

Shingle Creek Watershed Management Commission Treasurer's Report

	2024 Budget	September	October	%age YTD	2024 YTD
REVENUE					
Application Fees	15,000			35.33	5,300.00
Member Assessments	370,000			100.00	370,000.00
Interest and Dividends	20,000	14,498.22		618.11	123,621.83
Miscellaneous Income					-
TOTAL OPERATING REVENUE	405,000	14,498.22	-		498,921.83
EXPENSE					
ADMINISTRATION					
Administrative Services	70,000	4,765.62	5,413.92	67.55	47,288.20
Engineering Support	15,000	874.67	1,101.11	60.44	9,065.97
Project Reviews	1,500			18.96	284.37
ENGINEERING					
General Engineering	80,000	4,671.06	4,212.96	80.10	64,083.97
Grant Application Writing	12,000	6,988.25	1,950.00	159.21	19,105.00
Project Reviews/WCA	35,000	651.00	1,538.25	82.23	28,781.95
Highway 252/94 EIS Review					173.25
Blue Line Extension		1,039.50			8,070.75
TMDL 5 Year Reviews	5,000			-	-
LEGAL - Legal Services	6,000	460.72	325.72	76.46	4,587.49
JPA Update					4,207.50
MISCELLANEOUS					
Bookkeeping	8,000	445.50	387.75	89.48	7,158.00
Audit	7,500			85.33	6,400.00
Insurance & Bonding	3,200			104.63	3,348.00
Meeting Expense	6,000	348.02	310.07	95.15	5,708.82
PROGRAMS					
Stream Monitoring	36,000	6,820.24	3,803.45	105.95	38,142.73
Stream Monitoring (USGS)	4,200			90.48	3,800.00
Lake Monitoring	30,000	7,884.54	2,737.16	98.79	29,637.24
Citizen Assisted Lake Monitoring (CAMP)	5,000	399.07	3.35	34.81	1,740.42
Volunteer Stream Monitoring (River Watch)	2,000			-	-
Annual Monitoring Report	16,500		155.94	100.84	16,638.19
Water Quality Education					
Education Program	24,000	800.76	988.63	41.62	9,989.97
WMWA General (SC Share)	3,000			100.00	3,000.00
WMWA Impl/WS Prep (SC Share)	8,500			94.12	8,000.00
Management Plan/Amendments	1,000				-
Subwatershed BMP Assessment	0				-
Contribution to 5th Generation Plan	0				-
To/From Reserves	25,600				
TOTAL OPERATING EXPENSE	405,000	36,148.95	22,928.31		319,211.82
OPERATING SURPLUS OR (DEFICIT)					179,710.01

Shingle Creek Watershed Management Commission Treasurer's Report

	2024 Budget	September	October	%age YTD	2024 YTD
GRANTS AND CAPITAL PROJECTS					
REVENUE					
Transfer to (from) Grants		-	-		138,553.02
Transfer to (from) CIPs					502,139.61
Transfer to (from) Closed Projects Account					-
TOTAL GRANT & CIP REVENUE		-	-		640,692.63
EXPENSE					
SC Trail Feasibility Study					4,345.25
Brookdale PK SC Remeander Feasibility Study			642.25		11,055.25
Gauke Pond SWA Amendment					-
Eagle Lake SWA					-
Colorado Ave Infiltration Trench Feas Study		2,874.50	4,168.25		14,828.75
Transfer to (from) Grants		3,365.60	2,465.55		37,886.35
Transfer to (from) CIPs		821.25	514.30		35,734.58
Transfer to (from) City Cost Share Fund					-
Transfer to (from) Partnership BMP Cost Share Fund					-
Transfer to (from) Closed Projects Account		8,805.87	6,231.45		24,734.82
TOTAL GRANT & CIP EXPENSE		15,867.22	14,021.80		128,585.00
WMWA					
REVENUE					
WMWA Education - Partners					44,000.00
EXPENSE					
WMWA General Admin - Tech		563.87	658.08		6,074.83
WMWA Implementation					134.41
WMWA Educators			775.05		4,938.24
WMWA Rain Garden Workshops					-
TOTAL WMWA EXPENSE		563.87	1,433.13		11,147.48
CASH SUMMARY					
4M Fund Balance at 12/31/23					2,728,740.53
Plus Revenue Received to date					1,205,844.46
Minus Claims Approved to Date					(540,069.09)
Minus Claims Presented Current Month					38,383.24
4M Fund Balance		3,471,282.38			3,432,899.14

Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No		October 2024		Total
ECM Publishers, Inc.					514.30
Hearing Notice 2024-01 City Cost Share BMF	70842		102.86		
Hearing Notice 2024-02 Private Cost Share B	70843		102.86		
Hearing Notice 2024-03 Maintenance Fund C	70844		102.86		
Hearing Notice 2024-04 Brookdale Park Nat	70845		102.86		
Hearing Notice 2024-05 Mpls Shingle Ck Reg	70846		102.86		
Joanna Sorenson - WMWA Educator					775.05
WMWA Ed Services	57011		765.00		
WMWA Ed Reimbursement	57012		10.05		
WMWA Special Projects	57010				-
Stantec					28,847.36
General Engineering	51001		4,212.96		
Grant Writing	51005		1,950.00		
Project Reviews	51002		1,538.25		
Stream Monitoring	56004		3,803.45		
Lake Monitoring	56010		2,737.16		
CAMP	56002		3.35		
Education	57008		938.75		
Annual Water Monitoring Report	58002		155.94		
Meadow Lake Mgt Plan Phase 2 Grant C	70739		1,958.55		
Crystal Lake Management Plan Grant	70732		507.00		
Brookdale Park SC Remeander Feas.Study	58031		642.25		
Eagle and Pike Lakes Internal Load	58035		606.82		
Colorado Ave Infiltration Trench Feas Study	58036		4,168.25		
Twin and Ryan Lakes Carp Study	58037		5,624.63		
Town Law Center					325.72
Legal - General	52001		325.72		
Legal - JPA Update	52001				
Judie Anderson's Secretarial Service					658.08
WMWA General Expense	57009		658.08		
WMWA Educators/WS Prep	57011				
Judie Anderson's Secretarial Service					7,262.73
Administration	53001		5,413.92		
Bookkeeping / Audit Prep	54002		387.75		
Meeting Expense	54001		310.07		
Education Programs	57008		49.88		
Engineering Support	53004		1,101.11		
Total Claims					38,383.24



Publishers, Inc.
 4095 Coon Rapids Blvd.
 Coon Rapids, MN 55433
 Address Service Requested

PLEASE CHECK BOX IF ADDRESS CHANGED
 & INDICATE NEW ADDRESS

INVOICE

Invoice Date

9/5/2024

Invoice Number	Ad Number
1014582	1417519

Terms
 60 days from Statement

Check Number	Amount Paid

SHINGLE CREEK WATERSHED MGMT COMM
 ATTN: JUDIE ANDERSON
 3235 FERNBROOK LN N
 PLYMOUTH, MN 55447

Account # 421129 \$720.00

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
421129	08/29/24	09/05/24	9/5/2024	Osseo Legals 763-691-6001

Please return the upper portion with your payment. Or call 763-712-2494 with a credit card payment.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Osseo MG Champlin & Dayton Press	09/05/2024	1417519	150	Sept 12 PH 2024-01/02/03/04/05	L	1.0 X 19.81	2	720.00

Shingle Creek

2024-01 - 102.86
 2024-02 - 102.86
 2024-03 - 102.86
 2024-04 - 102.86
 2024-05 - 102.86

West Mississippi

2024-06 - 102.85
 2024-07 - 102.85

1014582

Net Amount	720.00
Shipping	0.00
Tax	0.00
Amount Due	720.00



\$30 charge assessed for returned checks.
 Report errors within 5 days to ensure consideration.
 Unpaid balances over 30 days past due will incur a 1.5%
 finance charge per month (Minimum .50 per month).

