

Shingle Creek Watershed Management Commission Treasurer's Report

	2022 Budget	September	October	%age YTD	2022 YTD
REVENUE					
Application Fees	20,000			80.00	16,000.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	5,000	5,225.27		338.43	16,921.51
Education Reimbursement	33,000			-	-
Rain Garden Workshops	0				-
<i>Transfer to (from) Grants (see following pages)</i>		-	-		292,946.99
<i>Transfer to (from) CIPs</i>					476,922.22
<i>Transfer to (from) Closed Projects Account</i>					-
TOTAL REVENUE	421,590	5,225.27	-		1,166,380.72
EXPENSES					
ADMINISTRATION					
Administrative Services	71,000	4,563.77	4,255.65	55.34	39,292.02
Engineering Support	17,000	1,117.15	904.23	57.26	9,733.90
Project Reviews	1,500	27.43	99.88	52.76	791.35
ENGINEERING					
Administration	75,000	8,400.25	9,219.91	91.04	68,276.89
Grant Application Writing	12,000	607.75	1,122.00	81.53	9,783.25
Project Reviews/WCA	43,000	2,803.75	1,764.30	54.73	23,535.79
TMDL 5 Year Reviews	5,000		2,033.75	99.52	4,976.00
LEGAL - Legal Services	5,500	334.25	348.50	69.24	3,807.95
MISCELLANEOUS					
Bookkeeping	8,000	781.90	332.50	66.26	5,300.40
Audit	6,500			95.38	6,200.00
Insurance & Bonding	3,200			104.22	3,335.00
Meeting Expense	5,000	215.09	310.26	48.26	2,412.81
PROGRAMS					
Stream Monitoring	35,000	8,807.58	2,605.95	98.42	34,446.08
Stream Monitoring (USGS)	4,200	7,600.00		180.95	7,600.00
Lake Monitoring	28,000	5,252.58	124.00	98.96	27,708.53
Citizen Assisted Lake Monitoring (CAMP)	4,800			40.63	1,950.25
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000			100.28	16,045.16
Water Quality Education					
Education Program	16,500	952.50	913.13	66.29	10,938.62
WMWA General Programs	20,000	582.19	1,022.31	31.71	6,342.84
WMWA Implementation/Watershed Prep	24,500	15,750.00	1,777.50	74.78	18,321.82
Rain Garden Workshops	0				-
Management Plan/Amendments	1,000	0.70		100.79	1,007.94
4th Generation Plan		12,024.25	3,833.37		49,451.35
<i>Transfer to (from) Grants (see following pages)</i>		25,056.37	11,854.56		117,898.79
<i>Transfer to (from) CIPs</i>		7,208.90	74,166.25		90,101.15
<i>Transfer to (from) City Cost Share Fund</i>					-
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>					-
<i>Transfer to (from) Closed Projects Account</i>		1,014.00			2,840.25
<i>To/From Reserves</i>	15,890				
TOTAL OPERATING EXPENSE	421,590	103,100.41	116,688.05		562,098.14
CASH SUMMARY					
4M Fund Balance at 12/31/21					2,196,273.66
Plus Revenue Received 2022 to date					1,191,625.10
Minus Claims Approved to Date					(580,548.79)
Minus Claims Presented Current Month					(116,688.05)
Fund Balance		2,807,349.97			2,690,661.92



September 28, 2022

JASS
c/o Judie Anderson
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane North
Plymouth, MN 55447

SUBJECT: High Efficiency / Regenerative Air Street Sweeper

Dear Ms. Anderson,

Enclosed/attached you will find the payment documentation totaling \$296,665.00 to date for the purchase of a new Tymco 500x Street Sweeper. Per the "Cooperative Agreement for Plymouth High-Efficiency Street Sweeper Project" between the City of Plymouth and the Shingle Creek Watershed Management Commission, the City is requesting reimbursement of \$74,166.25 for this purchase, which is consistent with the agreement.

The City is grateful for the partnership with the Shingle Creek Watershed Management Commission on water quality improvements and protections.

Sincerely,

A handwritten signature in blue ink that reads "Ben Scharenbroich".

Ben Scharenbroich
Water Resources Supervisor

enc



Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 3, 2022

Statement No. 170104

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through August 31, 2022

SH220-00001 General

348.50

Total Current Billing: 348.50

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy J. Gilchrist

67F85C850F20444...

Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

August 31, 2022

SH220-00001 General

Through August 31, 2022

For All Legal Services As Follows:

			Hours	Amount
8/11/2022	TJG	Prepare for, travel to, and attend commission meeting	1.50	307.50
8/17/2022	TJG	Call with Diane S regarding JPA update and timing	0.20	41.00

Total Services: \$ 348.50

Total Services and Disbursements: \$ 348.50

Jessica Sahu Teli
 11021 135th Circle N
 Champlin, MN 55316

West Metro Water Alliance
 3235 Fernbrook Lane
 Plymouth, MN 55447

Invoice Date: Oct. 10, 2022

Log of Services

Date	Description	Hours	Extended (\$45/hr)	Mileage	Extended (0.625/mi)	Supplies/ Fees
			-	-	-	
			-		-	
			-		-	
			-		-	
Total - WMWA Meetings			\$ -		\$ -	\$ -
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total - Program Development/Communication			\$ -		\$ -	\$ -
			-		-	
	Tabling at non-PREP events		-		-	
	Display Development		-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total-Classroom/Community Events			\$ -		\$ -	\$ -
Total:		-	\$ 1,777.50	-	\$ -	\$ -

Invoice Total \$ 1,777.50

1,777.50 57010 WMWA Special Projects



INVOICE

Invoice Number 1985174
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227704733

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project Shingle Creek 2022 General Engineering Services

Project Manager	Spector, Diane F	Contract Upset	75,000.00
Current Invoice Total (USD)	9,219.91	Amount Billed to Date	68,276.89
		For Period Ending	September 23, 2022

Top Task 100 2022 General Engineering Services

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Berglund, Katherine Ann (Katy)	1.50	120.00	180.00
Krautmann, Kurt Thompson	3.00	120.00	360.00
Dougherty, Conor	3.50	124.00	434.00
Hyams, Aaron Robert	3.50	124.00	434.00
Kemmitt, Kathrine Lee (Katie)	9.50	135.00	1,282.50
Spector, Diane F	24.75	187.00	4,628.25
Shoemaker, Todd E	7.75	207.00	1,604.25
Subtotal Professional Services	<u>53.50</u>		<u>8,923.00</u>

Disbursements

Direct - Testing & Lab Charges	258.09
Usage - Vehicle	38.76
Direct - Printing	0.06
Subtotal Disbursements	<u>296.91</u>

Top Task Subtotal	2022 General Engineering Services	9,219.91
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Total Fees & Disbursements	<u>9,219.91</u>
INVOICE TOTAL (USD)	9,219.91

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985167
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227704716

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Grant Writing			
	Project Manager	Spector, Diane F	Contract Upset	12,000.00
	Current Invoice Total (USD)	1,122.00	Amount Billed to Date	9,783.25
			For Period Ending	September 23, 2022
Top Task	100	2022 Grant Writing		
<u>Professional Services</u>				
Category/Employee			Current Hours	Rate
		Spector, Diane F	6.00	187.00
		Subtotal Professional Services	<u>6.00</u>	<u>1,122.00</u>
Top Task Subtotal	2022 Grant Writing			1,122.00
		Total Fees & Disbursements		<u>1,122.00</u>
		INVOICE TOTAL (USD)		1,122.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985170
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227704718

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Project Reviews		
Project Manager	Spector, Diane F	Contract Upset	43,000.00
Current Invoice Total (USD)	1,764.30	Amount Billed to Date For Period Ending	23,535.79 September 23, 2022

Top Task 100 **General**
Low Task 100 **General**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	1.75	120.00	210.00
Shoemaker, Todd E	3.25	207.00	672.75
Subtotal Professional Services	<u>5.00</u>		<u>882.75</u>

Disbursements

Direct - Printing	1.80
Subtotal Disbursements	<u>1.80</u>

Low Task Subtotal **General** 884.55

Top Task Subtotal General 884.55

Top Task 300 **Project Reviews**
Low Task 300.008 **SC2022-07 St. Therese**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Shoemaker, Todd E	4.25	207.00	879.75
Subtotal Professional Services	<u>4.25</u>		<u>879.75</u>

Low Task Subtotal **SC2022-07 St. Therese** 879.75

Top Task Subtotal Project Reviews 879.75

Total Fees & Disbursements 1,764.30
INVOICE TOTAL (USD) 1,764.30



INVOICE

Invoice Number 1985168
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227704717

