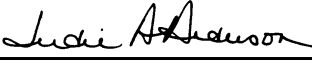


## Shingle Creek Watershed Management Commission Treasurer's Report

	2021 Budget	November	December	%age YTD	2021 YTD
<b>REVENUE</b>					
Application Fees	20,000	1,100.00		65.50	13,100.00
Member Assessments	363,590			100.00	363,590.00
Interest and Dividends	20,000	13.05		0.72	144.71
Education Reimbursement	33,000			45.45	15,000.00
Rain Garden Workshops	6,000			-	-
<i>Transfer to (from) Grants (see following pages)</i>		-	-		322,498.74
<i>2020 Transfer to (from) Grants (see following pages)</i>					
<i>Transfer to (from) CIPs</i>					720,939.17
<i>Transfer to (from) Closed Projects Account</i>					-
<b>TOTAL REVENUE</b>	<b>442,590</b>	<b>1,113.05</b>	<b>-</b>		<b>1,435,272.62</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	71,000	3,628.18	3,920.50	77.53	55,048.65
Engineering Support	17,000	425.95	316.17	44.97	7,644.48
Project Reviews	1,500	98.65	60.97	93.75	1,406.23
<b>ENGINEERING</b>					
Administration	75,000		8,033.25	98.41	73,805.73
Grant Application Writing	11,000			100.05	11,005.00
Project Reviews/WCA	44,000		1,791.00	39.69	17,462.58
TMDL 5 Year Reviews	10,000		1,294.00	33.94	3,394.35
LEGAL - Legal Services	5,500	466.90	771.40	92.74	5,100.90
<b>MISCELLANEOUS</b>					
Bookkeeping	7,000	271.05	368.55	88.72	6,210.45
Audit	6,500			92.31	6,000.00
Insurance & Bonding	3,100	144.00		104.87	3,251.00
Meeting Expense	5,000			4.19	209.37
<b>PROGRAMS</b>					
Stream Monitoring	36,000		5,603.10	83.89	30,201.50
Stream Monitoring (USGS)	4,200			90.48	3,800.00
Lake Monitoring	24,000		1,453.29	94.01	22,562.49
Citizen Assisted Lake Monitoring (CAMP)	3,800			36.42	1,384.00
Volunteer Wetland Monitoring (WHEP)	2,000			-	-
Volunteer Stream Monitoring (River Watch)	1,000			-	-
Annual Monitoring Report	16,000			98.21	15,713.43
<b>Water Quality Education</b>					
Education Program	15,000	67.78	1,345.70	89.71	13,456.64
Education Grants	500			-	-
WMWA General Programs	20,000	(1,600.00)	2,289.82	45.46	9,092.20
WMWA Implementation/Watershed Prep	24,500		299.11	1.22	299.11
Rain Garden Workshops	8,000			-	-
Management Plan/Amendments	0	100.20	2,512.02		10,080.30
Subwatershed BMP Assessment	10,000		3,655.00		22,985.00
Flood Modeling and Mapping	0				553.00
<i>Transfer to (from) Grants (see following pages)</i>		28,493.85	9,931.51		185,105.01
<i>Transfer to (from) CIPs</i>					53,765.85
<i>Transfer to (from) City Cost Share Fund</i>					49,066.50
<i>Transfer to (from) Partnership BMP Cost Share Fund</i>		16,800.00			50,000.00
<i>Transfer to (from) Closed Projects Account</i>					-
<i>To/From Reserves</i>	20,990				
<b>TOTAL OPERATING EXPENSE</b>	<b>442,590</b>	<b>48,896.56</b>	<b>43,645.39</b>		<b>658,603.77</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/20</b>					<b>767,512.27</b>
<b>Plus Revenue Received 2021 to date</b>					<b>1,476,316.60</b>
<b>Minus Claims Approved to Date</b>					<b>(666,947.10)</b>
<b>Minus Claims Presented Current Month</b>					<b>(43,645.39)</b>
<b>Fund Balance</b>		<b>1,576,881.77</b>			<b>1,533,236.38</b>

## Shingle Creek Watershed Management Commission Treasurer's Report

Claims Presented	General Ledger Acct No	November	December	Total
Kennedy & Graven				771.40
Legal - General	52001		771.40	
Sharon Meister - WMWA Ed Services	57011		240.00	271.81
Sharon Meister - WMWA Ed Reimbursement	57012		31.81	
Stantec (formerly Wenck)				37,372.20
General Engineering	51001		8,033.25	
Grant Writing	51005			
Project Reviews	51002		1,791.00	
TMDL 5-Year Reviews	56011		1,294.00	
4th Generation Plan	51007		2,461.55	
CAMP	56002			
Stream Monitoring	56004		5,603.10	
Lake Monitoring	56010		1,453.29	
Education	57008		1,299.50	
Education - WMWA	57009		1,850.00	
Annual Water Quality Report	58002			
Bass/Pomerleau Alum Trmt Grant	70727		4,321.83	
Crystal Lake Management Plan Grant	70732		1,967.18	
SRP Channel Filter Project Grant	70738		3,642.50	
Ryan Lake SWA	58029		3,655.00	
Judie Anderson's Secretarial Service				467.12
WMWA General Expense	57009		439.82	
WMWA Educators/WS Prep	57011		27.30	
Judie Anderson's Secretarial Service				4,762.86
Administration	53001		3,920.50	
Project Review Support	53002		60.97	
Bookkeeping / Audit Prep	54002		368.55	
Education Programs	57008		46.20	
Engineering Support	53004		316.17	
Engineering Support - CIP General	53004			
Engineering Support - 4th Gen Plan	53007		50.47	
<b>Total Claims</b>				<b>43,645.39</b>
				
<b>Judie A Anderson, Deputy Treasurer</b>				

## Shingle Creek Watershed Management Commission Treasurer's Report

	Total Grant	November	December	%age YTD	YTD
<b>GRANTS</b>					
Bass/Pomerleau Lakes Internal Load Reduction (	267,040				
Revenue					-
Expense			4,321.83		27,640.46
Balance		-	(4,321.83)		(27,640.46)
2018 BWSR Watershed-Based Funding	103,571				
Revenue					-
Expense		18,129.00			68,129.00
Balance		(18,129.00)	-		(68,129.00)
SRP Reduction Project (MPCA)	72,170				
Revenue					7,216.13
Expense					3,326.58
Balance		-	-		3,889.55
Crystal Lake Management Plan (MPCA)					
Revenue					19,527.61
Expense			1,967.18		61,098.72
Balance		-	(1,967.18)		(41,571.11)
MN DNR Floodplain Modeling & Mapping	50,000				
Revenue					26,913.00
Expense					-
Balance		-	-		26,913.00
2021 HC OG SRP Channel Filter Project	75,000				
Revenue					-
Expense			3,642.50		16,872.00
Balance		-	(3,642.50)		(16,872.00)
2021 BWSR WBIF Bass Creek Restoration	70,000				
Revenue					35,200.00
Expense					-
Balance		-	-		35,200.00
2021 BWSR WBIF Meadow Lake Drawdown & Al	40,000				
Revenue					19,800.00
Expense		10,364.85			10,364.85
Balance		(10,364.85)	-		9,435.15
2021 CWF Meadow Lake Mgt Plan	153,510				
Revenue					77,042.00
Expense					-
Balance		-	-		77,042.00
2021 CWF Connections II	328,000				
Revenue					163,713.00
Expense					-
Balance		-	-		163,713.00
<b>TOTAL GRANTS</b>					
Revenue		-	-		<b>349,411.74</b>
Expense		<b>28,493.85</b>	<b>9,931.51</b>		<b>185,105.01</b>
Balance		<b>(28,493.85)</b>	<b>(9,931.51)</b>		<b>164,306.73</b>

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

November 18, 2021

Statement No. 164444

Shingle Creek Watershed Management Commission

Judie Anderson

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447

Through October 31, 2021

SH220-00001      General

771.40

**Total Current Billing:** 771.40

I declare, under penalty of law, that this  
account, claim or demand is just and  
correct and that no part of it has been paid.

