

Shingle Creek Watershed Management Commission Treasurer's Report

| | 2023 Budget | October | November | %age YTD | 2023 YTD |
|---|----------------|---------------------|------------------|-----------|---------------------|
| REVENUE | | | | | |
| Application Fees | 15,000 | | | 126.00 | 18,900.00 |
| Member Assessments | 370,000 | | | 100.00 | 370,000.00 |
| Interest and Dividends | 250 | 14,607.24 | | 55,254.36 | 138,135.90 |
| Education Reimbursement | 33,000 | | | 81.82 | 27,000.00 |
| Miscellaneous Income | | | | | - |
| <i>Transfer to (from) Grants (see following pages)</i> | | - | - | | 72,619.20 |
| <i>Transfer to (from) CIPs</i> | | | | | 109,412.14 |
| <i>Transfer to (from) Closed Projects Account</i> | | | | | - |
| TOTAL REVENUE | 418,250 | 14,607.24 | - | | 736,067.24 |
| EXPENSES | | | | | |
| ADMINISTRATION | | | | | |
| Administrative Services | 70,000 | 5,639.61 | 4,509.82 | 78.05 | 54,638.03 |
| Engineering Support | 15,000 | 1,027.11 | 962.43 | 82.57 | 12,385.41 |
| Project Reviews | 1,500 | 77.13 | | 46.01 | 690.15 |
| ENGINEERING | | | | | |
| Administration | 77,000 | 7,726.13 | 5,679.80 | 92.92 | 71,547.89 |
| Grant Application Writing | 11,000 | 195.00 | 877.50 | 99.66 | 10,962.75 |
| Project Reviews/WCA | 30,000 | 1,753.88 | 2,538.71 | 122.39 | 36,718.07 |
| Highway 252/94 EIS Review | | | 146.25 | | 6,217.50 |
| TMDL 5 Year Reviews | 5,000 | | | 76.51 | 3,825.25 |
| SC Trail Feasibility Study | | | | | 20,625.98 |
| Brookdale Pk SC Remeander Feasibility Stud | | 601.75 | 7,232.48 | | 35,357.48 |
| Gauke Pond SWA Amendment | | | 1,980.75 | | 27,440.39 |
| Eagle Lake SWA | | | | | 54,307.36 |
| LEGAL - Legal Services | | | | | |
| MnDOT Scoping Project | 6,000 | 408.50 | 589.67 | 84.61 | 5,076.43 |
| Blue Line Extension | | | 107.50 | | 107.50 |
| MISCELLANEOUS | | | | | |
| Bookkeeping | 8,000 | 424.50 | 418.50 | 96.43 | 7,714.50 |
| Audit | 7,500 | | 266.70 | 87.56 | 6,566.70 |
| Insurance & Bonding | 3,200 | | | 104.34 | 3,339.00 |
| Meeting Expense | 5,000 | 898.10 | | 108.92 | 5,446.13 |
| PROGRAMS | | | | | |
| Stream Monitoring | 34,000 | | 1,530.38 | 103.19 | 35,083.72 |
| Stream Monitoring (USGS) | 4,200 | | | 16.30 | 684.75 |
| Lake Monitoring | 28,000 | 4,385.95 | 2,582.92 | 99.89 | 27,968.42 |
| Citizen Assisted Lake Monitoring (CAMP) | 5,200 | (380.00) | | 45.12 | 2,346.09 |
| Volunteer Stream Monitoring (River Watch) | 2,000 | | | - | - |
| Annual Monitoring Report | 17,500 | | 510.54 | 99.85 | 17,473.06 |
| Water Quality Education | | | | | |
| Education Program | 17,000 | 1,112.62 | 127.87 | 89.52 | 15,219.12 |
| WMWA General Programs | 20,000 | 1,048.49 | 253.64 | 45.82 | 9,164.31 |
| WMWA Implementation/Watershed Prep | 24,500 | | 2,537.16 | 51.40 | 12,593.80 |
| 4th Generation Plan | | | | | 1,600.20 |
| Subwatershed BMP Assessment | 5,000 | | | - | - |
| <i>Transfer to (from) Grants (see following pages)</i> | | 6,005.61 | 7,632.97 | | 55,067.38 |
| <i>Transfer to (from) CIPs</i> | | 42,586.00 | | | 133,724.40 |
| <i>Transfer to (from) City Cost Share Fund</i> | | | | | - |
| <i>Transfer to (from) Partnership BMP Cost Share Fund</i> | | | 13,475.00 | | 13,475.00 |
| <i>Transfer to (from) Closed Projects Account</i> | | | | | - |
| <i>To/From Reserves</i> | 21,650 | | | | |
| TOTAL OPERATING EXPENSE | 418,250 | 73,510.38 | 53,960.59 | | 688,377.27 |
| CASH SUMMARY | | | | | |
| 4M Fund Balance at 12/31/22 | | | | | 3,103,648.04 |
| Plus Revenue Received 2023 to date | | | | | 808,618.34 |
| Minus Claims Approved to Date | | | | | (809,420.96) |
| Minus Claims Presented Current Month | | | | | 53,960.59 |
| Fund Balance | | 3,210,766.60 | | | 3,156,806.01 |