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 TMDL 5-Year Reviews		
Project Manager	Spector, Diane F	Contract Upset	5,000.00
Current Invoice Total (USD)	2,033.75	Amount Billed to Date	4,976.00
		For Period Ending	September 23, 2022

Top Task **100** **2022 TMDL 5-Year Reviews**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Doerr, Sylvia Madelyn	8.75	109.00	953.75
Kemmitt, Kathrine Lee (Katie)	8.00	135.00	1,080.00
Subtotal Professional Services	<u>16.75</u>		<u>2,033.75</u>

Top Task Subtotal 2022 TMDL 5-Year Reviews 2,033.75

Total Fees & Disbursements 2,033.75
INVOICE TOTAL (USD) **2,033.75**

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1984452
Invoice Date September 28, 2022
Purchase Order --
Customer Number 165842
Project Number 227704731

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Stream Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	35,000.00
Current Invoice Total (USD)	2,605.95	Amount Billed to Date For Period Ending	34,446.08 September 23, 2022

Top Task 100 2022 Stream Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Dougherty, Conor	6.00	124.00	744.00
Kemmitt, Kathriné Lee (Katie)	1.00	135.00	135.00
Subtotal Professional Services	<u>7.00</u>		<u>879.00</u>

Disbursements

Direct - Field Supplies	200.00
Direct - Printing	1.77
Direct - Testing & Lab Charges	1,393.92
Usage - Vehicle	131.26
Subtotal Disbursements	<u>1,726.95</u>

Top Task Subtotal	2022 Stream Monitoring	2,605.95
Total Fees & Disbursements		<u>2,605.95</u>
INVOICE TOTAL (USD)		2,605.95

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1984451
Invoice Date September 28, 2022
Purchase Order --
Customer Number 165842
Project Number 227704730

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Lake Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	28,000.00
Current Invoice Total (USD)	124.00	Amount Billed to Date	27,708.53
		For Period Ending	September 23, 2022

Top Task	100	2022 Lake Monitoring		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Stone, Alicia L (Ali)	1.00	124.00	124.00
	Subtotal Professional Services	<u>1.00</u>		<u>124.00</u>
Top Task Subtotal	2022 Lake Monitoring			124.00
	Total Fees & Disbursements			<u>124.00</u>
	INVOICE TOTAL (USD)			124.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1984455
Invoice Date September 28, 2022
Purchase Order --
Customer Number 165842
Project Number 227705161

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Bass Lake Vegetation Improvements			
	Project Manager	Kemmitt, Katie	Contract Upset	24,780.00
	Current Invoice Total (USD)	2,588.76	Amount Billed to Date For Period Ending	16,373.83 September 23, 2022

Top Task	100	Bass Lake Vegetation Improvement		
Low Task	100.002	Installation		

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Krautmann, Kurt Thompson	8.75	120.00	1,050.00
Kemmitt, Kathrine Lee (Katie)	10.75	135.00	1,451.25
Subtotal Professional Services	<u>19.50</u>		<u>2,501.25</u>

Disbursements

Usage - Vehicle	43.13
Subtotal Disbursements	<u>43.13</u>

Low Task Subtotal	Installation	2,544.38
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Low Task	100.003	Monitoring		
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	0.25	135.00	33.75
Subtotal Professional Services	<u>0.25</u>		<u>33.75</u>

Disbursements

Usage - Vehicle	10.63
Subtotal Disbursements	<u>10.63</u>

Low Task Subtotal	Monitoring	44.38
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Top Task Subtotal	Bass Lake Vegetation Improvement	2,588.76
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INVOICE

Invoice Number	1984455
Invoice Date	September 28, 2022
Purchase Order	--
Customer Number	165842
Project Number	227705161

Total Fees & Disbursements	<u>2,588.76</u>
INVOICE TOTAL (USD)	2,588.76

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985164
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	7,164.21	Amount Billed to Date	120,111.57
		For Period Ending	September 23, 2022

Top Task	101A	Dosing			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	2.00	135.00	270.00
		Subtotal Professional Services	<u>2.00</u>		<u>270.00</u>
Disbursements					
		Direct - Testing & Lab Charges			182.96
		Direct - Other Direct Expenses			6,210.00
		Subtotal Disbursements			<u>6,392.96</u>
Top Task Subtotal	Dosing				6,662.96