  
Signature of Claimant

**Kennedy & Graven, Chartered**150 South Fifth Street, Suite 700  
Minneapolis, MN 55402Shingle Creek Watershed  
Judie Anderson

October 31, 2021

SH220-00001 General

Through October 31, 2021

For All Legal Services As Follows:

			Hours	Amount
10/14/2021	TJG	Prepare for and attend meeting	1.10	223.30
10/25/2021	SBK	Review correspondence from T Gilchrist and watershed district consultant regarding Meadow Lake drawdown project	0.30	60.90
10/26/2021	SBK	Review and exchange correspondence with T Gilchrist regarding Meadow Lake drawdown project and related agreement	0.20	40.60
10/27/2021	SBK	Draft cooperative and subgrant agreement regarding Meadow Lake Drawdown project; review related correspondence and documentation; send draft of agreement and analysis to T Gilchrist	1.20	243.60
10/29/2021	SBK	Review meeting packet for Shingle Creek WMO meeting; review related correspondence; review agreement and documents related to Meadow Lake project.	1.00	203.00
<b>Total Services:</b>			<b>\$</b>	<b>771.40</b>
<b>Total Services and Disbursements:</b>			<b>\$</b>	<b>771.40</b>

Sharon Meister  
 8540 Cain Rd  
 Corcoran, MN 55340

West Metro Water Alliance  
 3235 Fernbrook Lane  
 Plymouth, MN 55447

Invoice Date: October 31, 2021

**Log of Services**

Date	Description	Hours	Extended (\$40/hr)	Mileage	Extended (0.56/mi)	Supplies/Fees
			-		-	
			-		-	
			-		-	
			-		-	
<b>Total - WMWA Meetings</b>			\$ -		\$ -	\$ -
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>Total - Program Development/Communication</b>			\$ -		\$ -	\$ -
10/26/2021	Rice Lake Elementary	3.00	120.00	14.00	7.84	
10/27/2021	Rice Lake Elementary	3.00	120.00	14.00	7.84	
10/25/2021	Water Bottles		-		-	16.13
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
			-		-	
<b>Total-Classroom/Community Events</b>			\$ 240.00		\$ 15.68	\$ 16.13
<b>Total:</b>		6.00	\$ 240.00	28.00	\$ 15.68	\$ 16.13

**Invoice Total \$ 271.81**

240.00	57011	WMWA Ed Regular Services
31.81	57012	WMWA Ed Reimbursed Expense
271.81	<b>TOTAL</b>	



INVOICE

**Invoice Number** 1851202  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702278  
**Customer Number** 165842  
**Project Number** 227702278

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-501: 2021 General Engineering - Shingle Creek</b>		
Project Manager	Matthiesen, Ed	Contract Upset	75,000.00
Current Invoice Total (USD)	3,411.25	Amount Billed to Date	69,183.73
		For Period Ending	<b>October 22, 2021</b>

**Top Task 101 2021 General Engineering**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Megow, Erik Robert	2.00	165.00	330.00
Spector, Diane F	9.00	200.00	1,800.00
Matthiesen, Edward Armin (Ed)	1.75	205.00	358.75
Shoemaker, Todd E	4.50	205.00	922.50
<b>Subtotal Professional Services</b>	<u>17.25</u>		<u>3,411.25</u>

Top Task Subtotal 2021 General Engineering 3,411.25

**Total Fees & Disbursements** 3,411.25  
**INVOICE TOTAL (USD)** 3,411.25

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1851203  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702279  
**Customer Number** 165842  
**Project Number** 227702279

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-502: 2021 Project Reviews - Shingle Creek</b>		
Project Manager	Matthiesen, Ed	Contract Upset	44,000.00
Current Invoice Total (USD)	1,382.25	Amount Billed to Date	17,053.83
		For Period Ending	<b>October 22, 2021</b>

<b>Top Task</b>	<b>101</b>	<b>General Project Reviews</b>		
<b>Professional Services</b>				
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Current Amount</b>
		Spector, Diane F	0.50	100.00
		Matthiesen, Edward Armin (Ed)	2.25	461.25
		<b>Subtotal Professional Services</b>	<u>2.75</u>	<u>561.25</u>
Top Task Subtotal	General Project Reviews			561.25

<b>Top Task</b>	<b>111</b>	<b>SC2021-06 North Metro Gun Range</b>		
<b>Professional Services</b>				
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Current Amount</b>
		Matthiesen, Edward Armin (Ed)	3.00	615.00
		<b>Subtotal Professional Services</b>	<u>3.00</u>	<u>615.00</u>
Top Task Subtotal	SC2021-06 North Metro Gun Range			615.00

<b>Top Task</b>	<b>112</b>	<b>SC2021-09 Schmidt Lake Woods</b>		
<b>Professional Services</b>				
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Current Amount</b>
		Stone, Alicia L (Ali)	2.00	206.00
		<b>Subtotal Professional Services</b>	<u>2.00</u>	<u>206.00</u>
Top Task Subtotal	SC2021-09 Schmidt Lake Woods			206.00

**Total Fees & Disbursements** 1,382.25  
**INVOICE TOTAL (USD)** 1,382.25





INVOICE

**Invoice Number** 1851172  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702302  
**Customer Number** 165842  
**Project Number** 227702302

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-508: 2021 Stream Monitoring</b>		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	1,841.25	Amount Billed to Date	26,439.65
		For Period Ending	<b>October 22, 2021</b>

<b>Top Task</b>	<b>100</b>	<b>Professional Services</b>
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Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	10.00	65.00	650.00
Kemmitt, Kathrine Lee (Katie)	5.75	115.00	661.25
<b>Subtotal Professional Services</b>	<u>15.75</u>		<u>1,311.25</u>

**Disbursements**

Usage - Equipment Charges	75.00
Direct - Testing & Lab Charges	455.00
<b>Subtotal Disbursements</b>	<u>530.00</u>

Top Task Subtotal	Professional Services	1,841.25
<b>Total Fees &amp; Disbursements</b>		<u>1,841.25</u>
<b>INVOICE TOTAL (USD)</b>		<b>1,841.25</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1851171  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702303  
**Customer Number** 165842  
**Project Number** 227702303