Shingle Creek Watershed Management Commission Treasurer's Report

| Claims Presented | General Ledger Acct No | October | November | | Total |
|--|------------------------|---------|-----------|--|------------------|
| Kennedy & Graven | | | | | 697.17 |
| Legal - General | 52001 | | 589.67 | | |
| Legal - Blue Line | 51009 | | 107.50 | | |
| Dwell Mgt Group - Highland Gables Rain Garde | 70835 | | 13,475.00 | | 13,475.00 |
| Jessica Sahu Teli - WMWA Ed Services | 57011 | | 2,385.00 | | 2,537.16 |
| Jessica Sahu Teli - WMWA Ed Reimburseme | 57012 | | 152.16 | | |
| Stantec | | | | | 30,811.80 |
| General Engineering | 51001 | | 5,679.80 | | |
| Grant Writing | 51005 | | 877.50 | | |
| Project Reviews | 51002 | | 2,538.71 | | |
| Highway 252/94 EIS Review | 58034 | | 146.25 | | |
| Stream Monitoring | 56004 | | 1,530.38 | | |
| Lake Monitoring | 56010 | | 2,582.92 | | |
| CAMP | 56002 | | | | |
| Education | 57008 | | 99.50 | | |
| Education - WMWA | 57009 | | | | |
| Annual Water Monitoring Report | 58002 | | 510.54 | | |
| TMDL/CIP Engineering | 58012 | | | | |
| Twin Lake Carp Management Grant | 70723 | | | | |
| Minneapolis SWA | | | | | |
| Bass/Pomerleau Alum Trmt Grant | 70727 | | | | |
| SRP Reduction Grant | 70729 | | | | |
| Meadow Lake Mgt Plan Grant (21 WBIF | 70736 | | 2,204.25 | | |
| Meadow Lake Mgt Plan Phase 2 Grant (| 70739 | | 1,671.62 | | |
| Crystal Lake Management Plan Grant | 70732 | | 3,757.10 | | |
| Bass Lake Vegetation Impv CPL Grant | 70741 | | | | |
| SC Trail Stabil. & Fishery Imp Feas. Study | 58030 | | | | |
| Brookdale Park SC Remeander Feas. Study | 58031 | | 7,232.48 | | |
| Gaulke Pond SWA Amendment | 58032 | | 1,980.75 | | |
| Eagle Lake SWA | 58033 | | | | |
| Judie Anderson's Secretarial Service | | | | | 253.64 |
| WMWA General Expense | 57009 | | 253.64 | | |
| WMWA Educators/WS Prep | 57011 | | | | |
| Judie Anderson's Secretarial Service | | | | | 6,185.82 |
| Administration | 53001 | | 4,509.82 | | |
| Project Review Support | 53002 | | | | |
| Bookkeeping / Audit Prep | 54002 | | 418.50 | | |
| Meeting Expense | 54001 | | 266.70 | | |
| Education Programs | 57008 | | 28.37 | | |
| Engineering Support | 53004 | | 961.09 | | |
| Engineering Support - CIP General | 53004 | | | | |
| Engineering Support - Cost Share Proje | 53004 | | 1.34 | | |
| | | | | | |
| | | | | | |
| Total Claims | | | | | 53,960.59 |

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 26, 2023

Statement No. 177606

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through September 30, 2023

SH220-00001 General

697.17

Total Current Billing: 697.17

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilchrist

67E85C8F0E29444

Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

Shingle Creek Watershed
Judie Anderson

September 30, 2023

SH220-00001 General

Through September 30, 2023

| For All Legal Services As Follows: | | | Hours | Amount |
|------------------------------------|-----|--|-----------|---------------|
| 9/13/2023 | TJG | Review reimbursement agreement with Met Council; draft and send notes regarding same to Todd S | 0.50 | 107.50 |
| 9/14/2023 | TJG | Prepare for, travel to, and attend tour and meeting | 2.70 | 580.50 |
| Total Services: | | | \$ | 688.00 |

For All Disbursements As Follows:

| | | |
|-----------------------------|-----------------------------|----------------|
| 9/14/2023 | Troy J. Gilchrist - Mileage | 9.17 |
| Total Disbursements: | | \$ 9.17 |

Total Services and Disbursements: \$ 697.17

INVOICE

Dwell Management Group
905 Broadway Ave
Rochester, MN 55906

invoice@dwellmanagementgroup.com
(507) 800-3012



Shingle Creek

Bill to

Shingle Creek
3235 Fernbrook Lane N
Plymouth, MN 55447

Invoice details

Invoice no.: 1772
Terms: Net 30
Invoice date: 10/26/2023
Due date: 11/25/2023

| # | Date | Product or service | Qty | Rate | Amount |
|----|------|--|-----|--------------|--------------------|
| 1. | | Services Services related to prepping Rain Garden A at Highland Gables | 1 | \$13,475.00 | \$13,475.00 |
| | | | | Total | \$13,475.00 |

Contact Dwell Management Group to pay.

Note to customer

Highland Gables Full addresses are
-6281 Louisiana Avenue North Brooklyn Park, MN 55428
-6281 Louisiana Avenue North Brooklyn Park, MN 55428



Warner's Outdoor Solutions
 6625 Bailey Road
 Woodbury, MN 55129

Invoice

| | |
|-----------|-----------|
| Date | Invoice # |
| 8/23/2023 | 239736 |

| |
|--|
| Bill To |
| Dwell Management Group c/o Highland Gables 905 N Broadway Ave Rochester, MN 55906 |

| | |
|--------|-----------|
| Terms | Due Date |
| Net 20 | 9/12/2023 |

| Item | Serviced | Description | Qty | Amount |
|--|-----------|---|-----|-----------|
| Landscaping | 8/23/2023 | Below are the itemized half payment amounts | | 0.00 |
| Landscaping | 8/23/2023 | Preparation | 1 | 8,329.50 |
| Landscaping | 8/23/2023 | Install dirt | 1 | 930.00 |
| Landscaping | 8/23/2023 | install playground edging | 1 | 2,685.00 |
| Landscaping | 8/23/2023 | Install tree cookies | 1 | 650.00 |
| Landscaping | 8/23/2023 | Install aluminum edging | 1 | 1,928.50 |
| Landscaping | 8/23/2023 | Install mulch | 1 | 3,950.00 |
| Landscaping | 8/23/2023 | Concrete preparation and install | 1 | 15,807.00 |
| <p>\$10,805.00 covered by Hennepin County grant \$10,000 covered by Brooklyn Park Request from Shingle Creek: \$13,475.00</p> | | | | |

| | | |
|---|---------------------------------|------------------------------------|
| Thank you for your business. 18% APR will be assessed monthly for all late payments. Be the envy of the neighborhood with Warner's Gold Fertilizer & Weed Control Program! To pay by card, go to our website, call in, or write your card information on this invoice and return. If paying by check, please include the invoice number in the memo. Are you happy with our service? Write a Google review and Warner's will donate \$25 to a charity of your choice! Find out more at WarnersOutdoorSolutions.com and search Charity. | Subtotal | \$34,280.00 |
| | Sales Tax (7.525%) | \$0.00 |
| | Total | \$34,280.00 |
| | Payments/Credits | \$0.00 |
| | Balance Due | \$34,280.00 |
| Phone # | E-mail | Web Site |
| (651) 735-2100 | www.warnersoutdoorsolutions.com | office@warnersoutdoorsolutions.com |

