

REGULAR MEETING MINUTES

CORRECTED - See Item IV.A.

December 11, 2025

(Action by the SCWMC appears in blue, by the WMWMC in green and shared information in black.
*indicates items included in the meeting packet.)

I. CALL TO ORDER. A joint meeting of the Shingle Creek Watershed Management Commission and the West Mississippi Watershed Management Commission was called to order by Shingle Creek Chairman Andy Polzin at 12:47 p.m. on Thursday, December 11, 2025, at Plymouth Community Center, 14800 34th Avenue North, Plymouth, MN.

Present for Shingle Creek: David Mulla, Brooklyn Center; Burt Orred, Jr., Crystal; Chuck Lenthe, Maple Grove; Nicole Lovold-Egar, Minneapolis; John Roach, Osseo; Andy Polzin, Plymouth; and Wayne Sicora, Robbinsdale. Not represented: Brooklyn Park and New Hope.

Present for West Mississippi: David Mulla, Brooklyn Center; Gerry Butcher, Champlin; Chuck Lenthe, Maple Grove; and John Roach, Osseo. Not represented: Brooklyn Park.

Also present: Nate Musial, Brooklyn Park; Steven Touney, Champlin; Randy Bergstrom, Crystal; Derek Asche and Shane Awalt, Maple Grove; Kaitlen Osburn and Nico Cantarero, Minneapolis; Nick Macklem, New Hope; James Kelly, Osseo; Talori Dunsworth, Plymouth; Wendy Scherer, Jenna Wolf, and Gwen Casey, Robbinsdale; Eric Osterdyk, Ed Matthiesen, and Grace Neumiller, Stantec; Troy Gilchrist, Town Law Center; Judie Anderson, JASS; and Todd Shoemaker, AE₂S.

II. AGENDAS AND MINUTES.

A. Motion by Lenthe, second by Lovold-Egar to approve the **Shingle Creek agenda*** as presented. *Motion carried unanimously.*

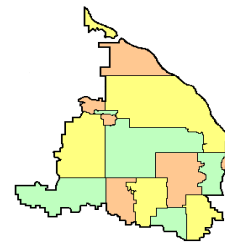
B. Motion by Butcher, second by Roach to approve the **West Mississippi agenda*** with the addition of item 8.b. Mississippi Gateway project. *Motion carried unanimously.*

C. Motion by Lenthe, second by Lovold-Egar to approve the **minutes of the November 13, 2025, regular meeting.*** *Motion carried unanimously.*

D. Motion by Roach, second by Lenthe to approve the **minutes of the November 13, 2025, regular meeting.*** *Motion carried unanimously.*

III. FINANCES AND REPORTS.

A. Motion by Lovold-Egar, second by Orred to approve the Shingle Creek **December Treasurer's Report* and claims** totaling \$49,298.55. Voting aye: Mulla, Orred, Lenthe, Lovold-Egar,



Roach, Polzin, and Sicora; voting nay: none; absent: Brooklyn Park and New Hope.

Staff were queried regarding the source of miscellaneous revenue totaling \$16,666.28 recorded in November. The source of that revenue was the proceeds from the stolen monitoring equipment insurance claim.

B. Motion by Butcher, second by Roach to approve the West Mississippi **December Treasurer's Report* and claims** totaling \$9,866.29. Voting aye: Mulla, Butcher, Lenthe, and Roach; voting nay: none; absent: Brooklyn Park.

IV. OPEN FORUM.

A. Members of the Technical Advisory Committee briefly recapped the meeting held prior to this meeting where they were given a presentation of the **Brooklyn Center Opportunity Site** redevelopment area by staff from the City and Tim Olson, Bolton & Menk, consulting engineer.

Motion by Mulla, second by Lovold-Egar to move this topic to item ~~5-c~~ VI.C. to allow for Commission action. *Motion carried unanimously.*

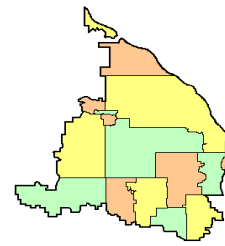
B. Kelly reported that the City of Osseo has failed to address drainage and erosion issues within and adjacent to the **Edinbrook channel** where it flows into a pipe under the St. Vincent de Paul Cemetery Mausoleum. He queried what entity has responsibility for maintenance of the channel. Commission staff responded that the Commission has no enforcement authority in this matter and that the City does not have maintenance authority.

V. OLD BUSINESS.

2025 Annual Progress Review.* The Fourth Generation Plan, adopted in 2023, states that the Shingle Creek and West Mississippi Watershed Management Commissions will annually review progress toward Fourth Generation Plan goals. This evaluation will become part of the 2025 Annual Report. At this meeting, Staff will present the 2025 Annual Progress Review.* In January, they will provide the formal 2026 Annual Progress Review Report for Commission discussion and acceptance, complete with a matrix showing Fourth Generation Plan goals and progress toward reaching each goal, similar to the format for the annual progress review used in previous years. These findings will be reported in the 2025 Annual Report to BWSR.