Top Task	101B	Alum Application			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	0.25	135.00	33.75
		Subtotal Professional Services	<u>0.25</u>		<u>33.75</u>
Top Task Subtotal	Alum Application				33.75

Top Task	102A	Carp Assessment & Tracking			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Kemmitt, Kathrine Lee (Katie)	2.25	135.00	303.75
		Subtotal Professional Services	<u>2.25</u>		<u>303.75</u>



INVOICE

Invoice Number 1985164
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227701416

Top Task Subtotal Carp Assessment & Tracking 303.75

Top Task 103A SAV Surveys

Disbursements

Usage - Vehicle 13.75

Usage - Equipment Charges 150.00

Subtotal Disbursements 163.75

Top Task Subtotal SAV Surveys 163.75

Total Fees & Disbursements 7,164.21

INVOICE TOTAL (USD) **7,164.21**

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985179
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227705219

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Meadow Lake Management Plan Phase 2		
Project Manager	Spector, Diane F	Contract Upset	102,810.00
Current Invoice Total (USD)	2,101.59	Amount Billed to Date For Period Ending	15,515.70 September 23, 2022

Top Task 100 **Professional Services**
Low Task 100.101 **Project Management and Reporting**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Megow, Erik Robert	1.00	165.00	165.00
Spector, Diane F	0.75	187.00	140.25
Matthiesen, Edward Armin (Ed)	2.25	210.00	472.50
Subtotal Professional Services	4.00		777.75

Disbursements

Usage - Vehicle	8.75
Subtotal Disbursements	8.75

Low Task Subtotal **Project Management and Reporting** 786.50

Low Task 100.102 **Monitoring and Data Gathering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Krautmann, Kurt Thompson	3.00	120.00	360.00
Dougherty, Conor	3.50	124.00	434.00
Megow, Erik Robert	2.00	165.00	330.00
Subtotal Professional Services	8.50		1,124.00

Disbursements

Direct - Testing & Lab Charges	182.96
Usage - Vehicle	8.13
Subtotal Disbursements	191.09



INVOICE

Invoice Number	1985179
Invoice Date	September 29, 2022
Purchase Order	--
Customer Number	165842
Project Number	227705219

Low Task Subtotal	Monitoring and Data Gathering	1,315.09
Top Task Subtotal	Professional Services	2,101.59
Total Fees & Disbursements		2,101.59
INVOICE TOTAL (USD)		2,101.59

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985171
 Invoice Date September 29, 2022
 Purchase Order --
 Customer Number 165842
 Project Number 227704732

Bill To
 Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Education Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	1,963.50	Amount Billed to Date	20,908.25
		For Period Ending	September 23, 2022

Top Task	100	General			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Spector, Diane F	9.50	187.00	1,776.50
		Subtotal Professional Services	<u>9.50</u>		<u>1,776.50</u>
Top Task Subtotal	General				1,776.50

Top Task	200	WMWA			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Spector, Diane F	1.00	187.00	187.00
		Subtotal Professional Services	<u>1.00</u>		<u>187.00</u>
Top Task Subtotal	WMWA				187.00

Total Fees & Disbursements 1,963.50
INVOICE TOTAL (USD) 1,963.50

Due upon receipt or in accordance with terms of the contract

SC EDUCATION 888.25
 WMWA 187.00

 \$ 1,075.25

WM EDUCATION
 \$ 888.25



INVOICE

Invoice Number 1985165
Invoice Date September 29, 2022
Purchase Order -
Customer Number 165842
Project Number 227704259

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	78,279.00
Current Invoice Total (USD)	3,573.00	Amount Billed to Date	77,564.50
		For Period Ending	September 23, 2022

Top Task 100 4th Gen Planning Services

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Blyth, Elizabeth Ann (Libby)	1.00	120.00	120.00
Kemmitt, Kathrine Lee (Katie)	23.50	135.00	3,172.50
Spector, Diane F	1.50	187.00	280.50
Subtotal Professional Services	<u>26.00</u>		<u>3,573.00</u>