INVOICE FROM

Jessica Sahu Teli
11021 135th Circle N
Champlin, MN 55316

INVOICE TO

West Metro Water Alliance
3235 Fernbrook Lane
Plymouth, MN 55447

Invoice Date: 10/31/2023

Log of Services

| Date | Description | Hours | Extended (\$45/hr) | Mileage | Extended (0.655/mi) | Supplies/Fees |
|--|-------------------------------------|--------------|--------------------|---------------|---------------------|-----------------|
| 7/11/2023 | WMWA meeting | 1.00 | 45.00 | | - | |
| 8/8/2023 | WMWA meeting | 0.50 | 22.50 | | | |
| 9/12/2023 | WMWA meeting | 1.00 | 45.00 | | - | |
| 10/10/2023 | WMWA meeting | 1.00 | 45.00 | | - | |
| Total - WMWA Meetings | | | \$ 157.50 | | \$ - | \$ - |
| 9/5 - 9/8 | Scheduling classes/emails | 8.00 | 360.00 | | - | |
| 9/11 - 9/15 | Scheduling classes/emails | 10.00 | 450.00 | | - | |
| 9/18 - 10/31 | Emails/correspondence/material prep | 4.00 | 180.00 | | - | |
| | Clay / beads supplies | | | | | 30.00 |
| Total - Program Development/Communication | | | \$ 990.00 | | \$ - | \$ 30.00 |
| 10/5/2023 | Noble Elementary | 3.00 | 135.00 | 31.20 | 20.44 | |
| 10/6/2023 | Noble Elementary | 3.00 | 135.00 | 31.20 | 20.44 | |
| 10/12/2023 | Weaver Lake Elementary | 5.00 | 225.00 | 20.20 | 13.23 | |
| 10/13/2023 | Weaver Lake Elementary | 5.00 | 225.00 | 20.20 | 13.23 | |
| 10/18/2023 | SEA | 4.50 | 202.50 | 33.40 | 21.88 | |
| 10/25/2023 | Meadowbrook Elementary | 4.00 | 180.00 | 25.15 | 16.47 | |
| 10/26/2023 | Meadowbrook Elementary | 3.00 | 135.00 | 25.15 | 16.47 | |
| Total - Classroom/Community Events | | | \$ 1,237.50 | | \$ 122.16 | \$ - |
| Total: | | 53.00 | \$ 2,385.00 | 186.50 | \$ 122.16 | \$ 30.00 |

Invoice Total \$ 2,537.16

| | | |
|-----------------|--------------|----------------------------|
| 2,385.00 | 57011 | WMWA Ed Regular Services |
| 152.16 | 57012 | WMWA Ed Reimbursed Expense |
| 2,537.16 | TOTAL | |



INVOICE

| | |
|------------------------|------------------|
| Invoice Number | 2152007 |
| Invoice Date | November 1, 2023 |
| Purchase Order | — |
| Customer Number | 165842 |
| Project Number | 227705633 |

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|-----------------------------------|-----------------------|-------------------------|
| Project | Shingle Creek WMC Services | | |
| Project Manager | Shoemaker, Todd E | Contract Upset | 258,920.00 |
| Current Invoice Total (USD) | 14,316.56 | Amount Billed to Date | 252,388.39 |
| | | For Period Ending | October 20, 2023 |

Top Task **2023** **2023 Technical Services**
Low Task **2023.001** **General Engineering**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|------------------|--------|-------------------|
| Kemmitt, Kathrine Lee (Katie) | 13.50 | 142.00 | 1,917.00 |
| Tilman, Elizabeth (Lisa) | 0.50 | 187.00 | 93.50 |
| Spector, Diane F | 11.00 | 195.00 | 2,145.00 |
| Matthiesen, Edward Armin (Ed) | 0.25 | 220.00 | 55.00 |
| Shoemaker, Todd E | 6.50 | 220.00 | 1,430.00 |
| Subtotal Professional Services | 31.75 | | 5,640.50 |

Disbursements

| | |
|-------------------------------|-------|
| Direct - Vehicle (mileage) | 39.30 |
| Subtotal Disbursements | 39.30 |

Low Task Subtotal **General Engineering** 5,679.80

Low Task **2023.002.09** **SC2023-07 Project Black Bear**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|------------------|--------|-------------------|
| Clapp, Lucas W | 0.50 | 127.00 | 63.50 |
| Subtotal Professional Services | 0.50 | | 63.50 |

Low Task Subtotal **SC2023-07 Project Black Bear** 63.50

Low Task **2023.002.97** **Highway 252/94 EIS Review**

Professional Services

| Category/Employee | Current | Rate | Current |
|-------------------|---------|------|---------|
|-------------------|---------|------|---------|



INVOICE

| | |
|------------------------|------------------|
| Invoice Number | 2152007 |
| Invoice Date | November 1, 2023 |
| Purchase Order | — |
| Customer Number | 165842 |
| Project Number | 227705633 |

| | Hours | | Amount |
|---------------------------------------|--------------|--------|---------------|
| Thompson, Kathleen Anne (Katy) | 0.75 | 195.00 | 146.25 |
| Subtotal Professional Services | 0.75 | | 146.25 |

Low Task Subtotal **Highway 252/94 EIS Review** 146.25

Low Task **2023.002.98** **General Project Reviews**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|----------------------|-------------|-----------------------|
| Clapp, Lucas W | 5.00 | 127.00 | 635.00 |
| Shoemaker, Todd E | 4.00 | 220.00 | 880.00 |
| Subtotal Professional Services | 9.00 | | 1,515.00 |

Low Task Subtotal **General Project Reviews** 1,515.00

Low Task **2023.002.99** **WCA Project Reviews**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|----------------------|-------------|-----------------------|
| Keller-Miller, Kathryn | 4.25 | 133.00 | 565.25 |
| Kaster, Anthony R (Tony) | 2.00 | 187.00 | 374.00 |
| Subtotal Professional Services | 6.25 | | 939.25 |

Disbursements

| | |
|-------------------------------|-------|
| Direct - Vehicle (mileage) | 20.96 |
| Subtotal Disbursements | 20.96 |

Low Task Subtotal **WCA Project Reviews** 960.21

Low Task **2023.003** **Routine Stream Monitoring**

Disbursements

| | |
|--------------------------------|----------|
| Usage - Vehicle | 140.18 |
| Direct - Testing & Lab Charges | 1,390.20 |
| Subtotal Disbursements | 1,530.38 |

Low Task Subtotal **Routine Stream Monitoring** 1,530.38

Low Task **2023.004** **Routine Lake Monitoring**

Professional Services



INVOICE

Invoice Number 2152007
 Invoice Date November 1, 2023
 Purchase Order --
 Customer Number 165842
 Project Number 227705633

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Neumiller, Grace Catherine | 5.95 | 127.00 | 755.65 |
| Stone, Alicia L (Ali) | 9.25 | 133.00 | 1,230.25 |
| Subtotal Professional Services | <u>15.20</u> | | <u>1,985.90</u> |

| Disbursements | Amount |
|--------------------------------|---------------|
| Direct - Testing & Lab Charges | 575.40 |
| Usage - Vehicle | 21.62 |
| Subtotal Disbursements | <u>597.02</u> |

