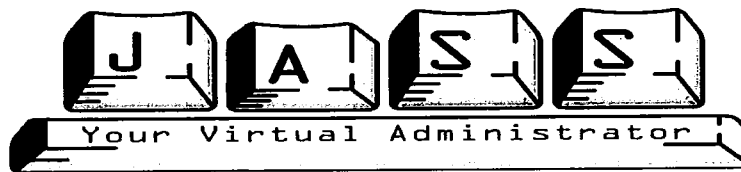
Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001241-21-502: 2021 Monitoring - West Mississippi		
Project Manager	Kemmitt, Katie	Contract Upset	10,600.00
Current Invoice Total (USD)	575.25	Amount Billed to Date	4,536.24
		For Period Ending	September 24, 2021

Top Task	100	Professional Services			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Healy, Anna Rae	1.00	65.00	65.00
		Kemmitt, Kathrine Lee (Katie)	2.25	115.00	258.75
		Subtotal Professional Services	<u>3.25</u>		<u>323.75</u>
Disbursements					
		Usage - Equipment Charges			37.50
		Direct - Testing & Lab Charges			214.00
		Subtotal Disbursements			<u>251.50</u>
Top Task Subtotal	Professional Services				575.25
		Total Fees & Disbursements			<u>575.25</u>
		INVOICE TOTAL (USD)			<u>575.25</u>

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 13, 2021

	Share	G/L	Shingle Creek			West Mississippi		Total Project Area		
								SC	WM	
Administrative		53001	60.00	-		60.00	-			
Administrative	70-30	53001	0.75	60.00	31.50	60.00	13.50			
Administrative	70-30	53001	24.76	65.00	1,126.58	65.00	482.82			
Administrative		53001	12.73	65.00	827.45	2.34	65.00	152.10		
Admin - virtual meeting	70-30	53001	4.53	70.00	221.97		70.00	95.13		
Annual Storage Rental - .14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Data Processing/File Mgmt		53001	60.00	-		60.00	-			
Data Processing/File Mgmt	70-30	53001	65.00	-		65.00	-			
Admin Reimbursables		53001	338.05	1.00	338.05	134.62	1.00	134.62	4,269.230	1,632.490
Bookkeeping		54022	5.41	65.00	351.65	3.38	65.00	219.70		
Audit Prep		54022	65.00	-		65.00	-	351.650	219.700	
Project / WCA Reviews - Secre		53002	65.00	-		65.00	-			
Project / WCA Reviews - Admin		53002	1.63	65.00	105.95		65.00	-		
Reimbursable Expenses		53002	82.76	1.00	82.76		1.00	-	188.710	-
Education - Admin	50-50	57008	65.00	-		65.00	-			
Education - Admin - virtual	50-50	57008	1.14	70.00	39.90		70.00	39.90		
Website	50-50	57008	60.00	-		55.00	-			
Website	50-50	57008	0.25	65.00	8.13		60.00	8.13		
Education Reimbursables	50-50	57008	1.00	-		1.00	-	48.025	48.025	
Engrg Support 4G Plan - Secre	70-30	53004	60.00	-		60.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.75	65.00	79.63		65.00	34.13		
Engrg Support 4G Plan - Offsite	70-30	53004	70.00	-		65.00	-			
Engrg Support 4G Plan Rembursab	70-31	53004	222.33	1.00	222.33	95.28	1.00	95.28	301.955	129.405
Engineering Support - Admin		53004	65.00	-		65.00	-			
Engineering Support - Admin	70-30	53004	3.65	65.00	166.08		60.00	71.18		
Engineering Support -offsite	70-30	53004	2.50	70.00	122.50		70.00	52.50		
Engineering Support Rembursable:	70-30	53004	32.46	1.00	32.46	13.91	1.00	13.91	321.035	137.585
Engineering Support - CIP -Secre	50-50	53004	50.00	-		50.00	-			
Engineering Support - CIP Admin		53004	0.90	65.00	58.50	0.91	65.00	59.15		
Engineering Support - CIP Admin	50-50	53004	65.00	-		60.00	-			
Engineering Support - CIP Rembursables		53004	1.00	-		1.00	-	58.500	59.150	
					5,539.11			2,226.36	5,539.105	2,226.355