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

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<b>Project</b>	<b>B001240-21-509: 2021 Lake Monitoring</b>			
	Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
	Current Invoice Total (USD)	753.25	Amount Billed to Date	21,862.45
			For Period Ending	<b>October 22, 2021</b>

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**Top Task**                    **100**                    **Professional Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	5.00	65.00	325.00
Kemmitt, Kathrine Lee (Katie)	0.75	115.00	86.25
<b>Subtotal Professional Services</b>	<b>5.75</b>		<b>411.25</b>

**Disbursements**

Direct - Testing & Lab Charges	342.00
<b>Subtotal Disbursements</b>	<b>342.00</b>

Top Task Subtotal	Professional Services	753.25
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<b>Total Fees &amp; Disbursements</b>	<b>753.25</b>
<b>INVOICE TOTAL (USD)</b>	<b>753.25</b>

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**Due upon receipt or in accordance with terms of the contract**

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INVOICE

Invoice Number 1851163  
 Invoice Date November 4, 2021  
 Purchase Order 227702300  
 Customer Number 165842  
 Project Number 227702300

Bill To

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

Project B001240-21-506: 2021 Education and Outreach

Project Manager	Spector, Diane F	Contract Upset	28,500.00
Current Invoice Total (USD)	1,600.00	Amount Billed to Date	24,943.75
		For Period Ending	October 22, 2021

Top Task 101 General Education

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	5.50	200.00	1,100.00
<b>Subtotal Professional Services</b>	<u>5.50</u>		<u>1,100.00</u>

Top Task Subtotal General Education 1,100.00

Top Task 102 WMWA

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	2.50	200.00	500.00
<b>Subtotal Professional Services</b>	<u>2.50</u>		<u>500.00</u>

Top Task Subtotal WMWA 500.00

<b>Total Fees &amp; Disbursements</b>	<u>1,600.00</u>
<b>INVOICE TOTAL (USD)</b>	<b>1,600.00</b>

Due upon receipt or in accordance with terms of the contract

SC Education - 550.00  
 WMWA - 500.00  
1,050.00

WM Education  
 - 550.00



INVOICE

**Invoice Number** 1851160  
**Invoice Date** November 4, 2021  
**Purchase Order** 227701160  
**Customer Number** 165842  
**Project Number** 227701160

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-18-200: Bass and Pomerleau Lakes Alum Treatment</b>		
Project Manager	Spector, Diane F	Contract Upset	114,000.00
Current Invoice Total (USD)	1,645.03	Amount Billed to Date	112,542.51
		For Period Ending	<b>October 22, 2021</b>

**Top Task 101 Technical Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	0.75	198.00	148.50
<b>Subtotal Professional Services</b>	<u>0.75</u>		<u>148.50</u>

Top Task Subtotal Technical Services 148.50

**Top Task 102 Lake WQ Monitoring**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	2.00	63.00	126.00
Omodt, Nicholas D (Nick)	4.25	97.00	412.25
Kemmitt, Kathrine Lee (Katie)	5.00	108.00	540.00
<b>Subtotal Professional Services</b>	<u>11.25</u>		<u>1,078.25</u>

**Disbursements**

Direct - Vehicle (mileage)	7.28
Direct - Testing & Lab Charges	411.00
<b>Subtotal Disbursements</b>	<u>418.28</u>

Top Task Subtotal Lake WQ Monitoring 1,496.53

**Total Fees & Disbursements** 1,645.03  
**INVOICE TOTAL (USD)** 1,645.03

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1851161  
**Invoice Date** November 4, 2021  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227701416

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-20-216: Crystal Lake Management Plan</b>		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	1,895.28	Amount Billed to Date	74,926.20
		For Period Ending	<b>October 22, 2021</b>

**Top Task 101C Water Quality Monitoring**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	1.00	64.00	64.00
Omodt, Nicholas D (Nick)	2.00	99.00	198.00
Kemmitt, Kathrine Lee (Katie)	1.75	110.00	192.50
<b>Subtotal Professional Services</b>	<b>4.75</b>		<b>454.50</b>

**Disbursements**

Direct - Testing & Lab Charges	344.00
Direct - Vehicle (mileage)	7.28
<b>Subtotal Disbursements</b>	<b>351.28</b>

Top Task Subtotal Water Quality Monitoring 805.78

**Top Task 102A Carp Assessment & Tracking**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Berner, Bradley Michael (Brad)	5.50	99.00	544.50
Omodt, Nicholas D (Nick)	5.00	99.00	495.00
<b>Subtotal Professional Services</b>	<b>10.50</b>		<b>1,039.50</b>

Top Task Subtotal Carp Assessment & Tracking 1,039.50

**Top Task 104 Semi-annual & Final Report**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
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INVOICE

Invoice Number 1851161  
Invoice Date November 4, 2021  
Purchase Order --  
Customer Number 165842  
Project Number 227701416

Spector, Diane F	0.25	200.00	50.00
<b>Subtotal Professional Services</b>	<u>0.25</u>		<u>50.00</u>

Top Task Subtotal	Semi-annual & Final Report	50.00
<b>Total Fees &amp; Disbursements</b>		<u>1,895.28</u>
<b>INVOICE TOTAL (USD)</b>		<b>1,895.28</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

Invoice Number	1851166
Invoice Date	November 4, 2021
Purchase Order	--
Customer Number	165842
Project Number	227704180

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>SCWMC - SRP Channel Filter Project</b>		
Project Manager	Spector, Diane F	Contract Upset	21,200.00
Current Invoice Total (USD)	3,642.50	Amount Billed to Date	16,872.00
		For Period Ending	<b>October 22, 2021</b>

**Top Task**                      **300**                      **Final Plans and RFQ**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Barth, Brendan Mercer	15.00	115.00	1,725.00
	Megow, Erik Robert	11.00	165.00	1,815.00
	Matthiesen, Edward Armin (Ed)	0.50	205.00	102.50
	<b>Subtotal Professional Services</b>	<u>26.50</u>		<u>3,642.50</u>

Top Task Subtotal	Final Plans and RFQ	3,642.50
	<b>Total Fees &amp; Disbursements</b>	<u>3,642.50</u>
	<b>INVOICE TOTAL (USD)</b>	<b>3,642.50</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1851211  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702537  
**Customer Number** 165842  
**Project Number** 227702537

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-503: Ryan Lake Subwatershed Assessment</b>		
Project Manager	Shoemaker, Todd E	Contract Upset	23,000.00
Current Invoice Total (USD)	3,655.00	Amount Billed to Date	22,985.00
		For Period Ending	<b>October 15, 2021</b>

**Top Task 104 Reporting**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Mullen, Ross S	16.25	165.00	2,681.25
<b>Subtotal Professional Services</b>	<u>16.25</u>		<u>2,681.25</u>

Top Task Subtotal Reporting 2,681.25

**Top Task 105 No-Rise Analysis**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Shoemaker, Todd E	4.75	205.00	973.75
<b>Subtotal Professional Services</b>	<u>4.75</u>		<u>973.75</u>

Top Task Subtotal No-Rise Analysis 973.75

**Total Fees & Disbursements** 3,655.00  
**INVOICE TOTAL (USD)** 3,655.00

**Due upon receipt or in accordance with terms of the contract**





INVOICE

Invoice Number	1863877
Invoice Date	December 7, 2021
Purchase Order	227702278
Customer Number	165842
Project Number	227702278