Low Task Subtotal **Routine Lake Monitoring** 2,582.92

Low Task 2023.007 Grant Writing

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Spector, Diane F | 4.50 | 195.00 | 877.50 |
| Subtotal Professional Services | <u>4.50</u> | | <u>877.50</u> |

Low Task Subtotal **Grant Writing** 877.50

Low Task 2023.008 Annual Monitoring Report

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|--|---------------|--------|----------------|
| SC - 510.54 Neumiller, Grace Catherine | 6.00 | 127.00 | 762.00 |
| WM - 251.46 Subtotal Professional Services | <u>6.00</u> | | <u>762.00</u> |

Low Task Subtotal **Annual Monitoring Report** 762.00

Low Task 2023.009.01 General Education Program

Disbursements

| | | |
|--|--|---------------|
| SC - 99.50 Direct - Other Direct Expenses | | 199.00 |
| WM - 99.50 Subtotal Disbursements | | <u>199.00</u> |

Low Task Subtotal **General Education Program** 199.00

Top Task Subtotal 2023 Technical Services 14,316.56

Total Fees & Disbursements 14,316.56
INVOICE TOTAL (USD) 14,316.56



INVOICE

Invoice Number 2150266
Invoice Date October 31, 2023
Purchase Order --
Customer Number 165842
Project Number 227701416

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|---|-----------------------|-------------------------|
| Project | B001240-20-216: Crystal Lake Management Plan | | |
| Project Manager | Spector, Diane F | Contract Upset | 140,830.00 |
| Current Invoice Total (USD) | 3,757.10 | Amount Billed to Date | 132,924.98 |
| | | For Period Ending | October 20, 2023 |

| | | | | | |
|------------------------------|------------------|---------------------------------------|----------------------|-------------|-----------------------|
| Top Task | 101B | Alum Application | | | |
| <u>Professional Services</u> | | | | | |
| Category/Employee | | | Current Hours | Rate | Current Amount |
| | | Neumiller, Grace Catherine | 19.80 | 127.00 | 2,514.60 |
| | | Kemmitt, Kathrine Lee (Katie) | 5.00 | 142.00 | 710.00 |
| | | Subtotal Professional Services | <u>24.80</u> | | <u>3,224.60</u> |
| Top Task Subtotal | Alum Application | | | | 3,224.60 |

| | | | | | |
|------------------------------|----------------------------|---------------------------------------|----------------------|-------------|-----------------------|
| Top Task | 104 | Semi-annual & Final Report | | | |
| <u>Professional Services</u> | | | | | |
| Category/Employee | | | Current Hours | Rate | Current Amount |
| | | Kemmitt, Kathrine Lee (Katie) | 3.75 | 142.00 | 532.50 |
| | | Subtotal Professional Services | <u>3.75</u> | | <u>532.50</u> |
| Top Task Subtotal | Semi-annual & Final Report | | | | 532.50 |

Total Fees & Disbursements 3,757.10
INVOICE TOTAL (USD) **3,757.10**

Due upon receipt or in accordance with terms of the contract



INVOICE

Invoice Number 2150267
Invoice Date October 31, 2023
Purchase Order -
Customer Number 165842
Project Number 227705219

Bill To

Shingle Creek Watershed Management Commission
 Judie Anderson
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|--|-----------------------|-------------------------|
| Project | Meadow Lake Management Plan Phase 2 | | |
| Project Manager | Spector, Diane F | Contract Upset | 102,810.00 |
| Current Invoice Total (USD) | 3,875.87 | Amount Billed to Date | 59,912.71 |
| | | For Period Ending | October 20, 2023 |

Top Task 100 **Professional Services**
Low Task 100.101 **Project Management and Reporting**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Neumiller, Grace Catherine | 2.00 | 127.00 | 254.00 |
| Schafermeyer, Benjamin L (Ben) | 1.00 | 127.00 | 127.00 |
| Spector, Diane F | 1.75 | 195.00 | 341.25 |
| Subtotal Professional Services | <u>4.75</u> | | <u>722.25</u> |

Low Task Subtotal **Project Management and Reporting** 722.25

Low Task 100.102 **Monitoring and Data Gathering**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Neumiller, Grace Catherine | 10.75 | 127.00 | 1,365.25 |
| Kemmitt, Kathrine Lee (Katie) | 11.75 | 142.00 | 1,668.50 |
| Subtotal Professional Services | <u>22.50</u> | | <u>3,033.75</u> |

Disbursements

| | |
|-------------------------------|---------------|
| Usage - Vehicle | 15.07 |
| Direct - Vehicle (mileage) | 104.80 |
| Subtotal Disbursements | <u>119.87</u> |

Low Task Subtotal **Monitoring and Data Gathering** 3,153.62

Top Task Subtotal Professional Services 3,875.87

Total Fees & Disbursements 3,875.87
INVOICE TOTAL (USD) **3,875.87**



INVOICE

Invoice Number 2147603
Invoice Date October 24, 2023
Purchase Order --
Customer Number 165842
Project Number 227705747

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|---|-----------------------|-------------------------|
| Project | Brookdale Park Shingle Creek Remeander Feasibility Study | | |
| Project Manager | Harding, Sarah Ellen | Contract Upset | 48,650.00 |
| Current Invoice Total (USD) | 7,232.48 | Amount Billed to Date | 35,357.48 |
| | | For Period Ending | October 20, 2023 |

| | | |
|-----------------|----------------|---|
| Top Task | 200 | Professional Services |
| Low Task | 200.002 | Alternatives Evaluation and Basis of Design Memorandum |

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Spector, Diane F | 0.50 | 195.00 | 97.50 |
| Matthiesen, Edward Armin (Ed) | 1.25 | 220.00 | 275.00 |
| Subtotal Professional Services | <u>1.75</u> | | <u>372.50</u> |

| | | |
|-------------------|---|--------|
| Low Task Subtotal | Alternatives Evaluation and Basis of Design Memorandum | 372.50 |
|-------------------|---|--------|

| | | |
|------------------------------|----------------|--|
| Low Task | 200.004 | Public Engagement and Concept Revisions |
| <u>Professional Services</u> | | |

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Dunleavy, Susanne Palmer | 14.25 | 133.00 | 1,895.25 |
| Harding, Sarah Ellen | 23.00 | 172.00 | 3,956.00 |
| Shoemaker, Todd E | 4.50 | 220.00 | 990.00 |
| Subtotal Professional Services | <u>41.75</u> | | <u>6,841.25</u> |