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF HENNEPIN

I do solemnly swear that the notice, as per the proof, was published in the edition of the

Osseo MG Champlin Dayton Press

with the known office of issue being located in the county of:

HENNEPIN

with additional circulation in the counties of:
HENNEPIN

and has full knowledge of the facts stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.

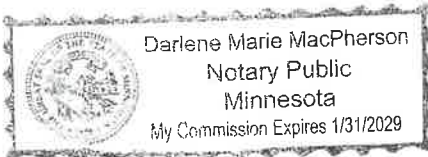
(B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 successive week(s); the first insertion being on 08/29/2024 and the last insertion being on 09/05/2024.

MORTGAGE FORECLOSURE NOTICES Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: 
Designated Agent

Subscribed and sworn to or affirmed before me on 09/05/2024


Notary Public



Rate Information:

(1) Lowest classified rate paid by commercial users for comparable space:
\$999.99 per column inch

Ad ID 1417519

SHINGLE CREEK AND WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSIONS NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:
Notice is hereby given that the Shingle Creek Watershed Management Commission (SCWMC) and the West Mississippi Watershed Management Commissions (WM-WMC) will meet in the Plymouth Community Center, 14800 34th Avenue North, Plymouth, MN, on Thursday, September 12, 2024, at approximately 12:45 p.m., or as soon thereafter as the matter may be heard, for a public hearing on the following improvements:

Project 2024-01: Cost Share Projects
Location: Various locations in the Shingle Creek watershed
Description: Cost-share for member city small retrofit best management practices (BMPs)
Cost: Estimated project(s) cost is \$206,050, with \$100,000 borne by city(ies) in which project(s) is(are) located. The SCWMC proposes to fund \$106,050 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-02: Partnership Cost Share (private projects)
Location: Various locations in the Shingle Creek watershed
Description: Cost-share for private property retrofit BMPs
Cost: Estimated project(s) cost is \$50,000. The SCWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-03: Maintenance Fund
Location: Various locations in the Shingle Creek watershed
Description: Cost share for nonstructural practices and maintenance of Commission-installed projects for which member cities have not accepted maintenance.
Cost: Estimated project(s) cost is \$50,000. The SCWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-04: Brookdale Park Natural Channel Phase 1
Location: Brooklyn Park
Description: Remeander 5,000 feet of Shingle Creek between drop structure in Brookdale Park and Xerxes Ave. to enhance habitat, restore natural form and function; also bank stabilization of 2,000 feet of creek between Xerxes Ave. and Palmer Lake.
Cost: Estimated project cost is \$625,000. The SCWMC proposes to fund \$662,813 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy. Levy funding is being phased over multiple years. This is the second year of levying for the project.

Project 2024-05: Minneapolis

Shingle Creek Regional Park.
Location: Minneapolis
Description: Bank stabilization of Shingle Creek between Webber Park and Brooklyn Center municipal boundary. Bank resloping, erosion protection, upland vegetation enhancements, instream features to increase dissolved oxygen and aquatic species.
Cost: Estimated project cost is \$400,000. The SCWMC proposes to fund \$424,200 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-06: Cost Share Projects
Location: Various locations in the West Mississippi watershed
Description: Cost-share for member city small retrofit best management practices (BMPs)
Cost: Estimated project(s) cost is \$100,000, with \$50,000 borne by city(ies) in which project(s) is(are) located. The WMWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-07: Partnership Cost Share (private projects)
Location: Various locations in the West Mississippi watershed
Description: Cost-share for private property retrofit BMPs
Cost: Estimated project(s) cost is \$100,000. The WMWMC proposes to fund \$106,050 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

The Commissions propose to proceed under the authority granted by MN Stat., Sec. 103B.251 to certify their share of the projects' cost to Hennepin County for payment by a tax levy on all taxable property located within their respective watersheds. The Shingle Creek watershed includes portions of the cities of Brooklyn Center, Brooklyn Park, Crystal, Maple Grove, Minneapolis, New Hope, Osseo, Plymouth, and Robbinsdale. The West Mississippi watershed includes portions of the cities of Brooklyn Center, Brooklyn Park, Champlin, Maple Grove, and Osseo. Maps of the watersheds are available at the respective city halls or at www.shinglecreek.org.

Persons who desire to be heard with reference to the proposed improvements will be heard at this meeting. Written comments may be submitted to R.A. Polzin, c/o JASS, 3235 Fembrook Lane, Plymouth, MN 55447, or emailed to judie@jass.biz. Auxiliary aids for persons with handicaps are available upon request at least 7 days in advance. Please contact Judie Anderson at 763-553-1144 to make arrangements.

/s/ R.A. Polzin/Gerald Butcher,

Chairs
By order of the Shingle Creek and West Mississippi Watershed Management Commissions

Published in
The Press
August 29,
September 5, 2024
1417519

INVOICE FROM

Joanna Sorenson
4560 Glacier Lane N
Plymouth, MN 55446

INVOICE TO

West Metro Water Alliance
3235 Fernbrook Lane N
Plymouth, MN 55447

Invoice Date: 10/7/2024

Log of Services

Date	Description	Hours	Extended (\$45/hr)	Mileage	Extended (0.67/mi)	Supplies/ Fees
8/13/2024	First WMWA Meeting	0.50	22.50		-	
9/10/2024	September WMWA Meeting	0.75	33.75		-	
			-		-	
			-		-	
			-		-	
Total - WMWA Meetings			\$ 56.25		\$ -	\$ -
8/21/2024	School and teacher email search	2.25	101.25	-	-	-
8/30/2024	Email teachers and admin	2.25	101.25		-	
9/5/2024	Responding to emails	0.50	22.50		-	
9/9/2024	Scheduling and emailing	1.00	45.00		-	
9/11/2024	Work on presentations	2.00	90.00		-	
9/11/2024	Training with Jessica	1.50	67.50		-	
9/13/2024	Work on presentations	1.00	45.00		-	
9/19/2024	Emails and scheduling	0.75	33.75		-	
9/25/2024	Presentation and emailing	1.00	45.00		-	
			-		-	
			-		-	
			-		-	
Total - Program Development/Communication			\$ 551.25		\$ -	\$ -
9/21/2024	Brooklyn Park Event	3.50	157.50	15.00	10.05	-
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
Total - Classroom/Community Events			\$ 157.50		\$ 10.05	\$ -
Total:		17.00	\$ 765.00	15.00	\$ 10.05	\$ -

Invoice Total \$ 775.05

FOR OFFICE USE ONLY

765.00	57011	WMWA Ed Regular Services
10.05	57012	WMWA Ed Reimbursed Expense
-	57010	Special Projects
775.05	TOTAL	