Bill To

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-501: 2021 General Engineering - Shingle Creek</b>		
Project Manager	Matthiesen, Ed	Contract Upset	75,000.00
Current Invoice Total (USD)	4,622.00	Amount Billed to Date	73,805.73
		For Period Ending	<b>November 26, 2021</b>

**Top Task**                    **101**                    **2021 General Engineering**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Hyams, Aaron Robert	1.50	103.00	154.50
	Kemmitt, Kathrine Lee (Katie)	1.00	115.00	115.00
	Spector, Diane F	11.00	200.00	2,200.00
	Matthiesen, Edward Armin (Ed)	9.25	205.00	1,896.25
	Shoemaker, Todd E	1.25	205.00	256.25
	<b>Subtotal Professional Services</b>	<u>24.00</u>		<u>4,622.00</u>

Top Task Subtotal	2021 General Engineering	4,622.00
	<b>Total Fees &amp; Disbursements</b>	<u>4,622.00</u>
	<b>INVOICE TOTAL (USD)</b>	<b>4,622.00</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863878  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702279  
**Customer Number** 165842  
**Project Number** 227702279

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-502: 2021 Project Reviews - Shingle Creek</b>		
Project Manager	Matthiesen, Ed	Contract Upset	44,000.00
Current Invoice Total (USD)	408.75	Amount Billed to Date	17,462.58
		For Period Ending	<b>November 26, 2021</b>

**Top Task 101 General Project Reviews**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	0.25	200.00	50.00
Matthiesen, Edward Armin (Ed)	0.25	205.00	51.25
<b>Subtotal Professional Services</b>	<u>0.50</u>		<u>101.25</u>

Top Task Subtotal General Project Reviews 101.25

**Top Task 112 SC2021-09 Schmidt Lake Woods**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Matthiesen, Edward Armin (Ed)	1.50	205.00	307.50
<b>Subtotal Professional Services</b>	<u>1.50</u>		<u>307.50</u>

Top Task Subtotal SC2021-09 Schmidt Lake Woods 307.50

**Total Fees & Disbursements** 408.75  
**INVOICE TOTAL (USD)** 408.75

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863890  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702304  
**Customer Number** 165842  
**Project Number** 227702304

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-510: 2021 TMDL 5 Year Reviews</b>		
Project Manager	Spector, Diane F	Contract Upset	10,000.00
Current Invoice Total (USD)	1,294.00	Amount Billed to Date	3,394.35
		For Period Ending	<b>November 26, 2021</b>

**Top Task 100 Professional Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Hyams, Aaron Robert	1.75	103.00	180.25
Kemmitt, Kathrine Lee (Katie)	2.75	115.00	316.25
Megow, Erik Robert	1.50	165.00	247.50
Spector, Diane F	2.75	200.00	550.00
<b>Subtotal Professional Services</b>	<u>8.75</u>		<u>1,294.00</u>

Top Task Subtotal	Professional Services	1,294.00
<b>Total Fees &amp; Disbursements</b>		<u>1,294.00</u>
<b>INVOICE TOTAL (USD)</b>		<b>1,294.00</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863894  
**Invoice Date** December 7, 2021  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227704259

**Bill To**

Shingle Creek Watershed Management Commission  
 Judie Anderson  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan</b>		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	3,516.50	Amount Billed to Date	20,489.75
		For Period Ending	<b>November 26, 2021</b>

**Top Task 100 4th Gen Planning Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Krautmann, Kurt Thompson	3.75	107.00	401.25
Hyams, Aaron Robert	2.25	127.00	285.75
Kemmitt, Kathrine Lee (Katie)	9.50	131.00	1,244.50
Megow, Erik Robert	1.75	160.00	280.00
Spector, Diane F	7.25	180.00	1,305.00
<b>Subtotal Professional Services</b>	<u>24.50</u>		<u>3,516.50</u>

Top Task Subtotal 4th Gen Planning Services 3,516.50

**Total Fees & Disbursements** 3,516.50  
**INVOICE TOTAL (USD)** 3,516.50

**Due upon receipt or in accordance with terms of the contract**

SC - 2,461.55  
 WM - 1,054.95



INVOICE

**Invoice Number** 1863899  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702302  
**Customer Number** 165842  
**Project Number** 227702302

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-508: 2021 Stream Monitoring</b>		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	3,761.85	Amount Billed to Date	30,201.50
		For Period Ending	<b>November 26, 2021</b>

**Top Task**                      **100**                      **Professional Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	7.50	65.00	487.50
Krautmann, Kurt Thompson	2.50	65.00	162.50
Omodt, Nicholas D (Nick)	4.00	103.00	412.00
Stone, Alicia L (Ali)	2.25	103.00	231.75
Kemmitt, Kathrine Lee (Katie)	10.00	115.00	1,150.00
Dougherty, Conor	6.00	119.00	714.00
<b>Subtotal Professional Services</b>	<u>32.25</u>		<u>3,157.75</u>

**Disbursements**

Direct - Testing & Lab Charges	516.00
Usage - Vehicle	72.80
Direct - Vehicle (mileage)	15.12
Direct - Printing	0.18
<b>Subtotal Disbursements</b>	<u>604.10</u>

Top Task Subtotal	Professional Services	3,761.85
<b>Total Fees &amp; Disbursements</b>		<u>3,761.85</u>
<b>INVOICE TOTAL (USD)</b>		<b>3,761.85</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863901  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702303  
**Customer Number** 165842  
**Project Number** 227702303

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-509: 2021 Lake Monitoring</b>		
Project Manager	Kemmitt, Katie	Contract Upset	36,000.00
Current Invoice Total (USD)	700.04	Amount Billed to Date	22,562.49
		For Period Ending	<b>November 26, 2021</b>

**Top Task 100 Professional Services**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	3.50	65.00	227.50
Krautmann, Kurt Thompson	3.00	65.00	195.00
Kemmitt, Kathrine Lee (Katie)	2.25	115.00	258.75
<b>Subtotal Professional Services</b>	<u>8.75</u>		<u>681.25</u>

**Disbursements**

Usage - Vehicle	18.48
Direct - Printing	0.31
<b>Subtotal Disbursements</b>	<u>18.79</u>

Top Task Subtotal	Professional Services	700.04
<b>Total Fees &amp; Disbursements</b>		<u>700.04</u>
<b>INVOICE TOTAL (USD)</b>		<b>700.04</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863889  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702300  
**Customer Number** 165842  
**Project Number** 227702300

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-506: 2021 Education and Outreach</b>		
Project Manager	Spector, Diane F	Contract Upset	28,500.00
Current Invoice Total (USD)	2,849.00	Amount Billed to Date	27,792.75
		For Period Ending	<b>November 26, 2021</b>

<b>Top Task</b>	<b>101</b>	<b>General Education</b>			
<b>Professional Services</b>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Spector, Diane F	6.50	200.00	1,300.00
		<b>Subtotal Professional Services</b>	<u>6.50</u>		<u>1,300.00</u>
<b>Disbursements</b>					
		Direct - Other Direct Expenses			199.00
		<b>Subtotal Disbursements</b>			<u>199.00</u>
Top Task Subtotal	General Education				1,499.00