Top Task Subtotal 4th Gen Planning Services 3,573.00

Total Fees & Disbursements 3,573.00
INVOICE TOTAL (USD) 3,573.00

Due upon receipt or in accordance with terms of the contract

SC - 2,501.10

WM - 1,071.90



INVOICE

Invoice Number 1984401
Invoice Date September 28, 2022
Purchase Order --
Customer Number 165842
Project Number 227705202

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Legal Boundary Update		
Project Manager	Shoemaker, Todd E	Contract Upset	27,900.00
Current Invoice Total (USD)	2,172.00	Amount Billed to Date	27,750.25
		For Period Ending	September 23, 2022

Top Task	100	SC/WM Boundary Update			
Low Task	100.001	Shingle Creek Boundary Update			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Tilman, Elizabeth (Lisa)	6.25	181.00	1,131.25
		Subtotal Professional Services	<u>6.25</u>		<u>1,131.25</u>

Low Task Subtotal **Shingle Creek Boundary Update** 1,131.25

Low Task	100.002	West Mississippi Boundary Update			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Tilman, Elizabeth (Lisa)	5.75	181.00	1,040.75
		Subtotal Professional Services	<u>5.75</u>		<u>1,040.75</u>

Low Task Subtotal **West Mississippi Boundary Update** 1,040.75

Top Task Subtotal	SC/WM Boundary Update	2,172.00
	Total Fees & Disbursements	<u>2,172.00</u>
	INVOICE TOTAL (USD)	2,172.00

Due upon receipt or in accordance with terms of the contract



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 11, 2022

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative	70-30	53001	46.11	70.00	2,259.39	70.00	968.31			
Administrative		53001	6.10	70.00	427.00	6.10	70.00	427.00		
Admin - offsite	70-30	53001	3.55	75.00	186.38	75.00	79.88			
Annual Storage Rental - .14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	15.00	70.00	735.00	70.00	315.00			
Data Processing/File Mgmt		53001	0.75	70.00	52.50	0.75	70.00	52.50		
Data Processing/File Mgmt	70-30	53001	0.25	70.00	12.25	70.00	5.25			
Archiving		53001		65.00	-	65.00	-			
Admin Reimbursables		53001	532.60	1.00	532.60	229.36	1.00	229.36	4,255.655 2,117.005	
Bookkeeping		54022		65.00	-	65.00	-			
Bookkeeping		54022	4.75	70.00	332.50	2.75	70.00	192.50		
Audit Prep		54022		65.00	-	65.00	-			
Audit Prep		54022		70.00	-	70.00	-	332.500	192.500	
Meal Expense	70-30	54001	443.23	1.00	310.26	70.00	132.97	310.261	132.969	
Project / WCA Reviews - Admin		53002	1.12	70.00	78.40	0.25	70.00	17.50		
Project Reviews - File Mgmt		53002		60.00	-	60.00	-			
Reimbursable Expenses		53002	21.48	1.00	21.48	12.60	1.00	12.60	99.880 30.100	
Education - Admin	50-50	57008		70.00	-	70.00	-			
Education - Admin - virtual	50-50	57008	0.43	75.00	16.13	75.00	16.13			
Website	50-50	57008	0.25	70.00	8.75	70.00	8.75			
Education Reimbursables	50-50	57008		1.00	-	1.00	-	24.875	24.875	
Engrg Support 4G Plan - Secre	70-30	53004		65.00	-	65.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.33	70.00	65.17	70.00	27.93			
Engrg Support 4G Plan - Offsite	70-30	53004		75.00	-	75.00	-			
Engrg Support 4G Plan Rembursab	70-31	53004	135.85	1.00	135.85	58.22	1.00	58.22	201.020 86.150	
Engineering Support - Secre	70-30	53004		65.00	-	65.00	-			
Engineering Support - Admin	70-30	53004	13.50	70.00	661.50	70.00	283.50			
Engineering Support -offsite	70-30	53004		75.00	-	75.00	-			
Engineering Support Rembursables		53004	239.90	1.00	239.90	108.27	1.00	108.27	901.400 391.770	
Engineering Support - CIP Admin	50-50	53004		70.00	-	70.00	-			
Engineering Support - CIP	50-50	53004		70.00	-	70.00	-			
Engineering Support - CIP Rembursables		53004	2.83	1.00	2.83	1.00	8.52	2.830	8.520	
					6,128.42		2,983.89	6,128.421	2,983.889	