INVOICE

Invoice Number	2290479
Invoice Date	September 27, 2024
Purchase Order	--
Customer Number	165842
Project Number	227706654

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Shingle Creek WMC 2024 Engineering Services		
Project Manager	Shoemaker, Todd E	Contract Upset	297,012.75
Current Invoice Total (USD)	16,355.42	Amount Billed to Date	231,292.77
		For Period Ending	September 23, 2024

Top Task	101	General Engineering			
Low Task	101	General Engineering			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Neumiller, Grace Catherine	2.00	133.00	266.00
		Kemmitt, Kathrine Lee (Katie)	6.50	156.00	1,014.00
		Spector, Diane F	3.00	205.00	615.00
		Shoemaker, Todd E	10.00	231.00	2,310.00
		Subtotal Professional Services	<u>21.50</u>		<u>4,205.00</u>
Low Task Subtotal	General Engineering				4,205.00
Top Task Subtotal	General Engineering				4,205.00

Top Task	102	Project Reviews/WCA			
Low Task	102.001	General Project Reviews			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Clapp, Lucas W	2.00	140.00	280.00
		Setnor, Lisa Marie	1.00	149.00	149.00
		Fisher, Kaci	6.00	156.00	936.00
		Shoemaker, Todd E	0.75	231.00	173.25
		Subtotal Professional Services	<u>9.75</u>		<u>1,538.25</u>
Low Task Subtotal	General Project Reviews				1,538.25
Top Task Subtotal	Project Reviews/WCA				1,538.25

Top Task	103	Stream Monitoring
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Invoice Number 2290479
Invoice Date September 27, 2024
Purchase Order -
Customer Number 165842
Project Number 227706654

Low Task 103 **Stream Monitoring**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	12.75	133.00	1,695.75
Stone, Alicia L (Ali)	2.75	140.00	385.00
Subtotal Professional Services	15.50		2,080.75

Disbursements

Usage - Vehicle	32.16
Direct - Testing & Lab Charges	1,020.00
Direct - Other Direct Expenses	379.80
Direct - Field Supplies	290.74
Subtotal Disbursements	1,722.70

Low Task Subtotal **Stream Monitoring** 3,803.45

Top Task Subtotal Stream Monitoring 3,803.45

Top Task 104 **Lake Monitoring**

Low Task 104 **Lake Monitoring**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	7.25	133.00	964.25
Paquin, Timothy Joel (Tim)	1.25	133.00	166.25
Doerr, Sylvia M	3.50	140.00	490.00
Stone, Alicia L (Ali)	6.00	140.00	840.00
Subtotal Professional Services	18.00		2,460.50

Disbursements

Direct - Vehicle	32.98
Usage - Vehicle	43.55
Direct - Printing	0.13
Usage - Equipment Charges	200.00
Subtotal Disbursements	276.66

Low Task Subtotal **Lake Monitoring** 2,737.16

Top Task Subtotal Lake Monitoring 2,737.16

Top Task 105 **CAMP**

Low Task 105 **CAMP**

Invoice Number	2290479
Invoice Date	September 27, 2024
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Project Number	227706654

Disbursements

Usage - Vehicle	3.35
Subtotal Disbursements	3.35

Low Task Subtotal	CAMP	3.35
Top Task Subtotal	CAMP	3.35

Top Task	106	Annual Monitoring Report
Low Task	106	Annual Monitoring Report

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	1.75	133.00	232.75
Subtotal Professional Services	1.75		232.75

SC - 155.94
 WM - 76.81

Low Task Subtotal	Annual Monitoring Report	232.75
Top Task Subtotal	Annual Monitoring Report	232.75

Top Task	108	Grant Writing
Low Task	108	Grant Writing

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	12.50	156.00	1,950.00
Subtotal Professional Services	12.50		1,950.00

Low Task Subtotal	Grant Writing	1,950.00
Top Task Subtotal	Grant Writing	1,950.00

Top Task	109	Education & Outreach
Low Task	109	Education & Outreach

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	8.75	156.00	1,365.00
Spector, Diane F	2.50	205.00	512.50
Subtotal Professional Services	11.25		1,877.50

SC - 938.75
 WM - 938.75

Low Task Subtotal	Education & Outreach	1,877.50
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INVOICE

Invoice Number	2290479
Invoice Date	September 27, 2024
Purchase Order	--
Customer Number	165842
Project Number	227706654

Top Task Subtotal	Education & Outreach	1,877.50
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Top Task	9909	Reimbursable Printing Expenses	
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Low Task	9909	Reimbursable Printing Expenses	
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Disbursements			
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Direct - Printing	7.96
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Subtotal Disbursements	<u>7.96</u>
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Low Task Subtotal	Reimbursable Printing Expenses	7.96
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Top Task Subtotal	Reimbursable Printing Expenses	7.96
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Total Fees & Disbursements	<u>16,355.42</u>
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INVOICE TOTAL (USD)	16,355.42
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Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2290274
Invoice Date September 27, 2024
Purchase Order --
Customer Number 165842
Project Number 227706843

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Colorado Avenue Infiltration Trench Feasibility Study		
Project Manager	Shoemaker, Todd E	Contract Upset	20,140.00
Current Invoice Total (USD)	4,168.25	Amount Billed to Date	14,828.75
		For Period Ending	September 23, 2024

Top Task	200	Geotechnical Evaluation		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Eickenberg, Paul Thomas	12.00	205.00	2,460.00
	Shoemaker, Todd E	6.75	231.00	1,559.25
	Subtotal Professional Services	<u>18.75</u>		<u>4,019.25</u>
Top Task Subtotal	Geotechnical Evaluation			4,019.25

Top Task	300	Reporting		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Setnor, Lisa Marie	1.00	149.00	149.00
	Subtotal Professional Services	<u>1.00</u>		<u>149.00</u>
Top Task Subtotal	Reporting			149.00

Total Fees & Disbursements 4,168.25
INVOICE TOTAL (USD) **4,168.25**

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2287696
Invoice Date September 23, 2024
Purchase Order --
Customer Number 165842
Project Number 227707031

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Shingle Creek WMC Twin and Ryan Lakes Carp Study		
Project Manager	Kemmitt, Katie	Contract Upset	38,000.00
Current Invoice Total (USD)	5,624.63	Amount Billed to Date	7,277.38
		For Period Ending	September 23, 2024

Top Task	100	Conduct Common Carp Surveys			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Paquin, Timothy Joel (Tim)	14.50	133.00	1,928.50
		Berner, Bradley Michael (Brad)	15.00	140.00	2,100.00
		Varian, Anna	9.25	149.00	1,378.25
		Subtotal Professional Services	<u>38.75</u>		<u>5,406.75</u>
Disbursements					
		Direct - Vehicle			21.68
		Direct - Vehicle (mileage)			40.20
		Subtotal Disbursements			<u>61.88</u>
Top Task Subtotal	Conduct Common Carp Surveys				5,468.63

Top Task	300	Project Management, Meetings and Coordination			
<u>Professional Services</u>					
Category/Employee		Current Hours	Rate	Current Amount	
		Kemmitt, Kathrine Lee (Katie)	1.00	156.00	156.00
		Subtotal Professional Services	<u>1.00</u>		<u>156.00</u>
Top Task Subtotal	Project Management, Meetings and Coordination				156.00
		Total Fees & Disbursements			<u>5,624.63</u>
		INVOICE TOTAL (USD)			5,624.63