<b>Top Task</b>	<b>102</b>	<b>WMWA</b>			
<b>Professional Services</b>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Spector, Diane F	6.75	200.00	1,350.00
		<b>Subtotal Professional Services</b>	<u>6.75</u>		<u>1,350.00</u>
Top Task Subtotal	WMWA				1,350.00
<b>Total Fees &amp; Disbursements</b>					<u>2,849.00</u>
<b>INVOICE TOTAL (USD)</b>					<b>2,849.00</b>

Due upon receipt or in accordance with terms of the contract

SC Education 749.50      WM Education 749.50  
 WMWA 1350.00  


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 2099.50



INVOICE

**Invoice Number** 1863886  
**Invoice Date** December 7, 2021  
**Purchase Order** 227701160  
**Customer Number** 165842  
**Project Number** 227701160

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-18-200: Bass and Pomerleau Lakes Alum Treatment</b>		
Project Manager	Spector, Diane F	Contract Upset	117,000.00
Current Invoice Total (USD)	2,676.80	Amount Billed to Date	115,219.31
		For Period Ending	<b>November 26, 2021</b>

<b>Top Task</b>	<b>101</b>	<b>Technical Services</b>		
<u>Professional Services</u>				
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
	Kemmitt, Kathrine Lee (Katie)	4.00	108.00	432.00
	Spector, Diane F	1.25	198.00	247.50
	<b>Subtotal Professional Services</b>	<u>5.25</u>		<u>679.50</u>
Top Task Subtotal	Technical Services			679.50

<b>Top Task</b>	<b>102</b>	<b>Lake WQ Monitoring</b>		
<b>Disbursements</b>				
	Usage - Vehicle			7.84
	<b>Subtotal Disbursements</b>			<u>7.84</u>
Top Task Subtotal	Lake WQ Monitoring			7.84

<b>Top Task</b>	<b>103</b>	<b>Follow-up Coring</b>		
<u>Professional Services</u>				
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
	Healy, Anna Rae	3.50	63.00	220.50
	Krautmann, Kurt Thompson	7.00	63.00	441.00
	Kemmitt, Kathrine Lee (Katie)	8.00	108.00	864.00
	<b>Subtotal Professional Services</b>	<u>18.50</u>		<u>1,525.50</u>
<b>Disbursements</b>				
	Usage - Equipment Charges			175.00
	Usage - Vehicle			189.28
	Direct - Field Supplies			2.68





INVOICE

Invoice Number	1863886
Invoice Date	December 7, 2021
Purchase Order	227701160
Customer Number	165842
Project Number	227701160

Subtotal Disbursements	<u>366.96</u>
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Top Task Subtotal	Follow-up Coring	1,892.46
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<b>Top Task</b>	<b>104</b>	<b>SAV Surveys and Permitting</b>
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Omodt, Nicholas D (Nick)	1.00	97.00	97.00
	<b>Subtotal Professional Services</b>	<u>1.00</u>		<u>97.00</u>

Top Task Subtotal	SAV Surveys and Permitting	97.00
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<b>Total Fees &amp; Disbursements</b>	<u>2,676.80</u>
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<b>INVOICE TOTAL (USD)</b>	<u>2,676.80</u>
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**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863887  
**Invoice Date** December 7, 2021  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227701416

**Bill To**

Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-20-216: Crystal Lake Management Plan</b>		
Project Manager	Spector, Diane F	Contract Upset	140,830.00
Current Invoice Total (USD)	71.90	Amount Billed to Date	74,998.10
		For Period Ending	<b>November 26, 2021</b>

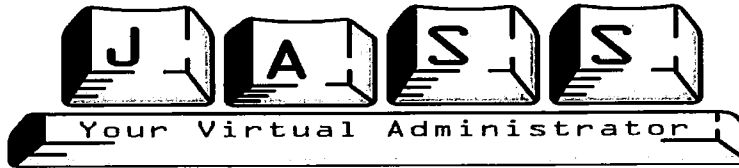
<b>Top Task</b>	<b>101C</b>	<b>Water Quality Monitoring</b>	
<b>Disbursements</b>			
		Usage - Vehicle	15.12
		<b>Subtotal Disbursements</b>	<u>15.12</u>
<b>Top Task Subtotal</b>	<b>Water Quality Monitoring</b>		<b>15.12</b>

<b>Top Task</b>	<b>102A</b>	<b>Carp Assessment &amp; Tracking</b>		
<b>Professional Services</b>				
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
	Omodt, Nicholas D (Nick)	0.50	99.00	49.50
	<b>Subtotal Professional Services</b>	<u>0.50</u>		<u>49.50</u>
<b>Disbursements</b>				
		Usage - Vehicle		7.28
		<b>Subtotal Disbursements</b>		<u>7.28</u>
<b>Top Task Subtotal</b>	<b>Carp Assessment &amp; Tracking</b>			<b>56.78</b>

**Total Fees & Disbursements** 71.90  
**INVOICE TOTAL (USD)** 71.90

**Due upon receipt or in accordance with terms of the contract**





3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447


December 7, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
			SC	WM		SC	WM	SC	WM	
Administrative		53001	1.910	60.00	114.60	0.910	60.00	54.60		
Administrative	70-30	53001	0.25	60.00	10.50		60.00	4.50		
Administrative	70-30	53001	20.99	65.00	955.05		65.00	409.31		
Administrative		53001	7.41	65.00	481.65	1.66	65.00	107.90		
Admin - virtual meeting	70-30	53001	5.20	70.00	254.80		70.00	109.20		
Annual Storage Rental - .14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Admin Reimbursables		53001	380.22	1.00	380.22	117.13	1.00	117.13	3,920.495	1,556.955
Bookkeeping		54022	5.67	65.00	368.55	3.34	65.00	217.10		
Audit Prep		54022		65.00	-		65.00	-	368.550	217.100
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002	0.85	65.00	55.25		65.00	-		
Reimbursable Expenses		53002	5.72	1.00	5.72		1.00	-	60.970	-
Education - Admin	50-50	57008		65.00	-		65.00	-		
Education - Admin - virtual	50-50	57008	0.93	70.00	32.55		70.00	32.55		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	0.42	65.00	13.65		60.00	13.65		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	46.200	46.200
Engrg Support 4G Plan - Secre	70-30	53004		60.00	-		60.00	-		
Engrg Support 4G Plan - Admin	70-30	53004	1.00	65.00	45.50		65.00	19.50		
Engrg Support 4G Plan - Offsite	70-30	53004		70.00	-		65.00	-		
Engrg Support 4G Plan Rembursab	70-31	53004	4.97	1.00	4.97	2.13	1.00	2.13	50.470	21.630
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Admin	70-30	53004	6.22	65.00	283.01		60.00	121.29		
Engineering Support -offsite	70-30	53004		70.00	-		70.00	-		
Engineering Support Rembursable:	70-30	53004	33.16	1.00	33.16	14.21	1.00	14.21	316.170	135.500
					<b>4,762.86</b>			<b>1,977.39</b>	<b>4,762.855</b>	<b>1,977.385</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