Disbursements

| | |
|-------------------------------|--------------|
| Direct - Vehicle (mileage) | 18.73 |
| Subtotal Disbursements | <u>18.73</u> |

| | | |
|-------------------|--|----------|
| Low Task Subtotal | Public Engagement and Concept Revisions | 6,859.98 |
|-------------------|--|----------|

| | | |
|-------------------|-----------------------|----------|
| Top Task Subtotal | Professional Services | 7,232.48 |
|-------------------|-----------------------|----------|

| | |
|---------------------------------------|-----------------|
| Total Fees & Disbursements | <u>7,232.48</u> |
| INVOICE TOTAL (USD) | 7,232.48 |



INVOICE

Invoice Number 2124069
Invoice Date August 30, 2023
Purchase Order --
Customer Number 165842
Project Number 227705751

Bill To

Shingle Creek Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|--|-----------------------|------------------------|
| Project | Gaulke Pond Subwatershed Assessment Amendment | | |
| Project Manager | Shoemaker, Todd E | Contract Upset | 29,900.00 |
| Current Invoice Total (USD) | 1,980.75 | Amount Billed to Date | 27,440.39 |
| | | For Period Ending | August 25, 2023 |

Invoice ATTN: Andy Polzin

Top Task 100 **Professional Services**
Low Task 100.5 **Prioritization**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Weis, Rena D | 6.75 | 149.00 | 1,005.75 |
| Thompson, Kathleen Anne (Katy) | 5.00 | 195.00 | 975.00 |
| Subtotal Professional Services | <u>11.75</u> | | <u>1,980.75</u> |

Low Task Subtotal **Prioritization** 1,980.75

Top Task Subtotal Professional Services 1,980.75

Total Fees & Disbursements 1,980.75
INVOICE TOTAL (USD) 1,980.75

Net Due in 30 Days or in accordance with terms of the contract



3235 Fernbrook Lane Plymouth MN
55447

Shingle Creek Watershed Management Commission
3235 Fernbrook Lane
Plymouth MN 55447

7-Nov-23

Re: 2023 WMWA General Expense and Watershed PREP

| Description | Rate | Hours/ No. | Amount | Total |
|---|-------|------------|--------|---------------|
| General Expense | | | | |
| Secretarial | 70.00 | | - | |
| Administrative | 75.00 | 1.68 | 126.00 | |
| Administrative - website, Facebook, Twitter | 75.00 | | - | |
| Offsite, WMWA meetings, Blue Thumb, Watershed Partners, Home Expo, Henn County, city events | 80.00 | 1.58 | 126.40 | |
| Website hosting, Godaddy renewal | 1.00 | | - | |
| Reimbursables | 1.00 | 1.24 | 1.24 | |
| Total General Expense | | | | 253.64 |
| Watershed PREP | | | | |
| Secretarial | 70.00 | | - | |
| Administrative | 75.00 | | - | |
| Offsite | 80.00 | | - | |
| Reimbursables | 1.00 | | - | |
| Total Watershed PREP | | | | - |
| Total this invoice | | | | 253.64 |
| Partner Share | | | | 63.41 |
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3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

November 7, 2023

| | Share | G/L | Shingle Creek | | | West Mississippi | | | Total Project Area | |
|--|-------|-------|---------------|-------|----------|------------------|-------|--------|--------------------|------------------|
| | | | SC | WM | | SC | WM | | SC | WM |
| Administrative | | 53001 | 5.29 | 75.00 | 396.75 | 3.79 | 75.00 | 284.25 | | |
| Admin - Offsite | | 53001 | | 80.00 | - | | 80.00 | - | | |
| Administrative | 70-30 | 53001 | 43.54 | 75.00 | 2,285.85 | | 75.00 | 979.65 | | |
| Admin - offsite | 70-30 | 53001 | 3.45 | 80.00 | 193.20 | | 80.00 | 82.80 | | |
| Office Support | 70-30 | 53001 | 24.50 | 75.00 | 1,286.25 | | 75.00 | 551.25 | | |
| Annual Storage Rental -.14/.11 | | 53001 | 1.00 | 54.74 | 54.74 | 1.00 | 43.01 | 43.01 | | |
| Administration Reimbursables | | 53001 | 293.03 | 1.00 | 293.03 | 111.32 | 1.00 | 111.32 | 4,509.820 | 2,052.280 |
| Bookkeeping | | 54022 | 5.58 | 75.00 | 418.50 | 3.42 | 75.00 | 256.50 | | |
| Audit Prep | | 54022 | | 70.00 | - | | 70.00 | - | | |
| Audit Prep | | 54022 | | 75.00 | - | | 75.00 | - | 418.500 | 256.500 |
| Meal Expense | 70-30 | 54001 | 381.00 | 1.00 | 266.70 | | 1.00 | 114.30 | 266.700 | 114.300 |
| Project / WCA Reviews - Admin | | 53002 | | 75.00 | - | 0.58 | 75.00 | 43.50 | | |
| Project / WCA Reviews -Reimbursables | | 53002 | | 1.00 | - | 16.62 | 1.00 | 16.62 | 0.000 | 60.120 |
| Education - Admin | 50-50 | 57008 | | 70.00 | - | | 70.00 | | | |
| Education - Admin | 50-50 | 57008 | | 75.00 | - | | 75.00 | | | |
| Education - Admin - virtual | 50-50 | 57008 | | 80.00 | - | | 80.00 | | | |
| Education - NPDES | 50-50 | 57008 | | 75.00 | - | | 75.00 | | | |
| Education Grant | 50-50 | 57007 | | 75.00 | - | | 75.00 | | | |
| Website | 50-50 | 57008 | | 70.00 | - | | 70.00 | | | |
| Website | 50-50 | 57008 | 0.75 | 75.00 | 28.13 | | 75.00 | 28.13 | | |
| Renew website domain, zoom | 50-50 | 57008 | | 1.00 | - | | 1.00 | | | |
| Education - Reimbursables | 50-50 | 57007 | 0.24 | 1.00 | 0.24 | 0.24 | 1.00 | 0.24 | 28.365 | 28.365 |
| Engineering Support - Admin | | 53004 | | 70.00 | - | | 70.00 | | | |
| Engineering Support - Admin | | 53004 | 4.50 | 75.00 | 337.50 | | 75.00 | - | | |
| Engineering Support - virtual | | 53004 | | 80.00 | - | | 80.00 | | | |
| Engineering Support - Secre | 70-30 | 53004 | | 70.00 | - | | 70.00 | | | |
| Engineering Support - Admin | 70-30 | 53004 | 11.30 | 75.00 | 593.25 | | 75.00 | 254.25 | | |
| Engineering Support - offsite | 70-30 | 53004 | | 80.00 | - | | 80.00 | - | | |
| Engineering Support - Reimbursables | | 53004 | 30.34 | 1.00 | 30.34 | 13.00 | 1.00 | 13.00 | 961.090 | 267.25 |
| Engineering Support - CIP Admin | | 53004 | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - CIP Admin | 50-50 | 53004 | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - CIP Reimbursables | | 53004 | | 1.00 | - | | 1.00 | - | 0.00 | 0.00 |
| Engineering Support - Cost Share | | | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - Cost Share reimbursables | | | 1.34 | 1.00 | 1.34 | 1.34 | 1.00 | 1.34 | 1.34 | 1.34 |
| | | | | | | | | | 6,185.82 | 2,780.155 |