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2022 Budget	September	October	%age YTD	2022 YTD
REVENUE					
Application Fees	18,000	2,500.00		67.78	12,200.00
Member Assessments	156,200			100.00	156,200.00
Interest & Dividend Income	2,500	1,873.00		247.56	6,189.00
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					79,799.57
<i>To (From) Reserve</i>	5,000				-
TOTAL REVENUE	181,700	4,373.00	-		254,388.57
EXPENSES					
ADMINISTRATION					
Administrative Services	32,000	2,088.75	2,117.00	54.69	17,499.71
Engineering Support	4,000	553.85	400.29	105.75	4,229.94
Project Reviews	1,500	26.20	30.10	24.05	360.74
ENGINEERING					
Administration	33,500	2,659.50	4,671.50	75.53	25,301.15
Grant Application Writing	500	467.50		93.50	467.50
Project Review	30,000	2,908.75	4,407.50	63.38	19,012.64
LEGAL					
Legal Services	4,500	334.25	348.50	59.61	2,682.25
MISCELLANEOUS					
Bookkeeping	3,300	123.20	192.50	88.60	2,923.90
Audit	5,000			94.00	4,700.00
Contingency	0				-
Insurance & Bonding	3,100			93.48	2,898.00
Meeting Expense	2,700	92.18	132.97	38.30	1,034.06
PROJECTS					
Macroinvertebrate Monitoring (River Watch)	0				-
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Outfall and Stream Monitoring	22,600	1,352.81	370.54	21.08	4,764.91
Annual Monitoring Report	8,000			98.79	7,902.84
Water Quality Education					
Education	16,500	952.50	913.13		10,938.61
Education Grants	0				-
WMWA General Programs	5,000			0.00	-
WMWA Implementation/Watershed Prep	6,500			0.00	-
Rain Garden Workshops	0				-
Management Plan/Amendments	1,000	0.30			230.53
4th Generation Plan		9,725.72	2,198.80		28,793.72
<i>Transfer to (from) CIPs</i>		293.60			293.60
<i>Transfer to (from) Grants</i>					-
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	181,700	21,579.11	15,782.83		134,034.10
CASH SUMMARY					
4M Fund Balance at 12/31/21					892,999.83
Plus Revenue Received to Date					256,432.91
Minus Claims Approved to Date					(161,789.18)
Minus Claims Presented Current Month					15,782.83
Fund Balance		1,019,209.22			1,003,426.39

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	September	October		
					Total
Kennedy & Graven					348.50
Legal - General	52001		348.50		
Stantec					12,450.44
General Engineering	51001		4,671.50		
Project Reviews	51002		4,407.50		
Grant Applica/Research	51005				
4th Generation Plan	51008		1,071.90		
Legal Boundary Update (4th Gen Plan)	51008		1,040.75		
Education Program	57008		888.25		
Water Monitoring Program	58011		370.54		
Annual Water Monitoring Report	58002				
Judie Anderson's Secretarial Service					2,983.89
Administration	53001		2,117.00		
Bookkeeping / Audit Prep	54002		192.50		
Project Review Support	53002		30.10		
Meeting Expense - Previous Mo. Meal	54001		132.97		
Education Programs	57008		24.88		
Engineering Support	53004		391.77		
Eng Support - 3rd Gen Plan Amendment	53007				
Engineering Support - 4th Gen Plan	53008		86.15		
Engineering Support - CIPs	53004		8.52		
Total Claims					15,782.83

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 3, 2022

Statement No. 170095

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through August 31, 2022

WE405-00001 General

348.50

Total Current Billing: 348.50

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy J. Gilchrist

67F0560F0F20444...

Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

August 31, 2022

WE405-00001 General

Through August 31, 2022

For All Legal Services As Follows:

			Hours	Amount
8/11/2022	TJG	Prepare for, travel to, and attend meeting	1.50	307.50
8/17/2022	TJG	Call with Diane S regarding JPA update and timing	0.20	41.00
Total Services:			\$	348.50

Total Services and Disbursements: \$ 348.50



INVOICE

Invoice Number 1985176
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165866
Project Number 227704735

Bill To
 West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To
 Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	WMWD 2022 General Engineering Services		
Project Manager	Spector, Diane F	Contract Upset	33,500.00
Current Invoice Total (USD)	4,671.50	Amount Billed to Date	25,301.15
		For Period Ending	September 23, 2022