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2287694
Invoice Date September 23, 2024
Purchase Order --
Customer Number 165842
Project Number 227706845

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Eagle and Pike Lakes Internal Load			
	Project Manager	Kemmitt, Katie	Contract Upset	123,304.00
	Current Invoice Total (USD)	606.82	Amount Billed to Date For Period Ending	17,457.44 September 23, 2024

Top Task	100	Engineering Support for Alum Treatments		
<u>Professional Services</u>				
Category/Employee			Current Hours	Rate
				Current Amount
		Wavrin, Thomas	0.50	125.00
		Kemmitt, Kathrine Lee (Katie)	2.50	156.00
		Twete, Jordan Lane	0.50	165.00
		Subtotal Professional Services	<u>3.50</u>	<u>535.00</u>

Disbursements				
		Usage - Vehicle		17.42
		Subtotal Disbursements		<u>17.42</u>

Top Task Subtotal Engineering Support for Alum Treatments 552.42

Top Task	9909	Reimbursable Printing Expenses		
<u>Disbursements</u>				
		Direct - Printing		54.40
		Subtotal Disbursements		<u>54.40</u>

Top Task Subtotal Reimbursable Printing Expenses 54.40

Total Fees & Disbursements 606.82
INVOICE TOTAL (USD) 606.82

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2288818
Invoice Date September 25, 2024
Purchase Order ~
Customer Number 165842
Project Number 227707169

Bill To

Shingle Creek Watershed
 Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Brookdale Park Shingle Creek Remeander Funding Assistance		
Project Manager	Harding, Sarah Ellen	Contract Upset	6,000.00
Current Invoice Total (USD)	642.25	Amount Billed to Date	642.25
		For Period Ending	September 23, 2024

Top Task	1	Funding Assistance			
Low Task	1	Funding Assistance			
<u>Professional Services</u>					
Category/Employee			Current Hours	Rate	Current Amount
		Harding, Sarah Ellen	1.75	169.00	295.75
		Shoemaker, Todd E	1.50	231.00	346.50
		Subtotal Professional Services	<u>3.25</u>		<u>642.25</u>

Low Task Subtotal	Funding Assistance	642.25
Top Task Subtotal	Funding Assistance	642.25
Total Fees & Disbursements		<u>642.25</u>
INVOICE TOTAL (USD)		642.25

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2289327
Invoice Date September 26, 2024
Purchase Order --
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed
 Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	B001240-20-216: Crystal Lake Management Plan		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	507.00	Amount Billed to Date	172,065.28
		For Period Ending	September 20, 2024

Top Task	104	Semi-annual & Final Report		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	3.25	156.00	507.00
	Subtotal Professional Services	<u>3.25</u>		<u>507.00</u>
Top Task Subtotal	Semi-annual & Final Report			507.00
	Total Fees & Disbursements			<u>507.00</u>
	INVOICE TOTAL (USD)			507.00

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 2289328
Invoice Date September 26, 2024
Purchase Order ---
Customer Number 165842
Project Number 227705219

Bill To

Shingle Creek Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Meadow Lake Management Plan Phase 2		
Project Manager	Spector, Diane F	Contract Upset	102,810.00
Current Invoice Total (USD)	1,958.55	Amount Billed to Date	77,221.11
		For Period Ending	September 20, 2024

Top Task	100	Professional Services		
Low Task	100.102	Monitoring and Data Gathering		
Professional Services				
Category/Employee		Current Hours	Rate	Current Amount
		Paquin, Timothy Joel (Tim)	6.25	133.00
		Clapp, Lucas W	6.50	140.00
		Subtotal Professional Services	<u>12.75</u>	<u>1,741.25</u>

Disbursements				
		Usage - Equipment Charges		100.00
		Direct - Testing & Lab Charges		110.60
		Usage - Vehicle		6.70
		Subtotal Disbursements		<u>217.30</u>

Low Task Subtotal	Monitoring and Data Gathering	1,958.55
Top Task Subtotal	Professional Services	1,958.55
	Total Fees & Disbursements	<u>1,958.55</u>
	INVOICE TOTAL (USD)	1,958.55

Due upon receipt or in accordance with terms of the contract



October 01, 2024

JASS Watershed Administrators
Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 09-01-2024 - 09-30-2024

Fees	315.00
Expenses	10.72
Total for this Bill	325.72
Previous Balance	0.00
Total Amount to Pay as of 10-01-2024	325.72



Town Law Center PLLP
 1250 Wayzata Blvd E
 Unit 1065
 Wayzata, MN 55391

October 01, 2024

Bill Number: 208

Bill Period: 09-01-2024 - 09-30-2024

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
09-12-2024	Troy Gilchrist	Prepare for, travel to, and attend meeting;	1.40	225.00	315.00
Total					315.00

Time Summary

Professional	Hours	Rate	Amount
Troy Gilchrist	1.40	225.00	315.00
Total			315.00

Expenses

Date	Professional	Description	Amount
09-12-2024	Troy Gilchrist	Mileage to attend meeting	10.72
Total Expenses			10.72

Total for this Bill 325.72

Previous Balance 0.00

Total Amount to Pay as of 10-01-2024 325.72

Outstanding Balance as of 10-01-2024

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
325.72	0.00	0.00	0.00	0.00	0.00	325.72



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 4, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	15.99	75.00	1,199.25	6.20	75.00	465.00		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	40.25	75.00	2,113.13		75.00	905.63		
Administrative - Convene	50-50	53001		75.00	-		75.00	-		
Admin - offsite	70-30	53001	2.50	80.00	140.00		80.00	60.00		
Office Support	70-30	53001	27.50	75.00	1,443.75		75.00	618.75		
Data Processing/File Mgmt		53001		75.00	-		75.00	-		
Data Processing/File Mgmt	70-30	53001	1.00	75.00	52.50		75.00	22.50		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	410.56	1.00	410.56	151.52	1.00	151.52	5,413.925	2,266.405
Bookkeeping		54022	3.57	75.00	267.75	2.34	75.00	175.50		
Bookkeeping Subscription		54022	2.00	60.00	120.00	2.00	60.00	120.00		
Audit Prep		54022		75.00	-		75.00	-	387.750	295.500
Meal Expense	70-30	54001	442.96	1.00	310.07		1.00	132.89	310.072	132.888
Project / WCA Reviews - Admin		53002		75.00	-	1.74	75.00	130.58		
Project / WCA Reviews -Reimbursables		53002		1.00	-	11.46	1.00	11.46	0.000	142.040
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Website	50-50	57008	1.33	75.00	49.88		75.00	49.88	49.880	49.880
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007		1.00	-		1.00			
Engineering Support - Admin	70-30	53004		75.00	-		75.00	-		
Engineering Support - virtual		53004		80.00	-		80.00	-		
Engineering Support - Secre	70-30	53004		70.00	-		70.00			
Engineering Support - Admin	70-30	53004	17.87	75.00	938.18		75.00	402.08		
Engineering Support - offsite	70-30	53004	2.08	80.00	116.48		80.00	49.92		
Engineering Support - Reimbursables		53004	46.45	1.00	46.45	19.91	1.00	19.91	1,101.105	471.905
Engineering Support - CIP Admin		53004		75.00	-		75.00			
Engineering Support - CIP Admin	50-50	53004		75.00	-		75.00	-		
Engineering Support - CIP Reimbursables		53004		1.00	-		1.00	-	0.00	
									7,262.73	3,358.618