**West Mississippi Watershed Management Commission
Treasurer's Report**

| | 2023 Budget | October | November | %age YTD | 2023 YTD |
|---|----------------|---------------------|------------------|-----------|---------------------|
| REVENUE | | | | | |
| Application Fees | 20,000 | | | 44.50 | 8,900.00 |
| Member Assessments | 156,200 | | | 100.00 | 156,200.00 |
| Interest & Dividend Income | 100 | 5,656.04 | | 50,284.39 | 50,284.39 |
| Miscellaneous Income | | | | | - |
| <i>Transfer to (from) CIPs (see CIP Tracker page)</i> | | | | | 80,409.37 |
| <i>Transfer to (from) Grants</i> | | | | | 27,500.00 |
| <i>To (From) Reserve</i> | | | | | - |
| TOTAL REVENUE | 176,300 | 5,656.04 | - | | 323,293.76 |
| EXPENSES | | | | | |
| ADMINISTRATION | | | | | |
| Administrative Services | 32,000 | 2,707.62 | 2,052.28 | 79.74 | 25,516.39 |
| Engineering Support | 4,000 | 280.24 | 268.59 | 81.90 | 3,275.85 |
| Project Reviews | 1,500 | 78.12 | 60.12 | 32.98 | 494.68 |
| ENGINEERING | | | | | |
| Administration | 32,300 | 2,019.55 | 165.00 | 106.88 | 34,522.11 |
| Grant Application Writing | 0 | | | | - |
| Project Review | 25,000 | 1,609.75 | 4,752.19 | 112.99 | 28,247.96 |
| Highway 252/94 EIS Review | | | 146.25 | | 6,186.25 |
| LEGAL | | | | | |
| Legal Services | 5,000 | 408.50 | 589.67 | 76.55 | 3,827.31 |
| MN DOT Scoping Project | | | | | 537.50 |
| MISCELLANEOUS | | | | | |
| Bookkeeping | 3,400 | 219.75 | 256.50 | 108.64 | 3,693.75 |
| Audit | 6,500 | | | 72.31 | 4,700.00 |
| Insurance & Bonding | 3,000 | | | 96.73 | 2,902.00 |
| Meeting Expense | 3,000 | 384.90 | 114.30 | 81.61 | 2,448.36 |
| PROJECTS | | | | | |
| Outfall and Stream Monitoring | 24,600 | 3,034.50 | 3,953.74 | 50.72 | 12,478.32 |
| Annual Monitoring Report | 7,500 | | 251.46 | 114.75 | 8,606.14 |
| Water Quality Education | | | | | |
| Education | 17,000 | 1,112.63 | 127.87 | 89.52 | 15,219.11 |
| WMWA General Programs | 5,000 | | | 60.00 | 3,000.00 |
| WMWA Implementation/Watershed Prep | 6,500 | | | 92.31 | 6,000.00 |
| Rain Garden Workshops | 0 | | | | - |
| Education Grants | 0 | | | | - |
| Management Plan/Amendments | 0 | | | | - |
| 4th Generation Plan 2023 | | | | | 265.03 |
| <i>Transfer to (from) CIPs</i> | | | | | 262.30 |
| <i>Transfer to (from) Grants</i> | | 3,312.00 | 1,926.75 | | 5,238.75 |
| <i>To (from) Reserves</i> | | | | | - |
| TOTAL OPERATING EXPENSE | 176,300 | 15,167.56 | 14,664.72 | | 167,421.81 |
| CASH SUMMARY | | | | | |
| 4M Fund Balance at 12/31/22 | | | | | 1,064,477.43 |
| Plus Revenue Received to Date | | | | | 362,208.71 |
| Minus Claims Approved to Date | | | | | (205,818.23) |
| Minus Claims Presented Current Month | | | | | 14,664.72 |
| Fund Balance | | 1,250,197.35 | | | 1,235,532.63 |

**West Mississippi Watershed Management Commission
Treasurer's Report**

| Claims Presented | General Ledger Acct No. | October | November | | |
|--|-------------------------------|---------|----------|--|------------------|
| | | | | | Total |
| Kennedy & Graven | | | | | 589.67 |
| Legal - General | 52001 | | 589.67 | | |
| Stantec | | | | | 11,294.89 |
| General Engineering | 51001 | | 165.00 | | |
| Project Reviews | 51002 | | 4,752.19 | | |
| Highway 252/94 EIS Review | 51001 | | 146.25 | | |
| 4th Generation Plan | 51008 | | | | |
| Legal Boundary Update (4th Gen Plan) | 51008 | | | | |
| Education Program | 57008 | | 99.50 | | |
| Stream and Outfall Monitoring | 58011 | | 3,953.74 | | |
| Annual Water Monitoring Report | 58002 | | 251.46 | | |
| Intensive BMPs | 57011 | | | | |
| Miss Riverbank Stabilization Feasibility Study | 70602 | | 1,926.75 | | |
| Judie Anderson's Secretarial Service | | | | | 2,780.16 |
| Administration | 53001 | | 2,052.28 | | |
| Bookkeeping / Audit Prep | 54002 | | 256.50 | | |
| Project Review Support | 53002 | | 60.12 | | |
| Meeting Expense - Previous Mo. Meal | 54001 | | 114.30 | | |
| Education Programs | 57008 | | 28.37 | | |
| Engineering Support | 53004 | | 267.25 | | |
| Engineering Support - CIPs | 53004 | | | | |
| Eng Support - Cost Share | 53004 | | 1.34 | | |
| | | | | | |
| | | | | | |
| Total Claims | | | | | 14,664.72 |
| | | | | | |
| | | | | | |