Top Task	100	2022 General Engineering		
Professional Services				
Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	20.00	187.00	3,740.00
	Shoemaker, Todd E	4.50	207.00	931.50
	Subtotal Professional Services	<u>24.50</u>		<u>4,671.50</u>
Top Task Subtotal	2022 General Engineering			4,671.50
	Total Fees & Disbursements			<u>4,671.50</u>
	INVOICE TOTAL (USD)			4,671.50

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number	1984400
Invoice Date	September 28, 2022
Purchase Order	--
Customer Number	165866
Project Number	227704739

Subtotal Professional Services	<u>7.00</u>	<u>1,232.25</u>
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Low Task Subtotal	WM2022-02 Northpark Business Center, Bldgs 8-10 + Xylon Ext	1,232.25
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Low Task	300.005	WM2022-05 610 Junction West
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Clapp, Lucas W	9.75	120.00	1,170.00
	Shoemaker, Todd E	3.75	207.00	776.25
	Subtotal Professional Services	<u>13.50</u>		<u>1,946.25</u>

Low Task Subtotal	WM2022-05 610 Junction West	1,946.25
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Top Task Subtotal	Project Reviews	3,178.50
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Total Fees & Disbursements	<u>4,407.50</u>
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INVOICE TOTAL (USD)	4,407.50
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Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number	1984454
Invoice Date	September 28, 2022
Purchase Order	--
Customer Number	165866
Project Number	227704740

Bill To

West Mississippi Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	WMWD 2022 Stream and Outfall Monitoring		
Project Manager	Kemmitt, Katie	Contract Upset	22,600.00
Current Invoice Total (USD)	370.54	Amount Billed to Date	4,764.91
		For Period Ending	September 23, 2022

Top Task	100	2022 Stream and Outfall Monitoring	
Disbursements			
		Usage - Vehicle	30.64
		Direct - Testing & Lab Charges	339.77
		Direct - Printing	0.13
		Subtotal Disbursements	<u>370.54</u>
Top Task Subtotal	2022 Stream and Outfall Monitoring		370.54
		Total Fees & Disbursements	<u>370.54</u>
		INVOICE TOTAL (USD)	370.54

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985165
Invoice Date September 29, 2022
Purchase Order --
Customer Number 165842
Project Number 227704259

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan		
Project Manager	Spector, Diane F	Contract Upset	78,279.00
Current Invoice Total (USD)	3,573.00	Amount Billed to Date	77,564.50
		For Period Ending	September 23, 2022

Top Task	100	4th Gen Planning Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Blyth, Elizabeth Ann (Libby)	1.00	120.00	120.00
	Kemmitt, Kathrine Lee (Katie)	23.50	135.00	3,172.50
	Spector, Diane F	1.50	187.00	280.50
	Subtotal Professional Services	<u>26.00</u>		<u>3,573.00</u>
Top Task Subtotal	4th Gen Planning Services			3,573.00
	Total Fees & Disbursements			<u>3,573.00</u>
	INVOICE TOTAL (USD)			3,573.00

Due upon receipt or in accordance with terms of the contract

SC - 2,501.10

WM - 1,071.90



INVOICE

Invoice Number 1984401
 Invoice Date September 28, 2022
 Purchase Order -
 Customer Number 165842
 Project Number 227705202

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek and West Mississippi Legal Boundary Update		
Project Manager	Shoemaker, Todd E	Contract Upset	27,900.00
Current Invoice Total (USD)	2,172.00	Amount Billed to Date	27,750.25
		For Period Ending	September 23, 2022

Top Task	100	SC/WM Boundary Update			
Low Task	100.001	Shingle Creek Boundary Update			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Tilman, Elizabeth (Lisa)	6.25	181.00	1,131.25
		Subtotal Professional Services	<u>6.25</u>		<u>1,131.25</u>
Low Task Subtotal		Shingle Creek Boundary Update			1,131.25

Low Task	100.002	West Mississippi Boundary Update			
Professional Services					
Category/Employee			Current Hours	Rate	Current Amount
		Tilman, Elizabeth (Lisa)	5.75	181.00	1,040.75
		Subtotal Professional Services	<u>5.75</u>		<u>1,040.75</u>
Low Task Subtotal		West Mississippi Boundary Update			<u>1,040.75</u>