	2021 Budget	November	December	%age YTD	2021 YTD
<b>REVENUE</b>					
Application Fees	18,000			128.89	23,200.00
Member Assessments	153,600			100.00	153,600.00
Interest & Dividend Income	7,000	6.60		1.23	86.21
Miscellaneous Income					-
<i>Transfer to (from) CIPs (see CIP Tracker page)</i>					148,219.26
<i>To (From) Reserve</i>					-
<b>TOTAL REVENUE</b>	<b>178,600</b>	<b>6.60</b>	<b>-</b>		<b>325,105.47</b>
<b>EXPENSES</b>					
<b>ADMINISTRATION</b>					
Administrative Services	30,000	1,639.11	1,556.95	85.50	25,649.86
Engineering Support	5,000	182.55	135.50	54.07	2,703.56
Project Reviews	1,500			80.47	1,207.09
<b>ENGINEERING</b>					
Administration	31,500		3,965.00	83.98	26,453.75
Grant Application Writing	1,000			0.00	-
Project Review	30,000		1,140.00	64.80	19,438.75
<b>LEGAL</b>					
Legal Services	4,000	243.60	223.30	71.70	2,867.90
<b>MISCELLANEOUS</b>					
Bookkeeping	3,000	92.30	217.10	93.78	2,813.45
Audit	5,500			81.82	4,500.00
Insurance & Bonding	2,800	144.00		116.11	3,251.00
Meeting Expense	2,700			3.32	89.73
<b>PROJECTS</b>					
Volunteer Wetland Monitoring (WHEP)	2,000			0.00	-
Macroinvertebrate Monitoring (River Watch)	0				-
Outfall and Stream Monitoring	22,600		5,632.24	44.17	9,982.23
Annual Water Quality Report	8,000			84.18	6,734.32
<b>Water Quality Education</b>					
Education	15,000	67.78	1,345.70	89.71	13,456.64
Education Grants	500			0.00	-
WMWA General Programs	5,000			60.00	3,000.00
WMWA Implementation/Watershed Prep	6,500			30.77	2,000.00
Rain Garden Workshops	2,000			0.00	-
Management Plan/Amendments	0	42.94	1,076.58		4,320.11
<i>Transfer to (from) CIPs</i>					200.82
<i>Transfer to (from) Grants</i>		35,442.00			35,442.00
<i>To (from) Reserves</i>					-
<b>TOTAL OPERATING EXPENSE</b>	<b>178,600</b>	<b>37,854.28</b>	<b>15,292.37</b>		<b>164,111.21</b>
<b>CASH SUMMARY</b>					
<b>4M Fund Balance at 12/31/20</b>					<b>602,468.51</b>
<b>Plus Revenue Received to Date</b>					<b>325,433.08</b>
<b>Minus Claims Approved to Date</b>					<b>(187,293.97)</b>
<b>Minus Claims Presented Current Month</b>					<b>15,292.37</b>
<b>Fund Balance</b>		771,192.36			<b>755,899.99</b>

**West Mississippi Watershed Management Commission  
Treasurer's Report**

Claims Presented	General Ledger Acct No	November	December		
					<b>Total</b>
Kennedy & Graven					<b>223.30</b>
Legal - General	52001		223.30		
MWMO - Water Monitoring	58011		4,901.51		<b>4,901.51</b>
Stantec (formerly Wenck)					<b>8,190.18</b>
General Engineering	51001		3,965.00		
Project Reviews	51002		1,140.00		
4th Generation Plan	51007		1,054.95		
Education Program	57008		1,299.50		
Water Monitoring Program	58011		730.73		
Annual Water Quality Report	58002				
Mill Pond Dam Stream Stabilization	70701				
Judie Anderson's Secretarial Service					<b>1,977.38</b>
Administration	53001		1,556.95		
Bookkeeping / Audit Prep	54002		217.10		
Project Review Support	53002				
Education Programs	57008		46.20		
Engineering Support	53004		135.50		
Engineering Support - CIPs	53004				
Engineering Support - 4th Gen Plan	53007		21.63		
<b>Total Claims</b>					<b>15,292.37</b>
					
Judie A Anderson, Deputy Treasurer					

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

(612) 337-9300

41-1225694

November 18, 2021

Statement No. 164454

West Mississippi Watershed Management Commission

JASS - Watershed Administrators  
3235 Fernbrook Lane  
Plymouth, MN 55447


Through October 31, 2021

WE405-00001      General

223.30

**Total Current Billing:** 223.30

I declare, under penalty of law, that this account, claim or demand is just and correct and that no part of it has been paid.

  
Signature of Claimant

**Kennedy & Graven, Chartered**

150 South Fifth Street, Suite 700  
Minneapolis, MN 55402

West Mississippi Watershed

October 31, 2021

WE405-00001 General

Through October 31, 2021

For All Legal Services As Follows:

			Hours	Amount
10/14/2021	TJG	Prepare for and attend meeting	1.10	223.30
			<b>Total Services:</b>	<b>\$ 223.30</b>
			<b>Total Services and Disbursements:</b>	<b>\$ 223.30</b>





2522 Marshall Street NE  
Minneapolis, Minnesota 55418-3329

612-465-8780  
contacts@mwmoo.org

mwmoo.org

**MISSISSIPPI  
WATERSHED  
MANAGEMENT  
ORGANIZATION**

# Invoice

Date: 12/01/2021  
Invoice Number: 4  
Amount Due: \$4,901.51  
From: 03/19/2021 to 11/30/2021

### Bill To:

Name of Organization: West Mississippi Watershed Management Commission

Address: 7500 Olson Memorial Highway, Suite 300, Golden Valley, MN 55427

Primary Phone: 1.866.601.9636

Primary Contact: Ed Mattheisen

Title: Principal Engineer

Phone: 763.252.6851

E-mail: ematthiesen@wenck.com

### Expense Information

Quantity	Description	Unit Price	Amount
390	Mileage – Expense	\$0.575	\$224.25
18	Analytical lab cost	\$87.00	\$1566.00
8.5 hrs.	Data Management		\$317.13
13.5 hrs.	Sample Collection		\$347.38
67 hrs.	Equipment maintenance		\$2089.25
9.5 hrs.	Admin.		\$357.50
<b>Total</b>			<b>\$4,901.51</b>

**Make All Checks Payable To:**  
**MWMO**  
 Attn: Accounts Payable  
 2522 Marshall Street NE  
 Minneapolis, MN 55418



INVOICE

**Invoice Number** 1851204  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702280  
**Customer Number** 165866  
**Project Number** 227702280

**Bill To**

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-500: 2021 General Engineering - West Mississippi</b>		
Project Manager	Matthiesen, Ed	Contract Upset	31,500.00
Current Invoice Total (USD)	1,601.25	Amount Billed to Date	24,090.00
		For Period Ending	<b>October 22, 2021</b>