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

(612) 337-9300

41-1225694

October 26, 2023

Statement No. 177614

West Mississippi Watershed Management Commission

JASS - Watershed Administrators
3235 Fernbrook Lane
Plymouth, MN 55447

Through September 30, 2023

WE405-00001 General

589.67

Total Current Billing: 589.67

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

DocuSigned by:

Troy Gilchrist

67F85C8F0F29444
Signature of Claimant

Kennedy & Graven, Chartered

150 South Fifth Street, Suite 700
Minneapolis, MN 55402

West Mississippi Watershed

September 30, 2023

WE405-00001 General

Through September 30, 2023

For All Legal Services As Follows:

| | | | Hours | Amount |
|-----------|-----|---|-------|--------|
| 9/14/2023 | TJG | Prepare for, travel to, and attend tour and meeting | 2.70 | 580.50 |

Total Services: \$ 580.50

For All Disbursements As Follows:

| | | | | |
|-----------|-----------------------------|--|--|------|
| 9/14/2023 | Troy J. Gilchrist - Mileage | | | 9.17 |
|-----------|-----------------------------|--|--|------|

Total Disbursements: \$ 9.17

Total Services and Disbursements: \$ 589.67



INVOICE

Invoice Number 2152008
Invoice Date November 1, 2023
Purchase Order -
Customer Number 165866
Project Number 227705634

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fembrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|--------------------------------------|-----------------------|-------------------------|
| Project | West Mississippi WMC Services | | |
| Project Manager | Shoemaker, Todd E | Contract Upset | 96,900.00 |
| Current Invoice Total (USD) | 9,017.18 | Amount Billed to Date | 81,434.64 |
| | | For Period Ending | October 20, 2023 |

| | | |
|-----------------|--------------------|--------------------------------|
| Top Task | 2023 | 2023 Technical Services |
| Low Task | 2023.002.05 | WM2023-03 Decatur Dr |

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Shoemaker, Todd E | 0.75 | 220.00 | 165.00 |
| Subtotal Professional Services | <u>0.75</u> | | <u>165.00</u> |

Low Task Subtotal **WM2023-03 Decatur Dr** 165.00

| | | |
|-----------------|--------------------|----------------------------------|
| Low Task | 2023.002.06 | WM2023-04 Riverway Church |
|-----------------|--------------------|----------------------------------|

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Clapp, Lucas W | 9.25 | 127.00 | 1,174.75 |
| Shoemaker, Todd E | 3.50 | 220.00 | 770.00 |
| Subtotal Professional Services | <u>12.75</u> | | <u>1,944.75</u> |

Low Task Subtotal **WM2023-04 Riverway Church** 1,944.75

| | | |
|-----------------|--------------------|----------------------------------|
| Low Task | 2023.002.97 | Highway 252/94 EIS Review |
|-----------------|--------------------|----------------------------------|

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Thompson, Kathleen Anne (Katy) | 0.75 | 195.00 | 146.25 |
| Subtotal Professional Services | <u>0.75</u> | | <u>146.25</u> |

Low Task Subtotal **Highway 252/94 EIS Review** 146.25

| | | |
|-----------------|--------------------|--------------------------------|
| Low Task | 2023.002.98 | General Project Reviews |
|-----------------|--------------------|--------------------------------|



INVOICE

Invoice Number 2152008
Invoice Date November 1, 2023
Purchase Order --
Customer Number 165866
Project Number 227705634

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|------------------|--------|-------------------|
| Kemmitt, Kathrine Lee (Katie) | 6.75 | 142.00 | 958.50 |
| Spector, Diane F | 6.50 | 195.00 | 1,267.50 |
| Shoemaker, Todd E | 2.50 | 220.00 | 550.00 |
| Subtotal Professional Services | 15.75 | | 2,776.00 |

Disbursements

| | |
|-------------------------------|-------|
| Usage - Vehicle | 31.44 |
| Subtotal Disbursements | 31.44 |

Low Task Subtotal **General Project Reviews** 2,807.44

Low Task **2023.003 Stream and Outfall Monitoring**

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|------------------|--------|-------------------|
| Neumiller, Grace Catherine | 5.00 | 127.00 | 635.00 |
| Stone, Alicia L (Ali) | 19.00 | 133.00 | 2,527.00 |
| Subtotal Professional Services | 24.00 | | 3,162.00 |

Disbursements

| | |
|--------------------------------|--------|
| Usage - Vehicle | 111.37 |
| Direct - Testing & Lab Charges | 610.40 |
| Direct - Vehicle (mileage) | 60.26 |
| Direct - Field Supplies | 9.71 |
| Subtotal Disbursements | 791.74 |

Low Task Subtotal **Stream and Outfall Monitoring** 3,953.74

Top Task Subtotal **2023 Technical Services** 9,017.18

Total Fees & Disbursements 9,017.18
INVOICE TOTAL (USD) 9,017.18

Net Due in 30 Days or in accordance with terms of the contract



INVOICE

Invoice Number 2150276
Invoice Date October 31, 2023
Purchase Order --
Customer Number 165866
Project Number 227706216

Bill To

West Mississippi Watershed Management Commission
 Accounts Payable
 3235 Fernbrook Lane
 Plymouth MN 55447
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)
 13980 Collections Center Drive
 Chicago IL 60693
 United States

| | | | |
|-----------------------------|--|--|-------------------------------------|
| Project | Mississippi Riverbank Stabilization Feasibility Study | | |
| Project Manager | Megow, Erik Robert | Contract Upset | 60,000.00 |
| Current Invoice Total (USD) | 1,926.75 | Amount Billed to Date For Period Ending | 5,238.75 October 20, 2023 |

| | | |
|-----------------|----------------|--|
| Top Task | 100 | Mississippi Riverbank Stabilization Feasibility Study |
| Low Task | 100.001 | Data Collection & Review |

Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|-----------------|
| Berglund, Katherine Ann (Katy) | 4.50 | 133.00 | 598.50 |
| Campbell, Patricia A (Patty) | 0.25 | 133.00 | 33.25 |
| Beneke, Thomas S (Tom) | 3.75 | 172.00 | 645.00 |
| Megow, Erik Robert | 2.50 | 172.00 | 430.00 |
| Matthiesen, Edward Armin (Ed) | 1.00 | 220.00 | 220.00 |
| Subtotal Professional Services | <u>12.00</u> | | <u>1,926.75</u> |

| | | |
|---------------------------------------|---|-----------------|
| Low Task Subtotal | Data Collection & Review | 1,926.75 |
| Top Task Subtotal | Mississippi Riverbank Stabilization Feasibility Study | 1,926.75 |
| Total Fees & Disbursements | | <u>1,926.75</u> |
| INVOICE TOTAL (USD) | | 1,926.75 |