The purpose of the annual review is, first, to determine progress towards the goals and, second, to be sure the Commissions stay on track to reach them. The annual review is also an opportunity to discuss whether the goals and actions in the Plan still make sense or if they should be considered for modification or enhancement, and perhaps an opportunity to add new priorities. Ideally, this annual review is also an opportunity to start thinking about the 2026 work plan. A few of the highlights of 2025 are:

- 1.** Received a BWSR grant and began working on a Joint Chloride Management Plan with Elm Creek, as well as other initiatives such as partnering on Low Salt Design Standards and enhanced outreach through WMWA.
- 2.** Agreed to partner with Minneapolis and Robbinsdale on special monitoring of the 38th Avenue outfall into Crystal Lake.



3. Adopted a revised policy for infiltration credits in the Maple Grove Gravel Mining Area.
4. Completed the Twin Lake carp study and initiated the Twin Lake SWA and Lake Management Plan.
5. Continued management actions on Crystal, Meadow, and Eagle Lakes.
6. Completed the Mississippi Riverbank Stabilization study.
7. Completed the Bass Creek (TH 169 to 62nd Ave) Feasibility Study.
8. Completed the Shingle and Bass Creek Biotic and DO TMDL 5-year review.
9. Initiated the migration and update of the Commissions' and WMWA's websites.

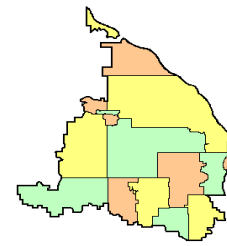
VI. NEW BUSINESS.

A. 2026 Work Plan.*

The Commissions will establish their 2026 work plans at their January 2026 meeting. The purpose of this item is to solicit input from the TAC members and Commissioners about potential items for consideration in 2026. Note that the Commissions have a very full plate already lined up for 2026 from both routine and carryover activities, so the capacity (and the budget) to take on new activities is relatively limited.

There are several routine items such as project reviews, the monitoring program, ongoing administration of the CIP/capital projects and the cost share programs, grant and project administration, education and outreach work with WMWA, etc. There are a number of ongoing subwatershed assessments (SWAs) and feasibility studies that are likely to turn into levy and/or grant projects, and some lake management plans with ongoing maintenance needs. The following are some notable additional actions for 2026:

1. Complete the migration and update of the website.
2. Implement projects and BMPs that come out of the Twin Lakes Subwatershed Assessment.
3. Implement projects and BMPs that come out of the TH252 Area Subwatershed Assessment.
4. Initiate the Lake Magda Subwatershed Assessment.
5. Complete the 38th Avenue Outfall special monitoring.
6. Enhance outreach to lake associations. This will focus on the lakes that already have or will have Lake Management Plans in implementation (Eagle, Bass, Meadow, and Crystal), although it will be open to all.
7. Complete the joint Chloride Management Plan with the Elm Creek WMO, and implement high priority activities, including continuing to work with WMWA to identify and implement additional targeted messaging on the proper use of chlorides for ice control and adopting Low Salt Design Standards for developers.



8. Develop a format and process to document potential impacts to and outreach to underrepresented populations to increase engagement and help improve equitable outcomes.

Staff are requesting feedback and suggestions for any additional high-priority activities in 2026. A complete workplan will be presented at the January 2026 meeting.

B. The purpose of **Winter Salt Week** is to educate the public and professionals about the negative impacts of excessive road salt on freshwater ecosystems, drinking water, and infrastructure, and to promote responsible salt use and alternative winter maintenance practices.

On behalf of the Shingle Creek Commission, motion by Lovold-Egar, second by Orred to replicate the January 2025 **Winter Salt Week Proclamation**,* and to encourage the Governor to proclaim January 26-30, 2026, as Winter Salt Week. *Motion carried unanimously.*

On behalf of the West Mississippi Commission, motion by Roach, second by Mulla to replicate the January 2025 **Winter Salt Week Proclamation**,* and to encourage the Governor to proclaim January 26-30, 2026, as Winter Salt Week. *Motion carried unanimously.*

C. **Brooklyn Center Opportunity Site**.* Based on discussion brought forward by members of the Technical Advisory Committee from their meeting prior to this meeting, motion by Sicora, second by Mulla directing Staff to create a scoping document in anticipation of developing a subwatershed assessment for this area. *Motion carried unanimously.*

VII. PROJECT REVIEWS.

VIII. WATER QUALITY.

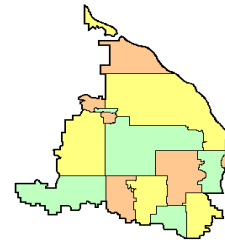
IX. GRANT OPPORTUNITIES.

A. The Minnesota Department of Natural Resources (DNR) opened the **2026 Invasive Aquatic Plant Management Grant Program** from November 10 to December 8, 2025. The program has up to \$1,060,000 available to lake associations, watershed organizations, cities, counties, and Tribal governments for the management of curly-leaf pondweed, Eurasian watermilfoil, flowering rush, and starry stonewort.