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	7.75	200.00	1,550.00
	Matthiesen, Edward Armin (Ed)	0.25	205.00	51.25
	<b>Subtotal Professional Services</b>	<u>8.00</u>		<u>1,601.25</u>
Top Task Subtotal	Professional Services			1,601.25
	<b>Total Fees &amp; Disbursements</b>			<u>1,601.25</u>
	<b>INVOICE TOTAL (USD)</b>			<b>1,601.25</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

Invoice Number	1851205
Invoice Date	November 4, 2021
Purchase Order	227702281
Customer Number	165866
Project Number	227702281

Bill To

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

Please Remit To

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-501: 2021 Project Reviews - West Mississippi</b>		
Project Manager	Matthiesen, Ed	Contract Upset	30,000.00
Current Invoice Total (USD)	752.50	Amount Billed to Date	19,051.25
		For Period Ending	<b>October 22, 2021</b>

<b>Top Task</b>	<b>101</b>	<b>General Project Reviews</b>
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Matthiesen, Edward Armin (Ed)	1.00	205.00	205.00
	<b>Subtotal Professional Services</b>	<u>1.00</u>		<u>205.00</u>

Top Task Subtotal	General Project Reviews	205.00
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<b>Top Task</b>	<b>102</b>	<b>WCA</b>
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Kaster, Anthony R (Tony)	2.25	175.00	393.75
	<b>Subtotal Professional Services</b>	<u>2.25</u>		<u>393.75</u>

Top Task Subtotal	WCA	393.75
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<b>Top Task</b>	<b>106</b>	<b>Twin City Twisters</b>
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Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Matthiesen, Edward Armin (Ed)	0.75	205.00	153.75
	<b>Subtotal Professional Services</b>	<u>0.75</u>		<u>153.75</u>

Top Task Subtotal	Twin City Twisters	153.75
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<b>Total Fees &amp; Disbursements</b>	<u>752.50</u>
<b>INVOICE TOTAL (USD)</b>	<b>752.50</b>



INVOICE

**Invoice Number** 1851169  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702305  
**Customer Number** 165866  
**Project Number** 227702305

**Bill To**

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-502: 2021 Monitoring - West Mississippi</b>		
Project Manager	Kemmitt, Katie	Contract Upset	10,600.00
Current Invoice Total (USD)	230.50	Amount Billed to Date	4,766.74
		For Period Ending	<b>October 22, 2021</b>

Top Task	100	Professional Services		
<u>Professional Services</u>				
Category/Employee		Current Hours	Rate	Current Amount
	Healy, Anna Rae	2.00	65.00	130.00
	<b>Subtotal Professional Services</b>	<u>2.00</u>		<u>130.00</u>
<b>Disbursements</b>				
	Usage - Equipment Charges			37.50
	Direct - Testing & Lab Charges			63.00
	<b>Subtotal Disbursements</b>			<u>100.50</u>
Top Task Subtotal	Professional Services			230.50
	<b>Total Fees &amp; Disbursements</b>			<u>230.50</u>
	<b>INVOICE TOTAL (USD)</b>			<b>230.50</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1851163  
**Invoice Date** November 4, 2021  
**Purchase Order** 227702300  
**Customer Number** 165842  
**Project Number** 227702300

**Bill To**  
 Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**  
 Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001240-21-506: 2021 Education and Outreach</b>		
Project Manager	Spector, Diane F	Contract Upset	28,500.00
Current Invoice Total (USD)	1,600.00	Amount Billed to Date	24,943.75
		For Period Ending	<b>October 22, 2021</b>

<b>Top Task</b>	<b>101</b>	<b>General Education</b>			
<u>Professional Services</u>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Spector, Diane F	5.50	200.00	1,100.00
		<b>Subtotal Professional Services</b>	<u>5.50</u>		<u>1,100.00</u>
Top Task Subtotal	General Education				1,100.00

<b>Top Task</b>	<b>102</b>	<b>WMWA</b>			
<u>Professional Services</u>					
<b>Category/Employee</b>			<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>
		Spector, Diane F	2.50	200.00	500.00
		<b>Subtotal Professional Services</b>	<u>2.50</u>		<u>500.00</u>
Top Task Subtotal	WMWA				500.00

**Total Fees & Disbursements** 1,600.00  
**INVOICE TOTAL (USD)** 1,600.00

Due upon receipt or in accordance with terms of the contract

SC Education - 550.00  
 WMWA - 500.00  


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 1,050.00

WM Education  
 - 550.00



INVOICE

**Invoice Number** 1863879  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702280  
**Customer Number** 165866  
**Project Number** 227702280

**Bill To**

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-500: 2021 General Engineering - West Mississippi</b>		
Project Manager	Matthiesen, Ed	Contract Upset	31,500.00
Current Invoice Total (USD)	2,363.75	Amount Billed to Date	26,453.75
		For Period Ending	<b>November 26, 2021</b>

**Top Task 100 Professional Services**

Professional Services

Category/Employee		Current Hours	Rate	Current Amount
	Spector, Diane F	9.00	200.00	1,800.00
	Matthiesen, Edward Armin (Ed)	2.00	205.00	410.00
	Shoemaker, Todd E	0.75	205.00	153.75
	<b>Subtotal Professional Services</b>	<u>11.75</u>		<u>2,363.75</u>

Top Task Subtotal	Professional Services	2,363.75
	<b>Total Fees &amp; Disbursements</b>	<u>2,363.75</u>
	<b>INVOICE TOTAL (USD)</b>	<b>2,363.75</b>

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863880  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702281  
**Customer Number** 165866  
**Project Number** 227702281

**Bill To**

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-501: 2021 Project Reviews - West Mississippi</b>		
Project Manager	Matthiesen, Ed	Contract Upset	30,000.00
Current Invoice Total (USD)	387.50	Amount Billed to Date	19,438.75
		For Period Ending	<b>November 26, 2021</b>

**Top Task 101 General Project Reviews**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Matthiesen, Edward Armin (Ed)	1.25	205.00	256.25
<b>Subtotal Professional Services</b>	<u>1.25</u>		<u>256.25</u>

Top Task Subtotal General Project Reviews 256.25

**Top Task 102 WCA**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Kaster, Anthony R (Tony)	0.75	175.00	131.25
<b>Subtotal Professional Services</b>	<u>0.75</u>		<u>131.25</u>

Top Task Subtotal WCA 131.25

**Total Fees & Disbursements** 387.50  
**INVOICE TOTAL (USD)** 387.50

**Due upon receipt or in accordance with terms of the contract**



INVOICE

**Invoice Number** 1863894  
**Invoice Date** December 7, 2021  
**Purchase Order** --  
**Customer Number** 165842  
**Project Number** 227704259

**Bill To**  
 Shingle Creek Watershed Management Commission  
 Judie Anderson  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**  
 Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>Shingle Creek and West Mississippi Fourth Generation Watershed Management Plan</b>		
Project Manager	Spector, Diane F	Contract Upset	74,706.00
Current Invoice Total (USD)	3,516.50	Amount Billed to Date	20,489.75
		For Period Ending	<b>November 26, 2021</b>