**West Mississippi Watershed Management Commission
Treasurer's Report**

	2024 Budget	September	October	%age YTD	2024 YTD
REVENUE					
Application Fees	20,000	2,500.00		12.50	2,500.00
Member Assessments	160,000			100.00	160,000.00
Interest & Dividend Income	5,000	5,568.38		1,028.98	51,448.80
Miscellaneous Income					-
<i>Transfer to (from) CIPs</i>					82,513.42
<i>Transfer to (from) Grants</i>					-
<i>To (From) Reserve</i>	8,000				-
TOTAL REVENUE	193,000	8,068.38	-		296,462.22
EXPENSES					
ADMINISTRATION					
Administrative Services	32,000	2,255.27	2,266.41	73.49	23,518.03
Engineering Support	4,000	374.66	471.90	96.48	3,859.08
Project Reviews	1,500	24.75	142.04	12.77	191.54
ENGINEERING					
General Engineering	35,000	2,217.00	2,577.13	78.48	27,468.60
Grant Application Writing	500				-
Project Review	30,000	3,808.00	4,134.00	43.43	13,030.25
Highway 252/94 EIS Review					1,617.00
LEGAL					
Legal Services	5,000	393.22	325.72	76.45	3,822.49
JPA Update					4,185.00
MISCELLANEOUS					
Bookkeeping	4,000	308.25	295.50	107.53	4,301.25
Audit	6,500			73.85	4,800.00
Insurance & Bonding	3,000			96.87	2,906.00
Meeting Expense	3,000	149.15	132.89	81.55	2,446.64
PROJECTS					
Outfall and Stream Monitoring	24,000	4,031.31	6,543.50	52.51	12,601.31
Annual Monitoring Report	8,000		76.81	102.44	8,194.93
Water Quality Education					
Education	24,000	800.75	988.63	41.62	9,989.96
WMWA General Programs	3,000			100.00	3,000.00
WMWA Implementation/Watershed Prep	8,500			94.12	8,000.00
Management Plan/Amendments	1,000				-
<i>Transfer to (from) CIPs</i>			205.70		205.70
<i>Transfer to (from) Grants</i>			1,842.00		8,277.55
<i>To (from) Reserves</i>					-
TOTAL OPERATING EXPENSE	193,000	14,362.36	20,002.23		142,415.33
CASH SUMMARY					
4M Fund Balance at 12/31/23					1,314,028.04
Plus Revenue Received to Date					296,979.10
Minus Claims Approved to Date					(314,235.85)
Minus Claims Presented Current Month					20,002.23
4M Fund Balance		1,336,775.75			1,316,773.52

**West Mississippi Watershed Management Commission
Treasurer's Report**

Claims Presented	General Ledger Acct No.	October 2024		Total
ECM Publishers				205.70
Hearing Notice-City Cost Share BMP Projects	70720	102.85		
Hearing Notice-Private Cost Share BMP Projects	70721	102.85		
Stantec				16,112.19
General Engineering	51001	2,577.13		
Project Reviews	51002	4,134.00		
Stream and Outfall Monitoring	58011	6,543.50		
Education Program	57008	938.75		
Annual Water Monitoring Report	58002	76.81		
Miss Riverbank Stabilization Feasibility Study	70602	1,842.00		
Town Law Center				325.72
Legal - General	52001	325.72		
Legal - JPA Update	52001			
Judie Anderson's Secretarial Service				3,358.62
Administration	53001	2,266.41		
Bookkeeping / Audit Prep	54002	295.50		
Project Review Support	53002	142.04		
Meeting Expense - Previous Mo. Meal	54001	132.89		
Education Programs	57008	49.88		
Engineering Support	53004	471.90		
Total Claims				20,002.23

INVOICE

Invoice Date
9/5/2024

Invoice Number	Ad Number
1014582	1417519

Terms
60 days from Statement

Check Number	Amount Paid

SHINGLE CREEK WATERSHED MGMT COMM
 ATTN: JUDIE ANDERSON
 3235 FERNBROOK LN N
 PLYMOUTH, MN 55447

Account # 421129 \$720.00

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
421129	08/29/24	09/05/24	9/5/2024	Osseo Legals 763-691-6001

Please return the upper portion with your payment. Or call 763-712-2494 with a credit card payment.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Osseo MG Champlin & Dayton Press	09/05/2024	1417519	150	Sept 12 PH 2024-01/02/03/04/05	L	1.0 X 19.81	2	720.00

Shingle Creek

2024-01 - 102.86
 2024-02 - 102.86
 2024-03 - 102.86
 2024-04 - 102.86
 2024-05 - 102.86

West Mississippi

2024-06 - 102.85
 2024-07 - 102.85

Net Amount	720.00
Shipping	0.00
Tax	0.00
Amount Due	720.00

1014582



\$30 charge assessed for returned checks.
 Report errors within 5 days to ensure consideration.
 Unpaid balances over 30 days past due will incur a 1.5%
 finance charge per month (Minimum .50 per month).

AFFIDAVIT OF PUBLICATION

STATE OF MINNESOTA) ss
COUNTY OF HENNEPIN

I do solemnly swear that the notice, as per the proof, was published in the edition of the

Osseo MG Champlin Dayton Press

with the known office of issue being located in the county of:

HENNEPIN

with additional circulation in the counties of: HENNEPIN

and has full knowledge of the facts stated below:

(A) The newspaper has complied with all of the requirements constituting qualification as a qualified newspaper as provided by Minn. Stat. §331A.02.

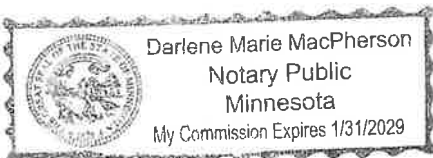
(B) This Public Notice was printed and published in said newspaper(s) once each week, for 2 successive week(s); the first insertion being on 08/29/2024 and the last insertion being on 09/05/2024.

MORTGAGE FORECLOSURE NOTICES
Pursuant to Minnesota Stat. §580.033 relating to the publication of mortgage foreclosure notices: The newspaper complies with the conditions described in §580.033, subd. 1, clause (1) or (2). If the newspaper's known office of issue is located in a county adjoining the county where the mortgaged premises or some part of the mortgaged premises described in the notice are located, a substantial portion of the newspaper's circulation is in the latter county.