The application process is simple and includes providing contact information, the lake name, the target invasive species, and anticipated treatment method and area. Given the short turn-around time for grant applications, Stantec sought and received approval to submit grant applications from the Commission Chair. Staff submitted applications for Meadow Lake, Eagle Lake, Pike Lake, and Twin Lake on November 20. All four of these lakes were treated by the Commission in 2025 and are anticipated to require additional treatment in 2026 for curly-leaf pondweed.

Awards will be announced in January 2026 and are determined by the DNR based on the target species, method of treatment, and area of treatment. For more information on the treatment program, see the [DNR's webpage](#).

B. **Mississippi Gateway**. Three Rivers Park District submitted a Partnership Cost Share request- to the West Mississippi Commission in 2023. The project would stabilize approximately 2200 LF of Mississippi River shoreline located within the Gateway Regional Park in Brooklyn Park and was ap-



proved for the cost-share amount of \$75,000 at the Commission’s September 14, 2023, meeting.

In his email to Staff on December 5, 2025, Brian Vlach, TRPD Sr. Water Resources Manager, provided an update on the project. He indicated that TRPD has executed an LCCMR grant to secure the remaining funds for construction of the project, bids have been received, and a contractor selected. Construction will begin in early January 2026.

Also included in the meeting packet is a copy of the Cost-Share Cooperative Agreement* between the Park District and the Commission. Since the Commission’s attorney has not reviewed the agreement, motion by Butcher, second by Lenthe to table approval of the agreement to the January meeting. *Motion carried unanimously.*

X. EDUCATION AND PUBLIC OUTREACH.

A. West Metro Water Alliance (WMWA). Included in the meeting packet was an update from Grace Barcelow,* Hennepin County Environment and Energy Conservation Specialist, grace.barcelow@hennepin.us. Excerpts from her reports were also included in Staff’s **December 2025 Education and Outreach Update.***

Attendees also recapped the discussion at the **WMWA Strategic Planning Meeting** which occurred after the regular WMWA meeting on December 9.

B. West Metro Water Alliance (WMWA) will meet via Zoom at 8:30 a.m., Tuesday, January 13, 2025. The link to join:

<https://us02web.zoom.us/j/922390839?pwd=TkIBQW1ZNXVXdzdtTDBTSDZkZmZuQT09>

C. Also included in the packet was Hennepin County’s “Stewardship: Define your goal and take action,” including the **Stewardship opportunity journey map.**

XI. COMMUNICATIONS.

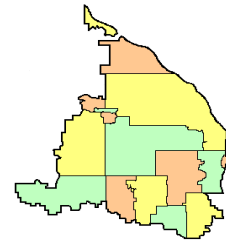
A. December Communications Log.* No action required.

B. December Staff Report.*

1. Mississippi Riverbank Stabilization Study. The feasibility study was presented to the TAC at the September meeting. Since additional budget remains, Staff intend to create a summary sheet explaining the study in simplified terms for educational purposes and distribution to landowners. Landowners will be encouraged to reach out to the Commission if they would like to pursue a project on their properties. Staff intend to deliver this summary sheet at the Commission’s January 2026 meeting.

2. Joint Chloride Management Plan. Staff are working with TAC members to identify priority areas within the watersheds to target implementation actions, such as large parking lots, agricultural lands, or drainage areas of chloride impaired/threatened waterbodies. Stantec is also working on developing a survey for road authorities to understand their current chloride practices, challenges, and opportunities.

3. Twin Lakes SWA. Staff are comparing load reductions needed to meet water



quality standards in Ryan, Middle, and Upper Twin Lakes. Lower Twin Lake already meets state Water Quality standards. Staff pulled and analyzed all relevant WQ data (TP, Secchi, and Chl-*a*) for each lake to show annual variability. They also downloaded and analyzed variability of TP by depth in all of the lakes to show evidence for internal loading of TP from the sediments.

The 639W Wetland Feasibility Report is being finalized. The Lake Response Model (LRM) has been updated to include 2025 internal loading rates for all the lakes and TP watershed loading based on updated P8 model. Other inputs used in the LRM were based on the 1999 Lake Response Model published in the original TMDL. The 2025 updated watershed loads better characterize each lake within the model at this time. The updated lake response model estimates for surface TP in each lake are performing well against surface TP data collected from 2010-2025. An alum treatment scenario is being modeled for Upper Twin Lake to characterize reductions in internal TP loading and its impact on surface concentrations. Staff are currently identifying potential BMP locations.

4. Grant, Cost-Share and Fund Balances are summarized on the last page of the report.

XII. OTHER BUSINESS.

There being no further business, the meeting was adjourned at 2:02 p.m.

Respectfully submitted,

Handwritten signature of Judie A. Anderson in black ink.

Judie A. Anderson
Recording Secretary

JAA:tim

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