<b>Top Task</b>	<b>100</b>	<b>4th Gen Planning Services</b>			
<u>Professional Services</u>					
<b>Category/Employee</b>		<b>Current Hours</b>	<b>Rate</b>	<b>Current Amount</b>	
		Krautmann, Kurt Thompson	3.75	107.00	401.25
		Hyams, Aaron Robert	2.25	127.00	285.75
		Kemmitt, Kathrine Lee (Katie)	9.50	131.00	1,244.50
		Megow, Erik Robert	1.75	160.00	280.00
		Spector, Diane F	7.25	180.00	1,305.00
		<b>Subtotal Professional Services</b>	<u>24.50</u>		<u>3,516.50</u>
<b>Top Task Subtotal</b>	<b>4th Gen Planning Services</b>				<u>3,516.50</u>
		<b>Total Fees &amp; Disbursements</b>			<u>3,516.50</u>
		<b>INVOICE TOTAL (USD)</b>			<u><b>3,516.50</b></u>

Due upon receipt or in accordance with terms of the contract

SC - 2,461.55  
 WM - 1,054.95





INVOICE

Invoice Number 1863889  
 Invoice Date December 7, 2021  
 Purchase Order 227702300  
 Customer Number 165842  
 Project Number 227702300

**Bill To**  
 Shingle Creek Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**  
 Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

**Project B001240-21-506: 2021 Education and Outreach**  
 Project Manager Spector, Diane F Contract Upset 28,500.00  
 Current Invoice Total (USD) 2,849.00 Amount Billed to Date 27,792.75  
 For Period Ending **November 26, 2021**

**Top Task 101 General Education**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	6.50	200.00	1,300.00
<b>Subtotal Professional Services</b>	<u>6.50</u>		<u>1,300.00</u>

**Disbursements**

Direct - Other Direct Expenses	199.00
<b>Subtotal Disbursements</b>	<u>199.00</u>

Top Task Subtotal General Education 1,499.00

**Top Task 102 WMWA**

Professional Services

Category/Employee	Current Hours	Rate	Current Amount
Spector, Diane F	6.75	200.00	1,350.00
<b>Subtotal Professional Services</b>	<u>6.75</u>		<u>1,350.00</u>

Top Task Subtotal WMWA 1,350.00

**Total Fees & Disbursements 2,849.00**  
**INVOICE TOTAL (USD) 2,849.00**

Due upon receipt or in accordance with terms of the contract

SC Education 749.50 WM Education 749.50  
 WMWA 1350.00  
2099.50



INVOICE

**Invoice Number** 1863902  
**Invoice Date** December 7, 2021  
**Purchase Order** 227702305  
**Customer Number** 165866  
**Project Number** 227702305

**Bill To**

West Mississippi Watershed Management Commission  
 Accounts Payable  
 3235 Fernbrook Lane  
 Plymouth MN 55447  
 United States

**Please Remit To**

Stantec Consulting Services Inc. (SCSI)  
 13980 Collections Center Drive  
 Chicago IL 60693  
 United States

<b>Project</b>	<b>B001241-21-502: 2021 Monitoring - West Mississippi</b>		
Project Manager	Kemmitt, Katie	Contract Upset	10,600.00
Current Invoice Total (USD)	500.23	Amount Billed to Date For Period Ending	5,266.97 <b>November 26, 2021</b>

**Top Task 100 Professional Services**

Professional Services

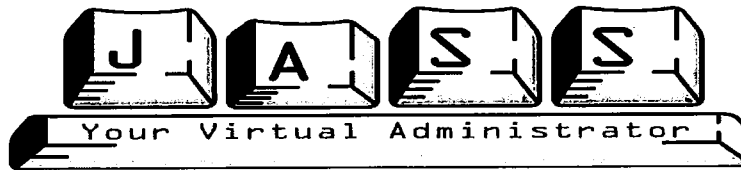
Category/Employee	Current Hours	Rate	Current Amount
Healy, Anna Rae	1.50	65.00	97.50
Omodt, Nicholas D (Nick)	0.75	103.00	77.25
Kemmitt, Kathrine Lee (Katie)	2.00	115.00	230.00
<b>Subtotal Professional Services</b>	<u>4.25</u>		<u>404.75</u>

**Disbursements**

Direct - Testing & Lab Charges	63.00
Usage - Vehicle	32.48
<b>Subtotal Disbursements</b>	<u>95.48</u>

Top Task Subtotal	Professional Services	500.23
<b>Total Fees &amp; Disbursements</b>		<u>500.23</u>
<b>INVOICE TOTAL (USD)</b>		<b>500.23</b>

**Due upon receipt or In accordance with terms of the contract**



3235 Fernbrook Lane  
Plymouth MN 55447

Shingle Creek / West Mississippi Watershed Management Commissions  
3235 Fernbrook Lane  
Plymouth, MN 55447

December 7, 2021

	Share	G/L	Shingle Creek			West Mississippi			Total Project Area	
									SC	WM
Administrative		53001	1.910	60.00	114.60	0.910	60.00	54.60		
Administrative	70-30	53001	0.25	60.00	10.50		60.00	4.50		
Administrative	70-30	53001	20.99	65.00	955.05		65.00	409.31		
Administrative		53001	7.41	65.00	481.65	1.66	65.00	107.90		
Admin - virtual meeting	70-30	53001	5.20	70.00	254.80		70.00	109.20		
Annual Storage Rental - .14/.11		53001	1.00	43.68	43.68	1.00	34.32	34.32		
Office Support	70-30	53001	12.00	200.00	1,680.00		200.00	720.00		
Admin Reimbursables		53001	380.22	1.00	380.22	117.13	1.00	117.13	3,920.495	1,556.955
Bookkeeping		54022	5.67	65.00	368.55	3.34	65.00	217.10		
Audit Prep		54022		65.00	-		65.00	-	368.550	217.100
Project / WCA Reviews - Secre		53002		65.00	-		65.00	-		
Project / WCA Reviews - Admin		53002	0.85	65.00	55.25		65.00	-		
Reimbursable Expenses		53002	5.72	1.00	5.72		1.00	-	60.970	-
Education - Admin	50-50	57008		65.00	-		65.00	-		
Education - Admin - virtual	50-50	57008	0.93	70.00	32.55		70.00	32.55		
Website	50-50	57008		60.00	-		55.00	-		
Website	50-50	57008	0.42	65.00	13.65		60.00	13.65		
Education Reimbursables	50-50	57008		1.00	-		1.00	-	46.200	46.200
Engrg Support 4G Plan - Secre	70-30	53004		60.00	-		60.00	-		
Engrg Support 4G Plan - Admin	70-30	53004	1.00	65.00	45.50		65.00	19.50		
Engrg Support 4G Plan - Offsite	70-30	53004		70.00	-		65.00	-		
Engrg Support 4G Plan Rembursab	70-31	53004	4.97	1.00	4.97	2.13	1.00	2.13	50.470	21.630
Engineering Support - Admin		53004		65.00	-		65.00	-		
Engineering Support - Admin	70-30	53004	6.22	65.00	283.01		60.00	121.29		
Engineering Support -offsite	70-30	53004		70.00	-		70.00	-		
Engineering Support Rembursable:	70-30	53004	33.16	1.00	33.16	14.21	1.00	14.21	316.170	135.500
					<b>4,762.86</b>			<b>1,977.39</b>	<b>4,762.855</b>	<b>1,977.385</b>