By: 
Designated Agent

Subscribed and sworn to or affirmed before me on 09/05/2024


Notary Public



Rate Information:
(1) Lowest classified rate paid by commercial users for comparable space:
\$999.99 per column inch

Ad ID 1417519

SHINGLE CREEK AND WEST MISSISSIPPI WATERSHED MANAGEMENT COMMISSIONS NOTICE OF PUBLIC HEARING

TO WHOM IT MAY CONCERN:
Notice is hereby given that the Shingle Creek Watershed Management Commission (SCWMC) and the West Mississippi Watershed Management Commissions (WM-WMC) will meet in the Plymouth Community Center, 14800 34th Avenue North, Plymouth, MN, on Thursday, September 12, 2024, at approximately 12:45 p.m., or as soon thereafter as the matter may be heard, for a public hearing on the following improvements:

Project 2024-01: Cost Share Projects
Location: Various locations in the Shingle Creek watershed
Description: Cost-share for member city small retrofit best management practices (BMPs)
Cost: Estimated project(s) cost is \$206,050, with \$100,000 borne by city(ies) in which project(s) is(are) located. The SCWMC proposes to fund \$106,050 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-02: Partnership Cost Share (private projects)
Location: Various locations in the Shingle Creek watershed
Description: Cost-share for private property retrofit BMPs
Cost: Estimated project(s) cost is \$50,000. The SCWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-03: Maintenance Fund
Location: Various locations in the Shingle Creek watershed
Description: Cost share for nonstructural practices and maintenance of Commission-installed projects for which member cities have not accepted maintenance.
Cost: Estimated project(s) cost is \$50,000. The SCWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-04: Brookdale Park Natural Channel Phase 1
Location: Brooklyn Park
Description: Remeander 5,000 feet of Shingle Creek between drop structure in Brookdale Park and Xerxes Ave. to enhance habitat, restore natural form and function; also bank stabilization of 2,000 feet of creek between Xerxes Ave. and Palmer Lake.
Cost: Estimated project cost is \$625,000. The SCWMC proposes to fund \$662,813 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy. Levy funding is being phased over multiple years. This is the second year of levying for the project.

Project 2024-05: Minneapolis

Shingle Creek Regional Park.
Location: Minneapolis
Description: Bank stabilization of Shingle Creek between Webber Park and Brooklyn Center municipal boundary. Bank resloping, erosion protection, upland vegetation enhancements, instream features to increase dissolved oxygen and aquatic species.
Cost: Estimated project cost is \$400,000. The SCWMC proposes to fund \$424,200 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-06: Cost Share Projects
Location: Various locations in the West Mississippi watershed
Description: Cost-share for member city small retrofit best management practices (BMPs)
Cost: Estimated project(s) cost is \$100,000, with \$50,000 borne by city(ies) in which project(s) is(are) located. The WMWMC proposes to fund \$53,025 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

Project 2024-07: Partnership Cost Share (private projects)
Location: Various locations in the West Mississippi watershed
Description: Cost-share for private property retrofit BMPs
Cost: Estimated project(s) cost is \$100,000. The WMWMC proposes to fund \$106,050 by certifying this cost to Hennepin County for collection with the county ad valorem tax levy.

The Commissions propose to proceed under the authority granted by MN Stat., Sec. 103B.251 to certify their share of the projects' cost to Hennepin County for payment by a tax levy on all taxable property located within their respective watersheds. The Shingle Creek watershed includes portions of the cities of Brooklyn Center, Brooklyn Park, Crystal, Maple Grove, Minneapolis, New Hope, Osseo, Plymouth, and Robbinsdale. The West Mississippi watershed includes portions of the cities of Brooklyn Center, Brooklyn Park, Champlin, Maple Grove, and Osseo. Maps of the watersheds are available at the respective city halls or at www.shinglecreek.org.

Persons who desire to be heard with reference to the proposed improvements will be heard at this meeting. Written comments may be submitted to R.A. Polzin, c/o JASS, 3235 Fernbrook Lane, Plymouth, MN 55447, or emailed to judie@jass.biz. Auxiliary aids for persons with handicaps are available upon request at least 7 days in advance. Please contact Judie Anderson at 763-553-1144 to make arrangements.

/s/ R.A. Polzin/Gerald Butcher,

Chairs
By order of the Shingle Creek and West Mississippi Watershed Management Commissions

Published in
The Press
August 29,
September 5, 2024
1417519

Invoice Number	2290479
Invoice Date	September 27, 2024
Purchase Order	-
Customer Number	165842
Project Number	227706654

Disbursements

Usage - Vehicle	3.35
Subtotal Disbursements	3.35

Low Task Subtotal	CAMP	3.35
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Top Task Subtotal	CAMP	3.35
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Top Task	106	Annual Monitoring Report
Low Task	106	Annual Monitoring Report

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Neumiller, Grace Catherine	1.75	133.00	232.75
	Subtotal Professional Services	1.75		232.75

SC - 155.94
 WM - 76.81

Low Task Subtotal	Annual Monitoring Report	232.75
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Top Task Subtotal	Annual Monitoring Report	232.75
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Top Task	108	Grant Writing
Low Task	108	Grant Writing

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	12.50	156.00	1,950.00
	Subtotal Professional Services	12.50		1,950.00

Low Task Subtotal	Grant Writing	1,950.00
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Top Task Subtotal	Grant Writing	1,950.00
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Top Task	109	Education & Outreach
Low Task	109	Education & Outreach

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kemmitt, Kathrine Lee (Katie)	8.75	156.00	1,365.00
	Spector, Diane F	2.50	205.00	512.50
	Subtotal Professional Services	11.25		1,877.50

SC - 938.75
 WM - 938.75

Low Task Subtotal	Education & Outreach	1,877.50
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INVOICE

Invoice Number 2288845
Invoice Date September 25, 2024
Purchase Order --
Customer Number 165866
Project Number 227706216

Bill To

West Mississippi Watershed
 Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	Mississippi Riverbank Stabilization Feasibility Study		
Project Manager	Megow, Erik Robert	Contract Upset	60,000.00
Current Invoice Total (USD)	1,842.00	Amount Billed to Date	13,516.30
		For Period Ending	September 23, 2024

Top Task	100	Mississippi Riverbank Stabilization Feasibility Study
Low Task	100.001	Data Collection & Review

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Schafermeyer, Benjamin L (Ben)	1.50	133.00	199.50
Setnor, Lisa Marie	0.50	149.00	74.50
Megow, Erik Robert	8.00	196.00	1,568.00
Subtotal Professional Services	<u>10.00</u>		<u>1,842.00</u>

Low Task Subtotal **Data Collection & Review** 1,842.00

Top Task Subtotal Mississippi Riverbank Stabilization Feasibility Study 1,842.00

Total Fees & Disbursements 1,842.00
INVOICE TOTAL (USD) **1,842.00**

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number	2290507
Invoice Date	September 27, 2024
Purchase Order	--
Customer Number	165866
Project Number	227706622

Bill To

West Mississippi Watershed
 Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services
 Inc. (SCSI)
 13980 Collections Center
 Drive
 Chicago IL 60693
 United States

Project	West Mississippi WMC 2024 Engineering Services		
Project Manager	Shoemaker, Todd E	Contract Upset	89,000.00
Current Invoice Total (USD)	13,254.63	Amount Billed to Date	54,717.16
		For Period Ending	September 23, 2024

Top Task	1000	General Engineering
Low Task	1000	General Engineering

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kemmitt, Kathrine Lee (Katie)	5.25	156.00	819.00
Spector, Diane F	1.25	205.00	256.25
Shoemaker, Todd E	6.50	231.00	1,501.50
Subtotal Professional Services	<u>13.00</u>		<u>2,576.75</u>