Top Task Subtotal	SC/WM Boundary Update		2,172.00
	Total Fees & Disbursements		<u>2,172.00</u>
	INVOICE TOTAL (USD)		<u>2,172.00</u>

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 1985171
 Invoice Date September 29, 2022
 Purchase Order --
 Customer Number 165842
 Project Number 227704732

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

Project	Shingle Creek 2022 Education Outreach		
Project Manager	Spector, Diane F	Contract Upset	24,000.00
Current Invoice Total (USD)	1,963.50	Amount Billed to Date	20,908.25
		For Period Ending	September 23, 2022

Top Task	100	General			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Spector, Diane F	9.50	187.00	1,776.50
		Subtotal Professional Services	<u>9.50</u>		<u>1,776.50</u>
Top Task Subtotal	General				1,776.50

Top Task	200	WMWA			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Spector, Diane F	1.00	187.00	187.00
		Subtotal Professional Services	<u>1.00</u>		<u>187.00</u>
Top Task Subtotal	WMWA				187.00

Total Fees & Disbursements 1,963.50
INVOICE TOTAL (USD) 1,963.50

Due upon receipt or in accordance with terms of the contract

SC EDUCATION 888.25
 WMWA 187.00

 \$ 1,075.25

WM EDUCATION
 \$ 888.25



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 11, 2022

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM	Total	SC	WM	Total	SC	WM
Administrative	70-30	53001	46.11	70.00	2,259.39	70.00	968.31			
Administrative		53001	6.10	70.00	427.00	6.10	70.00	427.00		
Admin - offsite	70-30	53001	3.55	75.00	186.38	75.00	79.88			
Annual Storage Rental - .14/.11		53001	1.00	50.54	50.54	1.00	39.71	39.71		
Office Support	70-30	53001	15.00	70.00	735.00	70.00	315.00			
Data Processing/File Mgmt		53001	0.75	70.00	52.50	0.75	70.00	52.50		
Data Processing/File Mgmt	70-30	53001	0.25	70.00	12.25	70.00	5.25			
Archiving		53001		65.00	-	65.00	-			
Admin Reimbursables		53001	532.60	1.00	532.60	229.36	1.00	229.36	4,255.655	2,117.005
Bookkeeping		54022		65.00	-	65.00	-			
Bookkeeping		54022	4.75	70.00	332.50	2.75	70.00	192.50		
Audit Prep		54022		65.00	-	65.00	-			
Audit Prep		54022		70.00	-	70.00	-	332.500	192.500	
Meal Expense	70-30	54001	443.23	1.00	310.26	70.00	132.97	310.261	132.969	
Project / WCA Reviews - Admin		53002	1.12	70.00	78.40	0.25	70.00	17.50		
Project Reviews - File Mgmt		53002		60.00	-	60.00	-			
Reimbursable Expenses		53002	21.48	1.00	21.48	12.60	1.00	12.60	99.880	30.100
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Education - Admin - virtual	50-50	57008	0.43	75.00	16.13	75.00	16.13			
Website	50-50	57008	0.25	70.00	8.75	70.00	8.75			
Education Reimbursables	50-50	57008		1.00	-	1.00	-	24.875	24.875	
Engrg Support 4G Plan - Secre	70-30	53004		65.00	-	65.00	-			
Engrg Support 4G Plan - Admin	70-30	53004	1.33	70.00	65.17	70.00	27.93			
Engrg Support 4G Plan - Offsite	70-30	53004		75.00	-	75.00	-			
Engrg Support 4G Plan Rembursab	70-31	53004	135.85	1.00	135.85	58.22	1.00	58.22	201.020	86.150
Engineering Support - Secre	70-30	53004		65.00	-	65.00	-			
Engineering Support - Admin	70-30	53004	13.50	70.00	661.50	70.00	283.50			
Engineering Support -offsite	70-30	53004		75.00	-	75.00	-			
Engineering Support Rembursables		53004	239.90	1.00	239.90	108.27	1.00	108.27	901.400	391.770
Engineering Support - CIP Admin	50-50	53004		70.00	-	70.00	-			
Engineering Support - CIP	50-50	53004		70.00	-	70.00	-			
Engineering Support - CIP Rembursables		53004	2.83	1.00	2.83	1.00	8.52	2.830	8.520	
					6,128.42		2,983.89	6,128.421	2,983.889	