Net Due in 30 Days or in accordance with terms of the contract

Invoice Number 2152007
Invoice Date November 1, 2023
Purchase Order --
Customer Number 165842
Project Number 227705633

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Neumiller, Grace Catherine | 5.95 | 127.00 | 755.65 |
| Stone, Alicia L (Ali) | 9.25 | 133.00 | 1,230.25 |
| Subtotal Professional Services | 15.20 | | 1,985.90 |

| Disbursements | Amount |
|--------------------------------|--------|
| Direct - Testing & Lab Charges | 575.40 |
| Usage - Vehicle | 21.62 |
| Subtotal Disbursements | 597.02 |

Low Task Subtotal **Routine Lake Monitoring** 2,582.92

Low Task 2023.007 **Grant Writing**
Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|---------------------------------------|---------------|--------|----------------|
| Spector, Diane F | 4.50 | 195.00 | 877.50 |
| Subtotal Professional Services | 4.50 | | 877.50 |

Low Task Subtotal **Grant Writing** 877.50

Low Task 2023.008 **Annual Monitoring Report**
Professional Services

| Category/Employee | Current Hours | Rate | Current Amount |
|--|---------------|--------|----------------|
| SC - 510.54 WM - 251.46 Neumiller, Grace Catherine | 6.00 | 127.00 | 762.00 |
| Subtotal Professional Services | 6.00 | | 762.00 |

Low Task Subtotal **Annual Monitoring Report** 762.00

Low Task 2023.009.01 **General Education Program**
Disbursements

| | | |
|--|--|--------|
| SC - 99.50 WM - 99.50 Direct - Other Direct Expenses | | 199.00 |
| Subtotal Disbursements | | 199.00 |

Low Task Subtotal **General Education Program** 199.00

Top Task Subtotal 2023 Technical Services 14,316.56

Total Fees & Disbursements 14,316.56
INVOICE TOTAL (USD) 14,316.56



3235 Fernbrook Lane
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions
3235 Fernbrook Lane
Plymouth, MN 55447

November 7, 2023

| | Share | G/L | Shingle Creek | | | West Mississippi | | | Total Project Area | |
|--|-------|-------|---------------|-------|----------|------------------|-------|--------|--------------------|------------------|
| | | | | | | | | | SC | WM |
| Administrative | | 53001 | 5.29 | 75.00 | 396.75 | 3.79 | 75.00 | 284.25 | | |
| Admin - Offsite | | 53001 | | 80.00 | - | | 80.00 | - | | |
| Administrative | 70-30 | 53001 | 43.54 | 75.00 | 2,285.85 | | 75.00 | 979.65 | | |
| Admin - offsite | 70-30 | 53001 | 3.45 | 80.00 | 193.20 | | 80.00 | 82.80 | | |
| Office Support | 70-30 | 53001 | 24.50 | 75.00 | 1,286.25 | | 75.00 | 551.25 | | |
| Annual Storage Rental -.14/.11 | | 53001 | 1.00 | 54.74 | 54.74 | 1.00 | 43.01 | 43.01 | | |
| Administration Reimbursables | | 53001 | 293.03 | 1.00 | 293.03 | 111.32 | 1.00 | 111.32 | 4,509.820 | 2,052.280 |
| Bookkeeping | | 54022 | 5.58 | 75.00 | 418.50 | 3.42 | 75.00 | 256.50 | | |
| Audit Prep | | 54022 | | 70.00 | - | | 70.00 | - | | |
| Audit Prep | | 54022 | | 75.00 | - | | 75.00 | - | 418.500 | 256.500 |
| Meal Expense | 70-30 | 54001 | 381.00 | 1.00 | 266.70 | | 1.00 | 114.30 | 266.700 | 114.300 |
| Project / WCA Reviews - Admin | | 53002 | | 75.00 | - | 0.58 | 75.00 | 43.50 | | |
| Project / WCA Reviews -Reimbursables | | 53002 | | 1.00 | - | 16.62 | 1.00 | 16.62 | 0.000 | 60.120 |
| Education - Admin | 50-50 | 57008 | | 70.00 | - | | 70.00 | | | |
| Education - Admin | 50-50 | 57008 | | 75.00 | - | | 75.00 | | | |
| Education - Admin - virtual | 50-50 | 57008 | | 80.00 | - | | 80.00 | | | |
| Education - NPDES | 50-50 | 57008 | | 75.00 | - | | 75.00 | | | |
| Education Grant | 50-50 | 57007 | | 75.00 | - | | 75.00 | | | |
| Website | 50-50 | 57008 | | 70.00 | - | | 70.00 | | | |
| Website | 50-50 | 57008 | 0.75 | 75.00 | 28.13 | | 75.00 | 28.13 | | |
| Renew website domain, zoom | 50-50 | 57008 | | 1.00 | - | | 1.00 | | | |
| Education - Reimbursables | 50-50 | 57007 | 0.24 | 1.00 | 0.24 | 0.24 | 1.00 | 0.24 | 28.365 | 28.365 |
| Engineering Support - Admin | | 53004 | | 70.00 | - | | 70.00 | | | |
| Engineering Support - Admin | | 53004 | 4.50 | 75.00 | 337.50 | | 75.00 | - | | |
| Engineering Support - virtual | | 53004 | | 80.00 | - | | 80.00 | | | |
| Engineering Support - Secre | 70-30 | 53004 | | 70.00 | - | | 70.00 | | | |
| Engineering Support - Admin | 70-30 | 53004 | 11.30 | 75.00 | 593.25 | | 75.00 | 254.25 | | |
| Engineering Support - offsite | 70-30 | 53004 | | 80.00 | - | | 80.00 | - | | |
| Engineering Support - Reimbursables | | 53004 | 30.34 | 1.00 | 30.34 | 13.00 | 1.00 | 13.00 | 961.090 | 267.25 |
| Engineering Support - CIP Admin | | 53004 | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - CIP Admin | 50-50 | 53004 | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - CIP Reimbursables | | 53004 | | 1.00 | - | | 1.00 | - | 0.00 | 0.00 |
| Engineering Support - Cost Share | | | | 75.00 | - | | 75.00 | - | | |
| Engineering Support - Cost Share reimbursables | | | 1.34 | 1.00 | 1.34 | 1.34 | 1.00 | 1.34 | 1.34 | 1.34 |
| | | | | | | | | | 6,185.82 | 2,780.155 |