Disbursements

Direct - Printing	0.38
Subtotal Disbursements	<u>0.38</u>

Low Task Subtotal	General Engineering	2,577.13
Top Task Subtotal	General Engineering	2,577.13

Top Task	2000	Stream & Outfall Monitoring
Low Task	2000	Stream & Outfall Monitoring

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Neumiller, Grace Catherine	9.50	133.00	1,263.50
Stone, Alicia L (Ali)	8.75	140.00	1,225.00
Subtotal Professional Services	<u>18.25</u>		<u>2,488.50</u>

Disbursements

Direct - Other Direct Expenses	3,570.73
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INVOICE

Invoice Number	2290507
Invoice Date	September 27, 2024
Purchase Order	--
Customer Number	165866
Project Number	227706622

Direct - Testing & Lab Charges	101.50
Direct - Field Supplies	257.48
Usage - Vehicle	125.29
Subtotal Disbursements	<u>4,055.00</u>

Low Task Subtotal	Stream & Outfall Monitoring	6,543.50
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Top Task Subtotal	Stream & Outfall Monitoring	6,543.50
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Top Task	2024	Project Reviews/WCA
Low Task	2024.001	General Project Reviews

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	1.00	140.00	140.00
Shoemaker, Todd E	3.00	231.00	693.00
Subtotal Professional Services	<u>4.00</u>		<u>833.00</u>

Low Task Subtotal	General Project Reviews	833.00
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Low Task	2024.002	WCA
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kaster, Anthony R (Tony)	4.25	196.00	833.00
Subtotal Professional Services	<u>4.25</u>		<u>833.00</u>

Low Task Subtotal	WCA	833.00
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Low Task	2024.004	Northpark Bldgs 12 & 13
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Clapp, Lucas W	1.00	140.00	140.00
Fisher, Kaci	9.00	156.00	1,404.00
Shoemaker, Todd E	4.00	231.00	924.00
Subtotal Professional Services	<u>14.00</u>		<u>2,468.00</u>

Low Task Subtotal	Northpark Bldgs 12 & 13	2,468.00
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Top Task Subtotal	Project Reviews/WCA	4,134.00
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Total Fees & Disbursements	13,254.63
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INVOICE

Invoice Number	2290507
Invoice Date	September 27, 2024
Purchase Order	--
Customer Number	165866
Project Number	227706622

INVOICE TOTAL (USD)

13,254.63

Net Due in 30 Days or in accordance with terms of the contract



October 01, 2024

JASS Watershed Administrators
West Mississippi Watershed Management Commission
3235 Fernbrook Lane
Plymouth, MN 55447

Bill Period: 09-01-2024 - 09-30-2024

Fees	315.00
Expenses	10.72
Total for this Bill	325.72
Previous Balance	0.00
Total Amount to Pay as of 10-01-2024	325.72

Town Law Center PLLP
1250 Wayzata Blvd E
Unit 1065
Wayzata, MN 55391

October 01, 2024

Bill Number: 221

Bill Period: 09-01-2024 - 09-30-2024

RE: General Matters

General Matters

General Matters

Time Details

Date	Professional	Description	Hours	Rate	Amount
09-12-2024	Troy Gilchrist	Prepare for, travel to, and attend meeting;	1.40	225.00	315.00
Total					315.00

Time Summary

Professional	Hours	Rate	Amount
Troy Gilchrist	1.40	225.00	315.00
Total			315.00

Expenses

Date	Professional	Description	Amount
09-12-2024	Troy Gilchrist	Mileage to attend meeting	10.72
Total Expenses			10.72

Total for this Bill 325.72

Previous Balance 0.00

Total Amount to Pay as of 10-01-2024 325.72

Outstanding Balance as of 10-01-2024

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
325.72	0.00	0.00	0.00	0.00	0.00	325.72



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

October 4, 2024

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM	Total	SC	WM	Total	SC	WM
Administrative		53001	15.99	75.00	1,199.25	6.20	75.00	465.00		
Admin - Offsite		53001		80.00	-		80.00	-		
Administrative	70-30	53001	40.25	75.00	2,113.13		75.00	905.63		
Administrative - Convene	50-50	53001		75.00	-		75.00	-		
Admin - offsite	70-30	53001	2.50	80.00	140.00		80.00	60.00		
Office Support	70-30	53001	27.50	75.00	1,443.75		75.00	618.75		
Data Processing/File Mgmt		53001		75.00	-		75.00	-		
Data Processing/File Mgmt	70-30	53001	1.00	75.00	52.50		75.00	22.50		
Annual Storage Rental -.14/.11		53001	1.00	54.74	54.74	1.00	43.01	43.01		
Administration Reimbursables		53001	410.56	1.00	410.56	151.52	1.00	151.52	5,413.925	2,266.405
Bookkeeping		54022	3.57	75.00	267.75	2.34	75.00	175.50		
Bookkeeping Subscription		54022	2.00	60.00	120.00	2.00	60.00	120.00		
Audit Prep		54022		75.00	-		75.00	-	387.750	295.500
Meal Expense	70-30	54001	442.96	1.00	310.07		1.00	132.89	310.072	132.888
Project / WCA Reviews - Admin		53002		75.00	-	1.74	75.00	130.58		
Project / WCA Reviews -Reimbursables		53002		1.00	-	11.46	1.00	11.46	0.000	142.040
Education - Admin	50-50	57008		70.00	-		70.00			
Education - Admin	50-50	57008		75.00	-		75.00			
Education - Admin - virtual	50-50	57008		80.00	-		80.00			
Website	50-50	57008	1.33	75.00	49.88		75.00	49.88	49.880	49.880
Renew website domain, zoom	50-50	57008		1.00	-		1.00			
Education - Reimbursables	50-50	57007		1.00	-		1.00			
Engineering Support - Admin	70-30	53004		75.00	-		75.00	-		
Engineering Support - virtual		53004		80.00	-		80.00	-		
Engineering Support - Secre	70-30	53004		70.00	-		70.00			
Engineering Support - Admin	70-30	53004	17.87	75.00	938.18		75.00	402.08		
Engineering Support - offsite	70-30	53004	2.08	80.00	116.48		80.00	49.92		
Engineering Support - Reimbursables		53004	46.45	1.00	46.45	19.91	1.00	19.91	1,101.105	471.905
Engineering Support - CIP Admin		53004		75.00	-		75.00			
Engineering Support - CIP Admin	50-50	53004		75.00	-		75.00	-		
Engineering Support - CIP Reimbursables		53004		1.00	-		1.00	-	0.00	
									7,262.73	3,358.618

To: Shingle Creek WMO Commissioners

From: Todd Shoemaker PE
Diane Spector

Date: October 9, 2024

Subject: Approval of Palmer Creek Estates Project Final Reimbursement

Recommended Commission Action	Authorize reimbursing Plymouth \$407,798.95 for costs incurred and the transfer of the balance of funds to the Closed Projects Account.
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On September 9, 2021, the Commission ordered project 2021-03, the restoration of 1,250 linear feet of Bass Creek from Larch Lane to the railroad tracks in Plymouth just upstream from Bass Lake (Figure 1). The project also included two hydrodynamic separators on storm sewer on Larch Lane to treat runoff from the immediate neighborhood discharging into Bass Creek. The estimated load reduction from streambank stabilization is 28 pounds of phosphorus annually.

The Commission levied \$600,000 plus \$36,300 in expenses to fund the project. Soon after the levy was made the Commission was awarded a \$384,000 Clean Water Fund (CWF) grant from the Board of Water and Soil Resources (BWSR). The City of Plymouth was lead agency for the project, bidding and overseeing the project. Plymouth engaged Stantec to design the project and City staff provided construction management.

The project is now complete. Plymouth has submitted a reimbursement request of \$407,798.77 for expenses shown in Table 1 below. The project came in under budget due to favorable bids for the work. Most significantly, one of the hydrodynamic separators could not be installed due to an unforeseen underground utility conflict that could not be resolved, which reduced the construction cost by nearly \$200,000.

There is a significant surplus of funds. According to your capital projects policy, that surplus should be reallocated to the Closed Projects account, where they may be used for other capital projects or to limit the amount of new levy in future years. The estimated amount to be transferred is \$550,535.53. The final amount to be transferred depends on whether any additional levy is collected in 2024. The CWF grant expires December 31, 2024. Upon approving payment staff will submit the paperwork to BWSR for final grant reimbursement.

Table 1. Final costs and revenue for the Palmer Creek Estates project.

COST	As Established	As Final
Construction Contract	\$540,000	\$334,587.70
Engineering	60,000	66,812.05
Other	0	6,399.20
TOTAL	\$600,000	\$407,798.95

REVENUE	As Established	As Final	Excess
Levy Available for Project	\$600,000	\$81,559.75	\$518,440.20
CWF Grant	384,000	326,239.02	57,760.98
TOTAL	\$984,000	\$407,798.77	
Unused levy for project costs			\$518,440.20
Unused levy for admin and legal costs			32,095.33
Balance to Closed Projects Account (estimate)*			\$550,535.53

* Final amount may be different if additional levy is collected in 2024.

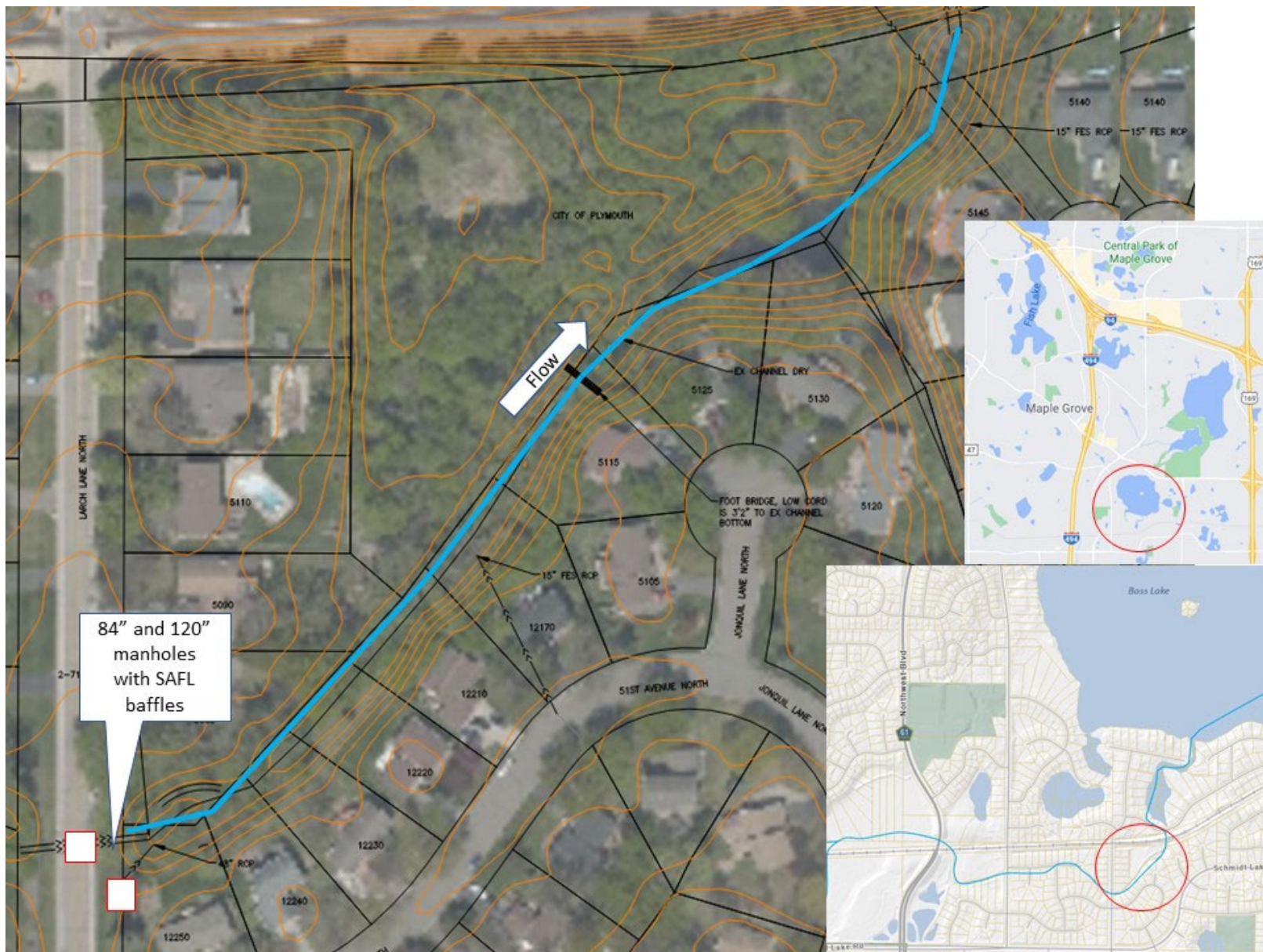


Figure 1. Palmer Creek Estates project location. (Hydrodynamic separators were later substituted for the proposed SAFL baffles.)

Shingle Creek and West Mississippi Watershed Management Commissions
CIP Project Final Request for Reimbursement

Project Name: Palmer Creek Estates Drainage Project

Lead City: Plymouth

Contact Person: Ben Scharenbroich

CIP Project Cost	\$ 600,000
Amount Levied	\$ 636,300
Final Project Cost	\$ 407,798.77
Maximum Cost Share	N/A
Amount Requested	\$ 407,798.77
Difference	\$ 0.00

Final Project Cost	
Construction	\$ 334,587.70
Engineering	
Professional Services	\$ 70,211.07
City Staff	\$ 0.00
Other	\$ 3,000
TOTAL	\$ 407,798.77
	x 25%
Maximum Cost-Share	N/A

Category	Vendor	Cost
Construction Costs	Sunram Construction, Inc.	\$ 334,587.70
Engineering & Design	Stantec	\$ 52,181.10
Soil Boring and Sediment Testing	Braun Intertec	\$ 3,399.02
Permitting	MNDNR	\$ 3,000.00
Total Reimbursement Costs		\$ 407,798.77
Construction		\$ 334,587.70
Tech Serv		\$ 66,812.05
Other		\$ 6,399.02
		\$ 407,798.77

Please provide the following:

1. Final construction contract pay voucher
2. As-builts of features for which cost share is requested, and/or other information documenting that the project achieved the desired outcomes
3. Documentation of engineering and other project costs (can be a financial ledger report)